

Elk Township Combined Planning and Zoning Board

Reorganization Meeting

January 20, 2016

Minutes

Call to Order: Board Secretary called the meeting to order at 7:34pm.

Roll Call:

Present: Phil Barbaro, Jay Hughes, Dave McCreery, Ed McKeever, Donna Nicholson, Ed Poisker Richard Schmidt, Eugene Shoultz, Jeanne White, Frank Goss

Absent: Deborah Penza

Open Public Meeting Act: was read by the Board Secretary

Flag Salute: Secretary led the flag salute.

➤ **Membership Appointments for 2016**

The Board Secretary read the following appointments and reappointments to the Combined Planning/Zoning Board for 2016:

- *Ed Poisker, Class I, Mayor, 1 year term (12/31/16)*
- *David McCreery, Class II, Zoning Officer, 1 year term, expires 12/31/16*
- *Donna Nicholson, Class III, Committee 1 year term (12/31/16)*
- *Phil Barbaro Class IV, 3 year term, Environmental Commission 12/31/18*
- *Frank Goss, Alternate #1, 2 year term, expires 12/31/17*

Board Secretary gave the oath of office to the reappointed and newly appointed members.

➤ **Nomination & Appointment of Chairperson**

Member Eugene Shoultz moved to open the floor to nominations for the position of Chairperson. Seconded by Mr. McCreery. With all members in favor, the motion was carried.

Mr. Shoultz made a motion to nominate Jeanne White for the position of Chairperson. Mr. McCreery seconded the motion. With no other nominations Mr. Hughes moved to close the floor to nominations, seconded by Mr. Barbaro.

Mr. Barbaro moved to appoint Jeanne White as Chairperson for the 2016 year, Seconded by Mr. Hughes.

Roll Call:

Voting in favor: *Barbaro, Hughes, McCreery, McKeever, Nicholson, Poisker, Schmidt, Shoultz, White*
Against: *None Abstain: None 9, yes*

➤ **Nomination & Appointment of Vice Chairperson**

Mrs. Nicholson moved to open the floor to nominations for the position of Vice Chairman. Seconded by Mr. McKeever. With all members in favor, the motion was carried.

With no other nominations, Mrs. White moved to close the floor to nominations, seconded by Mr. Shoultz.

Mrs. White moved to appoint Jay Hughes as Vice Chairman. Seconded by Mr. McKeever.

Roll Call:

Voting in favor: Barbaro, Hughes, McCreery, McKeever, Nicholson, Poisker, Schmidt, Shoultz, White

Against: None Abstain: None 9, yes

➤ **Oath of office - Chair & Vice Chair**

Board Secretary swore in the 2016 Chair and Vice Chair and the meeting was turned over to the Chairperson.

➤ **Nominations/Appointments/Resolutions:**

a. Establish meeting dates, time and place for the year 2016 by Resolution #2016-01

The Board reviewed the meeting dates as outlined below for the third Wednesday of each month for the 2016 year and the 2017 reorganization meeting date.

The following are the meeting dates, time and place:

February 17, 2016	August 17, 2016
March 16, 2016	September 21, 2016
April 20, 2016	October 19, 2016
May 18, 2016	November 16, 2016
June 15, 2016	December 21, 2016
July 20, 2016	January 18, 2017

Meeting Time: 7:30 pm

Meeting Place: Elk Township Municipal Court Room, 680 Whig Lane, Monroeville, NJ

Mr. Shoultz made a motion to adopt the meeting dates, time & place as outlined in resolution 2016-01. Seconded by Mr. Schmidt. With all members in favor, the motion was carried.

b. Designation of official and secondary newspapers by Resolution # 2016-02.

Mr. Shoultz made a motion to designate "South Jersey Times" as the official newspaper and "The Sentinel" as the secondary newspaper for the year 2016. Seconded by Mr. Barbaro.

With all members in favor, the motion was carried.

c. Nomination & Appointment of a Board Secretary by Resolution #2016-03

Mr. Shoultz moved to open the floor to nominations for the position of Board Secretary. Seconded by Mrs. Nicholson. With all members in favor, the motion was carried.

Mrs. White moved to nominate Anna Foley as Board Secretary for the year 2016. Seconded by Mr. Shoultz. With all members in favor, the motion was carried

With no other nominations, Mrs. Nicholson moved to close the floor to nominations, seconded by Mr. Barbaro. With all members in favor, the motion was carried.

Mrs. White moved to appoint Anna Foley as Board Secretary for the year 2016. Seconded by Mr. Shoultz. With all members in favor, the motion was carried

d. Nomination & appointment of Board Solicitor by Resolution #2016-04:

Mr. Shoultz moved to open the floor to nominations for the position of Board Solicitor. Seconded by Mr. McCreery. With all members in favor, the motion was carried.

Mr. Hughes moved to nominate the law firm of Dale T. Taylor. Seconded by Mrs. Nicholson. With no other nominations Mr. Barbaro moved to close the floor to nominations, seconded by Mr. McCreery. With all members in favor, the motion was carried.

Mr. Barbaro moved to appoint the law firm of Dale T. Taylor as board Solicitor for the year 2016. Seconded by Mrs. Nicholson.

Roll Call:

*Voting in favor: Barbaro, Hughes, McCreery, McKeever, Nicholson, Poisker, Schmidt, Shoultz, White
Against: None Abstain: None 9, yes*

Approved appointment of Dale T. Taylor

e. Nomination & appointment of Professional Services of a Board Planner by Resolution #2016-05:

Mrs. Nicholson moved to open the floor to nominations for the position of Professional Planner. Seconded by Mr. Schmidt. With all members in favor, the motion was carried.

Mr. Barbaro moved to nominate the firm of Bach Associates. Seconded by Mrs. Nicholson. With no other nominations, Mr. Barbaro moved to close the floor to nominations, seconded by Mr. McCreery. With all members in favor, the motion was carried.

Mrs. Nicholson moved to appoint the firm of Bach Associates, as Professional Planner for the year 2016. Seconded by Mr. Barbaro.

Roll Call:

*Voting in favor: Barbaro, Hughes, McCreery, McKeever, Nicholson, Poisker, Schmidt, Shoultz, White
Against: None Abstain: None 9, yes*

Approved appointment of Bach Associates

f. Nomination & appointment of Professional Services of an Engineer by Resolution #2016-06:

Mr. Goss moved to open the floor to nominations for the position of Professional Engineer. Seconded by Mrs. Nicholson. With all members in favor, the motion was carried.

Mr. Hughes moved to nominate the firm of Federici & Akin. Seconded by Mrs. Nicholson. With no other nominations, Mr. Barbaro moved to close the floor to nominations, seconded by Mr. McCreery. With all members in favor, the motion was carried.

Mrs. White moved to appoint the firm of Federici & Akin as Professional Engineer for the year 2016. Seconded by Mrs. Nicholson.

Roll Call:

*Voting in favor: Barbaro, Hughes, McCreery, McKeever, Nicholson, Poisker, Schmidt, Shoultz, White
Against: None Abstain: None 9, yes*

Approved appointment of Federici & Akin

➤ **Oath of Office to Professionals for the year 2016**

Mayor Poisker administered the oath of office to the 2016 appointed Professionals.

➤ **General Public Portion**

Mr. Hughes moved to open the General Public Portion, Seconded by Mr. McCreery. With all members in favor, *the motion was carried.*

Carolyn Sammons, 431 Union Street

Mrs. Sammons welcomed everyone. Committeewoman Sammons is the Economic Development Committee's liaison and looks forward to working with the planning board in the upcoming year in a combined effort to bring businesses into Elk Township.

Mr. Shoultz moved to close the public portion, seconded by Mr. Barbaro. With all members in favor, *the motion was carried.*

➤ **Adjournment:**

Mr. Hughes moved to adjourn, Seconded by Mr. Barbaro.

With all members in favor, *the motion was carried.*

Adjournment time: 7:52 pm

Respectfully submitted,



Anna Foley
Board Secretary