

Elk Township Recreation Committee Meeting Minutes

April Meeting

Date: Tuesday, April 8th, 2014

Meeting started at 7:30 pm by Christine Yenner

Members In Attendance:		Members Not In Attendance:
William King	Donna Ragonese	Rob Kerslake
Samantha Klei	Mary Spring	Traci Marchei
Nora Marchei	Jan Walter	Zuzann Rosado
Eric Money	Christine Yenner	

Business:

The main objective of this meeting was to fine-tune the event details of the upcoming Easter Egg Hunt. Other points of discussion were the Movie in the Park event, ideas for a fall festival/Elk Day/circus, and the potential of organizing a township newsletter. All discussions were informal and open to comments from everyone.

1. Easter Egg Hunt: **April 19th, 2014 from 10am-12pm (set-up at 8am; egg hunt begins ~10:15-10:30am)**
 - a. Updates since last meeting:
 - i. Hay rides are now being provided (need to determine pick-up/drop-off location and tractor route)
 - ii. Advertisement:
 1. Flyers will be sent out, change municipal building sign, decorate blank yard signs
 - iii. Completed tasks:
 1. Face paint and brushes purchased, signs for age groups made, contacted school for snacks/drinks, flyers finished, tattoos/stickers purchased, prize-basket items purchased, “winning” eggs purchased
 - b. Responsibilities:
 - i. Christine: bring bunny costume
 - ii. Jan: jelly bean jar and paper slips for guessing, make copies of flyers to hand out, designated contact person for event
 - iii. Nora: contact schools for volunteers (opportunity for service hours?), send out copy of flyer
 - iv. Samantha: donation jars
 - v. Rob: section off field for age groups
 - vi. Donna: purchase decorations for hayride and table cloths
 - vii. Mary: change municipal building sign to advertise event
2. Movie in the Park (**Movie Change**) Friday, June 27th, 2014; “Smurf’s 2”
 - a. County sets up screen and popcorn for us; no work necessary
3. Fall Festival/Elk Day/Circus:
 - a. Timing: beginning/mid-October
 - b. New event where we incorporate whatever we feel we can handle
 - c. Incorporate: circus, fireworks, yard sale, local farmers, crafters (from Pitman Day?), food vendors, music, Halloween parade, make a scarecrow, pumpkin-carving contest, carnival (multi-day event necessary?), chili cook-off
 - d. Any conflicts with JIF?
 - e. Jan has a contact person for circus details (how does it work? Dates available?)
4. Newsletter:
 - a. Has been proposed that the rec. committee handle the township newsletter
 - i. Go to businesses and ask if they would like to be advertised in newsletter for a fee
 - ii. Have all committees submit information and combine all into one letter
 - iii. Include: budgets? Information from all committees, business advertisements, events
 - iv. Cost to send out newsletter? How often should letter be sent out? Online, video newsletter?

Meeting Ended at 8:30 pm

Next Meeting: Tuesday, 5/13/14 at 7:30 pm