

**Elk Township Combined Planning / Zoning Board
667 Whig Lane Road, Monroeville, NJ 08343**

**Reorganization Meeting
Wednesday, January 16, 2013**

AGENDA

Call to Order:

I. Opening:

- A. Roll Call:**
- B. Open Public Meeting Act:**
- C. Flag Salute**

II. Announcement of Membership Appointments/Reappointments & Oath of Office by Mayor:

- Jay Hughes, Alternate #1, 1 year term to expires: 12/31/2013
- Eugene Shoultz, Class IV, 4 year term to expires: 12/31/2016
- Richard Tondo, Class IV, 4 year term to expires: 12/31/2016
- David McCreery, Class II, 1 year term to expires: 12/31/2013

III. Nomination & Appointment of Chairman for 2013

IV. Nomination & Appointment of Vice Chairman for 2013

V. Oath of Office, Chairman & Vice Chairman by Mayor

VI. Nomination, Appointments & Resolutions:

- a. Meeting Dates, Time & Place for the year 2013 and Reorganization Meeting Date for 2014**

Meeting Time: 7:30 pm

Meeting Place: Elk Township Municipal Court Room, 667 Whig Lane Road

Meeting Dates: third Wednesday of each month as follows:

February 20, 2013	August 21, 2013
March 20, 2013	September 18, 2013
April 17, 2013	October 16, 2013
May 15, 2013	November 20, 2013
June 19, 2013	December 18, 2013
July 17, 2013	January 15, 2014 (reorganization only)

- b. Nomination to designate Official Newspaper and a Secondary Newspaper**
- c. Nomination to appoint Professional Services of a Solicitor**
- d. Nomination to appoint Professional Services of an Engineer**
- e. Nomination to appoint Professional Services of a Planner**
- f. Nomination to appoint a Secretary to the combined Planning/Zoning Board**
- g. Nomination to appoint the professional services of a Conflict Planner**
- h. Nomination to appoint the professional services of a Conflict Engineer**

Resolutions:

Adopt & Memorialize resolutions:

2013-01 - establishing dates, time and place of Planning/Zoning Board meetings for the year 2012

2013-02 – designation of the Official Newspaper & Secondary Newspaper for 2012

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- 2013-03 - authorizing contract for services of a Board Solicitor for 2013
- 2013-04 - authorizing contract for professional Engineering services for 2013
- 2013-05 - authorizing contract for professional Planning services for 2013
- 2013-06 - appointing a Board Secretary for the year 2013
- 2013-07 - authorizing contract for professional services of a Conflict Planner for 2013
- 2013-08 - authorizing contract for professional services of a Conflict Engineer for 2013

2013-09 - granting minor subdivision approval for block 171 lots 21 & 23 in Elk Township and block 1901 lots 9 & 10 in Clayton Borough to applicant, Frank McDonnell.

2013-10 - resolution granting minor subdivision and variance for diminished front yard for block 72 lot 3, property commonly known as 121 Buck Road, to applicant, Stephen Ranson.

VII. Oath of Office to Professionals for the Year 2013 by Mayor

VIII. General Public Portion

IX. Adjournment

Next Regular Business meeting: February 20, 2013 at 7:30pm

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the combined Planning/Zoning Board of the Township of Elk constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

For Agendas & Minutes, visit the township website at: www.elktownshipnj.gov