PUBLIC NOTICE

TOWNSHIP OF ELK

NOTICE FOR SOLICITATION OF QUALIFICATIONS FOR
2015 PROFESSIONAL SERVICES UNDER A FAIR AND
OPEN PROCESS

Notice is hereby given that sealed qualifications for professional services, not subject to bidding, pursuant to N.J.S.A. 40A:11-5, will be received by the Clerk of the Township of Elk. The sealed qualifications (resumes) must be received by 10:00am on November 6, 2014. Any qualification received after 10:00am on November 6, 2014 will be returned. All qualifications will be opened and recorded at the Municipal Building, 680 Whig Lane, Aura, New Jersey 08343 on Thursday, November 6, 2014, at 10:00 a.m. by the Township Clerk.

Qualifications (resumes) for the following professional services will be accepted:
(Please submit one (1) original and two (2) copies.)

Township Solicitor
Township Engineer
Township Auditor
Bond Counsel
Prosecutor
Public Defender
Combined Planning/Zoning Board Attorney
Combined Planning/Zoning Board Conflict Attorney
Combined Planning/Zoning Board Engineer
Combined Planning/Zoning Board Conflict Engineer
Combined Planning/Zoning Board Planner
Combined Planning/Zoning Board Conflict Planner

Each submission to be considered shall comport to the criteria set forth herein:

(1) Should the applicant be a professional requiring licensure in the State of New Jersey, said applicant shall be licensed for a period not less than five (5) years.

(2) The applicant shall submit a "Certificate of Good Standing" or other similar document evidencing that the professional's license is not presently suspended or revoked.

(3) The applicant shall submit a resume, which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional):

(a) Full name and business address;

(b) A listing of all post high school education of the applicant;

(c) Dates of licensure in the State of New Jersey and any other State;

(d) A listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein;

(e) The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant;

(f) A listing of all special accreditations held by the individual licensed professional or business entity;

(g) A listing of all previous public entities served by the business entity or licensed professional, indicating the dates of services and position held;

(h) Current fee schedule

The Municipal appointing authority shall thereafter publicly select the professional or business entity for the position so advertised which shall thereafter be confirmed or approved as required by law or Ordinance.

Township of Elk
Debora R. Pine, RMC, CMC
Township Clerk