

**ELK TOWNSHIP  
COMMITTEE WORK SESSION AGENDA  
DECEMBER 15, 2020**

MEETING CALLED TO ORDER

Open Public Meeting Act Statement

FLAG SALUTE

**ROLL CALL:** Mr. Hollywood \_\_\_\_\_ Mrs. Nicholson \_\_\_\_\_ Mr. Poisker \_\_\_\_\_ Mr. Rambo \_\_\_\_\_  
Mayor Sammons \_\_\_\_\_ Mr. Considine \_\_\_\_\_ Mrs. Pine \_\_\_\_\_ Mr. Bitgood \_\_\_\_\_

**Approval of minutes** of December 3, 2020 Work Session and Closed Session

Motion \_\_\_\_\_ Second \_\_\_\_\_

**PUBLIC PORTION** on Agenda Items only.

Open meeting to public - Motion \_\_\_\_\_ Second \_\_\_\_\_

Close Public Portion - Motion \_\_\_\_\_ Second \_\_\_\_\_

**RESOLUTIONS:**

**R-112-2020** – Authorizing Signers for Elk Joint Municipal Court Bail Account

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: Mr. Hollywood \_\_\_\_\_ Mrs. Nicholson \_\_\_\_\_ Mr. Poisker \_\_\_\_\_

Mr. Rambo \_\_\_\_\_ Mayor Sammons \_\_\_\_\_

**R-113-2020** – Authorizing Signers for Elk Joint Municipal Court Regular Account

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: Mr. Hollywood \_\_\_\_\_ Mrs. Nicholson \_\_\_\_\_ Mr. Poisker \_\_\_\_\_

Mr. Rambo \_\_\_\_\_ Mayor Sammons \_\_\_\_\_

**R-114-2020** – Authorizing Tax Cancellation of Uncollectable Balances Under \$5.00 in 2020

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: Mr. Hollywood \_\_\_\_\_ Mrs. Nicholson \_\_\_\_\_ Mr. Poisker \_\_\_\_\_

Mr. Rambo \_\_\_\_\_ Mayor Sammons \_\_\_\_\_

**R-115-2020** – Authorizing Transfer of 2020 Overpayments to 2021

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: Mr. Hollywood \_\_\_\_\_ Mrs. Nicholson \_\_\_\_\_ Mr. Poisker \_\_\_\_\_

Mr. Rambo \_\_\_\_\_ Mayor Sammons \_\_\_\_\_

**GLOUCESTER COUNTY REPRESENTATIVE** – Leona Mather or James Schmidt

**PURSUANT TO RESOLUTION R-26-2020**

**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Open meeting to public - Motion \_\_\_\_\_ Second \_\_\_\_\_

Close Public Portion - Motion \_\_\_\_\_ Second \_\_\_\_\_

**PAY BILLS:**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call: Mr. Hollywood \_\_\_\_\_ Mrs. Nicholson \_\_\_\_\_ Mr. Poisker \_\_\_\_\_

Mr. Rambo \_\_\_\_\_ Mayor Sammons \_\_\_\_\_

**ADJOURNMENT:**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Time: \_\_\_\_\_

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(d)**

The items listed on this tentative agenda of the Mayor and Committee of the Township of Elk constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

**RESOLUTION R-112-2020**

Acct Name: Elk Joint Municipal Court Bail Account  
Acct #: 10016448

Tax ID # - 22-2057126

**AUTHORITY TO OPEN DEPOSIT ACCOUNT  
FOR THE  
TOWNSHIP OF ELK**

I, the undersigned, hereby certify to The First National Bank of Elmer that I am the Clerk of the Municipality named above, duly organized and existing under the laws of the State of New Jersey.

The following is a true copy of a resolution adopted by the Township Committee of said municipality at a meeting held on the **15<sup>th</sup> day of December, 2020**, at which a quorum was present. I also certify that the following resolution has not been rescinded or modified in any way.

BE IT RESOLVED that The First National Bank of Elmer (herein called the "Bank") be and is hereby designated a depository of this Municipality and that funds so deposited may be withdrawn upon a check, draft, note or order of the Municipality.

BE IT ALSO RESOLVED that all checks, drafts, notes or orders drawn against said accounts(s) are to be signed by any 1 of the following  
(number)

NAME	TITLE	SIGNATURE
John J. Armano	Judge	_____
Pauline Jordan	Court Administrator	_____
Sydney Sutton	Deputy Court Administrator	_____

and countersigned by any one of the following:

\_\_\_\_\_  
\_\_\_\_\_

whose signatures are hereby duly certified to said bank. No checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

BE IT ALSO RESOLVED that all checks, drafts, notes or orders for payment of money may be endorsed by any of the above and deposited with the Bank for the credit of said account(s). Such endorsements may be made in writing or by stamp and without designation of the person so endorsing.

The undersigned authorizes and requests that you pay and charge to said account(s), obligations and orders for the payment of money drawn on or payable at, or which shall be honored by your Bank when so signed, whether payable to the order of any said signers or not. We also authorize and request you to receive deposits and conduct the said account(s) in accordance with the instructions stated above and stated on the authorized signature cards, or any documents filed with the Bank. This resolution shall continue in force until written notice to the contrary is duly served upon the Bank.

IN WITNESS WHEREOF, I have set my hand and the seal of the Elk Township this 15<sup>th</sup> day December, 2020.

(SEAL)

\_\_\_\_\_  
Debora R. Pine, Township Clerk

**RESOLUTION R-113-2020**

Acct Name: Elk Joint Municipal Court Regular Account  
Acct #: 10016457

Tax ID # - 22-2057126

**AUTHORITY TO OPEN DEPOSIT ACCOUNT  
FOR THE  
TOWNSHIP OF ELK**

I, the undersigned, hereby certify to The First National Bank of Elmer that I am the Clerk of the Municipality named above, duly organized and existing under the laws of the State of New Jersey.

The following is a true copy of a resolution adopted by the Township Committee of said municipality at a meeting held on the **15<sup>th</sup> day of December, 2020**, at which a quorum was present. I also certify that the following resolution has not been rescinded or modified in any way.

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(number)

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John J. Armano	Judge	_____
Pauline Jordan	Court Administrator	_____
Sydney Sutton	Deputy Court Administrator	_____

and countersigned by any one of the following:

\_\_\_\_\_  
\_\_\_\_\_

whose signatures are hereby duly certified to said bank. No checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

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IN WITNESS WHEREOF, I have set my hand and the seal of the Elk Township this 15<sup>th</sup> day December, 2020.

(SEAL)

\_\_\_\_\_  
Debora R. Pine, Township Clerk



**RESOLUTION R-115-2020**

**RESOLUTION AUTHORIZING TRANSFER OF  
2020 OVERPAYMENTS TO 2021**

**WHEREAS** it appears on the records of the Township of Elk that there were certain overpayments of taxes for the year 2020, and

**WHEREAS** it further appears that these overpayments should be transferred and applied to the taxing year of 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elk to authorize the tax collector to transfer overpayments of \$5.00 or more to 2021.

**THIS RESOLUTION IS DULY ADOPTED** by the Township Committee of the Township of Elk at its work session held on the 15<sup>th</sup> day of December, 2020 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

**TOWNSHIP OF ELK**

**CAROLYN D. K. SAMMONS, Mayor**

**ATTEST:**

**DEBORA R. PINE, TOWNSHIP CLERK**

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Hollywood				
Nicholson				
Poisker				
Rambo				
Sammons				