

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
November 3, 2016**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Poisker at 7:32PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mrs. Nicholson, Mr. Rambo, Mrs. Sammons, Ms. Yenner, Mayor Poisker, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Duffield, Township Solicitor, and. Mr. Bitgood, Township Engineer. Police Chief DeFalco was absent.

APPROVAL OF MINUTES of October 18, 2016 Regular Meeting and Closed Session

Motion by Mrs. Nicholson to approve the minutes of the October 18, 2016 Regular Meeting and Closed Session, seconded by Mr. Rambo, all were in favor, motion carried.

COMMITTEE REPORTS

Mrs. Nicholson stated at the last Environmental Commission meeting, Mr. Bitgood gave the presentation on the new Stormwater regulations. Next meeting is Wednesday, November 9th at 7:30pm. Everyone is welcome to attend.

Ms. Yenner stated the Christmas Tree lighting will be held in the Recreation Park on December 2nd beginning at 6:30pm. The senior holiday brunch will be held on Saturday, December 3rd in the Ferrell Fire House beginning at 11:00am. The committee is sad to report the passing of one of its members, William King. He was a wonderful man and great asset to the committee, he will be missed.

POLICE CHIEF REPORT

Mr. Rambo read the police report for the month of October. The department responded to 2105 calls for service, 15 crashes with 8 injuries, issued 201 motor vehicle summons and made 19 arrests. Operation Take Back was held on October 22nd and 30 lbs. of prescription drugs were collected. 64 pounds of prescription drugs were collected in 2016 in Elk Township.

FIRE DEPARTMENT REPORT

Mr. Rambo read the fire company reports. Ferrell Fire Company for the month of October responded to 12 calls for service. CPR training will begin in November. They purchased a new tractor to replace the one they use for the tanker. Report submitted by Chief William Opdyke. Lawn's Fire Company responded to calls for service in October. Report submitted by Chief James White.

ENGINEER'S REPORT

Mr. Bitgood reported he is in the process of closing out both the Moods Road and Willow Grove Road projects. Hampton Hills, Millstone Way inlet repair purchase order was submitted to GWP contractor, waiting for insurance certificate and schedule of work from GWP. The Orchards is moving along, Valle del Sol has requested the change over from solar street lighting to regular lighting. It will be going before the planning board for approval. In regards to the dam at Ewan Lake, Mr. Bitgood recommends a notice be sent to the NJDEP with the engineers plotting and deeds that Elk Township does not own or operate the dam.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Rambo to open the meeting to the public on agenda items only, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Poisker asked if anyone had any questions or comments on the items on the agenda to come forward at this time.

No one came forward at this time.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

ORDINANCE:

ORDINANCE O – 8 – 2016

**ORDINANCE AMENDING CHAPTER 96 ENTITLED “UNIFIED DEVELOPMENT” OF THE CODE OF THE TOWNSHIP OF ELK TO IMPLEMENT THE ZONING CHANGE RECOMMENDATIONS OF THE 2016 MASTER PLAN REEXAMINATION
TITLE ONLY**

Motion by Mrs. Sammons to approve Ordinance O-8-2016, seconded by Mrs. Nicholson, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTIONS:

RESOLUTION R-138-2016

RESOLUTION TO AUTHORIZE THE EXECUTION OF AN INSTALLMENT PAYMENT AGREEMENT FOR DELINQUENT TAXES RELATING TO BLOCK 148, LOT 4.01 ASSESSED TO WILLIAM J. HICKS

Motion by Mr. Rambo, seconded by Mrs. Sammons to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-139-2016

RESOLUTION AUTHORIZING ADOPTION OF TAX FORECLOSURE LIST AND THE COMMENCEMENT OF TAX FORECLOSURES IN REM

Motion by Mr. Rambo, seconded by Mrs. Sammons to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-140-2016

RESOLUTION GRANTING DISABLED VETERAN STATUS TO NORMAN HARRISON

Mayor Poisker thanked Mr. Harrison for his service.

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-141-2016

RESOLUTION AUTHORIZING THE SIGNING OF CONTRACT WITH THE SUPERIOR OFFICERS OF THE ELK TOWNSHIP POLICE DEPARTMENT

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-142-2016

RESOLUTION TO REFUND MONEY RECEIVED IN ERROR FOR A TOWNSHIP HELD LIEN

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-143-2016

RESOLUTION AUTHORIZING THE ACCEPTANCE OF CREDIT CARDS, DEBIT CARDS AND OTHER ELECTRONIC PAYMENTS FOR ELK TOWNSHIP MUNICIPAL COURT OBLIGATIONS

The state of NJ allows a convenience fee to be charged, but municipal court cannot charge a fee. There is a 1 to 2% convenience fee that will be charged for each transaction. Clayton and Newfield will receive 100% of their fines, with Elk Township absorbing the 1 to 2% fee. The current agreement states Elk Township will pay all expenses for operating the court.

Mr. Duffield stated one option is to only accept credit cards for Elk Township Court Obligations.

Mr. Considine stated the court agreement will need to be revised if Clayton and Newfield agree to absorb the convenience fee for obligations in their towns.

Committee agreed to allow the court to accept credit cards for Elk Township obligations only and reach out to Clayton and Newfield to see if they would like to absorb the fee for their obligations.

Motion by Mr. Rambo, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-144-2016
RESOLUTION AUTHORIZING ISSUANCE OF ONE (1) PLENARY RETAIL
DISTRIBUTION LIQUOR LICENSE TO HAVISH 1 INC.

Motion by Mrs. Nicholson, seconded by Mrs. Sammons to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-145-2016
RESOLUTION AWARDDING THE CONTRACT FOR THE CONVERSION OF THE EXISTING PROPANE
HVAC SYSTEM TO A NATURAL GAS SYSTEM AND THE REPLACEMENT OF THE PUBLIC
WORKS GARAGE HVAC HEATING SYSTEM

Motion by Mrs. Sammons, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RESOLUTION R-146-2016
RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS
POTENTIAL LITIGATION IN REGARDS TO ELK TOWNSHIP FIRE DEPARTMENT
AND LITIGATION UPDATE REGARDING CANUSO/SILVERGATE

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, all were in favor, motion carried.

GLOUCESTER COUNTY REPRESENTATIVE, David Lubelski was present. Mr. Lubelski provided the township with the bid information for a shared service agreement for the provision of asphalt materials. They will pave parking lots and township roads at cost. The township will need to do the engineering. Mr. Bitgood stated the prices for asphalt are very good prices.

The county also has a shared service agreement with Community Champions in regards to abandoned and vacant properties that are subject to foreclosure. Community Champions receives a portion of the fee, the county receives a portion of the fee and the township receives the remainder of the fee. Mr. Duffield stated there is no down side to the township. It is a great program and the towns are getting a lot of revenue. We would need to adopt an ordinance to set up the program, adopt a resolution for the shared service. This is for abandoned properties that have a lien holder. The township will need to set up the properties. Committee is in favor of joining the program and would like to move forward with the process.

PUBLIC PORTION:

Motion by Mr. Rambo to open the meeting to the public, seconded by Ms. Yenner, all were in favor, motion carried.

Mayor Poisker asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to come forward at this time.

James Markgraf, 825 Buck Road, is trying to put a solar field in his yard and stated the paperwork is excessive. The company he is working with stated the requirements are above their capabilities.

Mayor Poisker stated they will need to complete a basic site plan application.

Mr. Bitgood stated, for a ground mount display what Elk Township requires is basic. The township does require a site plan and possibly some waivers. Stormwater will need to be considered also.
Mr. Duffield stated there may be some items that are not applicable.
Mrs. Nicholson stated committee will look at the process and see if there is a way it can be streamlined.

Dan Haynicz, 1092 Elk Road, asked if the liquor license is a package goods and lounge and if there is a designated area it can go.
Mayor Poisker stated it is just a package goods store and can go in the C-1 or C-2 zone.
What is the status of the stored water?
Mr. Bitgood stated there in currently no progress.

Dawn Meyers, 925 Blackberry Dr., stated the trash company was opening her trash bags and would not pick it up. She received a letter from Laux Mobile Home Park. The bags they were going through had grass and leaves. It was explained the township does not pick up yard waste.
In the future Ms. Meyers was told to call the township if she has an issue with the trash company.
Ms. Meyers stated Mr. Joe Laux said to put yard waste out to the curb and they will pick it up.

Motion by Mr. Rambo to close the public portion, seconded by Mrs. Nicholson, all were in favor, motion carried.

PAY BILLS:

Motion by Ms. Yenner to Pay the Bills, seconded by Mrs. Nicholson, upon roll call motion was carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes
	Ms. Yenner	Yes
	Mayor Poisker	Yes

RECESS:

Motion to recess by Mr. Rambo, seconded by Ms. Yenner, all were in favor, the meeting recessed at 8:35PM.

Motion to re-enter the meeting by Ms. Yenner, seconded by Mrs. Sammons, all were in favor, the meeting reconvened at 9:27PM.

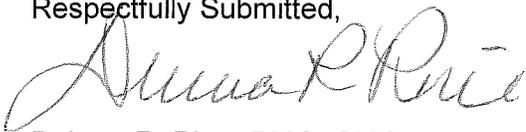
Summary of Closed Session:

Mr. Duffield summarized the closed session. He updated the township committee on the ongoing litigation with Canuso and Silvergate. There were no actions taken or decisions made.
There was discussion on potential litigation regarding the Elk Township Fire Department. No action was taken.

ADJOURNMENT:

Motion by Mr. Rambo to adjourn, seconded by Mrs. Sammons, all were in favor, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

RESOLUTION R-138-2016

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
TO AUTHORIZE THE EXECUTION OF AN INSTALLMENT PAYMENT AGREEMENT
FOR DELINQUENT TAXES RELATING TO BLOCK 148, LOT 4.01
ASSESSED TO WILLIAM J. HICKS

WHEREAS, significant real property tax arrearages have accrued against the property identified on the Municipal Tax Map as Block 148, Lot 4.01, commonly known as 120 Dunbar Boulevard; and

WHEREAS, effective November 3, 2016, said real property tax arrears, including interest and penalties, have been calculated by the Tax Collector to be \$16,780.33;

WHEREAS, the Owner of said property, William J. Hicks, has offered to repay said tax arrears pursuant to an Installment Payment Agreement;

WHEREAS, such agreements are permitted pursuant to N.J.S.A. 54:5-68, *et seq.*; and

WHEREAS, it is in the best interest of the residents of the Township of Elk that the Mayor and Committee approve the requested Installment Payment Agreement in the form and manner attached hereto.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute the Installment Payment Agreement for Delinquent Taxes in the form and manner attached hereto.

ADOPTED at a regular meeting of the Elk Township Committee held on November 3, 2016.

TOWNSHIP OF ELK

BY:


EDWARD POISKER, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 3, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk

RESOLUTION R-139-2016

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING ADOPTION OF TAX FORECLOSURE LIST AND THE COMMENCEMENT OF TAX FORECLOSURES IN REM

WHEREAS, the In Rem Tax Foreclosure Act, N.J.S.A. 54:5-104.29 et seq., permits a municipal government to foreclose IN REM certain Tax Sale Certificates held by the municipality; and

WHEREAS, the Tax Collector of the Township of Elk has certified property for which real property taxes and/or assessments are delinquent; and

WHEREAS, a listing of such properties is attached as Schedule "A"; and

WHEREAS, proper notice of such delinquent taxes and assessments has been given; and

WHEREAS, the required taxes and assessments on such properties have not been paid to date; and

WHEREAS, tax foreclosure proceedings must now be undertaken and the Mayor and Committee of the Township of Elk hereby authorize the Tax Collector and Solicitor to take the necessary steps to commence such proceedings.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk County of Gloucester, and State of New Jersey that the Tax Sale Certificates as shown on the attached foreclosure list (Schedule "A") now held by the Township of Elk be foreclosed by summary proceedings, IN REM, and as required by N.J.S.A. 54:5-104.29, et seq., and pursuant to the Rules Governing the Courts of the State of New Jersey.

ADOPTED at a Regular Meeting of the Elk Township Committee held November 3, 2016.

TOWNSHIP OF ELK

BY: 

EDWARD POISKER, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

COMMITTEE	ROLL CALL VOTE			
	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

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DEBORA R. PINE, Township Clerk

ELK TOWNSHIP

In Rem Tax Foreclosure List

Schedule "A"

Schedule Number	Certificate Number	Name of owner as it appears on last Tax Duplicate	Description of land as it appears on Tax Duplicate and Certificate of Sale	Date of Tax Sale	Amount of Tax Sale	Amount to Redeem Lien including Subs As Of 9/1/2016	Date of Recording	Book and Page or Instrument number in County Clerk's Office	PROPERTY LOCATION
1	14-00004	Graves, Lori Ann Tierno-	Block 26 Lot 1	10/28/2014	4,071.63	22,644.23	12/3/2014	14147/156	699 Clems Run
2	02-006	Superior Barrel & Drum, Inc @Toy	Block 30 Lot 4	12/4/2002	8,982.30	457,802.60	4/17/2006	9610/177	830 Jacob Harris Lane
3	12-00020	Buck Road Properties Investment Gro	Block 44 Lot 3 Ofarm	11/27/2012	358.49	3,438.95	6/9/2014	13983/160	Buck Road, toward Garrison Lake
4	10-00036	Green, Walter IV	Block 62 Lot 19	11/30/2010	2,063.20	37,949.76	6/9/2014	13983/206	Stanger Avenue
5	07-009	Jordan Estate %Mary E. Corbin	Block 64 Lot 1	11/27/2007	1,564.96	58,542.17	2/25/2008	11117/64	251 Buck Road
6	13-00002	Vogelsong, Robert L. Jr.	Block 67 Lot 11	10/29/2013	1,220.58	6,138.66	6/9/2014	13983/54	315 Union Street
7	13-00003	CCTS Tax L lens I, LLC	Block 67 Lot 12	10/29/2013	4,504.44	18,832.85	6/9/2014	13983/57	311 Union Street
8	11-00036	Tlissa Funding Corp.	Block 67 Lot 18	11/29/2011	1,130.17	37,029.33	6/9/2014	13983/216	283 Union Street f/k/a 1020 Whig Lane
9	137-98	Stokes, Mrs. Georgia	Block 88 Lot 8	6/24/1998	562.69	40,726.45	8/3/2009	11857/312	147 Stanger Avenue
10	08-016	Gray, Margaret	Block 88 Lot 9	11/25/2008	116.08	2,955.90	8/3/2009	11857/315	410 Christian Street
11	14-00017	Shepherd, Hobart, III	Block 154 Lot 1	10/28/2014	1,020.85	4,610.24	12/3/2014	14147/191	Dunbar Blvd.
12	13-00013	Shepherd, Hobart, III	Block 154 Lot 2	10/29/2013	833.13	8122.20	6/9/2014	13983/42	Dunbar Blvd.
13	07-031	Moody, Elizabeth J. Estate	Block 217 Lot 4	11/27/2007	819.62	47,570.83	2/25/2008	11117/82	319 Cedar Bridge Road
14									
15									
16									
17									
18									
I, Susan DeFrancesco, Tax Collector of the Township of Elk, Gloucester County, New Jersey, hereby certify that the foregoing Schedules of Tax Sale Certificates are eligible for foreclosure.									
Susan DeFrancesco, Tax Collector Township of Elk									

RESOLUTION R-140-2016

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK GRANTING
DISABLED VETERAN STATUS TO NORMAN HARRISON**

WHEREAS, Norman Harrison owns property commonly known as 106 Stockton Court and identified on the Municipal Tax Map of the Township of Elk as Block 42, Lot 13.15; and

WHEREAS, the Tax Assessor has received and approved an application for a 100% Disabled Veteran's Tax Exemption pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the residents of Elk Township and all of New Jersey are proud and grateful to our veterans for their service and sacrifices in preserving our sacred freedoms and rights as Americans; and

WHEREAS, the State of New Jersey recognizes the sacrifices of our veterans by permitting municipalities to provide a tax exemption to their real property; and

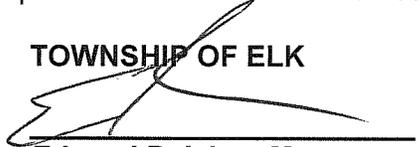
WHEREAS, the Tax Assessor of Gloucester County has recommended to the Mayor and Committee, that the tax exemption be granted and made effective October 12, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

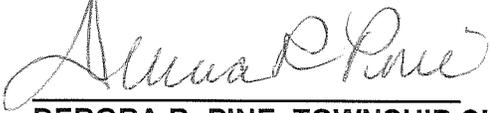
1. The owner of the premises commonly known as 106 Stockton Court and identified on the Municipal Tax Map of the Township of Elk as Block 42, Lot 13.15 shall be entitled to a 100% Disabled Veteran's Tax Exemption of their property pursuant to N.J.S.A. 54:4-3.30, et seq., said exemption to be effective October 12, 2016.
2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Tax Assessor, so the exemption may be duly recorded in the Township's records.
3. The Township Tax Collector shall cancel all taxes due accruing after October 12, 2016. The tax amount to be cancelled is \$2,672.30 (two thousand six hundred seventy two dollars and third cents). *This amount represents taxes from October 13 – December 31, 2016*

ADOPTED at a regular meeting of the Elk Township Committee held on November 3, 2016.

TOWNSHIP OF ELK


Edward Poisker, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 3, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

R-141-2016

**RESOLUTION AUTHORIZING THE SIGNING OF CONTRACT WITH
THE SUPERIOR OFFICERS OF THE ELK TOWNSHIP POLICE DEPARTMENT**

WHEREAS, negotiating committees for the Township of Elk and the Policemen's Benevolent Association of New Jersey, Regional of Gloucester County, Local #122, have engaged in collective bargaining for the purpose of developing a contract covering wages, hours and other conditions of employment of the Superior Officer of the Elk Township Police Department, and

WHEREAS, the negotiating committees have recommended a four (4) year contract; and

WHEREAS, the Township Committee deems the contract to be fair and equitable;

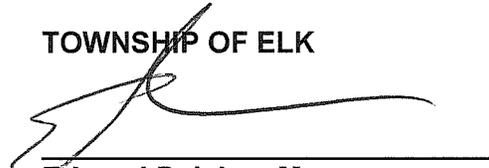
NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk of the Township of Elk are hereby authorized and directed to execute the Agreement with the Superior Officers as negotiated through the Policemen's Benevolent Association of New Jersey, Regional of Gloucester County, Local #122 for a four (4) year period commencing retroactive to January 1, 2016. A copy of the contract is attached to this Resolution as if it were fully set forth herein.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on **November 3, 2016**.

ATTEST:


DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK


Edward Poisker, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

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DEBORA R. PINE, Township Clerk

RESOLUTION R-142-2016

RESOLUTION TO REFUND MONEY RECEIVED IN ERROR FOR A TOWNSHIP HELD LIEN

WHEREAS, the tax office received and applied a payment from William J. Hicks for Block 148 Lot 4.01, commonly known as 120 Dunbar Boulevard, assessed to William J. Hicks in the amount of \$600.00; and

WHEREAS, this property has a Township held lien against it since 2014; and

WHEREAS, per N.J.S.A. 54:5-59 no current taxes can be collected until the redemption of a lien is complete; and

WHEREAS, the intent of this resolution is to refund the payment of \$600.00 to William J. Hicks.

WHEREAS at the request of the homeowner he has requested the \$600.00 be made payable to Elk Township to be applied to his payment plan.

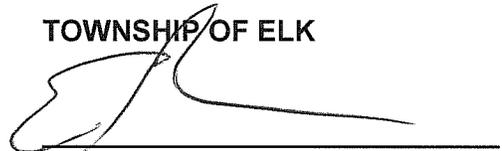
NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector refund money in the amount of \$600.00 (six hundred dollars and no cents) to William J. Hicks, 120 Dunbar Boulevard, Glassboro, NJ 08028.

AOPTEd, at a meeting of the Township Committee of the Township of Elk held on **November 3, 2016**.

ATTEST:


DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK


Edward Poisker, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

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DEBORA R. PINE, Township Clerk

**RESOLUTION R-143-2016
RESOLUTION AUTHORIZING THE ACCEPTANCE OF CREDIT CARDS,
DEBIT CARDS, AND OTHER ELECTRONIC PAYMENTS
FOR ELK TOWNSHIP MUNICIPAL COURT OBLIGATIONS**

WHEREAS, NJSA 40a:5-43 authorizes municipalities to accept credit cards, debit cards, and other electronic payments for charges, taxes, fees, assessments, fines and other obligations; and

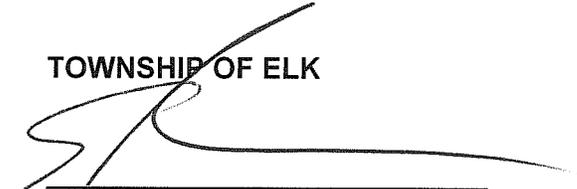
WHEREAS, in order for a municipality to accept credit card payments, a resolution must be adopted by the governing body authorizing the same and setting the type of obligations which can be paid by electronic receipt and types of electronic receipt that will be permitted; and

WHEREAS, it is the intention of Mayor and Committee to authorize the Elk Township Municipal Court to accept payment by credit card, debit cards, or other electronic payment for the payment of Elk Township generated Municipal Court obligations;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that the Elk Township Municipal Court is hereby authorized to accept credit cards, debit cards and other electronic payments except where prohibited by an association or issuer.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 3rd day of November 2016 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK



EDWARD POISKER, MAYOR

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

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Debora R. Pine, Township Clerk

RESOLUTION NO. R-144-2016

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
AUTHORIZING ISSUANCE OF ONE (1) PLENARY RETAIL
DISTRIBUTION LIQUOR LICENSE TO HAVISH 1 INC.**

WHEREAS, on June 21, 2016, the Elk Township Committee, via Resolution No. R-85-2016 did authorize the receipt of bids for one (1) new Plenary Retail Distribution Liquor License by sealed bid conducted in accordance with Title 33 of the New Jersey State Statutes and consistent with the Resolution thereby adopted; and

WHEREAS, on August 16, 2016, the Elk Township Committee, via Resolution No. 111-2016 awarded the bid by Havish 1 Inc. for one (1) new Plenary Retail Distribution Liquor License; and

WHEREAS, Havish 1 Inc. met all prerequisite conditions of license issuance, and is qualified to be licensed according to all standards established by Title 33 of the New Jersey State Statutes and Regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, request for a new license was duly advertised in the *South Jersey Times*, a newspaper circulated in the Township of Elk and no objections, either verbally or in writing, were file or made to the Elk Township Committee or the Municipal Clerk regarding said new license; and

WHEREAS, the submitted application form is complete in all respects and the fees have been paid and background checks have been made on the Applicant by the Elk Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester and State of New Jersey, that one (1) new Plenary Retail Distribution Liquor License be granted and issued to Havish 1 Inc., 1645 Tomahawk Court, Vineland, New Jersey 08362, effective immediately; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized and directed to execute the endorsement of a new Plenary Retail Distribution Liquor License on behalf of the Mayor and Township Committee of the Township of Elk; and

BE IT FURTHER RESOLVED that two (2) copies of this Resolution be sent to the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control, Licensing Bureau, P.O. Box 087, Trenton, New Jersey.

ADOPTED at a regular meeting of the Elk Township Committee held on November 3, 2016.

TOWNSHIP OF ELK

BY: 

EDWARD POISKER, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

**RESOLUTION R-145-2016
RESOLUTION AWARDING THE CONTRACT FOR THE CONVERSION OF
THE EXISTING PROPANE HVAC SYSTEM TO A NATURAL GAS SYSTEM AND THE REPLACEMENT
OF THE PUBLIC WORKS GARAGE HVAC HEATING SYSTEM**

WHEREAS, the Township of Elk has determined that it is in the Township's best interest to covert from propane to natural gas; and

WHEREAS, the Public Works garage HVAC system is failing and unable to be converted to natural gas; and

WHEREAS, the CFO/Purchasing Agent has solicited quotes for the conversion from propane to natural gas and quotes for the replacement of the existing Public Works HVAC heating system; and

WHEREAS, the lowest qualified quote for the conversion of the existing HVAC was from Anyzek Services at a cost of \$5,500.00; and the lowest qualified quote for the replacement of the Public Works garage HVAC system was \$6,900.00; and

WHEREAS, the CFO has certified that funds are available to effect this purchase;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that Anyzek Services be awarded the contract for the conversion of propane to natural gas and the replacement of the Public Works garage HVAC system at a cost of \$12,400.00; and

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 3rd day of November 2016 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK


EDWARD POISKER, MAYOR

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 3, 2016 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-146-2016

**RESOLUTION OF THE TOWNSHIP OF ELK
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS
POTENTIAL LITIGATION IN REGARDS TO ELK TOWNSHIP FIRE DEPARTMENT
AND LITIGATION UPDATE REGARDING CANUSO/SILVERGATE**

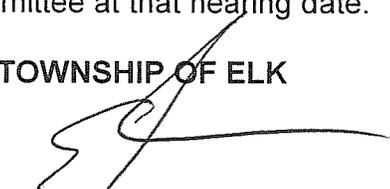
WHEREAS N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

WHEREAS pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

NOW, THEREFORE, BE IT RESOLVED, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned litigation.

THIS RESOLUTION WAS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held on the 3rd day of November 2016 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK



EDWARD POISKER, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

BILL APPROVAL
November 3, 2016
Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	16-00970	\$64,840.13
2) NJ Division of Pensions and Benefits	16-00965	\$37,001.14
3) Elk Township	16-00928	\$69,070.76
4) Elk Township	16-00978	\$103.34

DOG ACCOUNT:

1) NJ Department of Health	16-00979	\$1.20
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ELMER ESCROW:

1) Dale Taylor Esq.	16-00952	\$787.50
2) Brian J. Duffield	16-00962	\$288.75
3) Bach Associates	16-00977	\$240.00
4) Federici & Akin	16-00976	\$2,878.25

UNEMPLOYMENT TRUST

1) NJ State Department of Labor		\$6,615.00
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Batch Id: SC Batch Type: C Batch Date: 11/03/16 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-00959	11/03/16 10/29/16	A0067 ABBOTT'S HARDWARE 1 VERTEX KEYS	30.00	PO BOX 249 6-01- -020-225	Budget	Aprv	40	1
16-00960	11/03/16 10/29/16	B0095 BACH ASSOCIATES, PC 1 RESET CODES	125.00	MISCELLANEOUS 6-01- -029-236	Budget	Aprv	41	1
			<u>155.00</u>	EQUIPMENT & SUPPLIES				
16-00974	11/03/16 11/01/16	B0095 BACH ASSOCIATES, PC 1 ELK TWP AFFORDABLE HOUSING	2,016.25	304 WHITE HORSE PIKE 6-01- -023-225	Budget	Aprv	52	1
			<u>2,016.25</u>	MISCELLANEOUS				
16-00946	11/03/16 10/22/16	B0200 VERIZON 1 856-881-0342	81.55	P.O. BOX 4833 6-01- -037-224	Budget	Aprv	28	1
			<u>81.55</u>	TELEPHONE				
16-00939	11/03/16 10/22/16	B0263 BROWNELLS, INC. 1 RIFLE PARTS	259.79	200 SOUTH FRONT STREET 6-01- -029-236	Budget	Aprv	22	1
			<u>259.79</u>	EQUIPMENT & SUPPLIES				
16-00941	11/03/16 10/22/16	C0140 COACHING SYSTEMS, LLC 1 CEVO-3 FIRE RESPONSE BOOK	188.75	170 MOUNTAIN ROAD 6-01- -028-226	Budget	Aprv	23	1
			<u>188.75</u>	AID TO FIRE COMPANY OTHER EXPENSES				
16-00953	11/03/16 10/23/16	C0149 STEPHEN CONSIDINE 1 REIMBURSE EQUIPMENT	735.90	6-01- -013-225	Budget	Aprv	34	1
			<u>735.90</u>	MISCELLANEOUS				
16-00966	11/03/16 10/30/16	C0150 STEPHEN CONSIDINE 1 POLICE POSTAGE	22.95	6-01- -029-227	Budget	Aprv	48	1
16-00966	11/03/16 10/30/16	C0150 STEPHEN CONSIDINE 2 POLICE POSTAGE	9.60	POSTAGE 6-01- -029-227	Budget	Aprv	49	1
16-00966	11/03/16 10/30/16	C0150 STEPHEN CONSIDINE 3 PHONE/INTERNET	13.30	POSTAGE 6-01- -013-225	Budget	Aprv	50	1
			<u>45.85</u>	MISCELLANEOUS				
16-00949	11/03/16 10/22/16	C0166 COMCAST 1 MONTHLY	289.10	ACCT 8499-05-064-0022477 6-01- -037-224	Budget	Aprv	32	1
			<u>289.10</u>	TELEPHONE				
16-00950	11/03/16 10/22/16	C0167 COMCAST 1 MONTHLY	144.85	ACCT-8499-05-064-0016636 6-01- -037-224	Budget	Aprv	33	1
				TELEPHONE				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			144.85					
16-00870	11/03/16 10/03/16	D0150 DELSEA REGIONAL HIGH SCHOOL 6 12/14/2016	270,539.17	ATTN: BOARD OFFICE 6-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	1	1
			270,539.17					
16-00920	11/03/16 10/14/16	D0365 DOCUVAULT DELAWARE VALLEY, LLC 1 SHRED EVENT - 12/3/2016	750.00	1240 FOREST PARKWAY G-01- -120-101 CLEAN COMMUNITIES	Budget	Aprv	11	1
			750.00					
16-00963	11/03/16 10/29/16	D0498 BRIAN J. DUFFIELD 1 COAH-REVEIW/RESPOND TO	1,179.75	95 N. MAIN STREET 6-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	43	1
16-00963	10/29/16	2 LITIGATION-SILVERGATE/CANUSO	132.00	6-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	44	1
16-00963	10/29/16	3 VARIOUS MATTERS-SWARTZ DEED	750.75	6-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	45	1
16-00963	10/29/16	4 TAX MATTERS-IN REM WORK	1,452.00	6-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	46	1
16-00963	10/29/16	5 COPIES, MAILINGS, ETC	423.12	6-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	47	1
			3,937.62					
16-00908	11/03/16 10/13/16	D0905 DRAEGER SAFETY DIAGNOSTICS, INC 1 CALIBRATION/CERTIFICATION	169.00	PO BOX 536410 6-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	8	1
			169.00					
16-00975	11/03/16 11/01/16	F0253 FEDERICI & AKIN, PA 1 NJDEPS PERMIT RENEWAL, EWAN DAM	3,291.50	307 GREENTREE ROAD 6-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	53	1
16-00975	11/01/16	2 WILLOW GROVE ROAD	1,356.00	6-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	54	1
16-00975	11/01/16	3 SJ GAS STREET OPENING	300.00	6-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	55	1
			4,947.50					
16-00937	11/03/16 10/22/16	G0150 GALL'S INC. 1 PANTS AND SHIRTS	157.98	PO BOX 71628 6-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	20	1
16-00938	10/22/16	1 GLASSES, EAR PLUGS, GUN CLEAN	242.86	6-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	21	1
			400.84					
16-00934	11/03/16 10/22/16	G0262 GLOUCESTER CTY POLICE ACADEMY 1 PIERSON-SUPERVISION CLASS	200.00	ROWAN COLLEGE AT GLOU. CTY. 6-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	17	1
			200.00					
16-00935	11/03/16	G0353 GOODYEAR AUTO SERVICE CENTER		600 GLEN COURT				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-00936	10/22/16	1 2014 TAURUS TIRES	506.00	6-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	19	1
			<u>506.00</u>					
16-00872	10/04/16	1 GLOCK 22 -40 CAL	403.59	6-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	3	1
			<u>403.59</u>					
16-00947	10/22/16	1 10/12 UNLEADED	502.83	6-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	29	1
16-00947	10/22/16	2 10/19 UNLEADED	493.61	6-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	30	1
			<u>996.44</u>					
16-00886	10/06/16	1 FIRE SAFETY SUPPLIES	1,373.00	6-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	4	1
			<u>1,373.00</u>					
16-00955	10/25/16	1 ACCOUNT 944312212	370.80	6-01- -037-224 TELEPHONE	Budget	Aprv	37	1
			<u>370.80</u>					
16-00932	10/22/16	1 STENO PADS, ENVELOPES, PENS	177.05	6-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	16	1
			<u>177.05</u>					
16-00894	10/08/16	1 MONTHLY MANAGED SVS, BACKUP	110.86	6-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	5	1
16-00894	10/08/16	2 REPAIR POWER SUPPLY FAILURE	250.00	6-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	6	1
			<u>360.86</u>					
16-00922	10/15/16	1 TALLY 2380 BLACK RIBBON	103.80	6-01- -050-223 OFFICE SUPPLIES	Budget	Aprv	12	1
			<u>103.80</u>					
16-00930	10/22/16	1 COURT OCTOBER	600.00	6-01- -050-225 MISCELLANEOUS	Budget	Aprv	14	1
			<u>600.00</u>					
16-00971	11/01/16	1 WATER TESTING 9/22/16	104.50	6-01- -020-225 MISCELLANEOUS	Budget	Aprv	51	1
			<u>104.50</u>					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-00945	11/03/16 10/22/16	S0600 SOUTHERN PEST CONTROL 1 MONTHLY SERVICE	48.00 <u>48.00</u>	PO BOX 95 6-01- -020-225 MISCELLANEOUS	Budget	Aprv	27	1
16-00961	11/03/16 10/29/16	S0670 SUBURBAN PROPANE 1 10/26- 2115-209577	295.44 <u>295.44</u>	PO BOX J 6-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	42	1
16-00916	11/03/16 10/14/16	T0075 TAASJ 1 MEMBERSHIP-FOLEY, ANNA	40.00 <u>40.00</u>	ATTN:D. HODGSON, TREASURER 6-01- -046-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	9	1
16-00956	11/03/16 10/29/16	T0150 TANGY'S AUTO SERVICE 1 07CV-POWER FLUSH,NEW FLUIDS,	338.77	206 STANGER AVE 6-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	38	1
16-00956	10/29/16	2 14-MOUNT AND BALANCE TIRES	179.95 <u>518.72</u>	6-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	39	1
16-00917	11/03/16 10/14/16	T0391 THANKS FOR BEING GREEN, LLC 1 REMOVAL OF NON-CED DEVICES	225.00 <u>225.00</u>	205 PARK PLACE 6-01- -038-221 TIPPING FEES	Budget	Aprv	10	1
16-00935	11/03/16 10/22/16	T0392 WESLEY TILDEN 1 DVD'S, EMAIL,CLOUD BACKUP	83.51 <u>83.51</u>	6-01- -029-225 MISCELLANEOUS	Budget	Aprv	18	1
16-00871	11/03/16 10/03/16	T0600 TREASURER OF SCHOOL MONEYS 5 11/09/2016	234,918.50 <u>234,918.50</u>	ELK TOWNSHIP BOARD OF ED 6-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2	1
16-00954	11/03/16 10/23/16	T0706 TREASURER, STATE OF NJ 1 NJPDES-DGW PERMIT #NJ0056138	500.00	DIVISION OF REVENUE 5-01- -020-225 MISCELLANEOUS	Budget	Aprv	35	1
16-00954	10/23/16	2 NJPDES-DGW PERMIT #NJ0056138	500.00 <u>1,000.00</u>	6-01- -020-225 MISCELLANEOUS	Budget	Aprv	36	1
16-00942	11/03/16 10/22/16	W0080 WARREN'S HARDWARE 1 BOOM MOWER REPAIR PARTS	21.99	110 BRIDGETON PIKE 6-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	24	1
16-00942	10/22/16	2 HILLMAN FASTNERS	2.48 <u>24.47</u>	6-01- -034-225 MISCELLANEOUS	Budget	Aprv	25	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-00931	11/03/16 10/22/16	W0205 WEST GROUP PAYMENT CENTER 1 NJ RULES,ETC PAMPHLETS	268.00 <hr/> 268.00	6-01- -050-254 BOOKS & PUBLICATIONS	Budget	Aprv	15	1
16-00929	11/03/16 10/22/16	W0215 KELLY WILLIAMSON 1 COURT OCTOBER	180.00 <hr/> 180.00	204 NICHOLSON ROAD 6-01- -050-225 MISCELLANEOUS	Budget	Aprv	13	1
16-00899	11/03/16 10/08/16	W0300 WHEELABRATOR GLOUCESTER CO. 1 TIPPING SEPTEMBER	11,748.87 <hr/> 11,748.87	PNC BANK 6-01- -038-221 TIPPING FEES	Budget	Aprv	7	1
16-00948	11/03/16 10/22/16	W0311 W.S. DARLEY & CO. 1 NOZZLES W/1.5W/PISTOL	1,311.90 <hr/> 1,311.90	325 SPRING LAKE DRIVE 6-01- -052-222 OSHA FIRE CONTRIBUTIONS	Budget	Aprv	31	1
16-00944	11/03/16 10/22/16	X0300 XTEL COMMUNICATIONS, INC. 1 TELEPHONE	1,013.65 <hr/> 1,013.65	6-01- -037-224 TELEPHONE	Budget	Aprv	26	1

Checks:	<u>Count</u> 40	<u>Line Items</u> 55	<u>Amount</u> 541,533.27
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There are NO errors or warnings in this listing.