

**ELK TOWNSHIP COMMITTEE  
WORK SESSION MINUTES  
MARCH 15, 2011**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:30PM.

The Open Public Meeting Notice was read.  
The Salute to the Flag was recited.

**ROLL CALL:** Present were: Mr. Pantaleo, Mr. Rainey, Mrs. Sammons, Mr. Swanson, Mayor Barbaro, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Alexander, Supt. Public Works.

**APPROVAL OF MINUTES:**

Motion by Mr. Pantaleo, seconded by Mrs. Sammons to approve the minutes of March 3, 2011 Regular Meeting with correction, all were in favor, motion carried.

**TOPICS:**

Construction Official – Tony Dariano was in attendance to discuss the current construction fees. It is his recommendation to increase the fees to be consistent with the state fees. Mr. Dariano submitted to committee a revised fee schedule along with a copy of the state fees and the townships current fees. The fees that come in are supposed to support the construction office through the year and the remainder is submitted to the township. The increase in fees is not a tax increase, it is a use fee that is paid by the person who is conducting the work.

Mrs. Sammons looked at the fees that the City of Bridgeton is charging and mentioned they are charging more than the state fees.

Mr. Pantaleo asked if the increase will cover the shortage of the construction department. Mr. Dariano stated this fee increase should bring the construction department into the black.

Mr. Swanson would like to have the construction office work out a fee comparison for the last few months of last year to show the difference in the current fees to the proposed fees.

The attorney for Paparone Housing has submitted a schedule of time for the completion of the development. The request for extension to complete Hampton Hills is until June 17, 2011. Committee feels that ample time has been given and they do not wish to grant the additional time.

A motion was made by Mr. Swanson, seconded by Mrs. Sammons denying the request of Paparone Housing company, on behalf of Bennie and Bennie for an extension of time to complete the Hampton Hills development and direct Solicitor Brian Duffield to proceed with the lawsuit of the bond accordingly.

Upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**ORDINANCE:**

**O-3-2011** – Amending Chapter 50 Entitled “Campgrounds” of the Code of the Township of Elk- Title Only  
Motion by Mr. Pantaleo, seconded by Mrs. Sammons to approve Ordinance O-3-2011, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

**RESOLUTIONS:**

**R-44-2011** – Resolution Endorsing the Submission of the Prior Fiscal Year of 2010 Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection  
Motion by Mr. Rainey, seconded by Mr. Pantaleo to adopt and approve said resolution, all were in favor motion carried.

**R-45-2011** – Resolution Appointing a Member to the Elk Township Economic Development Committee  
Motion by Mr. Rainey, seconded by Mr. Pantaleo to adopt and approve said resolution, all were in favor motion carried.

**R-46-2011** – Resolution to go into Closed Executive Session to Discuss Police Contract Negotiations  
Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve said resolution, all were in favor motion carried.

**PUBLIC PORTION:**

Motion by Mr. Pantaleo to open the meeting to the public, seconded by Mr. Swanson, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the township committees attention to come forward at this time.

Pat Spring, 945 Elk Rd., asked who is responsible for the maintenance of the fire lane going into Hampton Hills development from Iredell Lane? Who is going to maintain the dry hydrants? Mr. Alexander stated for Meadowbrook Estates it is in the HOA documents that the fire department is responsible for the maintenance. Mr. Spring stated there is a problem with the hydrants and standpipes not working. The clerk will get copies of the HOA documents to Mr. Rainey.

Ed Pearson, 1448 Ferrell Rd., stated the standpipe at the dam should be the counties responsibility to correct. They are the ones that oversaw the dam project and they should be the ones to fix. He suggested to place the subject on the agenda for the next meeting to ask the county representative. Mr. Rainey shared with Mr. Pearson that the individual that had numerous tractor trailers on Whig Lane Road was in court today and received a fine and was told he will receive daily fines if the property is not cleaned up. He has 5 days to correct the issue.

Motion by Mr. Rainey to close the public portion, seconded by Mr. Pantaleo, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Swanson to Pay the Bills, seconded by Mr. Pantaleo, upon roll call motion was carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Mr. Rainey distributed an estimate for the paving of the cul-de-sac at the end of Hollywood Ave. for committee. There is no funding available for this project at this time.

Mr. Swanson asked about the hiring of a part time public works employee. Mr. Considine stated the budget is not complete and does not know if there will be funds available. Mr. Alexander does not think it is appropriate to ask someone to start work if we do not know if there are sufficient funds.

Mr. Swanson also mentioned that he had to contact South Jersey Gas to inspect and fix a pot hole in the road that they are working on. Mr. Alexander stated the police department should notify the township concerning safety issues on the roadways.

Mr. Pantaleo asked about the collection of the old recycle containers. Mr. Alexander stated the plan is for RecycleBank to follow the truck and pick up the containers after they are emptied. The new containers will be delivered the week of April 4<sup>th</sup>.

**RECESS:**

Motion by Mr. Swanson, seconded by Mr. Rainey to recess the meeting, all were in favor the meeting recessed at 8:11pm.

Motion by Mr. Rainey, seconded by Mr. Swanson to re-enter the regular meeting, the meeting was reconvened at 8:21pm.

Mayor Barbaro stated the committee discussed the ongoing contract negotiations with the PBA concerning the police contract with no decisions being made at this time.

Motion by Mr. Rainey to adjourn, seconded by Mayor Barbaro, all were in favor, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk