

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
December 3, 2015**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Marchei at 7:30PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison. A moment of silence was observed for the tragedy that took place in California.

Present were: Mr. Poisker, Mr. Rambo, Mrs. Sammons, Ms. Yenner, Mayor Marchei, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Alice, Township Solicitor and Mr. Bitgood, Township Engineer. Chief DeFalco was absent.

APPROVAL OF MINUTES of November 17, 2015 Work Session and Closed Session

Motion by Mr. Poisker to approve the minutes of November 17, 2015 Work Session and Closed Session, seconded by Ms. Yenner, motion carried with Mayor Marchei abstaining

COMMITTEE REPORTS

Ms. Yenner stated the Recreation Committee will be holding a Christmas tree lighting tomorrow evening in the Recreation Park at 6PM. She thanked Aura Home and School for providing baked goods and the Pearson's for the donation of the hot chocolate containers.

The Senior Christmas Brunch will be held on Saturday, December 12th at 11AM in the Ferrell Fire Company. Thank you to Ferrell Fire Company for the hall and again to the Pearson's for notifying all the seniors of the event.

Mrs. Sammons stated Mrs. Pine attended the JIF monthly meeting. All safety incentive and optional safety money has been used and a check was received.

ENGINEERS REPORT

Mr. Bitgood submitted his report to committee and reported on the following, the Moods Road project contract has been signed by the contractor. After approval by the solicitor the contract can be signed by the Mayor. There has been no change in the culvert problems in the township. Iredell Road culvert should be completed next week. Aura development is moving along and the first resident has moved in. Valle del Sol continues to be an issue, he is working with the bank and bonding company. The remaining lots were put out for sale individually, they are now grouping the lots to sell to a developer. The bonding company has been advised as to the work that needs to be completed.

He met with Mr. Alice and NJAW. It was a very good meeting and they acknowledged they are living with their understanding of the previous agreements.

Mr. Alice stated he told NJAW, Nick DeVecchis, they plan to sit with Canuso and Silvergate to discuss the water and sewer issues and then bring NJAW into the discussions. He was happy to hear and agreed to the meeting.

Mr. Bitgood further reported a complaint was received by the Delsea School transportation department about an issue of bollards on the corner of Ninth Avenue and Fairview Road that are more than likely in the right of way. It was suggested to send a letter to the home owner that the bollards be removed and request the homeowner to produce a survey to clarify that the landscaping wall that is behind the bollards is not in the right of way.

Mr. Bitgood has asked Mr. Alex Churchill to attend the meeting to explain the amendment to the Elk Township Wastewater Management Plan. Mr. Churchill explained they met with the DEP in April and they recommended an amendment to the WMP. The amended plan was submitted in September. The DEP stated they did not have enough time to review the plan and the additional lots can be added in the next year or two. Environmentally sensitive areas cannot be included in the WMP.

Mr. Bitgood stated the first amended plan has been published and is in the public comment time of the plan. The township can send in a comment and recommend adding the additional areas, and the DEP has to respond.

Mr. Bitgood would like committee's approval to meet with Mr. Churchill to discuss the addition of the lots. Mr. Poisker would like to see the area of Clayton park included in the sewer service area.

POLICE CHIEF REPORT

Mr. Rambo read the Police report. The department responded to 1103 calls for service, 13 motor vehicle crashes with 5 injuries, issued 201 motor vehicle summons and made 13 arrests.

FIRE DEPARTMENT REPORT

Mr. Rambo read the fire company reports.

Aura Fire Company responded to 12 calls for service in the month of November. They wish every on a Happy Holiday Season and reminds everyone to be conscious of the dangers the season brings, with Christmas tree lights, fire places, candles and cooking.

Ferrell Fire Company responded to 11 calls for service in November.

PUBLIC PORTION on Resolutions Items only.

Motion by Mr. Rambo to open the meeting to the public on agenda items only, seconded by Ms. Yenner, all were in favor, motion carried.

Mayor Marchei asked if anyone had any questions or comments on the items on the agenda to come forward at this time.

No one came forward.

Motion by Mr. Rambo to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

ORDINANCE:

ORDINANCE O – 14 – 2015

AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF ELK" CHAPTER 34 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ELK, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY TITLE ONLY

Motion by Mrs. Sammons to approve Ordinance O-14-2015, seconded by Mr. Poisker, upon roll call motion carried.

| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

RESOLUTIONS:

RESOLUTION R-111-2015

RESOLUTION CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED ELK TOWNSHIP TRI-COUNTY WATER QUALITY MANAGEMENT PLAN

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|---------------|--------------------------|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | - stepped out of meeting |
| | Mayor Marchei | Yes |

RESOLUTION R-113-2015

RESOLUTION ON GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019 (FOR JULY 1, 2016-JUNE 30, 2017)

Motion by Mrs. Sammons, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

RESOLUTION R-114-2015

RESOLUTION CANCELING OUTSTANDING CHECKS OF THE TOWNSHIP OF ELK- OPERATING ACCOUNT

Motion by Mrs. Sammons, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

RESOLUTION R-115-2015

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87- JIF SAFETY INCENTIVE PROGRAM

Motion by Mrs. Sammons, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

RESOLUTION R-116-2015

RESOLUTION TO AWARD CONTRACT FOR ONE 2016 FORD EXPEDITION SSV 4X4 VEHICLE FOR THE TOWNSHIP OF ELK TO BEYER FORD, 170 RIDGEDALE AVE., MORRISTOWN, NJ 07960 – PURSUANT TO STATE CONTRACT #A88730

Motion by Mr. Rambo, seconded by Mrs. Sammons to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

RESOLUTION R-117-2015

RESOLUTION AUTHORIZING 2015 BUDGET TRANSFERS

Motion by Mrs. Sammons, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|-------------|-----|
| Roll Call: | Mr. Poisker | Yes |
|------------|-------------|-----|

| | |
|---------------|-----|
| Mr. Rambo | Yes |
| Mrs. Sammons | Yes |
| Ms. Yenner | Yes |
| Mayor Marchei | Yes |

RESOLUTION R-118-2015

RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AN AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE GLOUCESTER COUNTY 700 MHz RADIO SYSTEM

Motion by Mrs. Sammons, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

TOPICS:

Committee discussed the municipal office hours during the holidays. It was decided the Municipal Offices will close at 12 noon on December 24th and 31st, 2015.

GLOUCESTER COUNTY REPRESENTATIVE: David Lubelski was present for any questions or comments the residents may have concerning the county.

PUBLIC PORTION:

Motion by Ms. Yenner to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Marchei asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to come forward at this time.

Edward Mick, 799 Clems Run, stated his engineer has received the plan submitted by his neighbors engineer and it does not meet the approval of his engineer. He just wanted to make sure a permit was not issued from the township. He wants to make sure the plan is properly reviewed by the township and the work is completed according to Elk Township code. It has been 5 years to get to this point. He does not want to go back to the courts.

Mr. Alice stated he has heard from Mark Asselta, the attorney for Mrs. Creta, and they are aware of the time constraints.

Mr. Bitgood has not received the plans for the work to date. He believes a site plan will need to be presented to the planning/zoning board before the work can be approved.

Mr. Alice stated the plan will receive abnormally high scrutiny due to the circumstances. He will contact the attorney to see where they stand.

Michael Creta, 1235 Whitehall Lane, stated as soon as the plan was submitted, Mr. Mick stated he did not like the plan. They have been trying to work with Mr. Mick and there is no plan that is good enough in Mr. Mick's opinion. Creta's engineer is currently reworking the plan.

Motion by Mr. Rambo to close the public portion, seconded by Mrs. Sammons, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Rambo to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

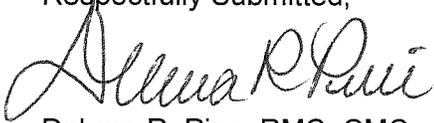
| | | |
|------------|---------------|-----|
| Roll Call: | Mr. Poisker | Yes |
| | Mr. Rambo | Yes |
| | Mrs. Sammons | Yes |
| | Ms. Yenner | Yes |
| | Mayor Marchei | Yes |

Mr. Bitgood would like committee's approval to submit a comment to the DEP on behalf of the township concerning the Wastewater Management Plan Amendment.

Committee agreed to allow Mr. Bitgood to submit the comment to the DEP for the township.

Motion by Ms. Yenner to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

RESOLUTION R-111-2015

RESOLUTION CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED ELK TOWNSHIP TRI-COUNTY WATER QUALITY MANAGEMENT PLAN

WHEREAS, the Township Committee of the Township of Elk desires to provide for the orderly development of wastewater facilities with the Township of Elk; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the DEP Bulletin on November 4, 2015 for the Amendment to the Tri-County Water Quality Management Plan has been prepared by Churchill Consulting Engineers.

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of December, 2015, by the Township Committee of the Township of Elk that:

1. The Township Committee hereby consents to the amendment entitled Elk Township Tri-County Water Quality Plan, and publicly noticed on November 4, 2015, prepared by Churchill Consulting Engineers, for the purpose of its incorporation into the applicable WQM plan.
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on December 3, 2015, at the Elk Township Municipal Building, 680 Whig Lane, Aura, NJ 08343.

TOWNSHIP OF ELK

ATTEST:


DEBORA R. PINE, Township Clerk


Dennis Marchei, Mayor

| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Rambo | ✓ | | | |
| Sammons | ✓ | | | |
| Yenner | ✓ | | | |

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 3, 2015 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-113-2015

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019
FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey recognizes the following:

- 1. The Township Committee does hereby authorize the submission of a strategic plan for the Elk/Franklin Municipal Alliance for year July 1, 2016 through June 30, 2017 in the amount of:

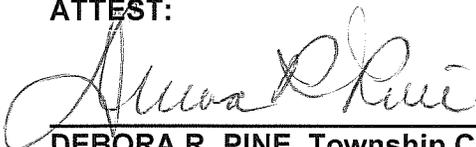
| | |
|------------|-------------|
| DEDR | \$23,364.00 |
| Cash Match | \$5,841.00 |
| In-Kind | \$17,523.00 |
| TOTAL | \$46,728.00 |

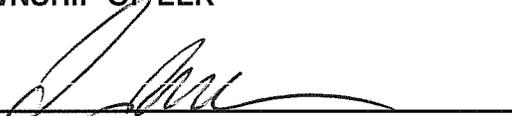
- 2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ADOPTED at a regular meeting of the Elk Township Committee held on December 3, 2015.

TOWNSHIP OF ELK

ATTEST:


DEBORA R. PINE, Township Clerk

BY: 
Dennis Marchei, Mayor

| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Sammons | ✓ | | | |
| Spring | ✓ | | | |
| Yenner | ✓ | | | |

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 3, 2015 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

R- 114-2015

RESOLUTION CANCELLING OUTSTANDING CHECKS OF THE TOWNSHIP OF ELK

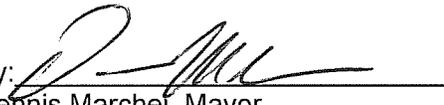
WHEREAS, there appears on the records of the Chief Financial Officer – Elk Township Operating Account certain outstanding and stale dated checks; and

WHEREAS, it is deemed that these outstanding and stale dated checks should be cancelled.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester, and State of New Jersey, that the below listed checks are hereby cancelled:

| <u>Check #</u> | <u>Date</u> | <u>Amount</u> |
|----------------|-------------|---------------|
| 6972 | 07/15/14 | \$2.00 |

ADOPTED at a meeting of the Mayor and Committee of the Township of Elk, held on December 3rd, 2015.

By: 
Dennis Marchei, Mayor

Attest:


Debora R. Pine, Township Clerk

| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Rambo | ✓ | | | |
| Sammons | ✓ | | | |
| Yenner | ✓ | | | |

I, Debora Pine, Registered Municipal Clerk of the Township of Elk, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Elk Township Committee at a meeting of said Township Committee held on December 3, 2015.

Debora Pine – Registered Municipal Clerk

Seal

R – 115 – 2015
RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN
THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87
JIF SAFETY INCENTIVE PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

SECTION 1.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey hereby requests the Director of Local Government Services to approve the insertion of a special item of revenue in the budget of the year 2015 in the sum of \$1,500.00 which item is now available as a revenue from the TRICO JIF Safety Incentive Program.

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$1,500.00 be and the same is hereby appropriated under the caption of JIF Safety Incentive Program.

BE IT FURTHER RESOLVED that a certified copies of the resolution with the required documentation be filed in the office of the Director of Local Government Services by the proscribed method.

Township of Elk


Dennis Marchei. - Mayor

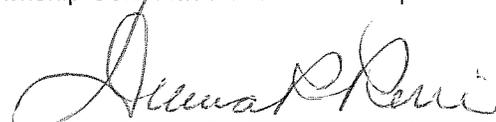
| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Rambo | ✓ | | | |
| Sammons | ✓ | | | |
| Yenner | ✓ | | | |

ATTEST:


Debora R. Pine - Municipal Clerk

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Elk at a meeting held on the 3rd day of December, 2015.


Debora R. Pine - Municipal Clerk

**RESOLUTION
R-116- 2015**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK
TO AWARD CONTRACT FOR ONE 2016 FORD EXPEDITION SSV 4X4 VEHICLE
FOR THE TOWNSHIP OF ELK TO BEYER FORD, 170 RIDGEDALE AVE, MORRISTOWN, NJ 07960
PURSUANT TO STATE CONTRACT #A88730**

WHEREAS, the Township of Elk has investigated the need for a new police vehicle to replace an existing police vehicle; and

WHEREAS, a State Contract has been awarded to Beyer Ford, 170 Ridgedale Avenue, Morristown, NJ 07960, under contract #A88730, which identifies and specifies 2016 Ford Expedition SSV 4X4 vehicles to be sold; and

WHEREAS, the State Contract bid alleviates the need for competitive price bidding by the Township of Elk and thereby, complies with all bid specifications and bid requirements; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, that the Mayor and Clerk are authorized to purchase one 2016 Ford Expedition SSV 4X4 vehicle for the Township of Elk under the conditions and specifications on State Contract #A88730, which contract for purchase shall be made through Beyer Ford at a cost of Thirty Thousand, Five Hundred Fifteen Dollars (\$30,515.00).

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 3rd day of December 2015 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK



Dennis Marchei., Mayor

ATTEST:



Debora R. Pine – Municipal Clerk

| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Rambo | ✓ | | | |
| Sammons | ✓ | | | |
| Yenner | ✓ | | | |

I, Debora Pine, Municipal Clerk of the Township of Elk, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee at a meeting of said Township held on December 3rd, 2015

Debora R. Pine – Municipal Clerk

Seal

**RESOLUTION R-117-2015
RESOLUTION AUTHORIZING 2015 BUDGET TRANSFERS**

WHEREAS, the need exists for certain budget transfers within the appropriations of the Municipal Budget for the year 2015; and

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of the Township of Elk that the Chief Financial Officer of the Township of Elk is hereby authorized to transfer the following funds:

Transfer From:

| | |
|------------------------------|------------|
| Employee Health Insurance OE | \$3,500.00 |
| Gasoline/Diesel OE | \$5,000.00 |

Transfer To:

| | |
|------------------------|------------|
| Engineering OE | \$4,000.00 |
| In Lieu of Health OE | \$3,500.00 |
| Buildings & Grounds OE | \$1,000.00 |

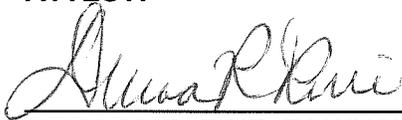
THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 3rd day of December 2015 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK



DENNIS MARCHEI, MAYOR

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Rambo | ✓ | | | |
| Sammons | ✓ | | | |
| Yenner | ✓ | | | |

RESOLUTION R-118-2015

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
AUTHORIZING THE TOWNSHIP OF ELK TO ENTER INTO
A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF GLOUCESTER FOR
PURPOSES OF UPGRADES TO THE GLOUCESTER COUNTY COMMUNICATIONS 700
MHZ RADIO SYSTEM**

WHEREAS, the County of Gloucester previously entered into a contract for purposes of upgrades to the Gloucester County Communications 700 MHZ Radio System with the Motorola Corporation; and

WHEREAS, the County of Gloucester is now completing the construction phase of the aforesaid project and will be optimizing the system and doing extensive testing of the same; and

WHEREAS, the Township of Elk has been asked by the County of Gloucester to enter into a Memorandum of Understanding outlining the responsibility of the county and of the Township of Elk; and

WHEREAS, the aforesaid Memorandum of Understanding will ensure appropriate and optimum use of equipment for the benefit of the Township of Elk Police Department and the County of Gloucester generally; and

WHEREAS, the County shall be responsible for the installation of mobile and control station radios in the appropriate and authorized vehicles and headquarters of the Township of Elk as set forth in the attached agreement between the County of Gloucester and the Township of Elk – Police; and

WHEREAS, the Township of Elk shall be responsible for the maintenance of the equipment as set forth in the attached agreement between the County of Gloucester and the Township of Elk – Police.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Elk, Gloucester County, New Jersey, that the Township is authorized to enter into a Memorandum of Understanding with the County of Gloucester for purposes of upgrades to the Gloucester County communications 700 MHZ radio system.

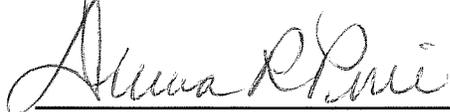
BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized and directed to execute the Memorandum of Understanding for same.

ADOPTED at a regular meeting of the Elk Township Committee held on December 3, 2015.

TOWNSHIP OF ELK


Dennis Marchei, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

| ROLL CALL VOTE | | | | |
|----------------|------|------|---------|--------|
| COMMITTEE | AYES | NAYS | ABSTAIN | ABSENT |
| Marchei | ✓ | | | |
| Poisker | ✓ | | | |
| Rambo | ✓ | | | |
| Sammons | ✓ | | | |
| Yenner | ✓ | | | |

BILL APPROVAL

December 3, 2015

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

| | | |
|-------------------------------------|----------|-------------|
| 1) Township of Elk | 15-00928 | \$78,483.88 |
| 2) Township of Elk | 15-00935 | \$83.97 |
| 3) Township of Elk | 15-00965 | \$73,018.10 |
| 4) State of NJ Division of Pensions | 15-00957 | \$38,496.66 |

DOG ACCOUNT:

| | | |
|-----------------|--|---------|
| 1) Elk Township | | \$11.29 |
|-----------------|--|---------|

RECREATION OPERATING:

| | | |
|-----------------|--|---------|
| 1) Elk Township | | \$33.35 |
|-----------------|--|---------|

GENERAL CAPITAL:

| | | |
|-----------------|--|-----------|
| 1) Elk Township | | \$1408.42 |
|-----------------|--|-----------|

PUBLIC DEFENDER TRUST:

| | | |
|-----------------|--|---------|
| 1) Elk Township | | \$20.14 |
|-----------------|--|---------|

ELMER ESCROW:

| | | |
|-------------------------|----------|----------|
| 1) Weir & Partners, LLP | 15-00961 | \$805.71 |
| 2) Elk Township | 15-00974 | \$289.75 |

COMPENSATED ABSENCE FUND

| | | |
|-----------------|--|---------|
| 1) Elk Township | | \$31.56 |
|-----------------|--|---------|

CONSTRUCTION ACCOUNT

| | | |
|-----------------|--|-------------|
| 1) Elk Township | | \$72.61 |
| 2) Elk Township | | \$77,110.00 |

PAYROLL NET ACCOUNT

| | | |
|-----------------|--|---------|
| 1) Elk Township | | \$38.01 |
|-----------------|--|---------|

PAYROLL DEDUCTIONS ACCOUNT

| | | |
|-----------------|--|----------|
| 1) Elk Township | | \$112.76 |
|-----------------|--|----------|

Batch Id: SC Batch Type: C Batch Date: 12/03/15 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

| Check No. | Check Date | Vendor # Name | Payment Amt | Street 1 of Address to be printed on Check | Charge Account | Account Type | Status | Seq | Acct |
|-----------|------------|-----------------------------------|-----------------|--|----------------|--------------|--------|-----|------|
| PO # | Enc Date | Item Description | | | Description | | | | |
| 15-00947 | 12/03/15 | A0140 JOHN A. ALICE | | 28 COOPER STREET | | | | | |
| 15-00947 | 11/23/15 | 1 9/30-REVIEW DOCS AURA DEVEL | 393.75 | 5-01- -017-222 | Budget | Aprv | 31 | 1 | |
| 15-00947 | 11/23/15 | 2 10/1-ATTEND MEETING | 583.33 | 5-01- -017-222 | Budget | Aprv | 32 | 1 | |
| 15-00947 | 11/23/15 | 3 10/8 REVEIW DOCS,SILVERGATE | 87.50 | 5-01- -017-222 | Budget | Aprv | 33 | 1 | |
| 15-00947 | 11/23/15 | 4 10/14-REVIEW DOCS,SILVERGATE | 481.25 | 5-01- -017-222 | Budget | Aprv | 34 | 1 | |
| 15-00947 | 11/23/15 | 5 10/15-MOODS ROAD W/F&A, CONF | 393.75 | 5-01- -017-222 | Budget | Aprv | 35 | 1 | |
| 15-00947 | 11/23/15 | 6 10/19-T/C CLERK,AGENDA, COAH | 218.75 | 5-01- -017-222 | Budget | Aprv | 36 | 1 | |
| 15-00947 | 11/23/15 | 7 10/20-MEETING | 656.25 | 5-01- -017-222 | Budget | Aprv | 37 | 1 | |
| 15-00947 | 11/23/15 | 8 10/21-LEGAL RESEARCH W/BACH | 437.50 | 5-01- -017-222 | Budget | Aprv | 38 | 1 | |
| 15-00947 | 11/23/15 | 9 10/23 MEET WITH F&A,CANUSO ETC | 495.83 | 5-01- -017-222 | Budget | Aprv | 39 | 1 | |
| 15-00947 | 11/23/15 | 10 10/28 REVIEW NJAW PROPOSAL, | 393.75 | 5-01- -017-222 | Budget | Aprv | 40 | 1 | |
| 15-00947 | 11/23/15 | 11 10/29-T/C W/SANSONE CANUSO LIT | 87.50 | 5-01- -017-222 | Budget | Aprv | 41 | 1 | |
| 15-00947 | 11/23/15 | 12 10/30-T/C F&A, COAH, NJAW ETC | 495.83 | 5-01- -017-222 | Budget | Aprv | 42 | 1 | |
| | | | <u>4,724.99</u> | | | | | | |
| 15-00929 | 12/03/15 | A0260 ATLANTIC CITY ELECTRIC | | 5 COLLINS DRIVE | | | | | |
| 15-00929 | 11/18/15 | 1 ELECTRIC | 11.00 | 5-01- -037-223 | Budget | Aprv | 12 | 1 | |
| 15-00929 | 11/21/15 | 2 STREET LIGHTS | 35.76 | 5-01- -037-222 | Budget | Aprv | 13 | 1 | |
| 15-00929 | 11/23/15 | 3 STREET LIGHTS | 11.58 | 5-01- -037-222 | Budget | Aprv | 14 | 1 | |
| 15-00929 | 11/25/15 | 4 ELECTRIC | 702.84 | 5-01- -037-223 | Budget | Aprv | 15 | 1 | |
| | | | <u>761.18</u> | | | | | | |
| 15-00940 | 12/03/15 | A0359 AUTO SHINE CAR WASH | | 300 NORTH BLACK HORSE PIK | | | | | |
| 15-00940 | 11/21/15 | 1 SERVICE OCTOBER | 27.50 | 5-01- -029-225 | Budget | Aprv | 24 | 1 | |
| | | | <u>27.50</u> | MISCELLANEOUS | | | | | |
| 15-00866 | 12/03/15 | B0132 BARBARA ANN'S DOWNTOWN CAFE | | 122 N. DELSEA DRIVE | | | | | |
| 15-00866 | 11/02/15 | 1 EMPLOYEE LUNCHEON/TRAINING | 540.59 | 5-01- -910-004 | Budget | Aprv | 9 | 1 | |
| | | | <u>540.59</u> | INSURANCE REFUNDS | | | | | |
| | 12/03/15 | C0149 STEPHEN CONSIDINE | | | | | | | |

| Check No. PO # | Check Date Enc Date | Vendor # Name Item Description | Payment Amt | Street 1 of Address to be printed on Check Charge Account Description | Account Type | Status | Seq | Acct |
|-------------------|------------------------|--|-------------------|---|--------------|--------|-----|------|
| 15-00948 | 11/23/15 | 1 KEYBOARD TRAY | 138.14 | 5-01- -013-225 MISCELLANEOUS | Budget | Aprv | 43 | 1 |
| | | | <u>138.14</u> | | | | | |
| 15-00923 | 11/14/15 | 12/03/15 C0167 COMCAST 8499-05-064-0016636 MONTHLY | 132.40 | 5-01- -037-224 TELEPHONE | Budget | Aprv | 10 | 1 |
| 15-00934 | 11/18/15 | 1 8499-05-064-0022477 MONTHLY | 143.76 | 5-01- -037-224 TELEPHONE | Budget | Aprv | 19 | 1 |
| | | | <u>276.16</u> | | | | | |
| 15-00952 | 11/25/15 | 12/03/15 D0138 CHARLES DEFALCO REIMBURSE RIFLE BARREL | 164.00 | 5-01- -029-236 EQUIPMENT & SUPPLIES | Budget | Aprv | 45 | 1 |
| | | | <u>164.00</u> | | | | | |
| 15-00924 | 11/14/15 | 12/03/15 D0139 READY REFRESH BY NESTLE ACCT 8224421563 WATER | 73.18 | PO BOX 856192 5-01- -020-225 MISCELLANEOUS | Budget | Aprv | 11 | 1 |
| | | | <u>73.18</u> | | | | | |
| 15-00496 | 06/11/15 | 12/03/15 D0150 DELSEA REGIONAL HIGH SCHOOL 7 DECEMBER 9 | 242,063.15 | ATTN: BOARD OFFICE 5-01- -905-002 REGIONAL SCHOOL TAXES | Budget | Aprv | 5 | 1 |
| | | | <u>242,063.15</u> | | | | | |
| 15-00963 | 11/30/15 | 12/03/15 D0203 DENNY SEPTIC & PORTABLE TOILET 1 NOVEMBER 2015 | 150.00 | 598 JACKSON ROAD 5-01- -020-225 MISCELLANEOUS | Budget | Aprv | 53 | 1 |
| | | | <u>150.00</u> | | | | | |
| 15-00964 | 11/30/15 | 12/03/15 E0038 ELK TOWNSHIP 1 ACCUMULATED ABSCENES | 2,500.00 | 5-01- -056-224 ACCUMULATED ABSENCES | Budget | Aprv | 54 | 1 |
| | | | <u>2,500.00</u> | | | | | |
| 15-00942 | 11/21/15 | 12/03/15 G0262 GLOUCESTER CTY POLICE ACADEMY 1 PIERSON-TRANING 11/9-11/10 | 40.00 | ROWAN COLLEGE AT GLOU. CTY. 5-01- -029-226 EDUCATIONS & CONFERENCES | Budget | Aprv | 26 | 1 |
| | | | <u>40.00</u> | | | | | |
| 15-00830 | 10/20/15 | 12/03/15 G0900 GAME TIME 1 RECREATION PARK REPAIRS | 1,233.24 | C/O MATURANO RECREATION CO 5-01- -910-004 INSURANCE REFUNDS | Budget | Aprv | 8 | 1 |
| | | | <u>1,233.24</u> | | | | | |
| 15-00142 | 02/10/15 | 12/03/15 H0163 SETH HASBROUCK 4 OCTOBER - DECEMBER | 1,500.00 | 1110 BLACK HORSE PIKE 5-01- -051-221 PUBLIC DEFENDER OE | Budget | Aprv | 2 | 1 |
| | | | <u>1,500.00</u> | | | | | |
| | 12/03/15 | H0176 HERITAGE BUSINESS SYSTEMS, INC. | | 1263 GLEN AVENUE | | | | |

| Check No. PO # | Check Date Enc Date | Vendor # Name Item Description | Payment Amt | Street 1 of Address to be printed on Check Charge Account | Account Type | Status | Seq | Acct |
|-------------------|------------------------|-----------------------------------|-----------------|--|--------------|--------|-----|------|
| 15-00932 | 11/18/15 | 1 COPIER CHARGE | 89.56 | 5-01- -011-333 | Budget | Aprv | 17 | 1 |
| | | | <u>89.56</u> | GENERAL ADMIN - EQUIP. MAINT. | | | | |
| 15-00953 | 11/25/15 | 1 REIMBURSE - MANUAL | 115.00 | 5-01- -029-254 | Budget | Aprv | 46 | 1 |
| | | | <u>115.00</u> | BOOKS & PUBLICATIONS | | | | |
| 15-00938 | 11/19/15 | 1 TRAVEL 11/18 | 64.98 | 5-01- -050-253 | Budget | Aprv | 21 | 1 |
| | | | | TRAVEL | | | | |
| 15-00938 | 11/19/15 | 2 TRAVEL 11/18 TOLLS | 4.30 | 5-01- -050-253 | Budget | Aprv | 22 | 1 |
| | | | <u>69.28</u> | TRAVEL | | | | |
| 15-00279 | 03/24/15 | 4 REIMBURSE-TELEPHONE 4TH Q | 45.00 | 806 NORTHBROOK PLACE | Budget | Aprv | 4 | 1 |
| | | | <u>45.00</u> | 5-01- -037-224 | | | | |
| | | | | TELEPHONE | | | | |
| 15-00090 | 01/25/15 | 4 OCTOBER-DECEMBER | 3,750.00 | 210 WHITE HORSE PIKE | Budget | Aprv | 1 | 1 |
| | | | <u>3,750.00</u> | 5-01- -018-225 | | | | |
| | | | | PROSECUTOR OE | | | | |
| 15-00933 | 11/18/15 | 1 11/16 DIESEL | 278.33 | 2104 FAIRFAX AVENUE | Budget | Aprv | 18 | 1 |
| | | | | 5-01- -037-226 | | | | |
| | | | | GASOLINE/DIESEL | | | | |
| 15-00945 | 11/21/15 | 1 11/18 UNLEADED | 376.08 | 5-01- -037-226 | Budget | Aprv | 29 | 1 |
| | | | | GASOLINE/DIESEL | | | | |
| 15-00962 | 11/30/15 | 1 11/25 UNLEADED | 489.24 | 5-01- -037-226 | Budget | Aprv | 52 | 1 |
| | | | <u>1,143.65</u> | GASOLINE/DIESEL | | | | |
| 15-00944 | 11/21/15 | 1 TRAINING 12/4 | 35.00 | 222 WEST STATE STREET | Budget | Aprv | 28 | 1 |
| | | | | 5-01- -023-226 | | | | |
| | | | | EDUCATIONS | | | | |
| 15-00971 | 12/01/15 | 1 1/23/16 NEW COMMITTEE TRAINING | 240.00 | 5-01- -025-226 | Budget | Aprv | 57 | 1 |
| | | | <u>275.00</u> | EDUCATION & CONFERENCES | | | | |
| 15-00969 | 12/01/15 | 1 MONTHLY UPDATE,VIRUS | 115.00 | 126 E. BEECHTREE LANE | Budget | Aprv | 55 | 1 |
| | | | <u>115.00</u> | 5-01- -011-333 | | | | |
| | | | | GENERAL ADMIN - EQUIP. MAINT. | | | | |
| 15-00970 | 12/01/15 | 1 TESTING 12/01 | 37.50 | 702 ELECTRONIC DRIVE | Budget | Aprv | 56 | 1 |
| | | | <u>37.50</u> | 5-01- -020-225 | | | | |
| | | | | MISCELLANEOUS | | | | |

| Check No. PO # | Check Date Enc Date | Vendor # Item Description | Name | Payment Amt | Street 1 of Address to be printed on Check Charge Account | Account Type | Status | Seq | Acct |
|-------------------|------------------------|--|----------------------------|-------------------|--|--------------|--------|-----|------|
| 15-00937 | 12/03/15 11/19/15 | S0455 1 COURT 11/16 AND 11/17 | LUZ S. SMITH | 600.00 | 2835 FRIENDSHIP STREET 5-01- -050-225 | Budget | Aprv | 20 | 1 |
| | | | | <u>600.00</u> | MISCELLANEOUS | | | | |
| 15-00931 | 12/03/15 11/18/15 | S0600 1 MONTHLY SERVICE | SOUTHERN PEST CONTROL | 48.00 | PO BOX 95 5-01- -020-243 | Budget | Aprv | 16 | 1 |
| | | | | <u>48.00</u> | REPAIRS & SUPPLIES FOR BLDG | | | | |
| 15-00246 | 12/03/15 03/16/15 | S0911 4 2015 MEDICARE REIMBURSE | ROBERT SEIBERT | 629.40 | 350 POPLAR AVENUE 5-01- -026-222 | Budget | Aprv | 3 | 1 |
| | | | | <u>629.40</u> | GROUP INSURANCE PLAN | | | | |
| 15-00645 | 12/03/15 08/09/15 | T0115 1 REPAIR VOICEMAIL | TELECORP, INC. | 164.00 | 1535 GATEWAY BLVD 5-01- -011-333 | Budget | Aprv | 7 | 1 |
| 15-00951 | 12/03/15 11/24/15 | T0115 1 REPAIR/REPLACE VOICE SYSTEM | TELECORP, INC. | 1,633.00 | GENERAL ADMIN - EQUIP. MAINT. 5-01- -011-225 | Budget | Aprv | 44 | 1 |
| | | | | <u>1,797.00</u> | MISCELLANEOUS | | | | |
| 15-00939 | 12/03/15 11/19/15 | T0200 1 BATTERY | TAG'S AUTO SUPPLY, INC | 58.15 | 12 W. HIGH STREET 5-01- -061-226 | Budget | Aprv | 23 | 1 |
| 15-00946 | 12/03/15 11/23/15 | T0200 1 14 FORD-FILTERS, OIL | TAG'S AUTO SUPPLY, INC | 133.06 | POLICE VEHICLE MINOR REPAIR 5-01- -061-226 | Budget | Aprv | 30 | 1 |
| 15-00956 | 12/03/15 11/25/15 | T0200 1 FILTERS,FUEL CAP,BRAKLEEN | TAG'S AUTO SUPPLY, INC | 71.86 | POLICE VEHICLE MINOR REPAIR 5-01- -061-226 | Budget | Aprv | 48 | 1 |
| | | | | <u>263.07</u> | POLICE VEHICLE MINOR REPAIR | | | | |
| 15-00941 | 12/03/15 11/21/15 | T0390 1 BOOTS | THIS & THAT UNIFORMS | 125.00 | 1500 S. NEW ROAD 5-01- -029-236 | Budget | Aprv | 25 | 1 |
| | | | | <u>125.00</u> | EQUIPMENT & SUPPLIES | | | | |
| 15-00497 | 12/03/15 06/11/15 | T0600 7 DECEMBER 9 | TREASURER OF SCHOOL MONEYS | 230,312.25 | ELK TOWNSHIP BOARD OF ED 5-01- -905-001 | Budget | Aprv | 6 | 1 |
| | | | | <u>230,312.25</u> | LOCAL SCHOOL TAXES | | | | |
| 15-00955 | 12/03/15 11/25/15 | W0080 1 FASTINERS, NUTS AND BOLTS | WARREN'S HARDWARE | 38.53 | 110 BRIDGETON PIKE 5-01- -034-236 | Budget | Aprv | 47 | 1 |
| | | | | <u>38.53</u> | EQUIPMENT & SUPPLIES | | | | |
| 15-00960 | 12/03/15 11/28/15 | W0170 1 ATTEND MEET/REVIEW MAIL F&A | WEIR & PARTNERS, LLP | 466.20 | LIBERTY VIEW BLDG-SUITE 420 5-01- -023-232 | Budget | Aprv | 50 | 1 |
| 15-00960 | 12/03/15 11/28/15 | W0170 2 COAH LITIGATION | WEIR & PARTNERS, LLP | 150.00 | LEGAL COSTS 5-01- -023-232 | Budget | Aprv | 51 | 1 |
| | | | | <u>616.20</u> | LEGAL COSTS | | | | |

| Check No. | Check Date | Vendor # | Name | Payment Amt | Street 1 of Address to be printed on Check | Charge Account | Account Type | Status | Seq | Acct |
|-----------|------------|----------|-----------------------------|-----------------|--|----------------|--------------|--------|-----|------|
| PO # | Enc Date | Item | Description | | Description | | | | | |
| 15-00959 | 12/03/15 | W0300 | WHEELABRATOR GLOUCESTER CO. | | PO BOX 842226 | | | | | |
| | 11/28/15 | 1 | TIPPING OCTOBER | 9,047.70 | 5-01- -038-221 | | Budget | Aprv | 49 | 1 |
| | | | | | TIPPING FEES | | | | | |
| | | | | <u>9,047.70</u> | | | | | | |
| 15-00943 | 12/03/15 | X0300 | XTEL COMMUNICATIONS, INC. | | | | | | | |
| | 11/21/15 | 1 | TELEPHONE | 999.43 | 5-01- -037-224 | | Budget | Aprv | 27 | 1 |
| | | | | | TELEPHONE | | | | | |
| | | | | <u>999.43</u> | | | | | | |

| | <u>Count</u> | <u>Line Items</u> | <u>Amount</u> |
|---------|--------------|-------------------|---------------|
| Checks: | 34 | 57 | 504,308.70 |

There are NO errors or warnings in this listing.