

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
October 6, 2016**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Deputy Mayor Sammons at 7:30PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison. A moment of silence was observed for the passing of Mrs. Kathy Lewis.

Present were: Mrs. Nicholson, Mr. Rambo, Mrs. Sammons, Ms. Yenner, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Duffield, Township Solicitor, Mr. Bitgood, Township Engineer and Police Chief DeFalco. Mayor Poisker was absent.

APPROVAL OF MINUTES

Motion by Mrs. Nicholson to approve the minutes of the September 20, 2016 Regular Meeting, seconded by Ms. Yenner, all were in favor, motion carried.

COMMITTEE REPORTS

Ms. Yenner announced the Recreation Committee will be holding the Christmas Tree Lighting on Friday, December 2nd. The event will begin at 6:30pm with Santa arriving around 7pm in the Recreation Park. The Senior Holiday Brunch will be held on Saturday, December 3rd at the Ferrell Methodist Social Hall. The committee is in the beginning stage of planning Elk Day to be held in conjunction with Little League opening day on April 22, 2017.

Recreation is always looking for help and volunteers for the events, they meet on the 2nd Tuesday of each month at 7:30pm in the Municipal Building.

Mrs. Nicholson reported for this year through the month of September the Environmental Commission members have recorded 190 hours of volunteering. Their next meeting is November 12th.

Mrs. Nicholson stated there is a beaver dam between Union Street and Route 55 that is causing major problems. Fish and Wildlife have been contacted and they will be coming out to remove the beavers and break down the dams. The season to trap is between December to March. If any resident has a problem with flooding due to the beavers, they need to contact the Environmental Commission.

POLICE CHIEF REPORT

Chief DeFalco reported the police department in the month of September responded to 1023 calls for service, 14 crashes with 7 injuries, issued 193 motor vehicle summons and made 9 arrests.

The Chief announced the department will be participating in the National Operation Take Back on Saturday, October 22nd from 10am to 2pm. This is the opportunity for residents to rid their homes of any unused and/or unwanted prescription medications.

FIRE DEPARTMENT REPORT

Mr. Rambo read the reports from the fire companies.

Aura, Chief Kevin Keen reported the company responded to 12 calls in the month of September.

Fire Prevention Activities will be held on October 12th. October is Fire Prevention Month. If any township resident needs a smoke detector to contact the Fire company and leave a message at 856-881-3268.

Trunk or Treat will be held on Friday, October 28th.

Ferrell Fire Company Chief Bill Opdyke reported the company responded to 13 calls in September.

Lawn's Fire Company responded to 2 alarms in September, as reported by Chief James White.

ENGINEER'S REPORT

Mr. Bitgood stated there is nothing new to report. Things at Aura are going smoothly and he is requesting they begin to complete some of the landscaping before the winter.

The DOT is accepting grant applications for transportation alternatives. Applications are due before November 1st.

PUBLIC PORTION on Agenda Items only.

Motion by Ms. Yenner to open the meeting to the public on agenda items only, seconded by Mr. Rambo, all were in favor, motion carried.

Deputy Mayor Sammons asked if anyone had any questions or comments on the items on the agenda to come forward at this time.

No one came forward at this time.

Motion by Mrs. Nicholson to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

RESOLUTIONS:

RESOLUTION R-124-2016

**RESOLUTION TO REFUND MONEY DUE TO AN ASSESSMENT CHANGE, BLOCK 46 LOT 7;
ESTATE OF MALCOLM ROBERTS c/o KAREN ROBERTS**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Ms. Yenner	Yes
	Deputy Mayor Sammons	Yes

RESOLUTION R-125-2016

**RESOLUTION AMENDING RESOLUTION 96-2016
TO ENTER AN URBAN COUTY COOPERATION AGREEMENT WITH THE COUNTY OF
GLOUCESTER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT AND
HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS (CPD-16-05)**

Motion by Mrs. Nicholson, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Ms. Yenner	Yes
	Deputy Mayor Sammons	Yes

RESOLUTION R-126-2016

**RESOLUTION ON GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2014-2019 (STRATEGIC PLAN YEAR JULY 1, 2017-JUNE 30, 2018)**

Motion by Ms. Yenner, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Ms. Yenner	Yes
	Deputy Mayor Sammons	Yes

RESOLUTION R-127-2016

**RESOLUTION TO CANCEL TAXES DUE TO AN ASSESSMENT ERROR;
BLOCK 6 LOT 7; ROBINS NEST, INC.**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes

Ms. Yenner Yes
Deputy Mayor Sammons Yes

RESOLUTION R-128-2016
RESOLUTION APPOINTING ZACHARY CHANDLER AS PUBLIC WORKS LABORER
FOR THE TOWNSHIP OF ELK

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mrs. Nicholson Yes
Mr. Rambo Yes
Ms. Yenner Yes
Deputy Mayor Sammons Yes

RESOLUTION R-129-2016
RESOLUTION TO CHARGE \$25.00 FOR MAILING A SET OF NOTICES FOR THE TAX SALE
IN LIEU OF ANY TWO PUBLICATIONS PER N.J.S.A. 54:5-26

Motion by Ms. Yenner, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mrs. Nicholson Yes
Mr. Rambo Yes
Ms. Yenner Yes
Deputy Mayor Sammons Yes

RESOLUTION R-130-2016
RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR ELK TOWNSHIP
POLICE DEPARTMENT- SCOTT P. PARKER

Motion by Ms. Yenner, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mrs. Nicholson Yes
Mr. Rambo Yes
Ms. Yenner Yes
Deputy Mayor Sammons Yes

RESOLUTION R-131-2016
RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR ELK TOWNSHIP
POLICE DEPARTMENT- CHRISTOPHER TROTZ

Motion by Mrs. Nicholson, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mrs. Nicholson Yes
Mr. Rambo Yes
Ms. Yenner Yes
Deputy Mayor Sammons Yes

RESOLUTION R-132-2016
RESOLUTION TO REFUND OVER PAYMENT OF TAXES DUE TO A STATE TAX
COURT APPEAL; BLOCK 208 LOT 1, BALKAR SAINI

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mrs. Nicholson Yes
Mr. Rambo Yes
Ms. Yenner Yes
Deputy Mayor Sammons Yes

RESOLUTION R-133-2016
RESOLUTION APPROVING FORM OF PERFORMANCE GUARANTEE SUBMITTED FOR
APPROVAL FOR A PROJECT BY AURA INVESTORS, LLC FOR AURA PHASE II, SECTION 1A
IN THE TOWNSHIP OF ELK, GLOUCESTER COUNTY, NEW JERSEY,
PLANNING BOARD RESOLUTION NO. 2016-08

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Ms. Yenner	Yes
	Deputy Mayor Sammons	Yes

GLOUCESTER COUNTY REPRESENTATIVE, Leona Mathers was present to assist with any questions or concerns for the County. Ms. Mathers handed out the 2016 Gloucester County Flu Immunization schedule and also flyers on open enrollment for Medicare.

The Division of Senior Services has some programs coming up. On October 19th they will be holding their volunteer luncheon. This is for senior citizens who volunteer or people who volunteer to help citizens. Please call 856-384-6900 for information.

On October 26th they will be having a caregiver luncheon. Please call 856-384-6900 for more information. They also have a new program, Grandparents raising Grandchildren.

PUBLIC PORTION:

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Deputy Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

TOPIC:

There were no comments from committee on the proposed Master Plan Revision. It will be placed on the next agenda for approval.

PAY BILLS:

Motion by Mrs. Nicholson to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Ms. Yenner	Yes
	Deputy Mayor Sammons	Yes

ADJOURNMENT:

Motion by Ms. Yenner to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

R-124-2016

**RESOLUTION TO REFUND MONEY DUE TO AN ASSESSMENT CHANGE
BLOCK 46 LOT 7; ESTATE OF MALCOLM ROBERTS c/o KAREN ROBERTS**

WHEREAS, in 2016 the assessed value for 610 Monroeville Road, Block 46 Lot 7, was changed from \$314,300 to \$150,500 per County Board Judgment appeal no. 04-1600007A;

WHEREAS, the first half of 2016 taxes were billed and paid based on the higher assessed value,

WHEREAS, after applying the overpayment to the 2016 tax bill, a credit balance of \$71.67 remains,

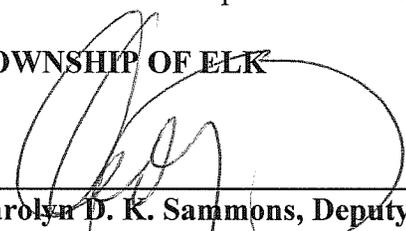
WHEREAS, the home owner has since sold the property and has requested a refund.

WHEREAS, it is the intent of this Resolution to authorize the Tax Collector and CFO to refund the overpayment to the Estate of Malcom Roberts per request,

NOW, THEREFORE, BE IT RESOLVED, that the CFO and Tax Collector refund seventy one dollars and sixty seven cents, (\$71.67) to Estate of Malcom Roberts c/o Karen Roberts 216 Glenmore Avenue Catonsville, MD 21228.

APOPTED, at the meeting of the Township Committee for the Township of Elk held on **October 6, 2016**.

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Deputy Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

**RESOLUTION R-125-2016
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RESOLUTION AMENDING RESOLUTION R- 96-2016
TO ENTER AN URBAN COUNTY COOPERATION AGREEMENT WITH THE COUNTY OF
GLOUCESTER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT AND
HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS**

WHEREAS Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program (hereafter, "CDBG Program"), provides federal funds to certain urban counties for use therein; and

WHEREAS the Cranston-Gonzales National Housing Act of 1991, as amended, provides federal funds to certain urban counties through its HOME Investment Partnership Program (hereafter "HOME Program"); and

WHEREAS the above Acts established certain criteria that need to be satisfied, including contractual commitments from participating municipalities, for an urban county to receive the aforesaid federal funding; and

WHEREAS, the term "urban county" means any county within a metropolitan area which:

(1) is authorized under state law to undertake essential community development and housing assistance activities in its incorporated areas which are not units of general local government; and,

(2) has a combined population of 200,000 or more in such unincorporated areas and in its included units of local government (hereafter, "municipalities"):

(A) in which it has authority to undertake essential community development and housing assistance activities and which do not elect to have their population excluded; or,

(B) with which it has entered into cooperation agreements to undertake or to assist in the undertaking of essential community development and housing assistance activities; and,

WHEREAS, twenty-three (23) municipalities located in Gloucester County (hereafter the "County") have a 2010 Census population of less than 50,000 and opt to join with the County to form a combined population of more than 200,000 persons, thereby qualifying as an urban county, and be eligible for an entitlement of Community Development Block Grant ("CDBG") and HOME Investment Partnership funds: **CLAYTON, DEPTFORD, EAST GREENWICH, ELK, FRANKLIN, GLASSBORO, GREENWICH, HARRISON, LOGAN, MANTUA, MONROE, NATIONAL PARK, NEWFIELD, PAULSBORO, PITMAN, SOUTH HARRISON, SWEDSBORO, WENONAH, WEST DEPTFORD, WESTVILLE, WOODBURY, WOODBURY HEIGHTS, & WOOLWICH**; and,

WHEREAS, the cooperation agreement is automatically renewed for participation in successive three (3) year qualification periods, unless either the County or the included municipalities provides written notice pursuant to HUD's Urban County Qualification Notice that it elects not to participate in a new qualification period; and

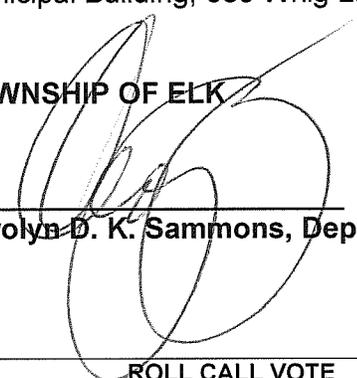
WHEREAS, pursuant to the current HUD Notice **CPD-16-05**, the above referenced municipalities have opted to remain as part of the urban county process for the three year period beginning 2017 and terminating 2019; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Gloucester that the Freeholder Director and Clerk of the Board be and are hereby authorized to execute the Cooperation Agreement between the County of Gloucester and the following eligible units of general local government: **CLAYTON, DEPTFORD, EAST GREENWICH, ELK, FRANKLIN, GLASSBORO, GREENWICH, HARRISON, LOGAN, MANTUA, MONROE, NATIONAL PARK, NEWFIELD, PAULSBORO, PITMAN, SOUTH HARRISON, SWEDSBORO, WENONAH, WEST DEPTFORD,**

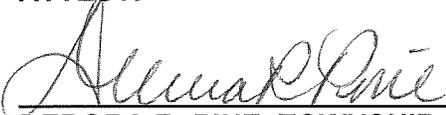
WESTVILLE, WOODBURY, WOODBURY HEIGHTS, & WOOLWICH for the requalification of Gloucester County as an urban county for the receipt of HUD CDBG entitlement and HOME Investment Partnership Program funds and other funds for the three year qualification period of 2017-2019 with automatic renewal provisions for successive three year qualification periods subject to HUD regulations.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 6th day of October, 2016 at the Municipal Building, 680 Whig Lane, Monroeville, NJ, 08343.

TOWNSHIP OF ELK


 Carolyn D. K. Sammons, Deputy Mayor

ATTEST:


 DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicolson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

 DEBORA R. PINE, Township Clerk

RESOLUTION R-126-2016

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-June 2019 FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey recognizes the following:

- 1. The Township Committee does hereby authorize the submission of a strategic plan for the Elk/Franklin Municipal Alliance for year July 1, 2017 through June 30, 2018 in the amount of:

Table with 2 columns: Category and Amount. Rows: DEDR (\$23,364.00), Cash Match (\$5,841.00), In-Kind (\$17,523.00), TOTAL (\$46,728.00)

- 2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ADOPTED at a regular meeting of the Elk Township Committee held on October 6, 2016.

TOWNSHIP OF ELK

ATTEST:

Signature of Debora R. Pine, Township Clerk

BY: Carolyn D. K. Sammons, Deputy Mayor

ROLL CALL VOTE table with columns: COMMITTEE, AYES, NAYS, ABSTAIN, ABSENT. Rows: Nicholson, Poisker, Rambo, Sammons, Yenner.

CERTIFICATION

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DEBORA R. PINE, Township Clerk

R-127-2016

RESOLUTIONS TO CANCEL TAXES DUE TO AN ASSESSMENT ERROR;
BLOCK 6 LOT 7; ROBINS NEST INC.

WHEREAS, in 2015 the Robin's Nest, Inc., 416 Ewan Road, made application to become tax exempt in the year 2016; and

WHEREAS, the application was received in a timely manner; the staff in the Gloucester County Tax Assessors Office missed putting it on the 2016 Tax List as exempt; and

WHEREAS, this error was brought to the county's attention and they have asked the Township to authorize a cancellation of the taxes for 2016 per the letter attached; and

WHEREAS, the first half of the 2016 year's taxes have been paid in the amount of \$6,982.95 (six thousand, nine hundred, eighty two dollars and ninety five cents) and the second half billing for 2016 is in the amount of \$7,396.84 (seven thousand, three hundred, ninety six dollars and eighty four cents) are still showing open and due; and

WHEREAS, it is the intent of this resolution to refund the amount of \$6,982.95 (six thousand, nine hundred, eighty two dollars and ninety five cents) which was paid by the Robin's Nest, Inc., 42 Delsea Drive, Glassboro, NJ 08028, and cancel the amount of \$7,396.84 (seven thousand, three hundred, ninety six dollars and eighty four cents).

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector and CFO are hereby authorized to refund money in the amount of \$6,982.95 (six thousand, nine hundred, eighty two dollars and ninety five cents) to Robin's Nest, Inc., 42 Delsea Drive, Glassboro, NJ 08028 and cancel taxes in the amount \$7,396.84 (seven thousand, three hundred, ninety six dollars and eighty four cents) due to the Gloucester County Tax Assessors error.

APOPTED, at the meeting of the Township Committee for the Township of Elk held on October 6, 2016.

TOWNSHIP OF ELK

Carolyn D. K. Sammons, Deputy Mayor

ATTEST:

DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-128-2016

**RESOLUTION APPOINTING FULL TIME LABORER
FOR THE PUBLIC WORKS DEPARTMENT – ZACHARY CHANDLER**

WHEREAS there is a need for a full time Laborer in the Public Works Department for the Township of Elk; and

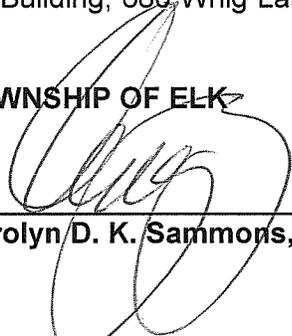
WHEREAS Elk Township has advertised for the position of full time Public Works Laborer; and

WHEREAS interviews were conducted and it was determined that Zachary Chandler was the most qualified candidate.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that Zachary Chandler is hereby appointed as Public Works Laborer for the Township of Elk effective October 17, 2016 starting at the pay rate of \$12.00 per hour.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its meeting held on the 6th day of October, 2016 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Deputy Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

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DEBORA R. PINE, Township Clerk

R-129-2016

**RESOLUTION TO CHARGE \$25.00 FOR MAILING A SET OF NOTICES FOR THE TAX SALE
IN LIEU OF ANY TWO PUBLICATIONS PER N.J.S.A. 54:5-26**

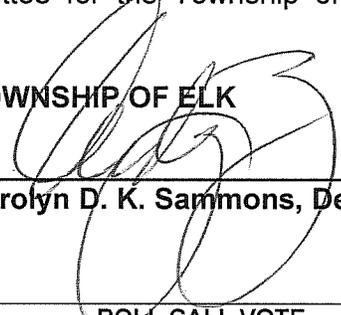
WHEREAS, In lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of tax sale may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S.54:5-38, not to exceed \$25 for each set of notices for a particular property.

WHEREAS, it is the intent of this Resolution to authorize the tax collector to collect the \$25.00 fee for such mailing from the homeowners or entity entitled to pay the delinquency prior to the tax sale

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to collect such fee for two mailings in lieu of publication from the homeowners or entity entitled to pay taxes prior to the tax sale date.

AOPOTED, at the meeting of the Township Committee for the Township of Elk held on **October 6, 2016**.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Deputy Mayor

Attest:



Debora R. Pine, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

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DEBORA R. PINE, Township Clerk

R-130-2016

**RESOLUTION APPOINTING CLASS II SPECIAL OFFICER
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Scott P. Parker**

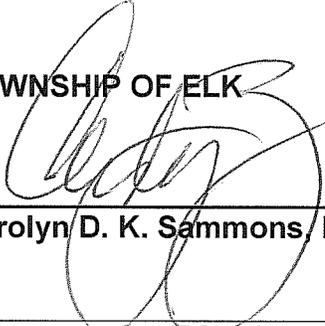
WHEREAS the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

WHEREAS Scott P. Parker has the necessary qualifications to serve in this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that **Scott P. Parker** be appointed to the position of Class II Special Officer to the Elk Township Police, effective October 8, 2016, subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on **October 6, 2016**.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Deputy Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

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DEBORA R. PINE, Township Clerk

R-131-2016

**RESOLUTION APPOINTING CLASS II SPECIAL OFFICER
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Christopher Trotz**

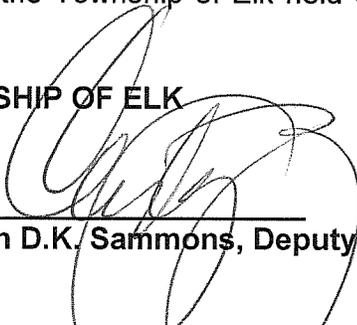
WHEREAS the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

WHEREAS Christopher Trotz has the necessary qualifications to serve in this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that **Christopher Trotz** be appointed to the position of Class II Special Officer to the Elk Township Police, effective October 8, 2016, subject to the existing salary schedule and the completion of any necessary eligibility requirements.

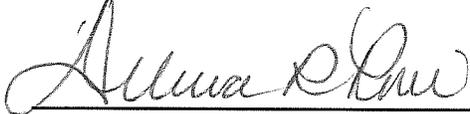
ADOPTED at a meeting of the Township Committee of the Township of Elk held on **October 6, 2016**.

TOWNSHIP OF ELK



Carolyn D.K. Sammons, Deputy Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

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I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

R-132-2016

**RESOLUTION TO REFUND OVER PAYMENT OF TAXES DUE
TO A STATE TAX COURT APPEAL; BLOCK 208 LOT 1 BALKAR SAINI**

WHEREAS, the Tax Collector received a Civil Action Judgment for a State Tax Court Appeals for the tax years 2015 and 2016 on Block 208 Lot 1, located at 294 Clayton Avenue; and

WHEREAS, the Civil Action Judgment was rendered for a lower assessment creating an over payment in taxes in 2015; and

WHEREAS, the assessed value in 2015 was \$212,400; it was reduced to \$180,000; and

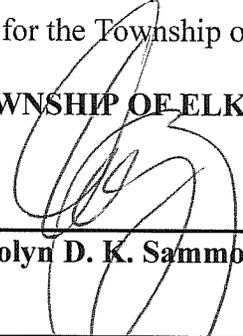
WHEREAS, in 2015 the taxes were \$6,951.85 (six thousand, nine hundred, fifty one dollars and eighty-five cents), they are now \$5,891.40 (five thousand, eight hundred, ninety one dollars and forty cents), creating an overpayment of \$1,060.45 (one thousand, sixty dollars and forty five cents); and

WHEREAS, in 2016 the taxes were \$7,019.71 (seven thousand, nineteen dollars and seventy one cents), they are now \$6,066.00 (six thousand, sixty six dollars) with the difference of \$953.71 (nine hundred, fifty three dollars and seventy one cents) will be applied to their fourth quarter 2016 taxes.

NOW, THERE, BE IT RESOLVED, that the CFO and Tax Collector refund the \$1,060.45 (one thousand, sixty dollars and forty five cents), due to a State Appeal to Balkar Saini c/o "Bruce J. Stavitsky, Esq. for the benefit of Saini, Balkar", 350 Passaic Avenue, Fairfield, NJ 07004, per the letter attached.

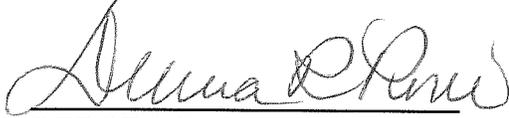
ADOPTED, at the meeting of the Township Committee for the Township of Elk held on October 6, 2016.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Deputy Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-133-2016

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING
FORM OF PERFORMANCE GUARANTEE SUBMITTED FOR APPROVAL FOR A
PROJECT BY AURA INVESTORS, LLC FOR AURA PHASE II, SECTION 1A
IN THE TOWNSHIP OF ELK, GLOUCESTER COUNTY, NEW JERSEY,
PLANNING BOARD RESOLUTION NO. 2016-08**

WHEREAS, via Resolution R-121-2016, the Elk Township Committee approved the Performance Guarantee amounts and Inspection Escrow amounts upon the Township's Engineer recommendation for Aura Investors, LLC for Aura Phase II, Section 1A in the Township of Elk; and

WHEREAS, the Applicant has submitted Performance Surety Bond No. 10083286 dated September 12, 2016 in the amount of \$1,085,426.00 issued by Accredited Surety & Casualty Co., Inc., as surety; and

WHEREAS, the Elk Township Solicitor has reviewed the form of Performance Surety Bond which has been submitted by the Applicant, and has approved the amount and form of said Performance Surety Bond; and

WHEREAS, the Elk Township Committee has reviewed the aforesaid opinion of the Township Solicitor and, based upon the opinion of the Township Solicitor, has determined that the submitted form of the Performance Surety Bond is acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Elk, Gloucester County, New Jersey, as follows:

1. The form of Performance Surety Bond No. 10083286 dated September 12, 2016 in the amount of \$1,085,426.00 issued by Accredited Surety & Casualty Co., Inc. is hereby approved, and the Township Clerk may accept said Performance Surety Bond upon receipt of the original documents.

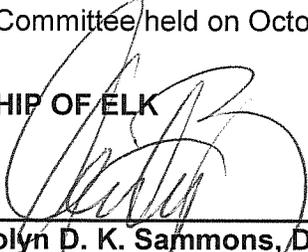
2. When the balance of the initial escrow amount deposited by the applicant for inspection fees drops to 10% of the total inspection fee amount, the developer shall make additional deposits of 25% of the total inspection fee estimate. The Township Engineer shall not perform any inspection if sufficient funds to pay for those inspections are not on deposit with the Treasurer.

3. The approval granted herein is given in reliance upon all representations made by the Applicant, including drawings, plans and other materials filed in connection with this application, and those items specifically referred to and/or incorporated in all Resolution(s) adopted by the Elk Township Committee relating to the Applicant's project.

4. The Township Clerk is directed to forward a certified copy of this Resolution to the Applicant, the Elk Township Engineer and the Elk Township Treasurer.

ADOPTED at a regular meeting of the Elk Township Committee held on October 6, 2016.

TOWNSHIP OF ELK

BY: 
Carolyn D. K. Sammons, Deputy Mayor

ATTEST:


DEBORA R. PINE, Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker				✓
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on October 6, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

BILL APPROVAL

October 6, 2016

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) State of NJ Division of Pensions	16-00850	\$37,001.14
2) Delsea Regional High School	16-00870	\$793,427.81
3) Elk Township School District	16-00871	\$913,606.51
2) Elk Township	16-00876	\$60,850.28

DOG ACCOUNT:

1) NJ Department of Health	16-00882	\$9.00
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ELMER ESCROW:

1) Dale Taylor Esq.	16-00851	\$1,387.50
2) Bach Associates	16-00869	\$2,886.25
3) Brian Duffield, Esq.	16-00874	\$453.75

Batch Id: SC Batch Type: C Batch Date: 10/06/16 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-00832	10/06/16 09/28/16	A0132 1 CLEAN UP DAY	DAVID ALEXANDER	100.00	101 RAILROAD AVENUE G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	16	1
				<u>100.00</u>					
16-00852	10/06/16 10/01/16	A0350 1 3RD QTR	AURA FIRE COMPANY	4,625.00	909 AURA ROAD 6-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	32	1
				<u>4,625.00</u>					
16-00855	10/06/16 10/01/16	A0351 1 3RD QTR	AURA RESCUE SQUAD	1,041.25	909 AURA ROAD 6-01- -031-225 FIRST AID CONTRIBUTION MISC	Budget	Aprv	35	1
				<u>1,041.25</u>					
16-00842	10/06/16 09/28/16	A0359 1 AUGUST SERVICE	AUTO SHINE CAR WASH	59.00	300 NORTH BLACK HORSE PIK 6-01- -029-225 MISCELLANEOUS	Budget	Aprv	26	1
				<u>59.00</u>					
16-00868	10/06/16 10/02/16	B0095 1 COAH HOUSING	BACH ASSOCIATES, PC	457.50	304 WHITE HORSE PIKE 6-01- -023-225 MISCELLANEOUS	Budget	Aprv	41	1
				<u>457.50</u>					
16-00846	10/06/16 09/28/16	B0200 1 TELEPHONE	VERIZON	40.80	P.O. BOX 4833 6-01- -037-224 TELEPHONE	Budget	Aprv	30	1
				<u>40.80</u>					
16-00856	10/06/16 10/01/16	C0082 1 VOLUNTEER POLICY	CETTEI & CONNELL, INC.	500.00	PO BOX 657 6-01- -026-223 LIABILITY (JIF/SURITY)	Budget	Aprv	36	1
				<u>500.00</u>					
16-00834	10/06/16 09/28/16	C0167 1 8499-05-064-0016636 MONTHLY	COMCAST	160.33	6-01- -037-224 TELEPHONE	Budget	Aprv	18	1
				<u>160.33</u>					
16-00818	10/06/16 09/18/16	D0139 1 WATER 0618224421563	READY REFRESH BY NESTLE	79.18	PO BOX 856192 6-01- -020-225 MISCELLANEOUS	Budget	Aprv	3	1
				<u>79.18</u>					
16-00870	10/06/16 10/03/16	D0150 4 10/12/2016	DELSEA REGIONAL HIGH SCHOOL	390,717.87	ATTN: BOARD OFFICE 6-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	42	1
				<u>390,717.87</u>					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-00875	10/04/16	10/06/16 D0498 BRIAN J. DUFFIELD 1 COAH-	305.25	95 N. MAIN STREET 6-01- -017-222	Budget	Aprv	45	1
16-00875	10/04/16	2 VALLE DEL SOL-REVEIW STIPULATI	41.25	LEGAL OPERATING EXPENSES 6-01- -017-222	Budget	Aprv	46	1
16-00875	10/04/16	3 MISC MATTERS	1,130.25	LEGAL OPERATING EXPENSES 6-01- -017-222	Budget	Aprv	47	1
16-00875	10/04/16	4 TAX MATTERS	783.75	LEGAL OPERATING EXPENSES 6-01- -017-222	Budget	Aprv	48	1
16-00875	10/04/16	5 COPIES,POSTAGE, ETC	237.47	LEGAL OPERATING EXPENSES 6-01- -017-222	Budget	Aprv	49	1
			<u>2,497.97</u>	LEGAL OPERATING EXPENSES				
16-00812	09/15/16	10/06/16 E0101 EAST COAST IRON SHOP, LLC 1 REPAIR BASKETBALL HOOP/HULL	75.00	273 UNION STREET 6-01- -020-250	Budget	Aprv	2	1
			<u>75.00</u>	RECREATION OE EXPENSES				
16-00844	09/28/16	10/06/16 E0325 EVIDENT, INC 1 EVIDENCE ENVS,BAGS,TAPE,ETC	141.87	739 BROOKS MILL ROAD 6-01- -029-225	Budget	Aprv	28	1
			<u>141.87</u>	MISCELLANEOUS				
16-00853	10/01/16	10/06/16 F0250 FERRELL VOLUNTEER FIRE COMPANY 1 3RD QTR	4,625.00	6-01- -028-225	Budget	Aprv	33	1
			<u>4,625.00</u>	AID TO FIRE COMPANY DIRECT AID				
16-00845	09/28/16	10/06/16 F0395 FD TESTING SERVICES LLC 1 FIRE HOSE, LADDER TESTING	433.70	PO BOX 194 6-01- -028-226	Budget	Aprv	29	1
			<u>433.70</u>	AID TO FIRE COMPANY OTHER EXPENSES				
16-00847	09/28/16	10/06/16 F0505 FRANKLIN ALARM CO, INC. 1 FIRE ALARM TESTING	200.00	PO BOX 84 6-01- -020-243	Budget	Aprv	31	1
			<u>200.00</u>	REPAIRS & SUPPLIES FOR BLDG				
16-00860	10/01/16	10/06/16 G0354 FRANK GOSS 1 REIMBURSE ANJEC COURSE	35.00	131 RAILROAD AVENUE 5-01- -041-229	Budget	Aprv	39	1
			<u>35.00</u>	CONFERENCES				
16-00836	09/28/16	10/06/16 H0176 HERITAGE BUSINESS SYSTEMS,INC. 1 COPIER CHARGE	104.73	PO BOX 684 6-01- -011-333	Budget	Aprv	20	1
			<u>104.73</u>	GENERAL ADMIN - EQUIP. MAINT.				
16-00480	05/31/16	10/06/16 L0050 LAWMAN SUPPLY COMPANY 1 VEST - HENNELLY	959.00	MUNICIPAL EMERGENCY SVS INC. G-01- -155-103	Budget	Aprv	1	1
				BODY ARMOR 2015				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			959.00					
16-00854	10/01/16	10/06/16 L0060 LAWNS VOLUNTEER FIRE COMPANY 1 3RD QTR	4,625.00	220 STANGER AVENUE 6-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	34	1
			4,625.00					
16-00838	09/28/16	10/06/16 M0018 MAJESTIC OIL COMPANY, INC. 1 9/21 UNLEADED	431.28	2104 FAIRFAX AVENUE 6-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	24	1
16-00857	10/01/16	1 9/28 UNLEADED	378.14	6-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	37	1
			809.42					
16-00877	10/04/16	10/06/16 N0029 NJAWC 1 FIRE HYDRANTS	133.45	6-01- -020-225 MISCELLANEOUS	Budget	Aprv	50	1
			133.45					
16-00873	10/04/16	10/06/16 N0050 NJDCA-CONSTRUCTION CODE 1 THIRD QUARTER	3,040.00	TREASURER-STATE OF NJ 6-01- -910-002 UNIFORM CONST. TRAINING FEES	Budget	Aprv	44	1
			3,040.00					
16-00824	09/26/16	10/06/16 N0150 N.J. LEAGUE OF MUNICIPALITIES 1 CONSIDINE,STEPHEN	55.00	222 WEST STATE STREET 6-01- -013-226 EDUCATIONS & CONFERENCES	Budget	Aprv	4	1
16-00824	09/26/16	2 DEFRANCESCO, SUSAN	55.00	6-01- -015-226 EDUCATIONS & CONFERENCES	Budget	Aprv	5	1
16-00824	09/26/16	3 JORDAN, PAULINE	55.00	6-01- -050-226 EDUCATION & CONFERENCES	Budget	Aprv	6	1
16-00824	09/26/16	4 POISKER, EDWARD	55.00	6-01- -025-226 EDUCATION & CONFERENCES	Budget	Aprv	7	1
16-00824	09/26/16	5 SAMMONS, CAROLYN	55.00	6-01- -025-226 EDUCATION & CONFERENCES	Budget	Aprv	8	1
16-00830	09/26/16	1 10/26/16-ETHICS: PINE,DEBORA	60.00	6-01- -043-226 EDUCATION & CONFERENCES	Budget	Aprv	14	1
			335.00					
16-00865	10/02/16	10/06/16 P0251 PEACH COUNTRY MULCH 1 MULCH-INA B. HULL PARK	475.00	RT. 322, PO BOX 10 6-01- -020-250 RECREATION OE EXPENSES	Budget	Aprv	40	1
			475.00					
16-00831	09/28/16	10/06/16 P0348 DEBORA PINE 1 CLEAN UP DAY	100.00	G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	15	1
			100.00					
16-00825	09/26/16	10/06/16 R0015 R & R RADAR, INC. 1 REPAIR RADAR UNIT	82.50	PO BOX 401 6-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	9	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			82.50					
16-00880	10/04/16	10/06/16 R0150 ACE PLUMBING, HEATING AND 1 LAV SINK	76.59	ELECTRICAL SUPPLIES, INC. 6-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	51	1
			76.59					
16-00828	09/26/16	10/06/16 S0455 LUZ S. SMITH 1 COURT 9/6 AND 9/20	600.00	2835 FRIENDSHIP STREET 6-01- -050-225 MISCELLANEOUS	Budget	Aprv	12	1
			600.00					
16-00833	09/28/16	10/06/16 S0600 SOUTHERN PEST CONTROL 1 SPETEMBER SERVICE	48.00	PO BOX 95 6-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	17	1
			48.00					
16-00841	09/28/16	10/06/16 T0200 TAG'S AUTO SUPPLY, INC 1 OIL	97.27	12 W. HIGH STREET 6-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	25	1
16-00884	10/04/16	1 TIRE REPAIR KIT, SEALER	64.13	6-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	53	1
16-00884	10/04/16	2 LUBE FILTER	21.96	6-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	54	1
			183.36					
16-00871	10/03/16	10/06/16 T0600 TREASURER OF SCHOOL MONEYS 4 10/12/2016	114,739.80	ELK TOWNSHIP BOARD OF ED 6-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	43	1
			114,739.80					
16-00883	10/04/16	10/06/16 T0700 TREASURER STATE OF NJ 1 3RD QTR 2016	25.00	MARRIAGE LICENSES FEES 6-01- -910-003 MARRIAGE LICENSES FEES	Budget	Aprv	52	1
			25.00					
16-00826	09/26/16	10/06/16 W0075 WALTER P. GARRISON II 1 REIMBURSE CLOTHING	82.62	620 KENTUCKY AVE 6-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	10	1
			82.62					
16-00837	09/28/16	10/06/16 W0080 WARREN'S HARDWARE 1 DRILL BIT, LIQUID WRENCH	9.52	110 BRIDGETON PIKE 6-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	21	1
16-00837	09/28/16	2 FASTINERS	26.74	6-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	22	1
16-00837	09/28/16	3 FASTNERS	7.88	6-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	23	1
			44.14					
16-00858	10/01/16	10/06/16 W0160 WEBERS POWER EQUIPMENT, INC. 1 REPAIR WEEDWACKER	20.50	868 ELK ROAD 6-01- -034-239	Budget	Aprv	38	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			20.50	REPAIRS TO EQUIPMENT				
16-00829	10/06/16 09/26/16	w0215 KELLY WILLIAMSON 1 COURT 9/19 AN D9/26	180.00	204 NICHOLSON ROAD 6-01- -050-225 MISCELLANEOUS	Budget	Aprv	13	1
			180.00					
16-00827	10/06/16 09/26/16	w0400 STEVEN WOJCIECHOWSKI 1 REIMBURSE CLOTHING	119.15	6-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	11	1
16-00843	09/28/16	1 REIMBURSE CLOTHING	51.45	6-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	27	1
			170.60					
16-00835	10/06/16 09/28/16	X0300 XTEL COMMUNICATIONS, INC. 1 TELEPHONE	1,017.93	6-01- -037-224 TELEPHONE	Budget	Aprv	19	1
			1,017.93					

Checks:	<u>Count</u> 39	<u>Line Items</u> 54	<u>Amount</u> 533,642.11
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There are NO errors or warnings in this listing.