

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
AUGUST 4, 2022**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:30PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mrs. Cowan, Mr. Hollywood, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, Mr. Bitgood, Engineer and Lt. Hitzelberger. Chief Gonnelli was absent.

APPROVAL OF MINUTES of July 7, 2022

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to approve the minutes of the July 7, 2022 meeting, all were in favor, motion carried.

COMMITTEE REPORTS

Mrs. Nicholson stated the Environmental Commission did not meet in July.

POLICE CHIEF REPORT

Lt. Hitzelberger read the police report for the month of July. The department received 1345 calls for service, made 11 arrests, issued 170 motor vehicle summons, responded to 8 motor vehicle crashes with 6 injuries. They received 40 new firearm applications.

FIRE DEPARTMENT REPORT

Mr Rambo read the fire company reports that were submitted. Aura Fire Company responded to 17 calls for service, Ferrell Fire Company responded to 15 calls for service, they have 4 new members. Lawn's Fire Company conducted 4 drills.

ENGINEER'S REPORT

Mr. Bitgood reported there are several grant applications being processed: Moods Road Phase 3, Christian Street, Elephant Swamp and Recreation Park Trail and improvements to Elephant Swamp trail. The Municipal parking lot request for bids will be advertised next week. Ewan Road Phase 1 is ready to be closed out. Mr. Bitgood spoke with new project manager for Ewan Road Phase 2 and there are several items that are going to be addressed. Close out documents have been submitted for the Jacob Harris Lane project. A complaint about flooding on Dunbar Blvd. at Stanger Ave. is being looked into. The drainage project in Douglass Street has been completed.

PUBLIC PORTION on Agenda Items only.

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to speak at this time.

No one came forward.

Motion by Mr. Hollywood to close the public portion, seconded by Mrs. Nicholson, all were in favor, motion carried.

ORDINANCE:

**ORDINANCE O – 6 – 2022
AN ORDINANCE ESTABLISHING PERMITTING, LICENSING AND TRANSFER TAX
REQUIREMENTS FOR REGULATED CANNABIS BUSINESSES
PUBLIC HEARING**

Motion by Mr. Hollywood, seconded by Mrs. Cowan to open the public portion, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance. No one came forward or spoke.

Motion by Mrs. Nicholson seconded by Mr. Hollywood to close the public portion, all were in favor, motion carried.

Motion by Mr. Hollywood, seconded by Mrs. Cowan to adopt Ordinance O-6-2022, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTIONS:

RESOLUTION R-82-2022

RESOLUTION ACCEPTING THE RESIGNATION OF THOMAS HOLLYWOOD AS A COMMITTEEMAN OF THE TOWNSHIP OF ELK GOVERNING BODY

Motion by Mrs. Nicholson, seconded by Mayor Sammons, with great regret, motion carried with Mr. Hollywood abstaining.

RESOLUTION R-83-2022

RESOLUTION FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2022 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 – CLEAN COMMUNITES GRANT

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-84-2022

RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Gavin B. Stephan

Motion by Mrs. Cowan, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-85-2022

RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR THE ELK TOWNSHIP POLICE DEPARTMENT- James C. Pendzik

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-86-2022

RESOLUTION GRANTING A TOTAL DISABLED VETERAN STATUS TO ROY DUKE

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried. Committee thanked Mr. Duke for his service.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-87-2022

RESOLUTION GRANTING A TOTAL DISABLED VETERAN STATUS TO CHARLENE OUTERBRIDGE

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried. Committee thanked Ms. Outterbridge for her service.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-88-2022

RESOLUTION GRANTING A TOTAL DISABLED VETERAN STATUS TO ROBERT CROUTHAMEL

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried. Committee thanked Mr. Crouthamel for his service.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-89-2022

RESOLUTION EXTENDING DUE DATE FOR THIRD QUARTER 2022 TAXES

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-90-2022

RESOLUTION AUTHORIZING THE APPOINTMENT OF NATE G. LUCAS, III ,TO FILL THE VACANCY IN THE MEMBERSHIP OF THE ELK TOWNSHIP COMMITTEE

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Abstain
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes

Mayor Sammons

Yes

GLOUCESTER COUNTY REPRESENTATIVE – James Schmidt was present for the County of Gloucester.

Mr. Bitgood asked for an update on the bike path.

A resident asked about the speed limit on Elk Road between Haynicz Road and Stockton Court. It is dangerous when pulling in and out of the 2 streets. Resident would like to see the speed limit lowered in this area.

The bushes on Clems Run at the intersection of Hardingville Road and also Ellis Mill Road need to be trimmed.

There was a complaint about the reflection from a solar panel located on the blinking light at Buck Road and Whig Lane. It is blinding when driving west on Whig Lane.

PURSUANT TO RESOLUTION R-26-2022

THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mr. Hollywood to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee’s attention to come forward at this time, state your name and address.

Bob Clark, Zoning Officer asked for the status on the digital signs. He also asked with the paving of the municipal parking lot, will the lighting be changed?

Darlema Bey, 507 Arch Street, presented some information on National Alliance on Mental Illness.

Ms. Bel also asked about a tree that needs to be trimmed on Arch Street.

Cheryl Potter, 100 Shoultz Avenue, wished Mr. Hollywood the best and welcomed Mr. Lucas to the committee.

Motion by Mr. Hollywood to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

PAY BILLS:

Motion by Mrs. Nicholson to Pay the Bills, seconded by Mrs. Cowan, upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mayor Sammons thanked Mr. Hollywood for his time on township committee, it has been an absolute pleasure. She wished him and his family the best in their new adventure.

ADJOURNMENT:

Motion by Mr. Hollywood to adjourn, seconded by Mr. Rambo, all were in favor, the meeting was adjourned at 8:00PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk

ORDINANCE O – 6 – 2022

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ESTABLISHING PERMITTING, LICENSING
AND TRANSFER TAX REQUIREMENTS FOR REGULATED CANNABIS BUSINESSES

WHEREAS, the Township Committee of Elk Township (the “Township”), a public body corporate and politic of the State of New Jersey (the “State”), wishes to create regulations and licensing requirements for regulated cannabis establishments that also protect the health, safety and general welfare of the community; and

WHEREAS, the Jake Honig Compassionate Use Medical Cannabis Act (the “Act”), N.J.S.A. 24:6I-1 to 30, permits the authorized cultivation, processing, manufacturing, preparing, packaging, transferring, sale, purchase, research, possession, use and consumption of medical cannabis and products created from or which include cannabis; and

WHEREAS, the Township finds that the expansion of the medical cannabis program in the State has provided needed compassionate relief to the many persons suffering from chronic and/or serious debilitating illnesses who may benefit; and

WHEREAS, on November 3, 2020, the citizens of New Jersey voted to approve Public Question No. 1, amending and supplementing Section VII of Article IV of the New Jersey Constitution to authorize the growth, cultivation, processing, manufacturing, preparing, packaging, transferring, and retail purchasing and consumption of cannabis, or products created from or which include cannabis for persons twenty-one (21) years or older in New Jersey, and further authorized municipalities to enact an additional municipal tax of up to two (2) percent on the receipts from each sale of cannabis or products created from or which include cannabis; and

WHEREAS, the Township finds, given the Schedule I status of cannabis under the federal Controlled Substance Act, complexities with access to banking and the level of cash transactions in cannabis-related businesses, and other concerns associated with cannabis-related businesses, that only qualified operators should be permitted to safely operate strictly regulated cannabis facilities in the municipality on a limited basis and subject to reasonable time, manner, and place restrictions, in order to balance patients’ and consumers’ interests and the creation of jobs and economic opportunity within the Township with public safety; and

WHEREAS, in light of the enactment of the Act on July 2, 2019, expanding the New Jersey Medical Marijuana Program, and the passage of Public Question No. 1 on November 3, 2020, it is in the best interest of the Township to proactively establish licensing requirements for regulated cannabis establishments and imposing a municipal tax to support enforcement activities; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;

- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

WHEREAS, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, on August 17, 2021, the Township Committee adopted Ordinance No. O-11-2021, prohibiting the operation of Class 5 and Class 6 licensed cannabis businesses within the geographical boundaries of the Township.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey as follows:

SECTION 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

SECTION 2. DEFINITIONS.

“CANNABIS CULTIVATOR” means any licensed person or entity that grows, cultivates, or produces cannabis in this State, and sells, and may transport, this cannabis to other cannabis cultivators, or usable cannabis to cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers. A cannabis cultivator that is also licensed to sell cannabis and cannabis products to the public outside the Township shall nevertheless be permitted to engage in cannabis cultivation by the Township.

“CANNABIS ITEM” means any usable cannabis, cannabis, product, cannabis extract, and any other cannabis resin including any form of medical cannabis intended for consumption by registered qualifying patients pursuant to the “Jake Honig Compassionate Use Medical Cannabis 5 Act,” P.L.2009, c.307 (C.24:6I-1 et al.) and P.L.2015, c.158 (C.18A:40-12.22 et al.).

“CANNABIS MANUFACTURER” means any licensed person or entity that processes cannabis items by purchasing or otherwise obtaining usable cannabis, manufacturing, preparing, and packaging cannabis items, and selling, and optionally transporting, these items to other cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers. A cannabis manufacturer who is also licensed to sell cannabis and cannabis products to the public in locations outside the Township shall nevertheless be permitted to engage in cannabis manufacturing in the Township.

“CANNABIS PRODUCT” means a product containing usable cannabis, cannabis extract, or any other cannabis resin, and other ingredients intended for human consumption or use, including a product intended to be applied to the skin or hair, edible cannabis products, ointments and tinctures.

“MANUFACTURE” means the drying, processing, compounding, or conversion of usable cannabis into cannabis products or cannabis resins.

SECTION 3. CANNABIS OPERATIONAL REQUIREMENTS.

A cannabis cultivation or manufacturing facility issued a permit or license by the State of New Jersey and operating in the Township under this Chapter shall at all times comply with the following operational requirements:

- a. A cannabis facility shall comply with the Township zoning code, the building code and all subcodes, and the property maintenance code at all times.
- b. The facility must hold at all times a valid license or permit issued by the State of New Jersey to undertake cannabis Class1-4 licensed business at the permitted property. A State issued license is valid only for the location identified on the license and until the expiration date printed on the license and cannot be transferred to another location in the Township without a new application. The State issued license shall be prominently displayed inside the permitted premises in a location where it can be easily viewed by law enforcement and administrative authorities.
- c. Class1-4 licensed business shall be conducted solely within the permitted premises on the permitted property. No Class1-4 facility shall be permitted to operate from a movable, mobile or transitory location, except for the permitted and transportation of cannabis and cannabis products to and from the facility pursuant to the terms of the State license or permit.
- d. No person under the age of 18 shall be permitted to enter into the permitted premises.
- e. A cannabis Class1-4 licensed business shall at all times maintain a security system that meets State law requirements, and shall also include:
 1. Security surveillance cameras installed to monitor all entrances along with the interior and exterior of the permitted premises;
 2. Burglary alarm systems which are professional monitored and operated 24 hours a day, 7 days a week;
 3. All security recordings and documentation shall be preserved for at least 30 days and made available to law enforcement upon request for inspection.
- f. All cannabis in whatever form stored at the permitted premises shall be kept in a secure manner and shall not be visible from outside the permitted premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the permitted premises.
- g. The amount of cannabis on the permitted property and under the control of the permit holder, owner or operator of the facility shall not exceed the amount permitted by the State license.

- h. No pictures, photographs, drawings or other depictions of cannabis or cannabis paraphernalia shall appear on the outside of any permitted premises nor be visible outside of the permitted premises on the permitted property.
- i. The words "marijuana," "cannabis" and any other words used or intended to convey the presence or availability of marijuana shall not appear on the outside of the permitted premises nor be visible outside of the permitted premises on the permitted property.
- j. Sales to the public, public consumption or use of cannabis, alcohol, cannabis or other controlled substances on the permitted premises is strictly prohibited.
- k. No facility shall be operated in a manner creating noise, dust, vibration, glare, fumes, or odors beyond the boundaries of the property on which the facility is operated; or creating any other nuisance that hinders the public health, safety and welfare of the residents of the Township.
- l. Odor control devices and techniques shall be incorporated in all cannabis businesses to ensure that odors from cannabis are not detectable off-site. Cannabis businesses shall provide a sufficient odor-absorbing ventilation and exhaust system so that odor generated inside the cannabis business that is distinctive to its operation is not detected outside of the facility or on adjacent property or public rights-of-way.

If and where applicable, cannabis businesses shall install measures such as an exhaust air filtration system with odor control that prevents internal odors from being emitted externally, or an air system that creates negative air pressure between the cannabis business's interior and exterior, so that the odors generated inside the cannabis business are not detectable on the outside of the cannabis business, or such other technology or systems to prevent external emissions of odor.

- m. No person operating or employed by a cannabis Class1-4 licensed business shall provide or otherwise make available cannabis to any person who is not legally authorized to possess same under state law.
- n. The owner and operator of a cannabis Class1-4 licensed business facility shall use lawful methods in controlling and disposing of waste or by-products from any activities allowed under the State license or permit.
- o. Cannabis may be transported within the Township under this Ordinance by a company licensed to do so by the State, and to effectuate its purpose, only:
 - 1. In a manner consistent with all applicable State laws and rules, as amended;
 - 2. In a secure manner designed to prevent the loss of the cannabis;
 - 3. Using vehicles that do not have exterior markings including the words "marijuana," "cannabis" or any similar or slang words; pictures or other renderings of the cannabis plant; advertisements for cannabis or for its transfer, cultivation, delivery, transportation or manufacture; or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting cannabis.

- p. No vehicle, trailer or portable storage unit may be used for the storage of cannabis, but may only be used incidental to, and in furtherance of, the transportation of cannabis and cannabis products on and off the premises.
- q. Coordination of safety and security measures. Any application for a cannabis Class1-4 licensed business facility shall coordinate with the Chief of Police, or his or her designee, regarding the measures to be taken to ensure the security of the facility and the safety of the public and facility employees. Such measures may include, but are not limited to, facility access controls, surveillance systems and site lighting consistent with the requirements of State law.
- r. Inspection. Subject to the requirements and limitations of state law, the municipality shall have the reasonable right to inspect the premises of any approved dispensary, cannabis cultivation or cannabis manufacturing facility during its regular hours of operation to ensure compliance with local ordinances and regulations.

SECTION 4. LICENSING, REGISTRATION AND BUSINESS REGULATIONS.

Cannabis Establishments.

The regulations of this Ordinance are subject to the enabling authority of the State of New Jersey and are subject to compliance with all statutes and/or regulations adopted by the State of New Jersey or its instrumentalities, including the Cannabis Regulatory Commission. If any provision of this Ordinance is inconsistent with the State statutes and/or regulations, the State statutes and/or regulations shall prevail.

Licensing.

- a. Local licensing authority.
 - 1. The Township Committee is hereby designed to act as the local licensing authority for the Township for all cannabis establishments. Under all circumstances in which State law requires communication to the Township by the Cannabis Regulatory Commission or any other State agency with regard to the licensing of cannabis establishments by the State, or in which State law requires any review or approval by the Township of any action taken by the State licensing authority, the exclusive authority for receiving such communications and granting such approvals shall be exercised by the Committee.
 - 2. Under no circumstances shall a local license for a cannabis establishment issued by the Township be effective until or unless the State has issued the requisite permits or licenses to operate such a facility. It is the intent of this Chapter that no cannabis establishment may lawfully operate in the Township without the issuance of a State permit or license and fully regulatory oversight of the cannabis establishment by the Cannabis Regulator Commission or other state licensing authority as well as well as oversight and issuance of a license by the Township.
- b. Classification of licenses. The Township, subject to Township and/or County land use approval and State licensure, may issue the following municipal licenses to operate a cannabis establishment:

- Class I: Cannabis cultivator license
- Class II: Cannabis manufacturer license
- Class III: Cannabis wholesaler license
- Class IV: Cannabis distributor license

- c. Maximum number of licenses. The Township may issue a maximum of two (2) Class I licenses, two (2) Class II licenses, two (2) Class III licenses; and two (2) Class IV licenses. Licensure in all classes may be, but are not required to be, held by the same entity or individual, but an entity may not hold more than one cannabis retailer license. Any license conditionally issued by the Township is contingent upon the locally licensed entity's or individual's subsequent recipient of a State permit or license of the same class or type of regulated cannabis activity.
- d. Application. Persons wishing to obtain any classification of cannabis license shall file a license application with the Township Clerk, on a standardized form established by the Township Committee and available at the Clerk's Office. The Township Committee shall establish a reasonable application period and deadline for all applications. An application shall be deemed incomplete, and shall not be processed by the Township Committee, until all documents and application fees are submitted. To be deemed complete, all applications shall be accompanied by the following:
 - 1. A photocopy of a valid, unexpired driver's license or state issued identification card for all owners, directors, and officers of the proposed cannabis establishment.
 - 2. A signed application, which must include all of the following information and documents:
 - i. If the applicant is an individual, the applicant's name; date of birth; Social Security number; physical address, including resident and any business address or addresses; copy of government issued photo identification; email address; one or more valid phone numbers, including emergency contact information; or
 - ii. If the applicant is not an individual, the names; dates of birth; physical addresses, including residential and any business address; copy of government-issued photo identifications; email address; and one or more phone numbers of each stakeholder of the applicant entity, including designation of the highest ranking officer or representative as an emergency contact person; contact information for the emergency contact person; copy of articles of incorporation or organization; assumed name registration; copy of Internal Revenue Service EIN confirmation letter; copy of the operating agreement of the applicant, if a limited liability company; copy of the partnership agreement, if a partnership; names and addresses of the beneficiaries, if a trust, or a copy of the bylaws or shareholder agreement, if a corporation; and New Jersey Business Registration Certification.
 - 3. Consent to perform a background check/investigation by the Township.

4. The applicant shall submit proof that the applicant has or will have lawful possession of the premises proposed for the cannabis establishment, which proof may consist of: a deed, a lease, a real estate contract contingent upon successful licensing, or a binding letter of intent by the owner of the premises indicating an intent to lease the premises to the applicant contingent upon successful licensing.
5. The applicant shall submit an affidavit and documentary proof of compliance with all state and local laws regarding affirmative action, anti-discrimination and fair employment practices. The applicant shall also certify under oath that they will not and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.
6. The location proposed for licensing by the applicant shall comply with all applicable municipal zoning laws.
7. The applicant shall submit, to the satisfaction of the Township Committee, proof of financial capability to open and operate the cannabis establishment for which the applicant is seeking a license. Standards for proof of financial capability shall be determined by the Township CFO and/or Administrator.
8. The applicant shall submit all required non-refundable fees for the application and conditional license in accordance with the following fee schedule:

Class I:	\$10,000 Cannabis cultivator license (grower) per location
Class II:	\$10,000 Cannabis manufacturer license (processor) per location
Class III:	\$10,000 Cannabis wholesaler license per location
Class IV:	\$10,000 Cannabis distributor license per location
9. The applicant shall submit all annual license fees (including renewal) required in accordance with the following fee schedule, which shall be refunded in the event the applicant does not receive a renewal license:

Class I:	\$10,000 Cannabis cultivator license (grower)
Class II:	\$10,000 Cannabis manufacturer license (processor)
Class III:	\$10,000 Cannabis wholesaler license
Class IV:	\$10,000 Cannabis distributor license
10. In addition to complying with the State requirement related to good character and criminal background, any person proposed to have an ownership interest in the license shall not have had any cannabis license or permit revoked for a violation affecting public safety in the State of New Jersey or a subdivision thereof within the preceding five (5) years.

11. The applicant and the application shall otherwise comply with any, and all qualifications standards set forth in the State and Township laws or regulations.
12. In the event there are multiple applicants for a license, the Township Committee shall evaluate all applicants and issue a notification of award after consideration and evaluation of the following criteria:
 - i. Applicant's owners' or principals' qualifications and experience operating in highly regulated industries, including cannabis, healthcare, pharmaceutical manufacturing, and retail pharmacies, with preference to experience operating such business within the State of New Jersey and where the value of owners' experience shall outweigh the experience of non-owner principals (twenty percent (20%), not to exceed 2,500 words);
 - ii. Applicant's qualifications and experience related to public safety and security, including any of the applicant's owners' or principals' experience in law enforcement and drug enforcement (ten percent (10%), not to exceed 1,000 words), and a summary of the applicant's plans for storage of products and currency, physical security, video surveillance, security personnel, and visitor management (ten percent (10%), (total possible twenty percent (20%), not to exceed 2,500 word);
 - iii. Applicant's or its owners' experience conducting or supporting or plans to conduct institutional review board-approved research involving human subjects that is related to medical cannabis or substances abuse, where the value of past or ongoing clinical research with IRB approval shall outweigh plans to conduct such research (five percent (5%), whether the applicant has had any assurance accepted by the U.S. Department of Health & Human Services indicating the applicant's commitment to complying with 45 CFR Part 46 (five percent), and whether the applicant has a research collaboration or partnership agreement in effect with an accredited U.S. school of medicine or osteopathic medicine with experience conducting cannabis-related research (five percent (5%) (total possible ten percent (10%), not to exceed 2,500 words);
 - iv. Applicant's or its owners' demonstrated commitment or sufficient experience as responsible employers, defined as the applicant entity being a party to a labor peace agreement or the applicant entity or its parent company being a party to a collective bargaining agreement in the regulated cannabis industry for at least one year prior to application for a Cannabis Establishment license, in an effort to create well-paying jobs with employee benefits in the municipality and/or paying at \$15.00 minimum wage (twenty percent (20%), not to exceed 1,500 words);
 - v. Summary of the applicant's environmental impact and sustainability plan; whether the applicant entity or its parent company has any recognitions from or registrations with federal or New Jersey state environmental regulators for innovation in sustainability; and whether the applicant entity or its parent company holds any certification under international standards demonstrating the applicant has an effective environmental

management system or has an designated sustainability officer to conduct internal audits to assess the effective implementation of an environmental management system (five percent (5%), not to exceed 500 words);

- vi. Applicant's ties or proposed contribution to the host community, demonstrated by at least one shareholder's proof of residency in the Township for two or more years in the past ten years or at least one shareholder's continuous ownership of a business based in the Township for two or more years in the past ten years (fifteen percent (15%), not to exceed 500 words); and
 - vii. Applicant's demonstrated commitment to diversity in its ownership composition and hiring practices and whether the applicant entity or its parent company holds any certifications as a NJ minority-owned, women-owned, or veteran-owned business (ten percent (10%), not to exceed 1,500 words).
13. Notwithstanding the foregoing competitive application process, a notification of award and conditional municipal license shall entitle the recipient applicant to pursue a State permit or license in the appropriate classification for up to six (6) months, which may be extended in the Township Committee's discretion for an additional six (6) months for good cause. No license to operate shall issue until the applicant has received a State permit and satisfied other prerequisites of municipal licensure. If the recipient of a notice of award and conditional license has not received a State permit or license within twelve (12) months from issuance, unless extended for good cause, the Township Committee shall issue a new request for application and evaluation all applicants for licensure under the above criteria.
- e. Term of license and license renewals.
- 1. Any local license issued pursuant to this Chapter shall be valid for a period of one (1) year from the date of issuance and shall be renewed in accordance with the provisions of this Chapter.
 - 2. The Township Committee may, at their discretion, adjust the renewal date of the local license to correlate with an applicant's State licensing and renewal schedule.
 - 3. Renewal of any license shall be governed by any code amendments, additional restrictions or changes in regulations adopted since the previous license was issued or renewed.
 - 4. Transfer of ownership of any local license or change of location of any license or modification to expand a licensed premise shall be subject to the submission of an amended Application, Township Planning zoning review and approval.
 - 5. Except where the Township Committee has received a complete renewal application along with the requisite fees, and has issued a license renewal, it shall be unlawful for any person to manufacture, sell, distribute, transfer, transport, or otherwise remove cannabis or cannabis products from the premises of any license after the expiration date recorded on the face of the license.

6. Limitations on liability. As a condition to the issuance of any cannabis business authorization permit, the applicant shall be required to:
 - i. Execute an agreement, in a form approved by the Township Solicitor, agreeing to indemnify, defend at applicant's sole cost and expense and hold harmless the Township of Elk, its officers, officials, employees, representatives, and agents from any and all claims, losses, damages, injuries, liabilities or losses, which arise out of or are in any way related to, the Township's issuance of the cannabis business authorization permit or the process used by the Township in making its decision to issue a permit.
 - ii. Agree to reimburse the Township of Elk for costs and expenses, including, but not limited to, attorney fees, litigation costs, and court costs which the Township of Elk may be required to pay as a result of any legal challenge related to the Township's approval of the applicant's cannabis business authorization permit, or related to the Township's approval of a cannabis activity. Any participation by the Township of Elk at its own expense in the defense of any such action shall not relieve or release the applicant(s) from any obligations imposed under this section.
7. Disciplinary Actions; Sanctions; Penalties.
 - i. Disciplinary actions. Procedures for investigation of license violations and for suspension revocation, or other licensing sanctions as a result of any such violation shall be as follows:
 - A. First offense: Up to \$250 per violation per day;
 - B. Second offense: Up to \$500 per violation per day;
 - C. Third violation shall result in summary suspension.
 - ii. Summary suspension. Notwithstanding the foregoing section, when the Township Committee has reasonable grounds to believe that a licensee has engaged in deliberate and willful violation of any applicable law or regulation, or that the public health, safety and/or general welfare has been jeopardized and requires emergency action, the Township Committee may enter a summary suspension order for the immediate suspension of such license pending further investigation.
 - A. The summary suspension order shall be in writing and shall State the reasons therefore. The licensee shall be afforded an opportunity for a hearing as outlined herein.
 - B. The Township Committee shall convene a review panel consisting of the two (2) Committee members, a second administrative officer designated by the Mayor, and the Chief of Police. The hearing shall be scheduled within 30 days of the date of the order of suspension.
 - C. The review panel is authorized to impose any fines, conditions, restrictions, suspensions or combination thereof authorized by the State of New Jersey. In the absence of State specified penalties, the Township may

issue fines up to, but not to exceed, \$2,500 per offense and/or suspension of license for a period not to exceed six (6) months.

- iii. Inactive licenses. Following the commencement of a Class1-4 licensed business, the Township Committee may suspend or revoke any license if the licensed premises have been inactive or unoccupied by the licensee by for at least six (6) months.
- iv. State license. The Township Committee may suspend or revoke any license if the corresponding State license or permit for the subject location is expired, surrendered, suspended or revoked.

SECTION 5. TRANSFER TAX.

- a. Transfer tax imposed. There is hereby imposed a transfer tax of two percent (2%) on receipts from the sale of cannabis by a cannabis cultivator or manufacturer, or receipts from the sale of cannabis items from one cannabis cultivator or manufacturer to another cannabis establishment; and a tax of one percent (1%) of the receipts from each sale by a cannabis wholesaler. Such tax shall be collected or paid, and remitted to the municipality by the cannabis establishment from the cannabis establishment purchasing or receiving the cannabis or cannabis item. The transfer tax shall be stated, charged, and shown separately on any sales slip, invoice, receipt or other statement or memorandum of the price paid or payable, or equivalent value of the transfer, for the cannabis or cannabis item.
- b. Tax liability. Every cannabis establishment required to collect a transfer tax pursuant to this section shall be personally liable for the transfer tax or user tax imposed, collected, or required to be collected under this section. Any cannabis establishment shall have the same right with respect to collecting the transfer tax from another cannabis establishment as if the transfer tax was a part of the sale and payable at the same time, or with respect to non-payment of the transfer tax or user tax by the cannabis establishment, as if the transfer tax was a part of the purchase price of the cannabis or cannabis item, or equivalent value of the transfer of the cannabis or cannabis item, and payable at the same time; provided however, that the Chief Fiscal Officer of the municipality shall be joined as a party in any action or proceeding brought to collect the transfer tax or user tax.
- c. Collection of taxes and lien. All revenues collected from a transfer tax imposed pursuant to this section shall be remitted to the Chief Financial Officer in the manner prescribed herein. The Chief Financial Officer shall collect and administer any transfer tax imposed pursuant to this chapter. The municipality may enforce the payment of delinquent taxes or transfer fees imposed pursuant to this section in the same manner as provided for municipal real property taxes. In the event that the transfer tax imposed pursuant to this section is not paid as and when due by a cannabis establishment, the unpaid balance, and any interest accruing thereon, shall be a lien on the parcel of real property comprising the cannabis establishment's premises in the same manner as all other unpaid municipal taxes, fees or other charges. The lien shall be superior and paramount to the interest in the parcel of any owner, lessee, tenant, mortgagee, or other person, except the lien of municipal taxes, and shall be on a parity with and deemed equal to the municipal lien on the parcel for unpaid property taxes due and owing in the same year. The municipality shall file in the office of its Tax Collector a statement showing the amount and due date of the unpaid balance and identifying the lot and block number of the parcel of real property that

comprises the delinquent cannabis establishment's premises. The lien shall be enforced as a municipal lien in the same manner as all other municipal liens are enforced.

- d. Administration of transfer tax. The Chief Financial Officer is charged with the administration and enforcement of the provisions of this Chapter, and is empowered to prescribe, adopt, promulgate and enforce rules and regulations relating to any matter pertaining to the administration and enforcement of this chapter, including provisions for reexamination and corrections of declarations and returns, and of payments alleged or found to be incorrect, or as to which an overpayment is claimed or found to have occurred, and to prescribe forms necessary for the administration of this Chapter. Should a cannabis establishment fail or refuse to provide adequate information to the Chief Financial Officer to determine the amount of tax due, the Chief Financial Officer may use information provided to the Chief Financial Officer from other sources (i.e., the Commission or Department of Treasury) to determine the amount of tax liability.
 - i. It shall be the duty of the Chief Financial Officer to collect and receive the taxes, fines, and penalties imposed by this chapter. It shall also be the duty of the Chief Financial Officer to keep a record showing the date of such receipt. The Chief Financial Officer is authorized to enter into agreements with the State of New Jersey to obtain information to facilitate administration of the tax. The Chief Financial Officer is authorized to issue a ruling upon written request of a taxpayer or upon its own volition.
 - ii. The Chief Financial Officer is hereby authorized to examine the books, papers and records of any taxpayer to verify the accuracy of any declaration or return, or if no declaration or return was filed, to ascertain the tax due. Every taxpayer is hereby directed and required to give to the Chief Financial Officer, or to any agent designated by him/her, the means, facilities and opportunity for such examinations and investigations, as are hereby authorized.
- e. Recordkeeping. Taxpayers liable for the transfer tax are required to keep such records as will enable the filing of true and accurate returns or the tax and such records shall be preserved for a period of not less than three (3) years from the filing date or due date, whichever is later, in order to enable the Chief Financial Officer or any agent designated by him to verify the correctness of the declarations or returns filed. If records are not available in the municipality to support the returns which were filed or which should have been filed, the taxpayer will be required to make them available to the Chief Financial Officer either by producing them at a location in the municipality or by paying for the expenses incurred by the Chief Financial Officer or his agent in traveling to the place where the records are regularly kept.
- f. Returns. All cannabis establishments operating in the municipality are required to file a transfer tax return with the Chief Financial Officer to report their sales during each calendar quarter and the amount of tax in accordance with the provision of this chapter. Returns shall be filed and payments of tax imposed for preceding calendar quarter shall be made on or before the last day of April, July, October and January, respectively. A taxpayer who has overpaid the transfer tax, or who believes it is not liable for the tax, may file a written request on an amended tax return with the Chief Financial Officer for a refund or credit of the tax. For amounts paid as a result of a notice asserting or informing a taxpayer of an underpayment, a written request for a refund shall be filed with the Chief

Financial Officer within two (2) years of the date of the payment. Thereafter, no refund will issue.

- g. Confidentiality. The returns filed by taxpayers, and the records and files of the Chief Financial Officer respecting the administration of the transfer tax, shall be considered confidential and privileged and neither the municipality nor any employee or agent engaged in the administration thereof or charged with the custody of any such records or files, nor any former officer or employee, nor any person who may have secured information therefrom, shall divulge, disclose, use for their own personal advantage, or examine for any reason other than a reason necessitated by the performance of official duties any information obtained from the said records or files or from any examination or inspection of the premises or property of any person except as required by the New Jersey Open Public Records Act or Right to Know Law. Neither the Chief Financial Officer nor any employee engaged in such administration or charged with the custody of any such records or files shall be required to produce any of them for the inspection of any person or for use in any action or proceeding except when the records or files or the facts shown thereby are directly involved in an action or proceeding under the provisions of the State Uniform Tax Procedure Law or of the tax law affected, or where the determination of the action or proceeding will affect the validity or amount of the claim of the municipality under the tax provisions of this chapter.
- h. Audit and assessment. The Chief Financial Officer may initiate an audit by means of an audit notice. If, as a result of an examination conducted by the Chief Financial Officer, a return has not been filed by a taxpayer or a return is found to be incorrect and transfer taxes are owed, the Chief Financial Officer is authorized to assess and collect any tax due. If no return has been filed and tax is found to be due, the tax actually due may be assessed and collected with or without the formality of obtaining a return from the taxpayer. Deficiency assessments (i.e., where a taxpayer has filed a return but is found to owe additional tax) shall include taxes for up to three (3) years to the date when the deficiency is assessed. Where no return was filed, there shall be no limit to the period of assessment.

Upon proposing an assessment, the Chief Financial Officer shall send the taxpayer an interim notice by certified mail, return receipt requested, which advises the taxpayer of additional taxes that are due. Should the taxpayer wish to dispute the assessment administratively by requesting a hearing with the Chief Financial Officer it must do so within thirty (30) days of the date of such interim notice. If, after the Chief Financial Officer sends an interim notice, a taxpayer fails to timely request a hearing with the Chief Financial Officer or requests a hearing and after conducting a hearing, the Chief Financial Officer determines that the taxes are due, the Chief Financial Officer shall send the taxpayer by certified mail, return receipt request, a final notice. Should the taxpayer wish to dispute the assessment set forth in the final notice, he or she must initiate an appeal in the New Jersey Tax Court within ninety (90) days after the mailing of any final notice regarding a decision, order, finding, assessment, or action hereunder.

- i. Time limitations. The following periods of limitations shall apply to suits for collection of taxes: When a return has been filed but no tax paid, any suit brought to recover the tax due and unpaid shall be filed within two (2) years after the return was due or filed, whichever is later. Where no return was filed or a fraudulent return was filed, there shall be no limits to file suit for the collection of taxes. Where, before the expiration of the time prescribed in this section for the filing of a lawsuit against the taxpayer, both the Chief Financial Officer and

taxpayer have consented in writing to its extension after such time, the suit may be filed at any time prior to the expiration of the period agreed upon. The period so agreed upon may be extended by subsequent agreements in writing made before the expiration of the period previously agreed upon.

- j. Hearings. Any person who receives an interim notice from the Chief Financial Officer may within thirty (30) days after the date of an interim notice, request a hearing with the Chief Financial Officer. Any person who fails to request a Chief Financial Officer's hearing in a timely manner waives the right to administratively contests any element of the assessments. The Chief Financial Officer shall accept payments of disputed tax amounts under protest pending appeals; however, any request for refund of such monies must be filed in accordance with this section.
- k. Appeals. Any aggrieved taxpayer may, within ninety (90) days after the mailing of any final notice regarding a decision, order, finding, assessment, or action hereunder, or publication of any rule, regulation, or policy of the Chief Financial Officer, appeal to the Tax Court pursuant to the jurisdiction granted by N.J.S.A. 2B:13-2a(3) to review actions or regulations of municipal officials by filing a complaint in accordance with the New Jersey Court Rule 8:3-1. The appeal provided by this section shall be the exclusive remedy available to any taxpayer for review of a final decision of the Chief Financial Officer in respect to a determination of liability for the tax imposed by this Chapter.

Severability.

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

Repealer.

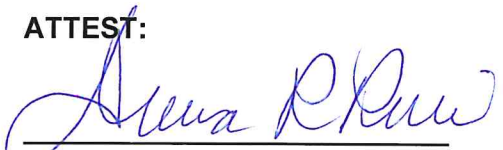
All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

When effective.

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Hollywood			✓			
Nicholson			✓			
Rambo		✓	✓			
Sammons			✓			

ATTEST:


DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan		✓	✓			
Hollywood	✓		✓			
Nicholson			✓			
Rambo			✓			
Sammons			✓			

NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on July 7, 2022. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on August 4, 2022, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.



 DEBORA R. PINE, TOWNSHIP CLERK

RESOLUTION R-82-2022

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
ACCEPTING THE RESIGNATION OF THOMAS HOLLYWOOD AS A COMMITTEEMAN OF THE
TOWNSHIP OF ELK GOVERNING BODY**

WHEREAS, Committeeman Thomas Hollywood was elected to serve as a member of the Township of Elk governing body with a term commencing on January 1, 2020; and

WHEREAS, Thomas Hollywood has tendered his resignation as member of the governing body effective August 5, 2022; and

WHEREAS, Thomas Hollywood has served the Township of Elk Committee and residents faithfully and has fulfilled all of the responsibilities of the position of Committeeman in an exemplary manner; and

WHEREAS, Thomas Hollywood's service to the Township Committee and its residents can be characterized as a dedication to duty and commitment; and

WHEREAS, the Township of Elk Committee and its residents desire to recognize Thomas Hollywood for his service to the Township of Elk.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester and State of New Jersey that the Committee of the Township of Elk does hereby accept, with regret, the resignation tendered by Thomas Hollywood effective August 5, 2022.

BE IT FURTHER RESOLVED, that Thomas Hollywood is hereby commended and recognized with sincere appreciation for his dedication and service to the Township of Elk.

ADOPTED at a Regular Meeting of the Elk Township Committee held August 4, 2022.

TOWNSHIP OF ELK

BY: _____

Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on August 4, 2022 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

**RESOLUTION
R-83- 2022**

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK FOR THE INSERTION OF A
SPECIAL ITEM OF REVENUE IN THE 2022 MUNICIPAL BUDGET
PURSUANT TO N.J.S.A. 40A:4-87
STATE OF NJ CLEAN COMMUNITIES GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

SECTION 1.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey hereby requests the Director of Local Government Services to approve the insertion of a special item of revenue in the budget of the year 2022 in the sum of \$12,187.88 which item is now available as a revenue from the State of NJ Solid Waste Administration.

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$12,187.88 be and the same is hereby appropriated under the caption of State of NJ Clean Communities Grant.

BE IT FURTHER RESOLVED that the certification form with the required documentation be filed in the office of the Director of Local Government Services.

ADOPTED at a regular meeting of the Township of Elk held on the 4th day of August 2022.

TOWNSHIP OF ELK



CAROLYN KING SAMMONS, MAYOR

ATTEST:



DEBORA R. PINE – MUNICIPAL CLERK

COMMITTEE	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Cowan	<input checked="" type="checkbox"/>			
Hollywood	<input checked="" type="checkbox"/>			
Nicholson	<input checked="" type="checkbox"/>			
Rambo	<input checked="" type="checkbox"/>			
Sammons	<input checked="" type="checkbox"/>			

I, Debora R. Pine, Municipal Clerk of the Township of Elk, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee at a meeting of said Township held on August 4th, 2022.

Debora R. Pine – Municipal Clerk

Seal

R-84-2022

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

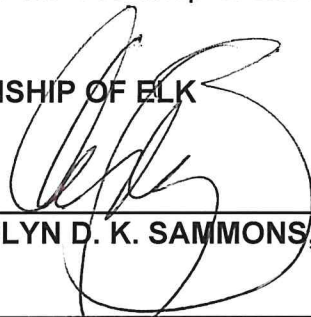
RE: APPOINTING CLASS II SPECIAL OFFICER
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Gavin B. Stephan

WHEREAS, the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

WHEREAS, Gavin B. Stephan has the necessary qualifications and desires to serve in this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that Gavin B. Stephan be appointed to the position of Class II Special Officer to the Elk Township Police, effective August 5, 2022 subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on August 4, 2022.

TOWNSHIP OF ELK

CAROLYN D. K. SAMMONS, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on August 4, 2022 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

R-85-2022

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

RE: APPOINTING CLASS II SPECIAL OFFICER
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- James C. Pendzik

WHEREAS, the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

WHEREAS, James C. Pendzik, has the necessary qualifications and desires to serve in this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that James C. Pendzik be appointed to the position of Class II Special Officer to the Elk Township Police, effective August 19, 2022 subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on August 4, 2022.

TOWNSHIP OF ELK


CAROLYN D. K. SAMMONS, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

COMMITTEE	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on August 4, 2022 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-86-2022

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
GRANTING A TOTAL DISABLED VETERAN STATUS TO ROY DUKE**

WHEREAS, Roy Duke, owns property commonly known as 840 Hardingville Road, and identified on the Municipal Tax Map of the Township of Elk as Block 39, Lot 7.03; and

WHEREAS, the Tax Assessor has received and approved an application for a 100% Disabled Veteran's Tax Exemption pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the residents of Elk Township and all of New Jersey are proud and grateful to our veterans for their service and sacrifices in preserving our sacred freedoms and rights as Americans; and

WHEREAS, the State of New Jersey recognizes the sacrifices of our veterans by permitting municipalities to provide a tax exemption to their real property; and

WHEREAS, the Tax Assessor of Gloucester County has recommended to the Mayor and Committee, that the tax exemption be granted, and be made effective July 25, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The owner of the premises commonly known as 840 Hardingville Road and identified on the Municipal Tax Map of the Township of Elk as Block 39 Lot 7.03 shall be entitled to a 100% Disabled Veteran's Tax Exemption of their property pursuant to N.J.S.A. 54:4-3.30, et seq., said exemption to be effective July 25, 2022.

2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Tax Assessor, so the exemption may be duly recorded in the Township's records.

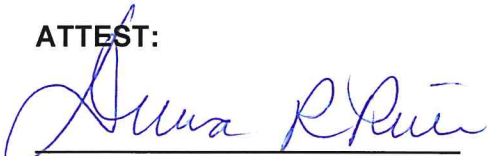
3. The Township Tax Collector shall cancel all taxes due accruing after July 25, 2022. The tax amount to be cancelled is \$4,194.27 four thousand one hundred ninety-four dollars and twenty seven cents (*This amount represents taxes from July 26 – December 2022*)

ADOPTED at a regular meeting of the Elk Township Committee held on August 4, 2022

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-87-2022

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
GRANTING A TOTAL DISABLED VETERAN STATUS TO CHARLENE OUTERBRIDGE**

WHEREAS, Charlene Outerbridge, owns property commonly known as 103 Stockton Court, and identified on the Municipal Tax Map of the Township of Elk as Block 42.01, Lot 1; and

WHEREAS, the Tax Assessor has received and approved an application for a 100% Disabled Veteran's Tax Exemption pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the residents of Elk Township and all of New Jersey are proud and grateful to our veterans for their service and sacrifices in preserving our sacred freedoms and rights as Americans; and

WHEREAS, the State of New Jersey recognizes the sacrifices of our veterans by permitting municipalities to provide a tax exemption to their real property; and

WHEREAS, the Tax Assessor of Gloucester County has recommended to the Mayor and Committee, that the tax exemption be granted, and be made effective July 13, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The owner of the premises commonly known as 103 Stockton Court and identified on the Municipal Tax Map of the Township of Elk as Block 42.01 Lot 1 shall be entitled to a 100% Disabled Veteran's Tax Exemption of their property pursuant to N.J.S.A. 54:4-3.30, et seq., said exemption to be effective July 13, 2022.
2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Tax Assessor, so the exemption may be duly recorded in the Township's records.
3. The Township Tax Collector shall cancel all taxes due accruing after July 13, 2022. The tax amount to be cancelled is \$6,485.12 six thousand four hundred eighty-five dollars and twelve cents. *(This amount represents taxes from July 14 – December 2022)*

ADOPTED at a regular meeting of the Elk Township Committee held on August 4, 2022

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-88-2022

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
GRANTING A TOTAL DISABLED VETERAN STATUS TO ROBERT CROUTHAMEL**

WHEREAS, Robert Crouthamel, owns property commonly known as 611 Elk Road, and identified on the Municipal Tax Map of the Township of Elk as Block 37, Lot 11; and

WHEREAS, the Tax Assessor has received and approved an application for a 100% Disabled Veteran's Tax Exemption pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the residents of Elk Township and all of New Jersey are proud and grateful to our veterans for their service and sacrifices in preserving our sacred freedoms and rights as Americans; and

WHEREAS, the State of New Jersey recognizes the sacrifices of our veterans by permitting municipalities to provide a tax exemption to their real property; and

WHEREAS, the Tax Assessor of Gloucester County has recommended to the Mayor and Committee, that the tax exemption be granted, and be made effective February 1, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The owner of the premises commonly known as 611 Elk Road and identified on the Municipal Tax Map of the Township of Elk as Block 37 Lot 11 shall be entitled to a 100% Disabled Veteran's Tax Exemption of their property pursuant to N.J.S.A. 54:4-3.30, et seq., said exemption to be effective February 1, 2022.
2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Tax Assessor, so the exemption may be duly recorded in the Township's records.
3. The Township Tax Collector shall cancel all taxes due accruing after February 1, 2022. The tax amount to be cancelled is \$5,426.99 five thousand, four hundred, twenty-six dollars and ninety-nine cents. (*This amount represents taxes from February – December 2022*)

ADOPTED at a regular meeting of the Elk Township Committee held on August 4, 2022

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-89-2022

**RE: RESOLUTION EXTENDING DUE DATE FOR
THIRD QUARTER 2022 TAXES**

WHEREAS the Elk Township Tax Bills were not mailed to property owners and mortgage companies in a timely manner due to the delay of the State Aid figures; and

WHEREAS the Township Committee wishes to give relief to taxpayers due to this unfortunate delay.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that the third quarter 2022 taxes be due and payable August 26, 2022, without a penalty being imposed on the taxpayers.

BE IT FURTHER RESOLVED the interest and penalty charged on or after August 26, 2022 will be calculated back to the original due date of August 1, 2022.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 4th day of August, 2022 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Hollywood	✓			
Nicholson	✓			
Cowan	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-90-2022

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING THE APPOINTMENT OF NATE G. LUCAS, III TO FILL THE VACANCY IN THE MEMBERSHIP OF THE ELK TOWNSHIP COMMITTEE

WHEREAS, the Elk Township Committee accepted the resignation of Thomas Hollywood on August 4, 2022, via Resolution No. R-82-2022; and

WHEREAS, the resignation of Thomas Hollywood creates a vacancy within the governing body of the Township of Elk and pursuant to the New Jersey Municipal Vacancy Law, N.J.S.A. 40A:16-3(f); and

WHEREAS, consistent with N.J.S.A. 40A:16-11, the Elk Township Republican Committee has submitted the following three (3) names to the Township Governing Body as the potential successor to fill the aforementioned vacancy:

1. Nate G. Lucas, III
2. Edward Poisker
3. George C. Reistle, Jr.

WHEREAS, the Township of Elk Committee is authorized to appoint the successor to fill said vacancy pursuant to and consistent with the New Jersey Municipal Vacancy Law, N.J.S.A. 40A:16-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester and State of New Jersey that the Committee of the Township of Elk does hereby authorize, nominate and appoint Nate G. Lucas, III to fill the vacancy created by the resignation of Thomas Hollywood effective immediately.

ADOPTED at a Regular Meeting of the Elk Township Committee held August 4, 2022.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Hollywood			✓	
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on August 4, 2022 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

BILL APPROVAL

August 4, 2022

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Township of Elk	22-00674	\$96,157.96
2) Township of Elk	22-00722	\$63,451.75

ELMER ESCROW:

1) Dale Taylor, Esq.	22-00699	\$945.00
2) Bryson & Yates	22-00697	\$8,182.50
3) Bach Associates	22-00698	\$1,165.25

Batch Id: SC Batch Type: C Batch Date: 07/25/22 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
07/25/22 A0137 ALLIED DOCUMENT SOLUTIONS AND SERVICES								
22-00667	07/16/22	1 TONER ORDER-02448	134.25	2-01- -046-223	Budget	Aprv	46	1
				OFFICE SUPPLIES				
22-00667	07/16/22	2 TONER ORDER-02448	140.25	2-01- -029-223	Budget	Aprv	47	1
				OFFICE SUPPLIES				
22-00667	07/18/22	3 TONER ORDER-02448	3.50	2-01- -046-223	Budget	Aprv	48	1
				OFFICE SUPPLIES				
			<u>278.00</u>					
07/25/22 A0260 ATLANTIC CITY ELECTRIC 5 COLLINS DRIVE								
22-00683	07/19/22	1 MONTHLY ELECTRIC/STREET LIGHTS	17.85	2-01- -037-222	Budget	Aprv	60	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	2 MONTHLY ELECTRIC/STREET LIGHTS	46.90	2-01- -037-222	Budget	Aprv	61	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	3 MONTHLY ELECTRIC/STREET LIGHTS	16.84	2-01- -037-222	Budget	Aprv	62	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	4 MONTHLY ELECTRIC/STREET LIGHTS	39.49	2-01- -037-222	Budget	Aprv	63	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	5 MONTHLY ELECTRIC/STREET LIGHTS	138.26	2-01- -037-222	Budget	Aprv	64	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	6 MONTHLY ELECTRIC/STREET LIGHTS	15.09	2-01- -037-222	Budget	Aprv	65	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	7 MONTHLY ELECTRIC/STREET LIGHTS	21.03	2-01- -037-222	Budget	Aprv	66	1
				STREET LIGHTING EXPENSE				
22-00683	07/19/22	8 MONTHLY ELECTRIC/STREET LIGHTS	1,101.01	2-01- -037-223	Budget	Aprv	67	1
				ELECTRICITY				
22-00683	07/19/22	9 MONTHLY ELECTRIC/STREET LIGHTS	12.53	2-01- -037-223	Budget	Aprv	68	1
				ELECTRICITY				
22-00683	07/19/22	10 MONTHLY ELECTRIC/STREET LIGHTS	25.03	2-01- -037-223	Budget	Aprv	69	1
				ELECTRICITY				
22-00683	07/19/22	11 MONTHLY ELECTRIC/STREET LIGHTS	17.92	2-01- -037-223	Budget	Aprv	70	1
				ELECTRICITY				
22-00683	07/19/22	12 MONTHLY ELECTRIC/STREET LIGHTS	167.57	2-01- -037-223	Budget	Aprv	71	1
				ELECTRICITY				
22-00683	07/21/22	13 MONTHLY ELECTRIC/STREET LIGHTS	190.40	2-01- -037-222	Budget	Aprv	72	1
				STREET LIGHTING EXPENSE				
			<u>1,809.92</u>					
07/25/22 A0304 AT&T MOBILITY PO BOX 6463								
22-00677	07/19/22	1 MONTHLY-287309487008	595.07	2-01- -037-224	Budget	Aprv	57	1
				TELEPHONE				
			<u>595.07</u>					
07/25/22 A0350 AURA FIRE COMPANY 909 AURA ROAD								
22-00688	07/21/22	1 HALL SENIORS JUNE	300.00	2-01- -011-225	Budget	Aprv	75	1
				MISCELLANEOUS				
			<u>300.00</u>					
07/25/22 B0095 BACH ASSOCIATES, PC 304 WHITE HORSE PIKE								

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-00673	07/16/22	1 CANNABIS OVERLAY	1,506.00	2-01- -023-232 LEGAL COSTS	Budget	Aprv	54	1
			<u>1,506.00</u>					
22-00671	07/16/22	1 MONTHLY SERVICE	41.23	2-01- -037-224 TELEPHONE	Budget	Aprv	52	1
			<u>41.23</u>					
22-00672	07/16/22	1 MONTHLY SERVICE	289.00	2-01- -037-224 TELEPHONE	Budget	Aprv	53	1
			<u>289.00</u>					
22-00645	07/09/22	1 REFUND COAH FEE	1,800.75	111 SPRING HILL DRIVE 2-01- -910-001 BUDGET OPERATIONS	Budget	Aprv	21	1
			<u>1,800.75</u>					
22-00661	07/13/22	1 REFUND-METAL PAYMENT IN ERROR	984.00	47 GRIERS LANE 2-01- -910-001 BUDGET OPERATIONS	Budget	Aprv	40	1
			<u>984.00</u>					
22-00445	05/09/22	1 APRIL UNIFORM CLEANING	104.50	12 N. ACADEMY STREET 2-01- -029-234 UNIFORM CLEANING	Budget	Aprv	5	1
			<u>104.50</u>					
22-00682	07/19/22	1 BOND-STREET OPENING	100.00	PO BOX 657 2-01- -026-223 LIABILITY (JIF/SURITY)	Budget	Aprv	59	1
			<u>100.00</u>					
22-00641	07/09/22	1 REIMBURSE SUPPLIES	202.96	2-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	16	1
			<u>202.96</u>					
22-00665	07/16/22	1 ZOOM COURT REIMBURSE	84.45	2-01- -050-225 MISCELLANEOUS	Budget	Aprv	44	1
			<u>84.45</u>					
22-00634	07/05/22	1 OPRA CLASS - 4/7/22	447.00	DR. DENIS CONNELL 2-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	12	1
			<u>447.00</u>					
22-00461	05/21/22	1 WATER - 8224421563	29.98	PO BOX 856192 2-01- -020-225 MISCELLANEOUS	Budget	Aprv	6	1

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-00559	06/12/22	1	WATER-8224421563	127.40	2-01- -020-225 MISCELLANEOUS	Budget	Aprv	10	1
22-00666	07/16/22	1	WATER - 8224421563	113.90	2-01- -020-225 MISCELLANEOUS	Budget	Aprv	45	1
				<u>271.28</u>					
22-00664	07/16/22	1	AUGUST DENTAL	1,256.84	PO BOX 36483 2-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	43	1
				<u>1,256.84</u>					
22-00369	04/23/22	1	CU SIMULAOTR CERT	131.00	PO BOX 13369 2-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	1	1
22-00369	04/23/22	2	CALIBRATION PROBE	68.00	2-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	2	1
22-00369	04/23/22	3	SET OF HOSES/CONNECTORS	20.05	2-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	3	1
22-00369	04/23/22	4	CASE OF 12 SIMULATOR SOLUTION	120.00	2-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	4	1
				<u>339.05</u>					
22-00662	07/16/22	1	REIMBURSE-BUSINESS CARDS	107.69	2-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	41	1
				<u>107.69</u>					
22-00604	06/29/22	1	STREET SIGNS	80.00	301 RIVERSIDE DRIVE 2-01- -035-222 ROAD SIGNS OPERATING EXPENSE	Budget	Aprv	11	1
				<u>80.00</u>					
22-00639	07/09/22	1	REIMBURSE JACOB HARRIS LANE	23,310.00	1 SOUTH MAIN STREET G-01- -105-112 STATE AID-JACOB HARRIS FREIGHT IMPACT	Budget	Aprv	13	1
				<u>23,310.00</u>					
22-00653	07/10/22	1	2022 PRIMARY COSTS	487.20	BOARD OF ELECTIONS 2-01- -012-225 MISCELLANEOUS	Budget	Aprv	36	1
				<u>487.20</u>					
22-00656	07/10/22	1	BOOSTER ASSMBY,CYLINDER	494.40	833 N. DELSEA DRIVE 2-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	37	1
				<u>494.40</u>					
22-00658	07/11/22	1	7/6 UNLEADED	749.96	2104 FAIRFAX AVENUE 2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	38	1
22-00675	07/19/22	1	7/13 UNLEADED	829.51	2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	55	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			1,579.47					
22-00648	07/09/22	07/25/22 M0022 MARYBRIDGET ENTERPRISES, INC. 1 FIRE PREVENTION	790.12	2305 GARRY ROAD 1-01- -032-225 MISCELLANEOUS	Budget	Aprv	24	1
			790.12					
22-00663	07/16/22	07/25/22 M0059 MAX COMMUNICATIONS INC 1 MONTHLY SERVICE	271.71	411 NORTH HIGH STREET 2-01- -037-224 TELEPHONE	Budget	Aprv	42	1
			271.71					
22-00525	07/10/22	07/25/22 M0436 MOTOROLA SOLUTIONS INC. 3 2022 POLICE VEHICLE OUTFIT	545.00	13104 COLLECTIONS CENTER DRIVE 2-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	7	1
			545.00					
22-00647	07/09/22	07/25/22 M0914 MES 1 SCBA FLOW TESTS-IN 1701358	482.65	PO BOX 856892 2-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	23	1
22-00669	07/16/22	1 SCBA FLOW TEST-FERRELL VFC	652.68	2-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	50	1
			1,135.33					
22-00670	07/16/22	07/25/22 N0029 NJAWC 1 PUBLIC HYDRANTS	465.84	2-01- -037-228 PUBLIC FIRE HYDRANT	Budget	Aprv	51	1
			465.84					
22-00528	06/08/22	07/25/22 00290 OMNI RECYCLING LLC 1 MAY RECYCLING	162.07	101 ROUTE 130 2-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	8	1
22-00528	06/08/22	2 MAY BAG FEE	450.00	2-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	9	1
22-00640	07/09/22	1 JUNE RECYCLING	318.10	2-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	14	1
22-00640	07/09/22	2 JUNE RECYCLING - BAG FEE	500.00	2-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	15	1
			1,430.17					
22-00649	07/10/22	07/25/22 Q0401 QUILL CORPORATION 1 ACCT 3365032, INV 25998805	0.00	PO BOX 37600 2-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	25	1
22-00649	07/10/22	2 MEMORY CARDS	51.28	2-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	26	1
22-00649	07/10/22	3 VERBATIUM 700MB DISKS	26.59	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	27	1
22-00650	07/10/22	1 ACCT 3365032, INV 26006301	0.00	2-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	28	1
22-00650	07/10/22	2 SPEED THERMAL POUCHES	123.49	2-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	29	1
22-00651	07/10/22	1 ACCT 3365032, INV 26036187	0.00	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	30	1

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-00651	07/10/22	2 ENVELOPES	185.20	OFFICE SUPPLIES 2-01- -013-223	Budget	Aprv	31	1
22-00651	07/10/22	3 TAPE, FOLDERS, PENS	93.32	OFFICE SUPPLIES 2-01- -023-223	Budget	Aprv	32	1
22-00651	07/10/22	4 HANGING FOLDERS	11.99	OFFICE SUPPLIES 2-01- -043-223	Budget	Aprv	33	1
22-00652	07/10/22	1 ACCT 3365032, INV 26023018	0.00	OFFICE SUPPLIES 2-01- -029-225	Budget	Aprv	34	1
22-00652	07/10/22	2 CAMERA BAG	16.43	MISCELLANEOUS 2-01- -029-225	Budget	Aprv	35	1
			<u>508.30</u>	MISCELLANEOUS				
22-00676	07/19/22	1 ORD-5-2022	21.00	330 OAK AVENUE 2-01- -043-228	Budget	Aprv	56	1
			<u>21.00</u>	ADVERTISEMENTS				
22-00691	07/23/22	1 MONTHLY INVOICE	39.85	23884200000 2-01- -037-225	Budget	Aprv	76	1
			<u>39.85</u>	PROPANE/NATURAL GAS				
22-00692	07/23/22	1 MONTHLY INVOICE	38.56	3388420000 2-01- -037-225	Budget	Aprv	77	1
			<u>38.56</u>	PROPANE/NATURAL GAS				
22-00686	07/21/22	1 JULY SERVICE	53.00	PO BOX 95 2-01- -020-225	Budget	Aprv	73	1
			<u>53.00</u>	MISCELLANEOUS				
22-00642	07/09/22	1 HAND CLEANER	35.10	12 W. HIGH STREET 2-01- -034-236	Budget	Aprv	17	1
22-00644	07/09/22	1 VAPOR CANISTER VALVE	49.84	EQUIPMENT & SUPPLIES 2-01- -061-226	Budget	Aprv	19	1
22-00644	07/09/22	2 LIFTGATE	47.18	POLICE VEHICLE MINOR REPAIR 2-01- -061-226	Budget	Aprv	20	1
22-00681	07/19/22	1 RAGS - BOXES	49.50	POLICE VEHICLE MINOR REPAIR 2-01- -034-236	Budget	Aprv	58	1
			<u>181.62</u>	EQUIPMENT & SUPPLIES				
22-00646	07/09/22	1 2ND QTR 2022	4,746.00	NJ DCA FISCAL OFFICE 2-01- -910-002	Budget	Aprv	22	1
			<u>4,746.00</u>	UNIFORM CONST. TRAINING FEES				
22-00643	07/09/22	1 SALT SOFTNER	44.95	110 BRIDGETON PIKE 2-01- -034-225	Budget	Aprv	18	1
				MISCELLANEOUS				

July 23, 2022
11:05 AM

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 6

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-00687	07/21/22	1 POLICE SUPPLIES	77.61	2-01- -029-225 MISCELLANEOUS	Budget	Aprv	74	1
			<u>122.56</u>					
	07/25/22	W0205 WEST GROUP PAYMENT CENTER						
22-00660	07/11/22	1 INV. 846685878,ACCT 1000202404	1,200.00	2-01- -029-254 BOOKS & PUBLICATIONS	Budget	Aprv	39	1
22-00668	07/16/22	1 NJ CRIMINAL LAW & MV LAW-COURT	300.00	2-01- -050-254 BOOKS & PUBLICATIONS	Budget	Aprv	49	1
			<u>1,500.00</u>					

Checks:	<u>Count</u> 38	<u>Line Items</u> 77	<u>Amount</u> 48,317.87
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There are NO errors or warnings in this listing.

Batch Id: SC Batch Type: C Batch Date: 08/04/22 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account	Account Type	Status	Seq	Acct
22-00684	08/04/22 07/21/22	A0020 1 COPIER REPAIR-ELK PD	367.99	1839 DELSEA DRIVE 2-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	4	1
			<u>367.99</u>					
22-00694	08/04/22 07/23/22	A0137 1 TONER - ORDER 02475	492.00	AND SERVICES 2-01- -015-223 OFFICE SUPPLIES	Budget	Aprv	9	1
22-00694	07/23/22	2 TONER - ORDER 02475	197.75	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	10	1
22-00694	07/23/22	3 SHIPPING/HANDLE-NOT TO EXCEED	0.00	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	11	1
			<u>689.75</u>					
22-00695	08/04/22 07/24/22	A0260 1 MONTHLY ELECTRIC/STREET LIGHTS	145.51	5 COLLINS DRIVE 2-01- -037-223 ELECTRICITY	Budget	Aprv	12	1
22-00695	07/26/22	2 MONTHLY ELECTRIC/STREET LIGHTS	21.72	2-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	13	1
			<u>167.23</u>					
22-00696	08/04/22 07/24/22	B0268 1 GENERAL ENGINEERING,ATTEND	7,869.50	307 GREENTREE ROAD 2-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	14	1
22-00696	07/24/22	2 STORMWATER MGT	365.00	2-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	15	1
22-00696	07/24/22	3 EWAN ROAD PHASE TWO	694.00	2-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	16	1
22-00696	07/24/22	4 MOODS ROAD PHASE 2	1,215.00	G-01- -105-113 MOODS ROAD PHASE 2	Budget	Aprv	17	1
22-00696	07/24/22	5 SJ GAS STREET OPENING	500.00	2-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	18	1
22-00696	07/24/22	6 SJ GAS STREET OPENING	1,564.00	2-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	19	1
22-00696	07/24/22	7 SJ GAS STREET OPENING	500.00	2-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	20	1
22-00715	07/30/22	1 DVRPC - GRANT BILLING	32,765.47	G-02- -161-101 DVRPC	Budget	Aprv	37	1
			<u>45,472.97</u>					
22-00706	08/04/22 07/26/22	C0054 1 INLETS,FABRIC,ETC-DOUGLASS ST	6,094.00	1271 GLASSBORO ROAD 1-01- -054-222 IMPROVEMENTS TO MUNICIPAL ROAD	Budget	Aprv	29	1
			<u>6,094.00</u>					
22-00702	08/04/22 07/26/22	C0166 1 MONTHLY SERVICE	442.83	ACCT 8499-05-064-0022477 2-01- -037-224 TELEPHONE	Budget	Aprv	26	1
			<u>442.83</u>					

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account	Account Type	Status	Seq	Acct
22-00678	08/04/22 07/19/22	D0391 1	ROBERT J DONALDSON CO, INC. WIRE MESH PARTITION	1,290.00	1287 GLASSBORO ROAD 2-01- -029-236	Budget	Aprv	3	1
				<u>1,290.00</u>	EQUIPMENT & SUPPLIES				
22-00704	08/04/22 07/26/22	D0498 1	BRIAN J. DUFFIELD LEGAL THRU 7/26/2022	1,967.25	95 N. MAIN STREET 2-01- -017-222	Budget	Aprv	28	1
				<u>1,967.25</u>	LEGAL OPERATING EXPENSES				
22-00726	08/04/22 08/01/22	F0165 1	FRANK J. FAZZIO & SONS, INC CRUSHED STONE	461.75	458 ELWOOD AVENUE 1-01- -054-222	Budget	Aprv	48	1
22-00726	08/01/22	2	TRAP ROCK	1,283.00	IMPROVEMENTS TO MUNICIPAL ROAD 1-01- -054-222	Budget	Aprv	49	1
22-00726	08/01/22	3	CONCRETE BRICK WAYLITE, MORTOR	323.00	IMPROVEMENTS TO MUNICIPAL ROAD 1-01- -054-222	Budget	Aprv	50	1
				<u>2,067.75</u>	IMPROVEMENTS TO MUNICIPAL ROAD				
22-00708	08/04/22 07/26/22	F0170 1	JOSEPH FAZZIO, INC. PAINT, BLADES, ETC	357.68	2900 GLASSBORO CROSS KEYS 2-01- -034-236	Budget	Aprv	31	1
				<u>357.68</u>	EQUIPMENT & SUPPLIES				
22-00700	08/04/22 07/24/22	F0253 1	FEDERICI & AKIN, PA ENGINEERING	100.00	307 GREENTREE ROAD 1-01- -019-222	Budget	Aprv	21	1
22-00700	07/26/22	2	ENGINEERING	240.00	ENGINEERING OPERATING EXPENSES 1-01- -019-222	Budget	Aprv	22	1
22-00700	07/26/22	3	ENGINEERING	160.00	ENGINEERING OPERATING EXPENSES 1-01- -019-222	Budget	Aprv	23	1
22-00700	07/26/22	4	ENGINEERING	164.00	ENGINEERING OPERATING EXPENSES 1-01- -019-222	Budget	Aprv	24	1
				<u>664.00</u>	ENGINEERING OPERATING EXPENSES				
22-00728	08/04/22 08/01/22	G0020 1	GCIA TIPPING JULY	4,664.12	FINANCE DEPARTMENT 2-01- -038-221	Budget	Aprv	53	1
22-00728	08/01/22	2	TIPPING JULY TAX	180.57	TRASH TIPPING FEES 2-01- -038-225	Budget	Aprv	54	1
				<u>4,844.69</u>	TIPPING-RECYCLING TAX				
22-00693	08/04/22 07/23/22	G0161 1	GFOA OF NJ FALL CONF-CONSIDINE, STEPHEN	425.00	150 WEST STATE STREET 2-01- -013-226	Budget	Aprv	8	1
				<u>425.00</u>	EDUCATIONS & CONFERENCES				
22-00721	08/04/22 07/30/22	G0300 1	NJ ADVANCE MEDIA ADVERTISING	43.38	DEPT 77571 2-01- -023-228	Budget	Aprv	44	1
				<u>43.38</u>	ADVERTISEMENTS				

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
22-00710	08/04/22 07/30/22	H0217 1	HOLT MCNALLY & ASSOCIATES INC AUDITOR	1,200.00	618 STOKES ROAD 2-01- -060-299 AUDIT FEES	Budget	Aprv	33	1
				<u>1,200.00</u>					
22-00725	08/04/22 08/01/22	J0162 1	JAN PRO CLEANING SYSTEMS CLEANING AUGUST	482.04	410 WHITE HORSE PIKE 2-01- -020-242 CLEANING SERVICES	Budget	Aprv	47	1
				<u>482.04</u>					
22-00727	08/04/22 08/01/22	L0475 1	TOWNSHIP OF LOGAN TRASH/RECYCLING-JULY	17,916.67	125 MAIN STREET 2-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	51	1
22-00727	08/01/22	2	FUEL SURCHARGE	1,810.66	2-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	52	1
				<u>19,727.33</u>					
22-00689	08/04/22 07/23/22	M0018 1	MAJESTIC OIL COMPANY, INC. 07/19 UNLEADED	677.06	2104 FAIRFAX AVENUE 2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	6	1
22-00724	08/01/22	1	7/27 UNLEADED	1,147.92	2-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	46	1
				<u>1,824.98</u>					
22-00690	08/04/22 07/23/22	M0030 1	MGL FORMS-SYSTEMS TAX BILLS	581.90	154 SOUTH STREET 2-01- -015-224 PRINTING OF FORMS	Budget	Aprv	7	1
				<u>581.90</u>					
22-00707	08/04/22 07/26/22	P0251 1	PEACH COUNTRY MULCH CONTRACTOR SEED-DOUGLASS ST	82.45	749 MULLICA HILL ROAD 1-01- -054-222 IMPROVEMENTS TO MUNICIPAL ROAD	Budget	Aprv	30	1
				<u>82.45</u>					
22-00709	08/04/22 07/30/22	P0362 1	LOUIS POLILLO JR. SUB INSPECTOR: 7/19 2X, 7/21	300.00	117 HARDING HIGHWAY 2-01- -046-235 CONTRACTUAL - SUBCODE OFFICALS	Budget	Aprv	32	1
				<u>300.00</u>					
22-00659	08/04/22 07/11/22	Q0401 1	QUILL CORPORATION ACCT 3365032, INV 26121667	193.02	PO BOX 37600 2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	2	1
22-00718	07/30/22	1	ACCT 3365032, INV 26295295	97.28	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	41	1
22-00719	07/30/22	1	ACCT 3365032, INV 26294347	25.54	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	42	1
22-00720	07/30/22	1	ACCT 3365032, INV 26476947	79.99	2-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	43	1
				<u>395.83</u>					
	08/04/22	R0150	ACE PLUMBING, HEATING AND		ELECTRICAL SUPPLIES, INC.				

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22-00717	07/30/22	1	DRAIN CLEANER	28.71	2-01- -020-243	Budget	Aprv	39	1
22-00717	07/30/22	2	DRAIN CLEANER	28.71	REPAIRS & SUPPLIES FOR BLDG 2-01- -020-243	Budget	Aprv	40	1
				<u>57.42</u>	REPAIRS & SUPPLIES FOR BLDG				
22-00714	07/30/22	1	DVRPC TCDI BIKE STUDY	3,247.50	201 MULLICA HILL ROAD G-02- -161-101	Budget	Aprv	36	1
				<u>3,247.50</u>	DVRPC				
22-00701	07/26/22	1	ORD 6-2022	24.00	330 OAK AVENUE 2-01- -043-228	Budget	Aprv	25	1
				<u>24.00</u>	ADVERTISEMENTS				
22-00480	05/28/22	1	RANDOM TESTING	45.00	325 NORFOLK STREET 1-01- -029-225	Budget	Aprv	1	1
				<u>45.00</u>	MISCELLANEOUS				
22-00713	07/30/22	1	MULCH-PARKS AND MUNICIPAL BLDG	7,425.00	283 UNION STREET 2-01- -020-243	Budget	Aprv	35	1
				<u>7,425.00</u>	REPAIRS & SUPPLIES FOR BLDG				
22-00729	08/01/22	1	MANAGED SERVICES-TWP	665.80	1 N. CUMMINGS AVE 2-01- -011-333	Budget	Aprv	55	1
				<u>665.80</u>	GENERAL ADMIN - EQUIP. MAINT.				
22-00730	08/01/22	1	MANAGED SERVICES - PD	998.80	1 N. CUMMINGS AVE 2-01- -029-240	Budget	Aprv	56	1
				<u>998.80</u>	COMPUTER SOFTWARE & RELATED				
22-00716	07/30/22	1	ROUNDUP, TAPE, DEGREASER	80.07	110 BRIDGETON PIKE 2-01- -020-225	Budget	Aprv	38	1
				<u>80.07</u>	MISCELLANEOUS				
22-00685	07/21/22	1	JUNE VEHICLE WASHING	62.00	127 S. DELSEA DRIVE 2-01- -029-225	Budget	Aprv	5	1
				<u>62.00</u>	MISCELLANEOUS				
22-00703	07/26/22	1	CHAIN AND SHARPENING	25.95	868 ELK ROAD 2-01- -034-239	Budget	Aprv	27	1
22-00712	07/30/22	1	AUTOCUT 25-2	26.99	REPAIRS TO EQUIPMENT 2-01- -034-239	Budget	Aprv	34	1
				<u>52.94</u>	REPAIRS TO EQUIPMENT				

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22-00731	08/02/22	1	08/04/22 W0380 WM CORPORATE SERVICES, INC. TIPPING JULY 2022	6,017.71	PO BOX 13648 2-01- -038-221	Budget	Aprv	57	1
22-00731	08/02/22	2	TIPPING JULY 2022 TAX	233.94	TRASH TIPPING FEES 2-01- -038-225	Budget	Aprv	58	1
				<u>6,251.65</u>	TIPPING-RECYCLING TAX				
22-00723	08/01/22	1	08/04/22 X0300 XTEL COMMUNICATIONS, INC. TELEPHONE - MONTHLY	68.83	PO BOX 71402 2-01- -037-224	Budget	Aprv	45	1
				<u>68.83</u>	TELEPHONE				

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	34	58	108,468.06

There are NO errors or warnings in this listing.