

**ELK TOWNSHIP
COMMITTEE WORK SESSION MINUTES
November 16, 2021**

The meeting was called to order by Deputy Mayor Nicholson at 7:01PM.

The Open Public Meeting Notice was read.
The Salute to the Flag was recited.

ROLL CALL: Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Poisker, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Bitgood, Engineer. Mr. Rambo and Mayor Sammons were absent.

Approval of minutes of November 4, 2021 Regular Meeting

Motion by Mr. Poisker seconded by Mrs. Nicholson to approve the minutes of the November 4, 2021, Regular Meeting, motion carried with Mr. Hollywood abstaining.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Deputy Mayor Nicholson asked if anyone had any questions on agenda items to come forward at this time. Wayne Swanson, 517 Spruce St., asked how does the co-execution of loan application work, Resolution R-115-2021.

Mr. Considine explained the state has a grant program and will loan the funds to a private operator of a dam. This resolution is in support of the application. The township is willing to co-sign the loan and there will be an agreement that the Lake will pay back the loan. If they default the township will have an interest. Dave Sciocchetti, Lake Garrison, explained what the township is being asked tonight is to approve Lake Garrison's submission of the loan application to the state. If the Lake does default on the loan, the township can impose a special assessment on the residents at the Lake.

Mrs. Nicholson asked what is the anticipated time to hear back from the State?

Mr. Sciocchetti stated he is not sure. The state is reportedly backed up. He thanked the Committee for their support.

Motion by Mr. Poisker to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

ORDINANCE:

O – 16 – 2021

AN ORDINANCE AMENDING CHAPTER 54 SECTION 2 ENTITLED “CONSTRUCTION CODES, UNIFORM” OF THE CODE OF THE TOWNSHIP OF ELK – PUBLIC HEARING

Motion by Mr. Poisker, seconded by Mr. Hollywood to open the public portion, all were in favor, motion carried.

Deputy Mayor Nicholson invited the public to speak if they have any questions concerning the Ordinance.

Motion by Mr. Hollywood, seconded by Mr. Poisker to close the public portion, all were in favor, motion carried.

Motion by Mr. Poisker, seconded by Mr. Hollywood to adopt Ordinance O-16-2021, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mr. Poisker	Yes
	Deputy Mayor Nicholson	Yes

O – 17 – 2021

AN ORDINANCE TO AMEND THE “CODE OF THE TOWNSHIP OF ELK” CHAPTER 34 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ELK – TITLE ONLY

Motion by Mr. Poisker to approve Ordinance O-17-2021, seconded by Mr. Hollywood upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mr. Poisker	Yes
	Deputy Mayor Nicholson	Yes

RESOLUTIONS:

R-115-2021 – Authorizing Co-execution of Loan Application Relating to the Dam Repairs at Lake Garrison

Motion by Mr. Hollywood, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mr. Poisker	Yes
	Deputy Mayor Nicholson	Yes

R-116-2021 – Awarding Contract to South State, Inc. for the Resurfacing and Safety Improvements to Ewan Road (Phase 2)

Motion by Mr. Poisker, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mr. Poisker	Yes
	Deputy Mayor Nicholson	Yes

TOPIC:

A request for Lien assignment for Block 110 Lot 1 was received from Dana Aliano. Mr. Considine explained the property of Mr. Aliano, Block 110 Lot 2, completely surrounds Block 110 Lot 1 that is .09 of an acre. There is no use for this property by the Township of Elk. Committee was in agreement and will move forward with the assignment.

GLOUCESTER COUNTY REPRESENTATIVE – James Schmidt was present to assist with any questions for the County.

PURSUANT TO RESOLUTION R-26-2020

THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Deputy Mayor Nicholson asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to come forward.

No one came forward.

Motion by Mr. Poisker to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

PAY BILLS:

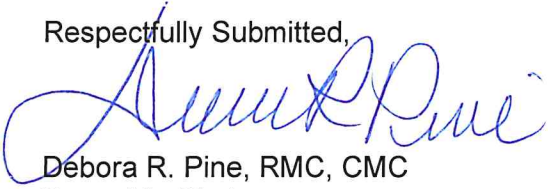
Motion by Mr. Hollywood to Pay the Bills, seconded by Mr. Poisker, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mr. Poisker	Yes
	Deputy Mayor Nicholson	Yes

ADJOURNMENT:

Motion by Mr. Hollywood to adjourn, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 7:13PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

ORDINANCE O – 16 – 2021

**ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF ELK AMENDING CHAPTER 54 SECTION 2 OF THE CODE OF THE TOWNSHIP OF ELK ENTITLED
“UNIFORM CONSTRUCTION CODE”**

WHEREAS, Township of Elk wishes to amend its Uniform Construction Code.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Chapter 54, section 2 is hereby deleted and replaced with the following:

The basic construction permit fee shall be the sum of the parts computed on the basis of the parts or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and the rating of electrical devices, the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates and/or the applicable flat fees as provided herein plus any special fees.

A. The fee for plan review shall be 20 percent of the amount to be charged for a construction permit.

(1) The fee for plan review of elevator devices in structures of groups other than R-3, R-4 or R-5 and for elevator devices wholly within dwelling units in structures of group R-2 shall be \$70.00 for each device.

(2) The fee for plan review for elevator devices in structures of groups other than R-3, R-4 or R-5 and devices in structures of group R-2 exempted by (1.a.) above shall be \$365.00 for each device.

B. Building subcode fees:

(1) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. In each case, the minimum fee shall be \$75.00 except for Use Groups A-1, A-2, A-3, A-4, E, F and S, where the minimum fee shall be \$180.00.

(a) The fee for new construction shall be in the amount of \$0.042 per cubic feet of volume for buildings and structures of all use groups and types of construction as classified and defined in articles 3 and 4 of the building subcode; except:

[1] Garden Type Sheds and similar uses, accessory to 1 & 2 family dwellings shall be as follows:

201 square feet and over.....\$150.00

[2] Open Deck Structures shall be as follows:

Under 100 square feet.....\$75.00

101 to 200 square feet.....\$150.00

201 to 400 square feet..... \$200.00

Over 400 square feet..... \$250.00

(b) For use groups A-1 thru A-5, F-1 & F-2, and S-1&2 the fee shall be \$0.025 per cubic feet of volume; and

(c) For farms including commercial farm buildings as defined under N.J.A.C. 5:23-3.2(d), the fee shall be \$0.012 per cubic feet of volume not to exceed a maximum fee of \$1700.00.

(d) Fees for Modular homes shall be a flat fee of \$650.00. This includes footings and foundations for placement of the structure. Any other construction that is not part of the modular home, i.e. garage, deck or added room shall be charged at the rate for new construction.

(e) The fees for manufactured homes shall be a flat fee of \$350.00. This includes footings and foundations for placement of the structure. Any other construction that is not part of the modular home, i.e. garage, deck or added room shall be charged at the rate for new construction.

(2) Fees for renovations, alterations, and repairs, or, site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction, and the external utility connection for pre-manufactured construction shall be based upon the estimated cost of work. The minimum fee shall be \$75.00.

(a) The fee shall be in the amount of \$38.00 per \$1,000.00.

(b) For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency such cost data as may be available, produced by the design professional of record, or by a recognized estimating firm, or by the contractor. A Bonafede contractor's bid, or copy of contract if available, shall be submitted. The enforcing agency shall make the final decision regarding estimated cost.

[1] Fees for additions shall be computed on the same basis as for new construction for the added portion provided in each case, there shall be a minimum fee of \$75.00.

[2] Fees for the combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with this Section with a minimum fee of \$75.00.

[3] The fee for tents, in excess of 900 SF or more than 30 feet on any dimension, shall be \$150.00.

[4] The fee for roofing or siding work shall be \$0.038 for each \$1,000.00 of estimated cost of work with a minimum of \$75.00.

[5] The fee for above-ground swimming pools, spas, and hot tubs, shall be \$150.00. If the above ground pool has a surface greater than 550 SF the fee shall be \$175.00.

The fee for an in-ground swimming pool with a surface area greater than 550 SF shall be \$150.00. All others with a surface 549 SF or less, shall be \$150.00.

[6] The fee for retaining walls shall be as follows:

i. The fee for a retaining with a surface area greater than 550 square feet that is associated with a Class 3 residential structure shall be \$250.00.

ii. The fee for a retaining wall with a surface area 550 square feet or less that is associated with a Class 3 residential structure shall be \$150.00.

iii. The fee for a newly constructed retaining wall of any size at other than a Class 3 residential structure shall be based on the cost of the construction. Minimum fee \$75.00.

5:23-12.

[7] The fee for elevator tests and inspections shall be according to N.J.A.C.

[8] Solar Systems shall be a flat fee of \$250.00.

(3) Fees for demolition or removal:

(a) In-ground pool \$75.00.

(b) Storage tanks: Use groups R-3 or R-5, \$75.00, all others shall be \$95.00.

(c) For one- and two-family dwellings (groups R-3 & R-5 of the Residential Building Subcode), and structures less than 5,000 SF and less than 30 feet in height, and structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d). shall be a flat fee of \$98.00. For all other use groups, the fee will be \$175.00.

C. Plumbing subcode fees: Plumbing fixtures and equipment, with the minimum permit fee being \$75.00, shall be as follows:

(1) The fee shall be \$18.00 per fixture, stack, piece of equipment or appliance connected to the plumbing system and for each appliance connected to the gas piping or oil piping system, sump pumps except as indicated below.

(2) The fee shall be \$95.00 per special device for the following:

(a) Grease traps

(b) Oil separators

(c) Refrigeration units

(d) Utility service connections

(d) Back flow preventers equipped with test ports (double check valve assembly, reduced pressure zone and pressure vacuum breaker backflow preventers)

(e) Steam boilers

(f) Hot water boilers (excluding those used for domestic water heating).

(g) Active solar systems

(h) Jacuzzi

(i) Sewer pumps and interceptors

(j) LP underground gas lines and tanks

(k) Air Conditioning Units (Commercial).

(l) Soda dispensing and coffee machines

(m) Acid neutralizing devices

(n) Gas piping (new service)

(o) R-3 and R-5: Vacuum breakers and backflow preventers

(p) Well and septic connections

- (3) For cross connections and back flow preventers that are subject to testing, requiring inspection annually the fee shall be \$70.00 for each device when they are tested.
- (4) For Heating system conversion units on existing heating appliances (oil to gas) the fee shall be \$25.00 per conversion unit.

D. Electrical subcode fees: The fee for electrical fixtures and devices, with a minimum fee of \$75.00 shall be as follows:

(1) For the first block consisting of one to fifty receptacles, fixtures or devices, the fee shall be \$65.00; for each additional block consisting of up to twenty-five receptacles, fixtures or devices, the fee shall be \$15.00. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less including motors or equipment rated less than one horsepower (hp) or one kilowatt (kw).

(2) Light Standards (mogul base, mercury base or fixtures other than those specified in the previous subsection); For one to five fixtures, \$80.00; For each additional lamp, \$15.00

(3) For each motor or electrical device rated from 1 hp or kw to 10 hp or kw; for each transformer or transformer rated from 1 kw or 1 kva to 10 kw or 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydro massage bathtub; for each underwater lighting fixture; for each household electric cooking equipment rated up to 16 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amps to 50 amps; for each light standard greater than eight feet in height including luminaries; and for each communications closet, the fee shall be \$25.00.

(4) For each motor or electrical device rated from greater than 11 hp or 11 kw to 50 hp or kw; for each service equipment, panel board, switch gear, motor-controlled-center or disconnecting means rated 225 amps or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amps to 225 amps including associated disconnecting means; for each receptacle rated for greater than 50 amps; for each utility lead management device, the fee shall be \$75.00.

(5) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-controlled-center or disconnecting means rated from greater than 225 amps to 1000 amps; for each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 kw or 112.5 kva, the fee shall be \$150.00.

(6) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switch board, switch board, switch gear, motor-controlled-center, or disconnecting means rated greater than 1000 amps; for each transformer or generator rated greater than 112.5 kw or 112.5 kva, the fee shall be \$640.00.

(7) The fee charged for electrical work for each permanently installed private swimming pool as defined in the building subcode, spa, hot tub or fountain shall be flat fee of \$85.00, which shall

include any required bonding and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles, heaters, etc. excepting panel boards and underwater lighting fixtures. For public swimming pools, the fee shall be changed on the basis of the number of electrical fixtures and rating of electrical devices in accordance with [D (1) through (6) above].

(8) The fee charged for single and multiple station smoke and/or heat detectors and fire, burglar or security alarm systems in any one- or two-family dwelling shall be a flat fee of \$75.00 per dwelling unit. For fire, burglar and security alarm systems and detectors in buildings other than one and two family dwellings, the fee shall be in accordance with [D (1) through (3) above].

(9) For installations consisting of multimeter stacks, the fee shall be based on ampere rating of the main buss and not upon the number of meters or rating of disconnects on the meter stack. Individual load side panel boards shall be charged in accordance with [D (4), (5) or (6) above]. There shall be no additional fee charged for the concurrent installation of individual feeder conductors.

(10) For motors or similar devices requiring concurrent installation of individual controls, relays and switches, the fee shall be based only upon the rating of the motor or device. There shall not be an additional fee charged for the concurrent installation of individual circuit components, for example, controllers, starters and disconnecting means.

(11) For electrical requiring replacement of service entrance conductors or feeder conductors only, the fee shall be based on the designated ampere rating of the overcurrent device of the service or feeder as follows:

- (A) 225 amperes or less, the fee shall be \$75.00.
- (B) 226 to 1000 amperes, the fee shall be \$150.00.
- (C) Greater than 1000 amperes, the fee shall be \$640.00

(12) The fee charged for process equipment shall be based on the ampere rating of the over current device protecting the conductor feeding the process equipment or the cutoff device.

(13) For the purpose of computing fees, all electrical and communication devices, utilization equipment and motors which are not part of premises wiring, except those which are portable plug-in type, shall be counted.

(14) For photovoltaic systems, shall be a flat fee of \$250.00.

(15) Inverters; Listed under "Amp Motor Control Center/Inverter"
(A) Up to 200 amp the fee shall be \$75.00.
(B) Up to 1000 amp the fee shall be \$150.00.
(C) Over 1000 amp the fee shall be \$640.00

(16) Disconnects: Listed under "Amp Motor Control/Disconnects"
(A) Up to 200 amp the fee shall be \$75.00.
(B) Up to 1000 amp the fee shall be \$150.00.
(C) Over 1000 amp the fee shall be \$640.00

(17) Annual fee for inspection of Commercial Pools, spas and hot tubs [NJAC 5:23-2.18C] shall be \$150.00.

E. Fire Protection Subcode Fees: For fire protection and hazardous equipment, sprinklers, standpipes, detectors (smoke, heat, and carbon monoxide), pre-engineered suppression systems, gas and oil fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums. With a minimum permit fee of \$75.00, the fee shall be as follows:

- (1) Sprinklers: The fee for twenty or fewer heads shall be \$100.00.
21 heads to and including 100 heads, the fee shall be \$182.00.
101 heads to and including 200 heads, the fee shall be \$250.00.
201 heads to and including 400 heads, the fee shall be \$850.00.
401 heads to and including 1,000 heads, the fee shall be \$1,150.00.
1001 heads and above, the fee shall be \$1,469.00
- (2) Smoke Detectors: The fee for 1 to 12 detectors shall be \$65.00.
13 to and including 37 detectors shall be \$85.00.
38 to and including 62 detectors shall be \$100.00.
63 to and including 87 detectors shall be \$175.00.
88 to and including 112 detectors shall be \$250.00.
113 detectors and over shall be \$400.00.
- (3) The fee for each standpipe shall be \$375.00.
- (4) The fee for each independent pre-engineered system shall be \$175.00.
- (5) The fee for each gas or oil-fired appliance that is not connected to the plumbing system shall be \$70.00 per appliance.
- (6) The fee for installation of above ground oil tank shall be \$70.00.
- (7) The fee for each commercial kitchen exhaust system shall be \$175.00.
- (8) The fee for each incinerator shall be \$511.00.
- (9) The fee for each crematorium shall be \$511.00.
- (10) The fee for Fire Pumps shall be \$180.00 ea.
- (11) Gasoline and Propane Tanks: the fee shall be \$95.00 each for the installation of above and in ground tanks.
- (12) The fee for Supervisory Devices (i.e., tampers high/low air) shall be \$20.00. each.
- (13) The fee for Signaling Devices (i.e., horn/strobes, bells) shall be \$20.00. each.

(14) Dry Pipe Alarm & Pre-Action valves: the fee shall be \$75.00 each.

(15) Smoke Control System: the fee shall be \$75.00 each.

(16) Permits for the installation of fireplaces, woodstoves and solid fuel burning appliances shall be \$38.00 per \$1,000.00 of estimated cost per unit, stove or fireplace with a minimum fee of \$75.00 per appliance or device.

(17) Fireplace Venting/Metal Chimney Liner: the fee shall be \$75.00 each.

(18) For detectors and fire alarm systems in buildings other than one- or two-family dwellings, the fee shall be charged in accordance with [E. (2) above].

F. Fees for Certificates and Other Permits are as Follows:

(1) For one and two family dwellings (groups R-3 & R-5 of the Residential Building Subcode), and structures less than 5,000 SF and less than 30 feet in height, and structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d). shall be a flat fee of \$98.00. For all other use groups the fee will be \$175.00.

(2) The fee for a permit to construct a sign shall be as follows:

i. The fee for pylon signs shall be \$8.00 per square foot of surface, one side.

ii. Fees for ground signs or wall signs shall be \$8.00 per square foot of surface on one side.

iii. The minimum fee shall be \$75.00.

(3) The fee for a certificate of occupancy shall be \$60.00.

(4) The fee for certificate of occupancy granted pursuant to a change of the use group shall be \$175.00.

(5) The fee for a certificate of continued occupancy issued under N.J.A.C. 5:23 shall be \$175.00.

(6) The fee for the first issuance and renewal of a temporary certificate of occupancy shall be \$45.00 and an additional fee of \$45.00 for each extension thereafter.

(7) The fee for plan review of a building or compliance under the alternate systems and nondepletable energy source provisions of the energy subcode shall be \$383.00 for one- and two-family dwellings (group R-3 or R-5 of the building subcode), and for light commercial structures having the indoor temperature controlled from a single point, and \$1,915.00 for all other structures.

(8) The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be \$821.00 for class I structures and \$168.00 for class II or class III structures. The fee for resubmission of an application for a variation shall be \$321.00 for class I structures and \$91.00 for class II or class III structures.

(9) The fee for a permit for lead hazard abatement work shall be \$196.00. The fee for a lead abatement clearance certificate shall be \$39.00.

(10) Permits for the installation of fireplaces, woodstoves and solid fuel burning appliances shall be \$38.00 per \$1,000.00 of estimated cost per unit, stove or fireplace with a minimum fee of \$75.00 per appliance or device.

(11) A fee to erect a fence shall be \$20.00 per \$1,000.00 of estimated cost provided that in each case there shall be a minimum fee of \$75.00.

(12) Fee for re-instatement of expired construction permit shall be at the rate of 75% of the original permit fee. The fee is to be calculated with the use or current fee schedule, less 25% for reinstatement fees.

G. Mechanical Systems: Residential replacement only. Minimum fee shall be \$75.00

- (1) Water heater - \$18.00
- (2) Fuel Oil Piping connections - \$18.00
- (3) Gas piping connections:
 - i. New Service - \$95.00.
 - ii. Re-connect - \$18.00.
- (4) Steam Boiler - \$75.00.
- (5) Hot Water Boiler - \$75.00.
- (6) Hot Air Furnace - \$75.00.
- (7) Oil Tank - \$70.00.
- (8) LPG Tank - \$85.00.
- (9) Gas Fireplace or insert - \$75.00.
- (10) Generator - \$75.00.
- (11) Other - \$75.00

H. For cross connections and back flow preventers that are subject to testing, requiring inspection annually, the fee shall be \$70.00 for each device when they are tested.

I. Annual permit requirements are as follows: The fee that is charged for an annual construction permit shall be charged annually. The fee shall be a flat fee based upon the number of maintenance workers who are employed by the facility, and who are primarily engaged in work that is governed by a subcode. Managers, engineers, and clericals shall not be considered maintenance workers for the purpose of

establishing the annual construction permit fee. Annual permits may be issued for building, fire protection, electrical and plumbing. Fees for annual permits shall be as follows:

(1) One to twenty-five workers (including foreman) \$933.00 per worker. Each additional worker over 25, \$329.00 per worker.

(2) Prior to the issuance of the annual permit, a training registration fee of \$196.00 per subcode and a list of not more than three individuals to be trained per subcode shall be submitted by the applicant to the Department of Community Affairs, Bureau of Code Services, Education Unit – along with a copy of the construction permit (Form F 170). Checks shall be made payable to “Treasurer, State of New Jersey”. The Department shall register these individuals and notify them of the Courses being offered.

J. The fees for elevator device inspections and tests shall be as set forth in N.J.A.C. 5:23-12.

K. The fee for a permit for the removal of a building or structure from one lot to another or to a new location on the same lot shall be \$38.00 for each \$1,000 estimated cost for moving and placement in a completed condition at the new location, provided that there shall be a minimum fee of \$75.00. The new foundation shall be computed as for new construction.

L. For plans already reviewed, those plans processed as prototype, there will be a discount of Twenty percent (20%) of the construction permit. Said prototype plan approvals shall be valid for the purpose of applying for the new construction permit. When submitting under prototype plan review, the construction Code Official shall be notified.

M. The fee for a fish pond in R-3 or R-5 use group that meets the definition of a swimming pool shall be a flat fee of \$75.00.

N. The municipality shall remit fees to the Bureau on a quarterly basis, in conjunction with report number R-840A, State Training Fee Report in accordance with N.J.A.C. 5:23-4.5(d).

O. Waiver of construction permit fees for residential accessibility improvements. Pursuant to New Jersey Public Law 1996, Chapter 92 (N.J.A.C. 52:27D-126 e) disabled persons, as so defined, or a parent or sibling of a disabled person shall not be required to pay any municipal fee or charge in order to secure a construction permit for any construction, reconstruction, alteration or improvements which promotes accessibility to the disabled person’s living unit.

Section 3. PARTIAL INVALIDITY.

If any section, paragraph, subsection, clause or provision of this Ordinance shall be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part hereof.

Section 4. INCONSISTENT PROVISIONS

All ordinances or parts of ordinances of the Township of Elk heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 5. EFFECTIVE DATE.


This ordinance shall take effect immediately upon final approval. Notice of adoption shall be published as provided by law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Hollywood						✓
Nicholson		✓	✓			
Poisker	✓		✓			
Rambo			✓			
Sammons			✓			

TOWNSHIP OF ELK


 Donna M. Nicholson, Deputy Mayor

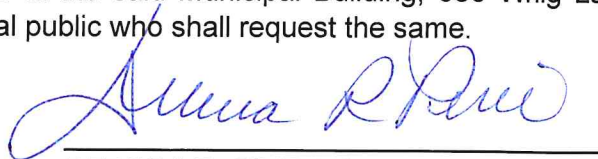
ATTEST:


 DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Hollywood		✓	✓			
Nicholson			✓			
Poisker	✓		✓			
Rambo						✓
Sammons						✓

NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on October 19, 2021. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on November 16, 2021 at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.


 DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE

O - 17 - 2021

**AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF ELK" CHAPTER 34
FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND
EMPLOYEES OF THE TOWNSHIP OF ELK, IN THE COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY**

BE IT ORDAINED by the Township Committee of the Township of Elk as follows:

1. The rate of compensation of each of the following officers and employees are hereinafter set forth, upon the noted basis, as follows:

POSITION	SALARY	BASIS
Clerk	not to exceed \$64,000.00 per year	Biweekly
Deputy Clerk	not to exceed \$20.00 per hour	Biweekly
Chief Financial Officer	not to exceed \$50,000.00 per year	Biweekly
Tax Collector	not to exceed \$28,000.00 per year	Biweekly
Asst. Tax Collector	not to exceed \$18.00 per hour	Biweekly
Secretary, Planning Board	not to exceed \$21.00 per hour	Biweekly
Chief of Police	not to exceed \$120,000.00 per year	Biweekly
Lieutenant	not to exceed \$105,000.00 per year	Biweekly
Detective	Base plus amount not to exceed \$1,000.00 per year	Biweekly
Corporal	Base plus amount not to exceed \$1,600.00 per year	Biweekly
Sergeant 10	not to exceed \$95,000.00 per year	Biweekly
Sergeant 5	not to exceed \$93,000.00 per year	Biweekly
Sergeant	not to exceed \$89,000.00 per year	Biweekly
Officer 10	not to exceed \$90,000.00 per year	Biweekly
Officer 1	not to exceed \$88,000.00 per year	Biweekly
Officer 2	not to exceed \$82,000.00 per year	Biweekly
Officer 3	not to exceed \$77,000.00 per year	Biweekly
Officer 4	not to exceed \$74,000.00 per year	Biweekly
Officer 5	not to exceed \$67,000.00 per year	Biweekly
Officer 6	not to exceed \$61,000.00 per year	Biweekly
Officer 7	not to exceed \$55,000.00 per year	Biweekly
Probationary Officer	not to exceed \$44,000.00 per year	Biweekly
Part Time Patrolman	not to exceed \$20.00 per hour	Biweekly
Records Clerk	not to exceed \$27.00 per hour	Biweekly
Municipal Judge	not to exceed \$33,000.00 per year	Monthly
Court Administrator	not to exceed \$52,000.00 per year	Biweekly
Deputy Court Administrator	not to exceed \$42,000.00 per year	Biweekly
Court Assistant	not to exceed \$16.00 per hour	Biweekly
Construction Code Official	not to exceed \$30,000.00 per year	Monthly
Fire Sub-Code Official	not to exceed \$18,000.00 per year	Monthly
Plumbing Sub-Code Official	not to exceed \$18,000.00 per year	Monthly
Electrical Sub-Code Official	not to exceed \$18,000.00 per year	Monthly
Building Sub-Code Official	not to exceed \$18,000.00 per year	Monthly
Construction Control	not to exceed \$21.00 per hour	Biweekly
Mayor/Township Committee	not to exceed \$2,000.00 per year	Quarterly
Township Committee	not to exceed \$1,800.00 per year	Quarterly
Zoning Officer	not to exceed \$25.00 per hour	Biweekly
Temporary Casual Labor	not to exceed \$25.00 per hour	Biweekly
Public Works Laborer Full Time	not to exceed \$55,000.00 per year	Biweekly
Public Works Laborer Part Time	not to exceed \$25.00 per hour	Biweekly
Mechanic	not to exceed \$40.00 per hour	Biweekly
Snow Removal Laborer	not to exceed \$40.00 per hour	Biweekly
Emergency Management Coordinator	not to exceed \$3,000.00 per year	Quarterly
Deputy Emergency Mgt Coordinator	not to exceed \$1,000.00 per year	Quarterly

2. Longevity payments will no longer be paid by the Township of Elk.
3. If an employee is eligible for health insurance from the Township and has alternative health insurance and prescription coverage, the employee has the option to waive the health insurance benefits provided by the Township. If the employee waives health insurance and prescription benefits, the Township will add \$3,500 to the base salary of the employee. The employee must continuously maintain the alternative health insurance and prescription benefits. If an employee loses their alternative health insurance and prescription benefits, they must give notice to the Chief Financial Officer and enroll on the health insurance and prescription benefit plan offered by the Township of Elk, subject to the conditions of the health insurance plan and the laws of the State of NJ. Upon enrollment or re-enrollment in the Township sponsored health plan, the \$3,500 opt out pay increase will be removed from the employee's base pay.
4. The said salaries, wages and compensation shall be paid in a manner decided upon by the Township Committee.
5. All prior Salary Ordinances are hereby repealed.
6. If any part or parts of this ordinance are deemed illegal or unenforceable, those parts shall be considered null and void, but will not affect the validity of any other part or parts of this ordinance.
7. This Ordinance shall take effect upon publication and final passage thereof as provided by law.

INTRODUCED and read at a meeting of the Township Committee of the Township of Elk held on November 16h, 2021 and considered for final adoption at a meeting of the Township Committee held on December 2nd, 2021.

TOWNSHIP OF ELK

CAROLYN KING-SAMMONS - MAYOR

ATTEST:

DEBORA PINE - REGISTERED MUNICIPAL CLERK

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Hollywood						
Nicholson						
Poisker						
Rambo						
Sammons						

RESOLUTION R-115-2021

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING CO-EXECUTION OF LOAN APPLICATION RELATING TO THE DAM REPAIRS AT LAKE GARRISON

WHEREAS, Lake Garrison is one of a limited number of lakes in Elk Township that offer swimming and boating opportunities to the general public; and

WHEREAS, Lake Garrison, Inc. (LGI), a private New Jersey corporation, is the owner of the dam which creates Lake Garrison; and

WHEREAS, LGI is subject to the requirements as to construction, safety and maintenance as promulgated and enforced by the State of New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, NJDEP has indicated that the Lake Garrison dam is not in compliance with the current New Jersey Dam Safety Standards and is in need of repair, improvement and rehabilitation in order to bring it into compliance with those standards; and

WHEREAS, LGI is seeking financing to bring the Lake Garrison dam into compliance with the applicable standards established by the NJDEP; and

WHEREAS, on September 7, 2021, NJDEP announced the availability of \$45 million in state loan funds under the Dam Restoration and Inland Water Projects Loan Program; and

WHEREAS, LGI intends to make an application to the State of New Jersey for funds to finance repairs and improvements to the Lake Garrison dam; and

WHEREAS, the implementing regulations for the state loan funds provide that a private dam owner must include, as part of its loan application, a resolution from the local government entity evidencing its agreement to act as co-applicant with the private dam owner in order to ensure that the properties benefited by the dam rehabilitation project repay the costs of any loan awarded; and

WHEREAS, LGI has formally requested that Elk Township agree to act as co-applicant and pass such a resolution for inclusion in its loan application; and

WHEREAS, upon notification of a loan award from NJDEP, Elk Township and LGI will endeavor to enter into a separate Co-Borrowers Agreement establishing the terms and conditions under which a loan award may be accepted; and

WHEREAS, given the public benefits of the proposed dam restoration project, and the need for rehabilitation of the dam, Elk Township is willing to act as co-applicant for a dam rehabilitation application, which action shall not constitute an agreement to act as co-borrower of the loan;


NOW THEREFORE. BE IT RESOLVED by the Township Committee of Elk Township, Gloucester County, State of New Jersey, as follows:

1. That Elk Township consents to act as a co-applicant with LGI with respect to the filing of a loan application with the NJDEP for a loan from the Dam Restoration and Inland Waters Loan Program for the restoration and repair of the dam owned by LGI known as the Lake Garrison dam.
2. That, upon notification of any loan award, Elk Township and LGI will endeavor to enter into a separate Co-Borrowers Agreement establishing the terms and conditions under which Elk Township and LGI may agree to accept the loan award.

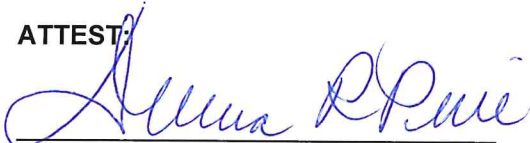
3. Nothing in this resolution shall be construed as an agreement of Elk Township to become a co-borrower under the possible loan agreement.

ADOPTED at a Regular Meeting of the Elk Township Committee held November 16, 2021.

TOWNSHIP OF ELK

BY: 
DONNA M. NICHOLSON, Deputy Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Hollywood	✓			
Nicholson	✓			
Poisker	✓			
Rambo				✓
Sammons				✓

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 16, 2021, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Clerk

RESOLUTION R-116-2021

**RESOLUTION OF THE TOWNSHIP OF ELK AWARDING CONTRACT
TO SOUTH STATE, INC. FOR THE RESURFACING AND SAFETY IMPROVEMENTS
TO EWAN ROAD (PHASE 2)**

WHEREAS, the Mayor and Committee of the Township of Elk advertised and solicited bids pursuant to N.J.S.A. 40A:11-4 for the resurfacing and safety improvements to Ewan Road (Phase 2); and

WHEREAS, bids were received and opened on November 9, 2021; and

WHEREAS, the project was bid as a Base Bid and Alternate Bid; and

WHEREAS, five (5) bids were received by the Township Clerk for Base Bid as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
South State, Inc.	\$185,448.98	\$26,572.26
Landberg Construction, LLC	\$209,245.56	\$25,818.60
Paving Plus, LLC	\$219,381.10	\$31,721.40
American Asphalt Co., Inc.	\$223,100.16	\$31,286.40
Think Pavers, LLC	\$265,421.60	\$23,451.00

WHEREAS, the Township Committee has reviewed the recommendations made by the Township's Engineer via correspondence dated November 10, 2021, (attached) on said bids; and

WHEREAS, South State, Inc. submitted the lowest responsive Base Bid in the total sum of \$185,448.98 and alternative items:

Item 115 – Borrow Excavation-10 Cubic Yards	\$ 10.00	\$ 100.00
Item 140 – 140-12" Reinforced Concrete Pipe-53 Lineal Feet	\$115.00	\$ 6,095.00
Item 141 – Traffic Stripes, 4", 202 Lineal Feet, and	\$ 0.63	\$ 127.26
Item 171 – RPM, Bi-Directional, Amber Lens-100 Units	\$ 38.50	<u>\$ 3,850.00</u>
Alternate subtotal:		\$10,172.26

WHEREAS, the Township's Engineer has determined that the bids are in conformance with the Bid Specifications, and recommends the award of the Contract to South State, Inc.; and

WHEREAS, the Township's Chief Financial Officer has certified that sufficient funds are available to award the Contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk that the Contract for the resurfacing and safety improvements to Ewan Road (Phase 2) be and the same is hereby awarded to South State, Inc. on its low Base Bid in the sum of \$185,448.98 and alternate items 115, 140, 141 and 171 for a total contract amount of \$195,621.24, subject to NJDOT approval.

BE IT FURTHER RESOLVED that the certified checks or bid bonds of the successful bidder and next lowest bidder, if any, are to be returned upon the receipt of fully executed Contract and other required documents by the lowest bidder, South State, Inc.

BE IT FURTHER RESOLVED that the Mayor and Clerk of the Township of Elk are hereby authorized and directed to execute the Contract for same.

ADOPTED at a Regular Meeting of the Elk Township Committee held November 16, 2021.

TOWNSHIP OF ELK

BY: 
DONNA M. NICHOLSON, Deputy Mayor

ATTEST:

DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Hollywood				
Nicholson				
Poisker				
Rambo				
Sammons				

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 16, 2021, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Clerk

RECEIVED

NOV 12 2021



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS

Joseph P. Federici, Jr., P.E., P.P.
President
Douglas E. Akin, P.L.S., P.P.
Vice President

Bret T. Yates
Director of Marketing

307 Greentree Road
Sewell, New Jersey 08080
(856) 589-1400; Fax (856) 582-7976

TOWNSHIP OF ELK
MUNICIPAL CLERK'S OFFICE

November 10, 2021
File No. 20020

Township of Elk
680 Whig Lane
Monroeville, NJ 08343

Att: The Honorable Mayor, Carolyn King-Sammons and Township Committee

Re: **Resurfacing & Safety Improvements – Ewan Road, Phase 2
Bid Results and Recommendation to Award**

Dear Mayor Sammons and Committee Members,

As scheduled, bids were opened and read aloud at the Municipal Building on November 9, 2021 at 10:00 am. Eight companies picked up bid packages, five submitted bids. No addenda or clarifications were issued regarding bid documents.

The bidders are listed as follows:

	Base Bid	Alternate Bid
• South State, Inc.	\$185,448.98	\$26,572.26
• Landberg Construction	\$209,245.56	\$25,818.60
• Paving Plus, LLC	\$219,381.10	\$31,721.40
• American Asphalt Company, Inc	\$223,100.16	\$31,286.40
• Think Pavers, LLC	\$265,421.60	\$23,451.00

The apparent low bidder for the base bid is **South State, Inc. P.O. Box 68, Bridgeton, NJ 08302**. Their bid was the lowest for the base bid. Think Pavers had the lowest bid on the alternate items. Overall South State had the lowest bid on base bid plus alternate items. South State's equipment and manpower listing are appropriate for the work required. Their bid is appropriately balanced. No exceptions were taken and no substitutions were requested.

Their bid lists the following as subcontractors:

Zone Striping, Inc., P.O. Box 568 Glassboro, NJ 08028 - Striping.

NJDOT granted the Township an allotment of \$225,000. South State, Inc.'s base bid is **\$185,448.98**. Their Alternate items bid totaled \$26,572.26. Together with inspections the total would exceed the allotment significantly. In order to ensure best value and use of the full allotment, I recommend awarding the Base Bid in its full amount and alternate items as follows:

Item 115-Borrow Excavation-10 Cubic Yards,	\$10.00	\$100.00
Item 140-12" Reinforced Concrete Pipe-53 Lineal Feet,	\$115.00	\$6,095.00
Item 141-Traffic Stripes, 4", 202 Lineal Feet, and	\$0.63	\$127.26
Item 171-RPM, Bi-Directional, Amber Lens-100 Units,	\$38.50	\$3,850.00

Resulting in an alternate subtotal of **\$10,172.26.**

These alternate items will allow us to replace the concrete storm pipe if needed after videoing, and allow us to improve safety of the road with pavement reflectors and striping.

I recommend that the Township authorize the total Base Bid of \$185,448.98 and the above alternate items for the **total contract amount of 195,621.24.**

This together with inspections and testing can be completed within the allotment limit of \$225,000.00

The foregoing recommendation is of course subject to the Solicitor finding that the forms and certifications in their bid are acceptable. The original Bids have been sent to Mr. Duffield for his review.

The award should also be conditioned upon N.J.D.O.T., Local Aid concurring with the award.

Should you have any questions or comments, please contact me at your convenience.

Very truly yours,
FEDERICI & AKIN, P.A.

Stan M. Bitgood

Stan M. Bitgood, P.E., C.M.E.
 Elk Township Engineer

Enc: Ewan Rd Ph 2 Bid Tabulation 11-09-21

ccwe: Debora Pine, R.M.C., C.M.C, Township Clerk
 Steve Considine, Township C.F.O.
 Brian Duffield, Esq., Township Solicitor



FEDERICI & AKIN, P.A.
CONSULTING ENGINEERS
 307 Gloucester Road, Sewell, New Jersey 08080
 Phone: (609) 868-1100 Fax: (609) 868-7979

**Resurfacing & Safety Improvements to
 Ewan Road - Phase 2
 Elk Township, Gloucester County
 BID TABULATION**

Item	Description	Unit	Quantity	South State, Inc. P.O. Box 68 Bridgeton, NJ 08302		Landberg Construction, LLC. 82 Tuckahoe Road Dorothy, NJ 08317		Paving Plus, LLC. P.O. Box 508 Franklinville, NJ 08322		American Asphalt Company, Inc 100 Main Street West Collingswood Heights, NJ 08059		Think Paviers, LLC. 125 Kings Highway Mount Royal, NJ 08061	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Cleaning Site	L.S.	1	\$6,000.00	\$6,000.00	\$17,000.00	\$17,000.00	\$9,800.00	\$9,800.00	\$15,000.00	\$15,000.00	\$1,999.28	\$1,999.28
2	Layout	L.S.	1	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$12,500.00	\$12,500.00	\$4,000.00	\$4,000.00
3	Construction Signs	S.F.	158	\$14.00	\$2,212.00	\$0.01	\$1.58	\$1.00	\$158.00	\$0.01	\$1.58	\$12.00	\$1,896.00
4	Barricades	Unit	6	\$0.01	\$0.06	\$0.01	\$0.06	\$1.00	\$6.00	\$0.01	\$0.06	\$150.00	\$900.00
6	Cone	Unit	30	\$0.01	\$0.30	\$0.01	\$0.30	\$1.00	\$30.00	\$0.01	\$0.30	\$25.00	\$750.00
7	Drum	Unit	12	\$0.01	\$0.12	\$0.01	\$0.12	\$1.00	\$12.00	\$0.01	\$0.12	\$100.00	\$1,200.00
8	Traffic Control Truck with Crash Cushion	Unit	1	\$100.00	\$100.00	\$0.01	\$0.01	\$2,500.00	\$2,500.00	\$1,800.00	\$1,800.00	\$4,000.00	\$4,000.00
12	Silt Fence	L.F.	1,000	\$0.01	\$10.00	\$0.01	\$10.00	\$1.00	\$1,000.00	\$3.00	\$3,000.00	\$4.00	\$4,000.00
13	Inlet Protection	Unit	7	\$100.00	\$700.00	\$0.01	\$0.07	\$1.00	\$7.00	\$200.00	\$1,400.00	\$400.00	\$2,800.00
15	Borrow Excavation	C.Y.	10	\$0.01	\$0.10	\$0.01	\$0.10	\$1.00	\$10.00	\$5.00	\$50.00	\$74.00	\$740.00
17	Excavation, unclassified	C.Y.	60	\$50.00	\$3,000.00	\$34.00	\$2,040.00	\$10.00	\$600.00	\$50.00	\$3,000.00	\$66.00	\$3,960.00
18	Sawcut	L.F.	214	\$1.00	\$214.00	\$3.00	\$642.00	\$2.00	\$428.00	\$2.00	\$428.00	\$3.00	\$642.00
19	Polymerized Joint Adhesive	L.F.	3,192	\$0.25	\$798.00	\$1.00	\$3,192.00	\$2.50	\$7,980.00	\$1.00	\$3,192.00	\$0.01	\$31.92
20	HMA Milling, 3" or Less	S.Y.	6,836	\$4.00	\$27,344.00	\$3.25	\$22,217.00	\$3.90	\$26,660.40	\$3.25	\$22,217.00	\$4.50	\$30,762.00
21	Hot Mix Asphalt Surface Course, 12.5M/64, 2" Thick	S.Y.	6,836	\$11.00	\$75,196.00	\$11.25	\$76,905.00	\$13.90	\$95,020.40	\$10.00	\$68,360.00	\$10.00	\$68,360.00
22	Hot Mix Asphalt Leveling Course	Ton	28.5	\$50.00	\$1,425.00	\$80.00	\$2,280.00	\$130.00	\$3,705.00	\$50.00	\$1,425.00	\$85.00	\$2,422.50
23	Hot Mix Asphalt Base Course, 25M/64, 4" Thick	S.Y.	190	\$25.00	\$4,750.00	\$25.00	\$4,750.00	\$16.00	\$3,040.00	\$30.00	\$5,700.00	\$30.00	\$5,700.00
24	Tack Coat	S.Y.	730	\$0.01	\$7.30	\$0.01	\$7.30	\$0.01	\$7.30	\$0.01	\$7.30	\$0.01	\$7.30
25	Dense Graded Aggregate Base Course, 4" Thick	S.Y.	190	\$10.00	\$1,900.00	\$5.00	\$950.00	\$6.00	\$1,140.00	\$5.00	\$950.00	\$13.00	\$2,470.00
26	Rip Rap Stone Slope Protection, 12" Thick, D50=6"	S.Y.	12	\$125.00	\$1,500.00	\$75.00	\$900.00	\$10.00	\$120.00	\$185.00	\$2,220.00	\$75.00	\$900.00
27	Video Pipe Inspection, 15" or less	L.F.	60	\$50.00	\$3,000.00	\$25.00	\$1,500.00	\$35.00	\$2,100.00	\$29.00	\$1,740.00	\$10.00	\$600.00
30	6" x 18" Vertical Concrete Curb	L.F.	70	\$60.00	\$4,200.00	\$45.00	\$3,150.00	\$55.00	\$3,850.00	\$29.50	\$2,065.00	\$50.00	\$3,500.00

31	Concrete Driveway, Reinforced, 6" Thick	S.Y.	60	\$150.00	\$9,000.00	\$145.00	\$8,700.00	\$90.00	\$5,400.00	\$130.50	\$7,830.00	\$100.00	\$6,000.00
32	Hot Mix Asphalt Driveway, 2" Thick	S.Y.	230	\$25.00	\$5,750.00	\$50.00	\$11,500.00	\$26.00	\$5,980.00	\$66.00	\$15,180.00	\$15.00	\$3,450.00
36	Inlet, Type B	Unit	2	\$6,000.00	\$12,000.00	\$3,800.00	\$7,600.00	\$5,800.00	\$11,600.00	\$5,250.00	\$10,500.00	\$1,000.00	\$2,000.00
39	Reconstructed Inlet, Type B, Using New Casting	L.F.	1	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$2,300.00	\$2,300.00	\$2,400.00	\$2,400.00	\$10,000.00	\$10,000.00
40	12" Reinforced Concrete Pipe	L.F.	96	\$115.00	\$11,040.00	\$140.00	\$13,440.00	\$150.00	\$14,400.00	\$175.00	\$16,800.00	\$300.00	\$28,800.00
49	Reset Gas Valve Box	Unit	2	\$1.00	\$2.00	\$0.01	\$0.02	\$1.00	\$2.00	\$2.00	\$50.00	\$20.00	\$40.00
52	Reset Manhole	Unit	1	\$500.00	\$500.00	\$425.00	\$425.00	\$1.00	\$1.00	\$745.00	\$745.00	\$500.00	\$500.00
56	Traffic Markings, Lines, 24"	L.F.	12	\$40.00	\$480.00	\$50.00	\$600.00	\$50.00	\$600.00	\$40.00	\$480.00	\$10.00	\$120.00
58	Traffic Stripes, 4"	L.F.	5,670	\$0.63	\$3,572.10	\$0.50	\$2,835.00	\$0.70	\$3,969.00	\$0.70	\$3,969.00	\$0.50	\$2,835.00
62	Regulatory, Warning & Guide Signs	S.F.	54.6	\$45.00	\$2,457.00	\$50.00	\$2,730.00	\$25.00	\$1,365.00	\$38.00	\$2,074.80	\$36.00	\$1,965.60
66	Turf Repair Strip	L.F.	4,790	\$1.00	\$4,790.00	\$3.00	\$14,370.00	\$1.00	\$4,790.00	\$1.50	\$7,185.00	\$13.00	\$62,270.00
67	Topsoil, Fertilize, & Seed	S.Y.	100	\$5.00	\$500.00	\$20.00	\$2,000.00	\$1.00	\$100.00	\$6.00	\$600.00	\$9.00	\$900.00
68	Stabilization Matting	S.Y.	100	\$5.00	\$500.00	\$10.00	\$1,000.00	\$1.00	\$100.00	\$2.30	\$230.00	\$9.00	\$900.00
69	Final Clean Up	L.S.	1	\$1.00	\$1.00	\$500.00	\$500.00	\$5,600.00	\$5,600.00	\$10,000.00	\$10,000.00	\$4,000.00	\$4,000.00
Subtotal Base Bid Construction Cost:					\$185,448.98		\$209,245.56		\$219,381.10		\$223,100.16		\$265,421.60
Item	Description	Unit	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
115	Borrow Excavation	C.Y.	10	\$10.00	\$100.00	\$50.00	\$500.00	\$1.00	\$10.00	\$5.00	\$50.00	\$36.00	\$360.00
136	Inlet, Type B	Unit	1	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$5,800.00	\$5,800.00	\$5,250.00	\$5,250.00	\$7,400.00	\$7,400.00
140	12" Reinforced Concrete Pipe	L.F.	83	\$115.00	\$9,545.00	\$130.00	\$10,790.00	\$150.00	\$12,450.00	\$175.00	\$14,525.00	\$90.00	\$7,470.00
141	Traffic Stripes, 4"	L.F.	202	\$0.63	\$127.26	\$0.30	\$60.60	\$0.70	\$141.40	\$0.70	\$141.40	\$0.50	\$101.00
170	Perforated pipe trench, 8" HDPE	L.F.	40	\$125.00	\$5,000.00	\$125.00	\$5,000.00	\$123.00	\$4,920.00	\$105.00	\$4,200.00	\$50.00	\$2,000.00
171	RPM, Bi-Directional, Amber Lens	Unit	100	\$38.50	\$3,850.00	\$40.00	\$4,000.00	\$45.00	\$4,500.00	\$40.00	\$4,000.00	\$30.00	\$3,000.00
172	Abandon Storm Pipe, 12"	L.F.	39	\$50.00	\$1,950.00	\$12.00	\$468.00	\$100.00	\$3,900.00	\$80.00	\$3,120.00	\$80.00	\$3,120.00
Subtotal Alternate Bid Construction Cost:					\$26,572.26		\$25,818.60		\$31,721.40		\$31,286.40		\$23,451.00
Total Construction Cost Base Bid + Alternates:					\$212,021.24		\$235,064.16		\$251,102.50		\$254,386.56		\$288,872.60

I certify that the above values were received at public bid opening 11/9/2021

Stan M. Bitgood

Stan M. Bitgood 11/9/2021

A corrected total base bid value is showing in red under the bid for Think Pavers, whereas the total in their bid was \$265,422.00.

BILL APPROVAL
November 16, 2021
Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Township of Elk	21001075	\$75,287.63
2) Township of Elk	21001076	-\$9,130.29
3) Gloucester County Treasurer	21000929	\$725,072.42
4) Gloucester County Treasurer	21000930	\$46,951.28
5) The Bank of New York	21001083	\$201,825.00

ELMER ESCROW:

1) Bach Associates	21001091	\$1,868.25
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Batch Id: SC Batch Type: C Batch Date: 11/16/21 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
11/16/21 A0255 ATLAS FLASHER SUPPLY CO								
21001061	11/06/21	1 SIGN RENTAL	63.00	PO BOX 488 1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	16	1
			<u>63.00</u>					
11/16/21 A0260 ATLANTIC CITY ELECTRIC								
21001073	11/08/21	1 MONTHLY ELECTRIC/STREET LIGHTS	19.40	5 COLLINS DRIVE 1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	27	1
21001073	11/08/21	2 MONTHLY ELECTRIC/STREET LIGHTS	15.03	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	28	1
21001073	11/08/21	3 MONTHLY ELECTRIC/STREET LIGHTS	39.64	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	29	1
21001073	11/08/21	4 MONTHLY ELECTRIC/STREET LIGHTS	2,022.50	1-01- -037-223 STREET LIGHTING EXPENSE	Budget	Aprv	30	1
21001073	11/08/21	5 MONTHLY ELECTRIC/STREET LIGHTS	997.21	1-01- -037-223 ELECTRICITY	Budget	Aprv	31	1
21001073	11/14/21	6 MONTHLY ELECTRIC/STREET LIGHTS	84.60	1-01- -037-222 ELECTRICITY	Budget	Aprv	32	1
21001073	11/14/21	7 MONTHLY ELECTRIC/STREET LIGHTS	13.67	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	33	1
21001073	11/15/21	8 MONTHLY ELECTRIC/STREET LIGHTS	12.86	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	34	1
21001073	11/15/21	9 MONTHLY ELECTRIC/STREET LIGHTS	45.69	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	35	1
21001073	11/15/21	10 MONTHLY ELECTRIC/STREET LIGHTS	231.68	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	36	1
21001073	11/15/21	11 MONTHLY ELECTRIC/STREET LIGHTS	14.97	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	37	1
21001073	11/15/21	12 MONTHLY ELECTRIC/STREET LIGHTS	211.63	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	38	1
21001073	11/15/21	13 MONTHLY ELECTRIC/STREET LIGHTS	616.91	1-01- -037-223 STREET LIGHTING EXPENSE	Budget	Aprv	39	1
21001073	11/15/21	14 MONTHLY ELECTRIC/STREET LIGHTS	10.96	1-01- -037-223 ELECTRICITY	Budget	Aprv	40	1
21001073	11/15/21	15 MONTHLY ELECTRIC/STREET LIGHTS	14.13	1-01- -037-223 ELECTRICITY	Budget	Aprv	41	1
21001073	11/15/21	16 MONTHLY ELECTRIC/STREET LIGHTS	22.28	1-01- -037-223 ELECTRICITY	Budget	Aprv	42	1
			<u>4,373.16</u>					
11/16/21 B0200 VERIZON								
21001086	11/13/21	1 450-540-485-00001-52 MONTHLY	40.42	1-01- -037-224 TELEPHONE	Budget	Aprv	49	1
			<u>40.42</u>					
11/16/21 B0200 VERIZON								
21001089	11/14/21	1 MONTHLY-556-621-295-0001-46	314.00	1-01- -037-224 TELEPHONE	Budget	Aprv	52	1
			<u>314.00</u>					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
21001084	11/13/21	11/16/21 B0347 BROWN & CONNERY 1 LEGAL THRU 10/31	940.00	360 HADDON AVENUE 1-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	48	1
			<u>940.00</u>					
21001058	11/06/21	11/16/21 C0016 C&H DISPOSAL SERVICE INC 1 ELK CLEANUP DAY-BRUSH	490.00	47 GRIERS LANE G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	13	1
21001059	11/06/21	1 ELK CLEANUP DAY-TRASH	352.40	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	14	1
21001080	11/11/21	1 CLEAN UP DAY-METAL	190.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	45	1
21001081	11/11/21	1 CLEAN UP DAY-TRASH	391.45	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	46	1
			<u>1,423.85</u>					
21000939	10/09/21	11/16/21 C0033 CAPITOL CLEANERS 1 UNIFORM CLEANING SEPTEMBER	70.00	12 N. ACADEMY STREET 1-01- -029-234 UNIFORM CLEANING	Budget	Aprv	1	1
			<u>70.00</u>					
21001003	10/28/21	11/16/21 C0052 CAPE MAY COUNTY 1 10/13 - DRIVING SIMULATOR	500.00	DEPT. PUBLIC SAFETY 1-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	3	1
			<u>500.00</u>					
21001088	11/13/21	11/16/21 D0139 READY REFRESH BY NESTLE 1 WATER - 1158224421563	138.39	PO BOX 856192 1-01- -020-225 MISCELLANEOUS	Budget	Aprv	51	1
			<u>138.39</u>					
21001087	11/13/21	11/16/21 D0155 DELTA DENTAL PLAN OF NJ 1 DECEMBER DENTAL	1,130.42	PO BOX 36483 1-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	50	1
			<u>1,130.42</u>					
21001060	11/06/21	11/16/21 D0365 VAULT SOLUTIONS LLC 1 RECORD STORAGE	839.09	PO BOX 176 1-01- -043-224 RECORDS STORAGE	Budget	Aprv	15	1
			<u>839.09</u>					
21001053	11/04/21	11/16/21 F0160 JOSEPH FAZZIO INC. 1 STEEL PLATES	385.00	2760 GLASSBORO CROSS KEYS 1-01- -054-222 IMPROVEMENTS TO MUNICIPAL ROAD	Budget	Aprv	8	1
21001054	11/04/21	1 GLOVES, ASPHALT BLADES, BROOM,	459.55	1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	9	1
			<u>844.55</u>					
21001077	11/11/21	11/16/21 F0420 JEFFREY FRANKLIN 1 REIMBURSEMENT-WORK SHOES	100.00	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	43	1

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21001077	11/15/21	2 REIMBURSEMENT-USB	21.31	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	44	1
			<u>121.31</u>					
21001071	11/08/21	11/16/21 K0190 KIMBALL MIDWEST 1 GARAGE SUPPLIES	106.70	DEPT L-2780 1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	25	1
21001072	11/08/21	1 GARAGE SUPPLIES	688.08	1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	26	1
			<u>794.78</u>					
21001021	10/30/21	11/16/21 M0018 MAJESTIC OIL COMPANY, INC. 1 10/20 UNLEADED	644.16	2104 FAIRFAX AVENUE 1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	6	1
21001022	10/30/21	1 10/26 UNLEADED	697.25	1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	7	1
21001055	11/06/21	1 11/2 - UNLEADED	644.44	1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	10	1
			<u>1,985.85</u>					
21001068	11/07/21	11/16/21 N0029 NJAWC 1 PUBLIC HYDRANT	465.84	1-01- -037-228 PUBLIC FIRE HYDRANT	Budget	Aprv	23	1
			<u>465.84</u>					
21001093	11/15/21	11/16/21 N0067 NJ DIV ALCOHOLIC BEVERAGE 1 ANNUAL LICENSE	3.00	PO BOX 087 1-01- -011-225 MISCELLANEOUS	Budget	Aprv	55	1
			<u>3.00</u>					
21001056	11/06/21	11/16/21 00290 OMNI RECYCLING LLC 1 RECYCLING OCTOBER	350.00	101 ROUTE 130 1-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	11	1
			<u>350.00</u>					
21001070	11/08/21	11/16/21 P0210 PARKER MCCAY, PA 1 LEGAL-BANS 2021	1,168.19	9000 MIDLANTIC DR, SUITE 300 1-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	24	1
			<u>1,168.19</u>					
21000999	10/24/21	11/16/21 P0610 PUBLIC SAFETY OUTFITTERS 1 OEM SUPPLIES	727.99	545 WOODBURY GLASSBORO RD 1-01- -033-222 EMERGENCY MANAGEMENT O E	Budget	Aprv	2	1
			<u>727.99</u>					
21001092	11/15/21	11/16/21 S0255 SENTINEL NEWSPAPER 1 ADVERTISE ORD 14 AND 15	24.00	1-01- -043-228 ADVERTISEMENTS	Budget	Aprv	54	1
			<u>24.00</u>					
21001006	10/28/21	11/16/21 S0671 STARR GENERAL CONTRACTORS 1 MONTHLY RENTAL-SEPTEMBER	100.00	3017 DELSEA DRIVE 1-01- -020-225	Budget	Aprv	4	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			100.00	MISCELLANEOUS				
21001063	11/06/21	11/16/21 T0200 TAG'S AUTO SUPPLY, INC 08DODGE-SWAY BARS, BLADES, ETC	197.96	12 W. HIGH STREET 1-01- -061-226	Budget	Aprv	19	1
21001063	11/06/21	2 RETURN-SWAY BAR	39.37-	POLICE VEHICLE MINOR REPAIR 1-01- -061-226	Budget	Aprv	20	1
21001063	11/06/21	3 RETURN-CORE	20.00-	POLICE VEHICLE MINOR REPAIR 1-01- -061-226	Budget	Aprv	21	1
21001082	11/11/21	1 08CV-HOSES, WATER PUMP, ETC	428.54	POLICE VEHICLE MINOR REPAIR 1-01- -061-226	Budget	Aprv	47	1
			567.13	POLICE VEHICLE MINOR REPAIR				
21001062	11/06/21	11/16/21 T0722 TURNERSVILLE COLLISION CENTER 16FORD BODY REPAIRS	1,709.59	3400 ROUTE 42 1-01- -061-228	Budget	Aprv	17	1
21001062	11/08/21	2 16FORD BODY REPAIRS	915.91	POLICE VEHICLE MAJOR REPAIR 1-01- -910-004	Budget	Aprv	18	1
			2,625.50	INSURANCE REFUNDS				
21001090	11/14/21	11/16/21 W0080 WARREN'S HARDWARE 1 BATTERIES	6.79	110 BRIDGETON PIKE 1-01- -034-236	Budget	Aprv	53	1
			6.79	EQUIPMENT & SUPPLIES				
21001013	10/28/21	11/16/21 W0082 WATERLINE GLASSBORO LLC 1 SEPTEMBER SERVICE	22.00	127 S. DELSEA DRIVE 1-01- -029-225	Budget	Aprv	5	1
			22.00	MISCELLANEOUS				
21001067	11/07/21	11/16/21 W0380 WM CORPORATE SERVICES, INC. 1 OCTOBER DUMPSTER SERVICE	1,362.66	PO BOX 13648 1-01- -038-222	Budget	Aprv	22	1
			1,362.66	SOLID WASTE CONTRACTUAL				
21001057	11/06/21	11/16/21 X0300 XTEL COMMUNICATIONS, INC. 1 MONTHLY INVOICE	66.25	PO BOX 71402 1-01- -037-224	Budget	Aprv	12	1
			66.25	TELEPHONE				

Checks:	<u>Count</u> 28	<u>Line Items</u> 55	<u>Amount</u> 21,068.17
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There are NO errors or warnings in this listing.