ELK TOWNSHIP

**COMMITTEE MEETING MINUTES**

# SEPTEMBER 3, 2020

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:03PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mr. Hollywood (via teleconference), Mrs. Nicholson, Mr. Poisker, Mr. Rambo (arrived at 7:08pm), Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Duffield, Solicitor and Mr. Bitgood (via teleconference). Chief Hughes was absent.

**APPROVAL OF MINUTES** of August 6, 2020 Regular Meeting

Motion by Mr. Poisker, seconded by Mrs. Nicholson to approve the minutes of the August 6, 2020 Regular Meeting all were in favor, motion carried.

**COMMITTEE REPORTS**

Mrs. Nicholson stated Environmental Commission will be meeting Wednesday, September 9th at 7pm.

Mr. Hollywood reported Delsea Regional School will be opening virtually only for at least the first 3 week. There is an issue with the ventilation in 43 classrooms.

Aura School will be opening with the hybrid schedule.

**POLICE CHIEF REPORT**

Mayor Sammons read the August police report as submitted by Chief Hughes. The department received 1562 calls for service, responded to 7 accidents with 6 injuries, issued 41 motor vehicle summons and 1 warning and made 2 arrests.

**FIRE DEPARTMENT REPORT**

There were no reports at this time.

**ENGINEER’S REPORT**

Mr. Bitgood reported Transportation Set Aside Grant, they will have the preliminary results available on what they feel is best for the area, and the results can be used for the application that is due November 24, 2020.

Stanger Avenue is complete and the final change order and payment is on the agenda.

Weona Pond is nearing completion.

Ewan 77 has a problem with the basin that is being addressed by the contractor.

There was a washout on Ewan Road over the weekend adjacent to a septic installation. Thanks to public works and police department for shoring up the area.

Mr. Hollywood stated there is a drainage issue every time it rains in front of 233 Stanger Avenue, it floods out the driveway apron. Mr. Bitgood will investigate the complaint.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mr. Poisker to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to speak at this time.

No one spoke.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

**ORDINANCE:**

**ORDINANCE O – 4 – 2020**

**BOND ORDINANCE PROVIDING FOR THE COMPLETION OF VARIOUS IMPROVEMENTS TO THE STORMWATER DRAINAGE SYSTEM IN AND FOR THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM $110,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO $104,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

**PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Poisker to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one spoke.

Motion by Mr. Poisker, seconded by Mrs. Nicholson to close the public portion, all were in favor, motion carried.

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt Ordinance O-4-2020, upon roll call motion carried.

Roll Call: Mr. Hollywood Yes

Mrs. Nicholson Yes

Mr. Poisker Yes

Mr. Rambo Yes

 Mayor Sammons Yes

**RESOLUTIONS:**

**RESOLUTION R-76-2020**

**RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS**

**EMPLOYMENT AND POTENTIAL LITIGATION IN REGARDS TO CONTRACT NEGOTIATIONS WITH**

**THE ELK TOWNSHIP POLICE DEPARTMENT AND CONTRACT NEGOTIATIONS RELATING TO VALLE DEL SOL EASEMENT**

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, all were in favor motion carried.

**RESOLUTION R-78-2020**

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 - FINAL AND APPROVING FINAL PAYMENT TO SOUTH STATE, INC., FOR THE RESURFACING AND SAFETY IMPROVEMENTS TO STANGER AVENUE

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Hollywood Yes

Mrs. Nicholson Yes

Mr. Poisker Yes

Mr. Rambo Yes

 Mayor Sammons Yes

**RESOLUTION R-79-2020**

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING FORM OF MAINTENANCE GUARANTEE SUBMITTED BY SOUTH STATE, INC FOR THE STANGER AVE PROJECT FOR THE TOWNSHIP OF ELK, GLOUCESTER COUNTY, NEW JERSEY

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Hollywood Yes

Mrs. Nicholson Yes

Mr. Poisker Yes

Mr. Rambo Yes

 Mayor Sammons Yes

**PURSUANT TO RESOLUTION R-26-2020**

**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**GLOUCESTER COUNTY REPRESENTATIVE** James Schmidt was present to answer any questions for the county. There were no questions.

**PUBLIC PORTION**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to speak at this time.

No one spoke.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Rambo toPay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call: Mr. Hollywood Yes

 Mrs. Nicholson Yes

 Mr. Poisker Yes

 Mr. Rambo Yes

 Mayor Sammons Yes

Mrs. Nicholson, would like to have the Elephant Swamp Park entrance sign cleaned up. It needs to be weed wacked more often.

Mayor Sammons contacted Mr. Rambo concerning the mowing and cleaning up of the municipal complex. Mr. Rambo has a company coming out to help the public works employee get caught up with mowing and weed whacking.

**RECESS**

Motion to Recess by Mrs. Nicholson, seconded by Mr. Poisker, all were in favor, the meeting recessed at 7:23PM.

Motion to Re-enter Meeting by Mr. Poisker, seconded by Mr. Hollywood, all were in favor, the meeting reconvened at 8:11PM.

**Summary of Closed Session**

Mr. Duffield summarized the discussion from the closed session.

Committee discussed potential agreement with Valle del Sol easement agreement concerning a common area property, also conversations concerning negotiations with the local PBA and employment issues within the police department. No decisions were made.

**RESOLUTION R-77-2020**

**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENT AGREEMENT WITH**

**VALLEY DEL SOL HOA**

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Hollywood Yes

Mrs. Nicholson Yes

Mr. Poisker Yes

Mr. Rambo Yes

 Mayor Sammons Yes

Mr. Duffield met with Zoning Officer concerning a land owner, George Bailey on Eighth and Douglass. The owner has all kinds of equipment and debris on the property and the township right of way. Several violation notices have been sent and have been ignored. He would like committee to look at the area. It will be discussed at the next meeting after committee has a look.

**ADJOURNMENT**

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 8:15PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC

Township Clerk