

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
February 6, 2014**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Spring at 7:30PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

ROLL CALL: Present were: Mr. Marchei, Ms. Yenner, Mayor Spring, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Alice, Township Solicitor. Mr. Barbaro, Mr. Poisker and Chief DeFalco were absent.

COMMITTEE REPORTS

Ms. Yenner announced the committee will be making new appointments to the recreation committee tonight. Their next meeting will be February 11th at 7:30pm.

Mr. Marchei reported an ad for a part time public works employee will run in the South Jersey Times this weekend and on the internet for 2 weeks.

POLICE CHIEF REPORT

Mr. Marchei read the police report for December 2013. The department responded to 442 calls for service, 12 motor vehicle crashes with 1 injury, issued 121 motor vehicle summons and made 13 arrests.

The year end report for 2013, the department responded to 7980 calls for service, 171 crashes with 57 injuries and 2 fatalities, issued 1576 motor vehicle summons and make 201 arrests.

For the month of January 2014 the department responded to 330 calls for service, 12 crashes with 1 injury, issued 65 motor vehicle summons and made 14 arrests.

FIRE DEPARTMENT REPORT

Mr. Marchei read the Aura Fire Company report submitted by Chief Joe Marchei, the company had a total of 17 calls in the month of January 2014.

Ferrell Fire Company responded to 3 calls for service in the month of December 2013 and for January 2014 they responded to 13 calls for service, report submitted by Chief Fred Boeckle.

Lawn's Fire Company responded to 5 alarms in the month of January 2014, report submitted by Chief Randy White.

PUBLIC PORTION on Agenda Items only.

Motion by Ms. Yenner to open the meeting to the public, seconded by Mr. Marchei, all were in favor, motion carried.

Mayor Spring asked if anyone had any questions, comments or concerns on the items on the agenda to come forward at this time.

No one came forward.

Motion by Mr. Marchei to close the public portion, seconded by Ms. Yenner, all were in favor, motion carried.

RESOLUTION R-30-2014

**RESOLUTION SUPPORTING GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2014 – JUNE 2019 (Municipal Drug Alliance)**

Motion by Mr. Marchei, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

RESOLUTION R-31-2014
RESOLUTION CANCELING ADDED/OMITTED TAXES DUE ON BLOCK 214.01, LOT 12
ASSESSED TO KEVIN & ANDREA KEEN DUE TO AN ASSESSOR ERROR

Motion by Mr. Marchei, seconded by Ms. Yenner to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

RESOLUTION R-32-2014

RESOLUTION MAKING APPOINTMENTS TO THE ELK TOWNSHIP RECREATION COMMITTEE
AND ECONOMIC DEVELOPMENT COMMITTEE AND CONFIRMING SAID APPOINTMENTS

Motion by Ms. Yenner, seconded by Mr. Marchei to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Marchei	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

Gloucester County Representative, Bill Bain was present to answer any questions the public may have concerning county issues.

PUBLIC PORTION:

Motion by Mr. Marchei to open the meeting to the public, seconded by Mayor Spring, all were in favor, motion carried.

Mayor Spring asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

Dan Haynicz, 1092 Elk Road, would like to have Haynicz Road maintained better. He has filled the holes in the road with his own gravel. The road is in very poor condition.

Mr. Marchei will talk to public works. Mayor Spring stated as soon as the weather breaks public works department will be out to grade the road.

Motion by Ms. Yenner to close the public portion, seconded by Mr. Marchei, all were in favor, motion carried.

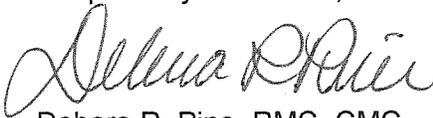
PAY BILLS:

Motion by Mr. Marchei to Pay the Bills, seconded by Mayor Spring, upon roll call motion was carried.

Roll Call:	Mr. Marchei	Yes
	Ms. Yenner	Yes
	Mayor Spring	Yes

Motion by Mr. Marchei to adjourn, seconded by Ms. Yenner, all were in favor, the meeting was adjourned at 7:45PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

**RESOLUTION R-30-2014
TOWNSHIP OF ELK**

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

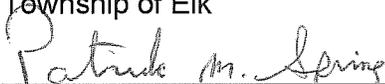
NOW, THEREFORE, BE IT RESOLVED by the Township of Elk, County of Gloucester, State of New Jersey hereby recognizes the following:

1. The Council does hereby authorize submission of a strategic plan for the Municipal Alliance grant for fiscal year in the amount of:

Alliance DEDR Allocation	\$23,364
Cash Match	\$ 5,841
In Kind Match	\$17,523

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ADOPTED, at a regular meeting of the Township Committee of the Township of Elk, on February 6, 2014.

Township of Elk

Patrick M. Spring, Mayor

Attest:


Debora R. Pine, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro				✓
Marchei	✓			
Poisker				✓
Spring	✓			
Yenner	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 6, 2014 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

Debora R. Pine, Township Clerk

R-31-2014

RESOLUTION CANCELING ADDED/OMITTED TAXES DUE ON BLOCK 214.01 LOT 12, KEVIN & ANDREA KEEN DUE TO AN ASSESSOR ERROR

WHEREAS, the added/omitted assessment list for the year 2013 includes some errors of assessment below identified;

WHEREAS, Block 214.01 lot 12 assessed to Kevin & Andrea Keen was previously billed an added/omitted bill on the 2012 added/omitted list for a purchase of a home from a total disabled veteran in the amount of \$2,810.77,

WHEREAS, the homeowner has requested us to refund the erroneous taxes collected in error to his mortgage company Ocwen Loan Services,

WHEREAS, it is the intent of this Resolution to authorize the modification of the added/omitted assessment list for the year 2013 and to refund taxes attributable to such erroneous assessment in the amount of \$2,810.77 (two thousand eight hundred ten dollars and seventy seven cents) to Ocwen Loan Services,

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector be and is hereby authorized to cancel all outstanding taxes attributable to such assessment together with all interest accrued thereon.

ADOPTED at a regular meeting of the Township Committee of the Township of Elk held on February 6, 2014.

TOWNSHIP OF ELK

Patrick M. Spring
Patrick M. Spring, Mayor

Attest:

Debora R. Pine
Debora R. Pine, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro				✓
Marchei	✓			
Poisker				✓
Spring	✓			
Yenner	✓			

RESOLUTION R-32-2014

RESOLUTION MAKING APPOINTMENTS TO THE ELK TOWNSHIP RECREATION COMMITTEE AND ECONOMIC DEVELOPMENT COMMITTEE AND CONFIRMING SAID APPOINTMENTS

WHEREAS the Township Committee of the Township of Elk has organized for the year 2014; and

WHEREAS the following appointments are hereby made to the Elk Township Recreation Committee:

Recreation Committee

Appointee	Term Expires
Jan Walter	12/31/2016
Robert Kerslake	12/31/2016
Nora Marchei	12/31/2015
Zuzanne Rosado	12/31/2015
Traci Marchei	12/31/2014
Alt. #1 Eric Money	12/31/2015
Alt. #2 Samantha Klei	12/31/2014

Economic Development Committee

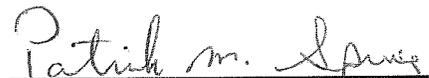
Appointee	Term Expires
Gus Rosado	12/31/2016
Donna Ragonese	12/31/2015

WHEREAS the Township Committee desires to move and confirm said appointments by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the appointment set forth above, is hereby made, accepted and confirmed upon the adoption of this Resolution,

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 6th day of February 2014.

TOWNSHIP OF ELK



Patrick M. Spring, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Barbaro				✓
Marchei	✓			
Poisker				✓
Spring	✓			
Yenner	✓			

BILL APPROVAL

February 6, 2014

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	14-00082	\$57,668.74
2) State of NJ Division of Pensions	14-00114	\$33,835.89
3) Gloucester County Treasurer	14-00044	\$565,935.28
4) Gloucester County Library	14-00045	\$40,543.34

DOG ACCOUNT:

1) Anna Foley	14-00107	\$60.00
2) Samantha Considine	14-00108	\$60.00
3) Danielle Considine	14-00109	\$60.00
4) Melissa Pine	14-00110	\$70.00
5) Don Ash	14-00111	\$150.00
6) Debora Pine	14-00112	\$200.00
7) NJ Department Health	14-00117	\$156.00

GENERAL CAPITAL:

1) Parallel Edge, Inc.	14-00113	\$1,731.53
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ELMER ESCROW:

1) NJAWC	14-00092	\$6,928.40
2) Adams and Adams	14-00118	\$720.00
3) Bach Associates	14-00119	\$270.00
4) Elk Township	14-00120	\$212.70

UNEMPLOYMENT TRUST

1) State of NJ – Department of Labor		\$267.80
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Batch Id: SC Batch Type: C Batch Date: 02/06/14 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item	Description		Description				
14-00096	02/06/14	A0260	ATLANTIC CITY ELECTRIC		5 COLLINS DRIVE				
	01/29/14	1	ELECTRIC	1,989.50	4-01- -037-223	Budget	Aprv	21	
14-00096	01/29/14	2	ELECTRIC	886.05	ELECTRICITY	Budget	Aprv	22	
14-00096	02/04/14	3	STREET LIGHTS	24.62	4-01- -037-222	Budget	Aprv	23	
14-00096	02/04/14	4	STREET LIGHTS	75.14	STREET LIGHTING EXPENSE	Budget	Aprv	24	
14-00096	02/04/14	5	STREET LIGHTS	28.05	4-01- -037-222	Budget	Aprv	25	
				<u>3,003.36</u>	STREET LIGHTING EXPENSE				
14-00084	02/06/14	A0359	AUTO SHINE CAR WASH		300 NORTH BLACK HORSE PIK				
	01/29/14	1	DECEMBER SERVICE	13.50	3-01- -029-225	Budget	Aprv	8	
				<u>13.50</u>	MISCELLANEOUS				
14-00093	02/06/14	B0912	THOMAS BROWN		3 SILVERWOOD COURT				
	01/29/14	1	REFUND TAX OVERPAYMENT	373.40	4-01- -920-001	Budget	Aprv	17	
				<u>373.40</u>	REFUND OVERPAYMENT OF TAXES				
14-00094	02/06/14	C0149	STEPHEN CONSIDINE		4-01- -043-254	Budget	Aprv	18	
	01/29/14	1	REIMBURSE-.GOV DOMAIN RENEWAL	125.00	WEBSITE FEES				
				<u>125.00</u>					
13-00441	02/06/14	D0150	DELSEA REGIONAL HIGH SCHOOL		ATTN: BOARD OFFICE				
	01/01/14	9	FEBRUARY 12	228,338.00	4-01- -905-002	Budget	Aprv	1	
				<u>228,338.00</u>	REGIONAL SCHOOL TAXES				
14-00091	02/06/14	D0155	DELTA DENTAL PLAN OF NJ		PO BOX 36483				
	01/29/14	1	FEBRUARY DENTAL	1,337.52	4-01- -026-222	Budget	Aprv	16	
				<u>1,337.52</u>	GROUP INSURANCE PLAN				
14-00102	02/06/14	D0203	DENNY SEPTIC & PORTABLE TOILET		598 JACKSON ROAD				
	02/02/14	1	JANUARY SERVICE	140.00	4-01- -020-225	Budget	Aprv	30	
				<u>140.00</u>	MISCELLANEOUS				
14-00097	02/06/14	D0498	BRIAN J. DUFFIELD		95 N. MAIN STREET				
	02/01/14	1	LEGAL	134.29	3-01- -017-222	Budget	Aprv	26	
14-00097	02/01/14	2	LEGAL	419.91	LEGAL OPERATING EXPENSES	Budget	Aprv	27	
				<u>554.20</u>	LEGAL OPERATING EXPENSES				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00095	02/06/14 01/29/14	F0510 FRALINGER ENGINEERING PA 1 ENGINEERING	121.81	629 SHILOH PIKE 3-01- -019-222	Budget	Aprv	19
14-00095	01/29/14	2 STREET OPENING PERMITS	367.74	ENGINEERING OPERATING EXPENSES 3-01- -905-010	Budget	Aprv	20
			<u>489.55</u>	ROAD OPENING "ESCROW" TYPE			
14-00106	02/06/14 02/02/14	H0275 HOME DEPOT 1 FIRE EXTINGUISHER, FAUCET SET	62.00	2735 ROUTE 42 4-01- -029-225	Budget	Aprv	33
			<u>62.00</u>	MISCELLANEOUS			
14-00083	02/06/14 01/29/14	H0350 STEVEN HUGHES 1 CARGO CADDY-NEW VEHICLE	279.98	4-01- -061-226	Budget	Aprv	6
14-00083	02/05/14	2 POSTAGE	71.31	POLICE VEHICLE MINOR REPAIR 4-01- -029-227	Budget	Aprv	7
			<u>351.29</u>	POSTAGE			
14-00063	02/06/14 01/19/14	I0050 IACP 1 MEMBERSHIP-DEFALCO	120.00	PO BOX 62564 4-01- -029-229	Budget	Aprv	3
			<u>120.00</u>	ASSOCIATION DUES & FEES			
14-00103	02/06/14 02/02/14	M0018 MAJESTIC OIL COMPANY, INC. 1 1/29 UNLEADED	1,045.24	2104 FAIRFAX AVENUE 4-01- -037-226	Budget	Aprv	31
			<u>1,045.24</u>	GASOLINE/DIESEL			
14-00086	02/06/14 01/29/14	N0025 NEXTEL/SPRINT COMMUNICATION 1 944312212-MONTHLY	225.96	PO BOX 172408 4-01- -037-224	Budget	Aprv	10
			<u>225.96</u>	TELEPHONE			
14-00100	02/06/14 02/02/14	N0350 NEW JERSEY PLANNING OFFICIALS 1 TRAINING-2/28/14	200.00	PO BOX 7113 4-01- -023-226	Budget	Aprv	29
			<u>200.00</u>	EDUCATIONS			
14-00090	02/06/14 01/29/14	P0075 PARALLEL EDGE, INC. 1 WEB HOSTING	239.40	126 E. BEECHTREE LANE 4-01- -043-254	Budget	Aprv	15
14-00098	02/01/14	1 APC BATTERY REPLACEMENT	171.34	WEBSITE FEES 4-01- -011-333	Budget	Aprv	28
			<u>410.74</u>	GENERAL ADMIN - EQUIP. MAINT.			
14-00088	02/06/14 01/29/14	S0255 SENTINEL NEWSPAPER 1 PLANNING/ZONING MEETING DATES	36.00	4-01- -023-228	Budget	Aprv	12
			<u>36.00</u>	ADVERTISEMENTS			

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
14-00121	02/05/14	1	S0455 LUZ S. SMITH COURT JANUARY	300.00	2835 FRIENDSHIP STREET 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	34
				<u>300.00</u>				
14-00085	01/29/14	1	S0600 SOUTHERN PEST CONTROL JANUARY SERVICE	48.00	PO BOX 95 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	9
				<u>48.00</u>				
14-00081	01/24/14	1	S0670 SUBURBAN PROPANE 1/18 DELIVERY	492.62	PO BOX J 4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	4
14-00081	01/24/14	2	1/18 DELIVERY	937.13	4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	5
				<u>1,429.75</u>				
14-00087	01/29/14	1	T0200 TAG'S AUTO SUPPLY, INC STR SLND	23.99	12 W. HIGH STREET 4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	11
				<u>23.99</u>				
13-00442	01/01/14	9	T0600 TREASURER OF SCHOOL MONEYS FEBRAURY 12	201,273.00	ELK TOWNSHIP BOARD OF ED 4-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2
				<u>201,273.00</u>				
14-00089	01/29/14	1	W0080 WARREN'S HARDWARE ICE MELT	174.54	110 BRIDGETON PIKE 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	13
14-00089	01/29/14	2	ALUMINUM SHEET, RIVETS	43.60	4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	14
				<u>218.14</u>				
14-00104	02/02/14	1	X0300 XTEL COMMUNICATIONS, INC. TELEPHONE	981.38	4-01- -037-224 TELEPHONE	Budget	Aprv	32
				<u>981.38</u>				

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	24	34	441,100.02

There are NO errors or warnings in this listing.