

- \*Notary Required
- \*attach "white" certified mail receipts- "Exhibit A"
- \*attach copy of notice mailed-"Exhibit B"
- \*attach certified 200 ft list- "Exhibit C"
- \*attach proof of newspaper publication- "Exhibit D"

**AFFIDAVIT OF PROOF OF SERVICE**

STATE OF New Jersey  
 COUNTY OF Gloucester

Heather Wilson, of full age, being duly sworn according to law, on his oath,  
(applicant)  
 deposes and says that he resides at 1031 Elk Rd in the Elk  
 County of Gloucester, and State of NJ and that he did on October 5, 2023,  
(municipality)  
 at least ten (10) days prior to the hearing date, gave personal notice to all owners of property situated within or without  
 the Township of Elk as shown by the most recent tax lists of this Township, whose property or properties as shown by  
 said list(s) are located within 200 feet of the property of which I make this application. Notice was also published in the  
 official newspaper of the municipality as required by law.

Said notice was given either by handing a copy to the property owner, and no one else, or by sending said notice by  
 certified mail, return receipt.

Attached to this affidavit and marked "Exhibit A" are the white, date stamped, certified mail receipts  
 or/and if hand delivered to the property owners, attach the list with the names and addresses including block  
 and lot numbers with signatures of all property owners who were served personally.

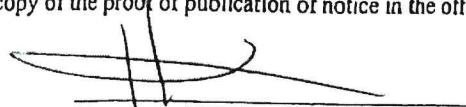
Notices were also served upon:  
 (check if applicable):

- The Clerk of Elk Township
- Gloucester County Planning Board
- Director of the Division of State and Regional Planning
- Department of Transportation
- The Clerk of adjoining municipalities

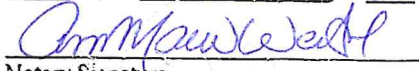
Attached to this affidavit and marked "Exhibit B" is a copy of said notice mailed.

Attached to this affidavit and marked "Exhibit C" is the certified list(s), prepared by the Tax Assessor of the  
 Municipality, of property owners within 200 feet of the affected property who were served, showing the block  
 and lot numbers of each property as same appear on the municipal tax map.

Attached to this affidavit and marked "Exhibit D" is a copy of the proof of publication of notice in the official  
 newspaper of the municipality.

  
 Signature of Applicant

Sworn and subscribed before me this  
12 day of October, 2023.

  
 Notary Signature

**ANN MARIE WEITZEL**  
**Commission #50162680**  
**NOTARY PUBLIC of NEW JERSEY**  
**Gloucester County**  
**Comm. Expires June 14, 2026**



Exhibit  
A

7022 1670 0001 0379 2207

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$ 4.35

Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$ 3.55  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage  
 \$ .66  
**Total Postage and Fees**  
 \$ 8.56

Sent To  
 Mr. Stelmas  
 107 Haymick Rd  
 Monroeville NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7022 1670 0001 0379 2223

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$ 4.35

Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$ 3.55  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage  
 \$ .66  
**Total Postage and Fees**  
 \$ 8.56

Sent To  
 Mr. Davis  
 1075 Elk Rd  
 Monroeville NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7022 1670 0001 0379 2254

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$

Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage  
 \$  
**Total Postage and Fees**  
 \$

Sent To  
 Thorntons  
 108 Haymick Rd  
 Monroeville NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7022 1670 0001 0379 2230

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$

Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage  
 \$  
**Total Postage and Fees**  
 \$

Sent To  
 Huntsinger  
 1066 Elk Rd  
 Monroeville NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0001 2668 6265

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$

Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage  
 \$  
**Total Postage and Fees**  
 \$

Sent To  
 Mr. Frank  
 1026 Elk Rd  
 Monroeville NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7022 1670 0001 0379 2261

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$

Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage  
 \$  
**Total Postage and Fees**  
 \$

Sent To  
 Mohay  
 1026 Elk Rd  
 Monroeville, NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
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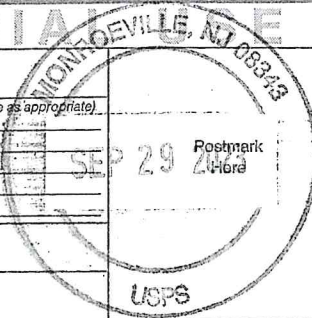
OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$



Postage

\$

Total Postage and Fees

\$

Sent To

Glouc. Co. Planning Board  
1260 W. Delsea Dr  
Clayton, NJ 08312

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

7018 3090 0001 2668 6272

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

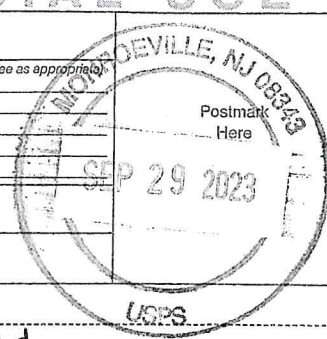
OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$



Postage

\$

Total Postage and Fees

\$

Sent To

Vendules  
1052 Eik Rd  
Monroeville, NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

7018 3090 0001 2668 6272

U.S. Postal Service™  
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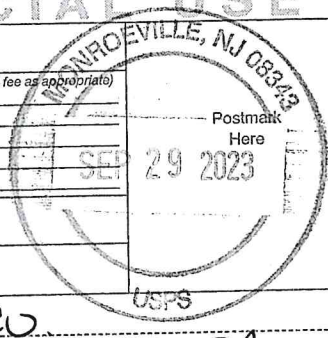
OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$



Postage

\$

Total Postage and Fees

\$

Sent To

SJ Gas Co.  
15 Jersey Plaza, Rt 5A  
Folsom, NJ 08037

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

7018 3090 0001 2668 6302

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OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$



Postage

\$

Total Postage and Fees

\$

Sent To

TWP of EIK  
680 Whig Ln.  
Monroeville NJ 08343

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

7018 3090 0001 2668 6299

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

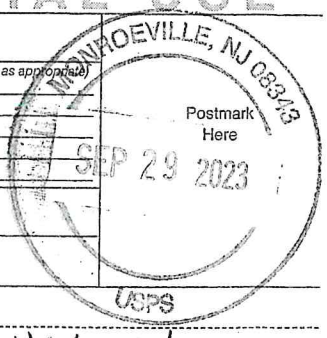
OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$



Postage

\$

Total Postage and Fees

\$

Sent To

Ac Electric  
5100 towards Highway  
Mays Landing NJ 08350

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

7018 3090 0001 2668 6319



Exhibit  
B

Mail certified mail, return receipt, to  
properties on 200 foot list at least 10  
days prior to the hearing date.  
(MLUL 40:55-12(1))

**NOTICE OF HEARING LETTER**

**NOTICE SERVED ON PROPERTY OWNERS within 200 FEET, ETC.**

**TOWNSHIP OF ELK, NEW JERSEY  
COMBINED PLANNING/ZONING BOARDS  
NOTICE OF HEARING ON APPEAL OR APPLICATION**

A public hearing will be held by the combined Planning/Zoning Board of Elk Township at 7:00 p.m. in the Municipal Building on **October 18, 2023**, located at 680 Whig Lane, Monroeville, New Jersey.

The object of the hearing will be to consider an application for:

SITE PLAN  VARIANCE

SUBDIVISION  APPEAL

by the undersigned appellant for the following purposes:

**A Variance from Ordinance 96-80 of the Zoning Ordinance of the Township of Elk to permit a 1800 square foot garage where a 900 square foot garage is permitted.**

In addition, any additional variances or waivers that the Board may deem necessary are also requested,

**Address of the property is: 1031 Elk Rd**

**Elk Township, New Jersey, on Block # 175 Lot# 3 of the tax map of Elk Township.**

You are advised of this hearing because you are an owner of property within 200 feet and are required to be notified according to law.

You are not required to appear at this hearing unless you wish to speak regarding this application.

All documents related to this application are on file with the Planning/Zoning Board Secretary located at 680 Whig Lane, Monroeville, NJ, and may be inspected by the public during regular business hours, Monday - Thursday 8:30am to 4:30 pm, and Friday 8:30am to 2:00pm.

**APPELLANT: Heather Wilson**



**ADDRESS: 1031 Elk Rd Monroeville, NJ 08343**

**DATE: September 12, 2023**

Exhibit  
C

RECEIVED

SEP 29 2023

TOWNSHIP OF ELK  
MUNICIPAL CLERK'S OFFICE

TOWNSHIP OF ELK  
680 Whig Lane  
Monroeville, New Jersey 08343  
856-881-6525, ext. 110  
Fax 856-881-5750

REQUEST FOR ADJACENT PROPERTY OWNERS WITHIN 200 FEET:

- 1) Forward completed request form and fee to Township Clerk  
(Fee \$10.00 per subject block. Make check payable to "Elk Township")
- 2) County Tax Assessor will provide a certified list within 7 days from the date the request is received. (MLUL 40:55D-12(c))

\*NOTE: List must be current within 60 days of your hearing date.

BLOCK 175 LOT 3

PROPERTY LOCATION 1031 Elk Rd

PROPERTY OWNER Heather Wilson

APPLICANT Heather Wilson

DATE 9/29/2023 PHONE # \_\_\_\_\_

Fee: \$10.00 per subject block. Make check payable to "Elk Township".

Pd. N/C

**\*IF THE PROPERTY IS WITHIN 200 FEET OF ANOTHER MUNICIPALITY,  
YOU MUST ALSO NOTIFY THE CLERK OF THAT MUNICIPALITY AND ALSO  
OBTAIN A LISTING OF PROPERTIES WITHIN THAT MUNICIPALITY.**



# Gloucester County - Office of Taxation

Created On 9/29/2023

Certified Adjoining Property List

***This table is a listing of adjoining properties within 200' of the subject property.***

Prepared by: Craig Black, CTA \_\_\_\_\_

**Selected Parcel(s)**

<u>Municipality</u>	<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>	<u>Address</u>	<u>Owner Name</u>	<u>Owner Address</u>	<u>Owner CSZ</u>	<u>Additional Lots</u>
Elk Township	175	3		1031 ELK RD	WILSON, HEATHER	1031 ELK RD	MONROEVILLE NJ 08343	

**Adjoining Properties (9)**

<u>Municipality</u>	<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>	<u>Address</u>	<u>Owner Name</u>	<u>Owner Address</u>	<u>Owner CSZ</u>	<u>Additional Lots</u>
Elk Township	44	11		1052 ELK RD	VENDZULES, PETER C JR & CAROL H	1052 ELK RD	MONROEVILLE, NJ 08343	
Elk Township	44	12		1026 ELK RD	FRANK, THOMAS	PO BOX 2	FRANKLINVILLE, NJ 08322	
Elk Township	54	12		1021 ELK RD	MONEY, LAWRENCE & ROSALIND	1021 ELK RD	MONROEVILLE, NJ 08343	
Elk Township	54	13		1021 ELK RD	MONEY, LAWRENCE & ROSALIND	1021 ELK RD	MONROEVILLE, NJ 08343	
Elk Township	54	14		108 HAYNICZ RD	THORNTON, WALTER E & DEBORAH D	108 HAYNICZ RD	MONROEVILLE, NJ 08343	
Elk Township	54	15	QFARM	HAYNICZ RD	HUNTSINGER, ELIZABETH ANN & THOMAS	1066 ELK RD	MONROEVILLE, NJ 08343	16
Elk Township	175	1	QFARM	HAYNICZ RD	HUNTSINGER, ELIZABETH ANN & THOMAS	1066 ELK RD	MONROEVILLE, NJ 08343	
Elk Township	175	2		107 HAYNICZ RD	COSTELLO, KEVIN & KATHLEEN	107 HAYNICZ RD	MONROEVILLE, NJ 08343	
Elk Township	175	4		ELK RD	DAVIS, ELVIN G JR	1075 ELK RD	MONROEVILLE, NJ 08343	

Other Agencies to be notified in the Township of Elk:

Atlantic City Electric  
Attn: Nick Salvatore, Real estate  
5100 Harding Highway  
Mays Landing, NJ 08330

South Jersey Gas Co.  
Attn: Construction Administrator  
1 South Jersey Plaza, Route 54  
Folsom, NJ 08037

Township of Elk  
Attn: Municipal Clerk  
680 Whig Lane  
Monroeville, NJ 08343

Gloucester County Planning Board  
Attn: Planning Director  
1200 N. Delsea Drive  
Clayton, NJ 08312

NJ Dept. of Transportation  
PO Box 600  
Trenton, NJ 08625  
(only if property is adjacent to State Hwy.)

Exhibit  
D

# NOTICE OF PUBLICATION

STATE OF NEW JERSEY, GLOUCESTER COUNTY, ss:

Cynthia Merckx being duly sworn on her oath, says she is the Editor and Publisher of The Sentinel of Gloucester County, a weekly newspaper printed and published in Malaga, Township of Franklin, County of Gloucester, State of New Jersey, and that a legal notice of which the annexed is a true copy, was published in "The Sentinel" for a period of....1...week, once a week successively, to wit: October 5<sup>th</sup>, 2023

Sworn and subscribed before me on this day:  
October 5<sup>th</sup>, 2023



Melissa A. Merckx ID#50027221

My Commission Expires 11/16/2025

Melissa A Merckx  
NOTARY PUBLIC  
State of New Jersey  
ID # 50027221  
My Commission Expires 11/16/2025

## PUBLIC NOTICE TOWNSHIP OF ELK

Notice is hereby given that on the 18<sup>th</sup> day of October, 2023 at 7:00 PM, local time, a public hearing will be held before the Planning & Zoning Board of Adjustment of the Township of Elk at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343 upon the application of Heather Wilson the applicant, for a variance from Ordinance 96-80 of the Zoning Ordinance of the Township of Elk to permit a 1800 square foot garage where a 900 square foot garage is permitted.

This variance is sought on Block 175 Lot 3 located at 1031 Elk Rd, Monroeville, NJ. All interested persons will be given an opportunity to be heard. All documents relating to this application may be inspected by the public between the hours of 9:00 AM and 4:30 PM in the Elk Township Municipal Building.

The Sentinel 10/5/2023  
Printers Fee \$13.50