

**ELK TOWNSHIP COMMITTEE
WORK SESSION MINUTES
September 20, 2011**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:32PM.

The Open Public Meeting Notice was read.
The Salute to the Flag was recited.

Present were: Mr. Pantaleo, Mr. Rainey, Mrs. Sammons, Mr. Swanson, Mayor Barbaro, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Gaskill, Engineer.

Motion by Mr. Pantaleo, seconded by Mrs. Sammons to approve the minutes of August 16, 2011 Work Session and September 1, 2011 Regular Meeting, all were in favor motion carried.

ORDINANCES:

O-12-2011- Bond Ordinance Authorizing the Repair and/or Replacement of a Portion of the Elephant Swamp Trail and Related Drainage System for the Township of Elk, County of Gloucester, New Jersey; Appropriating the Sum of \$150,000 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Elk, County of Gloucester, New Jersey, in the Aggregate Principal Amount of \$142,500 to Borrow with a Down Payment of \$7,500; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing - Title Only

Mr. Pantaleo is concerned about the township assuming additional debt and wanted to know how the amount of \$150,000 was arrived at.

Mr. Gaskill explained the quotes should come in much lower than that figure, but it is not known how much it will cost. Once the quotes are received the committee will approve that amount. This project is an emergency repair.

Mr. Considine explained this will be declared an emergency by Resolution. The amount of \$150,000 was put into the 2 bond ordinances knowing the amount is high but not knowing how much would be needed. This is a 2 step process, declare the emergency and decide to repair the 2 projects. These bonds are specific and can only be used for the project stated in the ordinance. The amount that is not used can be canceled, which will reduce the bond amount. When FEMA comes through with the funding the money will go to pay the bond down.

Mr. Pantaleo asked if the open space money can be used for these repairs.

Mr. Considine explained that open space funds cannot be used for this purpose. The Open Space ordinance is very specific and committee may want to consider going back to the voters to change the use of open space tax.

Mr. Considine explained the passing of a bond ordinance takes 2 readings, introduction and a public hearing and 20 days after the adoption, before the township has the authority to spend the money. This bond gives us the ability to use the entire amount if it is needed, we will only use what is needed and what is not used will be canceled.

Mr. Pantaleo asked if the quotes can be obtained and then pass the bond ordinance.

Mr. Considine stated no, this is an emergency and the money can only be used to repair the drainage problem at Elephant Swamp Park.

Mr. Swanson asked if anyone knows the history of the pipe. Mr. Pat Spring explained the pipe was put in to alleviate the lateral that came from Weber's. The pipe was put in as a joint project with the county and Conrail.

Mr. Gaskill said the water was restricted and the water would pond as natural storage and only let so much water through at a time. With the wash out the water flows unrestricted and has changed the hydraulics of the area and it is the township responsibility to make the repair.

If the project is completed before December 31, 2011, the remaining amount of the bond can be canceled.

Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve Ordinance O-12-2011, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

O-13-2011- Bond Ordinance Authorizing the Reconstruction of a Portion of Moods Road and Related Drainage Sytem for the Township of Elk, County of Gloucester, New Jersey; Appropriating the Sum of \$150,000 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Elk, County of Gloucester, New Jersey, in the Aggregate Principal Amount of \$142,500 to Borrow with a Down Payment of \$7,500; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing – Title Only

Mr. Gaskill stated the amount to repair the problem is anticipated at around \$50,000 to \$60,000. Currently the pipe that goes under the road is 15" and can only handle so much water and then the water comes over the road. He would like to increase the pipe size that goes under the road to 36" or 48".

Motion by Mr. Rainey, seconded by Mr. Swanson to adopt and approve Ordinance O-13-2011, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

RESOLUTIONS:

R-98-2011 – Resolution Appointing Jacqueline N. Lawrence to the Position of Deputy Emergency Management Coordinator

Motion by Mr. Rainey, seconded by Mr. Swanson to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

R-99-2011 – Resolution to Go Into Closed Executive Session to Discuss Contract Negotiations – Shared Court

Motion by Mr. Swanson, seconded by Mr. Rainey to adopt and approve said resolution, all were in favor, motion carried.

R-100-2011- Resolution Appointing a Conflict Municipal Public Defender- Rex Roldan

Motion by Mr. Pantaleo, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	No
	Mayor Barbaro	Yes

R-101-2011- Resolution Authorizing the Municipal Engineer to Prepare Plans and Obtain Quotes for Emergency Repairs to the Elephant Swamp Nature Trail Stream Crossing at Reed Branch

Motion by Mr. Swanson, seconded by Mr. Rainey to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
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Mr. Rainey	Yes
Mrs. Sammons	Yes
Mr. Swanson	Yes
Mayor Barbaro	Yes

R-102-2011- Resolution Authorizing the Township Municipal Engineer to Prepare Plans and Obtain Quotes for Emergency Repairs to the 334 Moods Road Stormwater Easement
 Motion by Mr. Pantaleo, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

R-103-2011- Resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87(NJ Division of Highway Safety)
 Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

R-104-2011- Resolution Elevating Class Rank of Police Officer Upon Anniversary Date of Hire- Joe Pierson
 Motion by Mr. Rainey, seconded by Mr. Swanson to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

TOPICS:

2011 Cedar Bridge Road Project is nearing completion. The project was bid in 3 sections. The award was for sections 2 and 3 on the east side of SR55. There was sufficient funding to continue onto a portion of section 1 on the west side of SR55, approximately 650 feet. Mr. Gaskill was asked to get a price on completing section 1 of the bid and also the end of Silver Lake Road on the Buck Road Side. Fortunately the low bidder on contract section 2 and 3 is also the low bidder on section 1.

It is estimated that to complete the rest of Cedar Bridge and the additional Silver Lake would cost the township approximately \$80,000. There could be a change order to the bid not to exceed 20% of the bid amount. There are prices that are required to be built into the contract for asphalt prices and fuel costs that will be reimbursed and can be put back into the completion of the paving of Cedar Bridge Road.

Mr. Considine stated there are some unexpended funds in old road ordinances in the capital budget that can be used to complete both Cedar Bridge and Silver Lake Roads.

Mr. Swanson is in favor of paving the remainder of Cedar Bridge and Silver Lake Roads.

Mr. Pantaleo asked what the impact on the 2012 budget would be.

Mr. Considine stated he would not need to finance the money until June of 2012 so the impact would be approximately \$700.00.

Mr. Gaskill stated the entire amount for all the contracts and Silver Lake Road is a total of \$280,000. The contractor will honor the bid amount from the June 22, 2011 bid.

Resolution R-105-2011- Awarding Contract #1 for the Reconstruction of Cedar Bridge Road to the Low Bidder Gerry Barrett for \$102,567.80

Motion by Mr. Swanson, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Hutchinson is currently installing a new heater in the annex house. The oil tank needs to be replaced. Mr. Alexander received a price of \$1700 from Hutchinson or we can purchase a tank and install in house for approximately \$450 not including piping that may need to be replaced.

Motion by Mr. Swanson, seconded by Mrs. Sammons authorizing the public works superintendent to purchase the oil tank for the annex house, not to exceed \$750.00, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

The public works department needs additional help. Mr. Ash's injury is more severe than expected. He will not be able to return to work for several months.

An ad for part time public works will be placed in the paper.

PUBLIC PORTION:

Motion by Mr. Rainey to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the township committees attention to come forward at this time.

Sharon Tirrell, 334 Moods Road, thank committee very much for scheduling the repair to the easement on her property. Mr. Gaskill asked for permission to enter her property if necessary. Mrs. Tirrell granted the access to her property if necessary.

Motion by Mr. Rainey to close the public portion, seconded by Mr. Swanson all were in favor, motion carried.

PAY BILLS:

Motion by Mrs. Sammons to Pay the Bills, seconded by Mr. Swanson, upon roll call motion was carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

RECESS:

Motion by Mr. Swanson to recess from the regular meeting, seconded by Mrs. Sammons, all were in favor motion carried. The meeting recessed at 8:43pm.

Motion by Mrs. Sammons to return to the meeting, seconded by Mr. Rainey, all were in favor motion carried. The meeting was called back to order at 9:06pm.

Mr. Considine summarized the township committee was briefed on the draft contract for the Elk Township Joint Municipal Court during the closed executive session. There was no decision made at this time.

Mrs. Pine stated the construction department would like to close the office on Thursday and Friday. Mrs. Foley needs to have more time in the planning/zoning office to complete the work. Committee was agreeable to the change.

Emergency Management coordinator, Milt Sahms purchased a pump that is located in the public works building and has 75 ' of hose. The fire departments can hook up uncertified hose to the pump to extend it further.

Mayor Barbaro asked about contacting mosquito control for residential properties. The residents need to contact the county mosquito control themselves at 307-6400 and schedule themselves.

Waste Management has Bagsters available at a reduced rate if needed. The mayor has the information.

The fall clean up dumpster day will be held on Saturday, October 1st, 2011.

Motion by Mrs. Sammons to adjourn, seconded by Mr. Pantaleo all were in favor, the meeting was adjourned at 9:16 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk

R-98-2011

**RESOLUTION APPOINTING JACQUELINE N. LAWRENCE
TO THE POSITION OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE
TOWNSHIP OF ELK**

WHEREAS there is a need for a Deputy Emergency Management Coordinator for the Township of Elk; and

WHEREAS Jacqueline N. Lawrence has the qualifications to serve as Deputy Emergency Management Coordinators for the Township of Elk;

NOW, THEREFORE, BE IT RESOLVED by The Township Committee of Elk Township that Jacqueline N. Lawrence is hereby appointed to the position of Deputy Emergency Management Coordinator effective September 20, 2011, expiring December 31, 2011.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on September 20, 2011.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-99-2011

**RESOLUTION OF THE TOWNSHIP OF ELK
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS
CONTRACT NEGOTIATIONS IN REGARDS TO SHARED COURT**

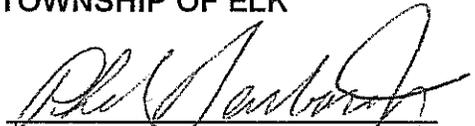
WHEREAS N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

WHEREAS pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

NOW, THEREFORE, BE IT RESOLVED, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned contract negotiation.

THIS RESOLUTION WAS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held on the 20th day of September 2011 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

RESOLUTION R-100-2011

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPOINTING CONFLICT MUNICIPAL PUBLIC DEFENDER

WHEREAS, Gary Lomanno, Esquire was appointed as the Township's Chief Municipal Public Defender via Resolution No. R-37-2011; and

WHEREAS, N.J.S.A. 2B:25-4e permits a municipality to appoint additional Municipal Public Defenders as necessary to administer justice in a timely and effective manner in its Municipal Court; and

WHEREAS, there exists a need for the services of a conflict Municipal Public Defender in the Township of Elk Municipal Court; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

The Township Committee hereby appoints for the year 2011, Rex Roldan, Esquire as conflict Municipal Public Defender to be paid a reasonable value for services rendered.

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as exceptions in the Local Public Contracts Law, either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process.

BE IT FURTHER RESOLVED, that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's official newspaper within ten (10) days after passage of this Resolution.

ADOPTED at a regular meeting of the Elk Township Committee held on September 20, 2011.

ATTEST:

Signature of Debora R. Pine
DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK

BY: Signature of Philip A. Barbaro, Jr.
PHILIP A. BARBARO, JR., Mayor

ROLL CALL VOTE table with columns: COMMITTEE, AYES, NAYS, ABSTAIN, ABSENT. Rows: Pantaleo, Rainey, Sammons, Swanson, Barbaro.

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on September 20, 2011 in the Elk Township Municipal Building, 667 Whig Lane Road, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk

RESOLUTION R-101-2011

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING THE MUNICIPAL ENGINEER TO PREPARE PLANS AND OBTAIN QUOTES FOR EMERGENCY REPAIRS TO THE ELEPHANT SWAMP NATURE TRAIL STREAM CROSSING AT REED BRANCH WITHIN THE TOWNSHIP OF ELK, GLOUCESTER COUNTY, NEW JERSEY

WHEREAS, the Township of Elk contains a stream crossing and upon the property located within the Elephant Swamp Nature Trail at Reed Branch; and

WHEREAS, excessive stormwater from Hurricane Irene and subsequent rainstorms caused severe damage to the property within and surrounding the Township's stream crossing at Reed Branch of the Elephant Swamp Nature Trail; and

WHEREAS, by correspondence dated September 1, 2011, the Township's Municipal Engineer, Carl R. Gaskill, PE, PLS, PP & CME, attached hereto, determined that such damage presents an immediate health, safety and public welfare concern to the residents of the Township of Elk; and

WHEREAS, the Mayor and Committee of the Township of Elk, upon the recommendation of the Township Engineer, agree that immediate and emergency repairs surrounding the stream crossing at Reed Branch of the Elephant Swamp Nature Trail are necessary; and

WHEREAS, it is necessary for the Township Engineer to prepare Plans and specifications and obtain quotes to repair the damages mentioned above.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that the Township Municipal Engineer is hereby authorized to prepare specifications and Plans, and obtain quotes for the necessary and emergent repairs to the Township's stream crossing located at Reed Branch of the Elephant Swamp Nature Trail.

ADOPTED at a regular meeting of the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey held on September 20, 2011.

TOWNSHIP OF ELK

BY:

PHILIP A. BARBARO, JR., Mayor

ATTEST:

DEBORA R. PINE, Township Clerk

ROLL CALL VOTE

COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

CERTIFICATION

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DEBORA R. PINE
Township Clerk

RESOLUTION R-102-2011

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING THE TOWNSHIP MUNICIPAL ENGINEER TO PREPARE PLANS AND OBTAIN QUOTES FOR EMERGENCY REPAIRS TO THE 334 MOODS ROAD STORMWATER EASEMENT WITHIN THE TOWNSHIP OF ELK, GLOUCESTER COUNTY, NEW JERSEY

WHEREAS, the Township of Elk contains a stormwater drainage easement over and upon the property located at 334 Moods Road; and

WHEREAS, excessive stormwater from Hurricane Irene and subsequent rainstorms caused severe damage to the property within and surrounding the Township's stormwater easement; and

WHEREAS, by correspondence dated September 19, 2011, the Township's Municipal Engineer, Carl R. Gaskill, PE, PLS, PP & CME, attached hereto, determined that such damage presents an immediate health, safety and public welfare concern to the residents of the Township of Elk, as well the owner of 334 Moods Road; and

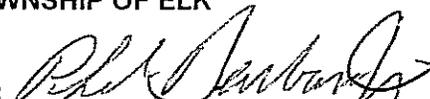
WHEREAS, the Mayor and Committee of the Township of Elk, upon the recommendation of the Township Engineer, agree that immediate and emergency repairs surrounding the stormwater infrastructure and the easement are necessary; and

WHEREAS, it is necessary for the Township Engineer to prepare Plans and specifications and obtain quotes to repair the damages mentioned above.

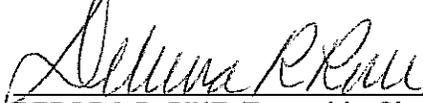
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that the Township Municipal Engineer is hereby authorized to prepare specifications and Plans, and obtain quotes for the necessary and emergent repairs to the Township's stormwater drainage infrastructure located at 334 Moods Road.

ADOPTED at a regular meeting of the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey held on September 20, 2011.

TOWNSHIP OF ELK

BY: 
PHILIP A. BARBARO, JR., Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on September 20, 2011 in the Elk Township Municipal Building, 667 Whig Lane Road, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk

R - 103 - 2011
RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
BUDGET PURSUANT TO N.J.S.A. 40A:4-87
(NJ Division of Highway Safety)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

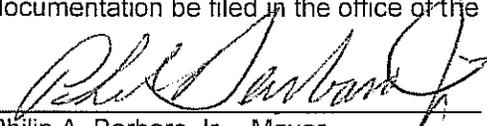
SECTION 1.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey hereby requests the Director of Local Government Services to approve the insertion of a special item of revenue in the budget of the year 2011 in the sum of \$11,834.12 which item is now available as a revenue from the State Division of Highway Traffic Safety.

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$11,834.12 be and the same is hereby appropriated under the caption of NJ Division of Highway Safety- Drunk Driving Enforcement Fund.

BE IT FURTHER RESOLVED that two (2) certified copies of the certification form with the required documentation be filed in the office of the Director of Local Government Services.


Philip A. Barbaro Jr. - Mayor

ATTEST:


Debora R. Pine - Municipal Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

CERTIFICATION

The foregoing Resolution was duly adopted by the Township Committee of the Township of Elk at a meeting held on the 20th day of September 2011.

Debora R. Pine - Municipal Clerk

**R-104-2011
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER
UPON ANNIVERSARY DATE OF HIRE**

WHEREAS the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2007 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

WHEREAS all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Police; and

WHEREAS the Township Committee has received recommendation from Charles DeFalco, Chief of Police to elevate the rank of Patrolman **Joseph Pierson**; and

WHEREAS Patrolman **Joseph Pierson** was hired as a full time officer to the Elk Township Police Department as a recruit on August 19, 2006 and on August 19, 2011 has completed five years of continuous service thereby elevating him to the rank of Officer #1, earning an annual salary as stated in the Contract.

NOW, THEREFORE, BE IT RESOLVED, that patrolman **Joseph Pierson** be elevated in rank and entitled to salaries as stated above.

ADOPTED at a regular meeting of Township Committee of the Township of Elk held September 20, 2011..

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

RESOLUTION R-105-2011

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AMENDING RESOLUTION R-69-2011 TO AMEND THE CONTRACT TO GERALD A. BARRETT FOR THE RECONSTRUCTION OF CEDAR BRIDGE ROAD

WHEREAS, via Resolution R-69-2011, the Mayor and Committee of the Township of Elk awarded a Contract with Gerald A. Barrett for the reconstruction of Cedar Bridge Road; and

WHEREAS, the project was bid as Contract #1, Contract #2 and Contract #3; and

WHEREAS, Gerald A. Barrett submitted the lowest responsive bids for Contracts #1-#3; and

WHEREAS, on July 7, 2011, the Mayor and Committee awarded Contract #2 and Contract #3 to Gerald A. Barrett; and

WHEREAS, the Township's Chief Financial Officer has certified that sufficient funds are available to award Contract #1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that Resolution R-69-2011 is hereby amended whereby the award to Gerald A. Barrett for the reconstruction of Cedar Bridge Road includes the bid for Contract #1.

ADOPTED at a regular meeting of the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey held on September 20, 2011.

TOWNSHIP OF ELK

BY 
PHILIP A. BARBARO, JR., Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on September 20, 2011 in the Elk Township Municipal Building, 667 Whig Lane Road, Monroeville, New Jersey.

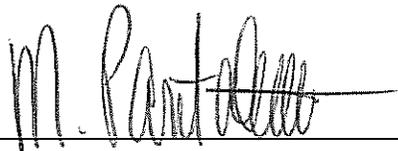
DEBORA R. PINE
Township Clerk

BILL APPROVAL

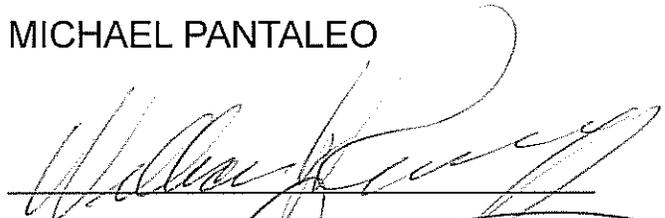
September 20, 2011
(THREE SIGNATURES REQUIRED)



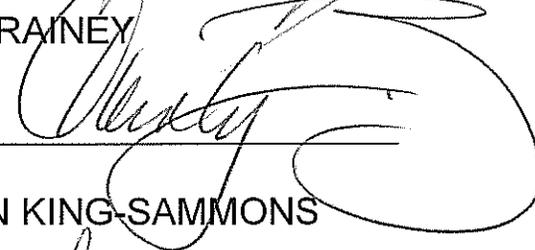
PHILIP A. BARBARO JR.



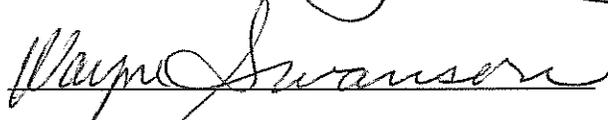
MICHAEL PANTALEO



WILLIAM RAINEY



CAROLYN KING-SAMMONS



WAYNE SWANSON

BILL APPROVAL
September 20, 2011
Bank Wires and Manual Checks

GENERAL ACCOUNT:

1) State of NJ Division of Pensions	11-00794	\$31,053.13
2) Network Solutions	11-00800	\$387.96
3) Elk Township	11-00824	\$62,769.46

DOG ACCOUNT:

1) NJ Department of Health	11-00813	\$33.00
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GENERAL CAPITAL:

1) Fralinger Engineering	11-00851	\$3,499.50
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ELMER ESCROW:

1) Fralinger Engineering	11-00852	\$8,265.27
2) Bach Associates	11-00853	\$5,899.75
3) Adams and Adams	11-00854	\$1,530.00
4) Ewan 77, LLC	11-00855	\$329.64

09/19/11
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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

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Batch Id: SC Batch Type: C Batch Date: 09/20/11 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item	Description					
11-00849	09/18/11	1	ADAMS & ADAMS GENERAL PLANNING	255.00	1-01- -023-232 LEGAL COSTS	Budget	Aprv	60

				255.00				
11-00842	09/15/11	1	ATLANTIC CITY ELECTRIC ELECTRIC-ANNEX	24.20	1-01- -037-223 ELECTRICITY	Budget	Aprv	58

				24.20				
11-00822	09/07/11	1	AURA FIRE COMPANY REIMBURSE-HURST TOOL TESTING	1,443.00	1-01- -028-226 AID TO FIRE COMPANY OTHER EXPENSES	Budget	Aprv	41

				1,443.00				
11-00811	09/06/11	1	BACH ASSOCIATES, PC GENERAL PLANNING	67.50	1-01- -023-225 MISCELLANEOUS	Budget	Aprv	22
11-00811	09/18/11	2	CLOSE FOXMOOR	660.00	0-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	23
11-00811	09/18/11	3	CLOSE FOXMOOR	337.50	0-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	24

				1,065.00				
11-00832	09/15/11	1	CETTEI & CONNELL, INC. ACCIDENT & HEALTH POLICY	2,178.00	1-01- -026-223 LIABILITY (JIF/SURITY)	Budget	Aprv	47

				2,178.00				
11-00802	09/05/11	1	CHEAPER THAN DIRT AMMO CAN, SHIRT, POUCH, ETC...	649.45	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	9
11-00802	09/05/11	2	TACH LEG HOLSTER	43.20	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	10
11-00802	09/05/11	3	POUCH, ASSAULT PACK,	114.15	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	11
11-00826	09/15/11	1	FOLDING STOCK	74.06	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	42
11-00826	09/15/11	2	SHOTSHELL HOLDER, DUTY BELT	63.13	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	43

				943.99				

09/20/11 D0139 DEERPARK

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00837	09/15/11	1 WATER	45.83	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	51
			----- 45.83				
	09/20/11	D0203 DENNY SEPTIC & PORTABLE TOILET					
11-00807	09/06/11	1 AUGUST SERVICE	140.00	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	17
			----- 140.00				
	09/20/11	D0498 BRIAN J. DUFFIELD					
11-00810	09/06/11	1 LEGAL THRU 8/31/2011	4,275.74	1-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	21
			----- 4,275.74				
	09/20/11	E0256 ELK TOWNSHIP SCHOOL DISTRICT					
11-00841	09/15/11	1 CLEANING AUGUST	503.49	1-01- -020-242 CLEANING SERVICES	Budget	Aprv	57
			----- 503.49				
	09/20/11	F0510 FRALINGER ENGINEERING PA					
11-00850	09/18/11	1 GENERAL ENGINEERING	825.74	1-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	61
11-00850	09/18/11	2 WATER USE ENGINEERING	142.50	1-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	62
11-00850	09/18/11	3 CEDAR BRIDGE	1,050.00	6-01- -105-106 2011 STATE AID-CEDAR BRIDGE ROAD	Budget	Aprv	63
11-00850	09/18/11	4 CLOSEOUT FOXMOOR	362.75	0-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	64
11-00850	09/18/11	5 CLOSEOUT FOXMOOR	3,563.29	0-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	65
11-00850	09/18/11	6 CLOSEOUT FOXMOOR	257.04	0-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	66
			----- 6,201.32				
	09/20/11	G0020 GCIA					
11-00819	09/07/11	1 TIPPING AUGUST	898.86	1-01- -038-221 TIPPING FEES	Budget	Aprv	37
			----- 898.86				
	09/20/11	G0300 GLOUCESTER COUNTY TIMES					
11-00840	09/15/11	1 P/Z DECISIONS	31.50	1-01- -023-228 ADVERTISEMENTS	Budget	Aprv	55
11-00840	09/15/11	2 ADOPT ORDS 9,10 AND 11	32.90	1-01- -043-228 ADVERTISEMENTS	Budget	Aprv	56
			----- 64.40				

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00838	09/15/11	09/20/11 H0176 HERITAGE BUSINESS SYSTEMS, INC. 1 COPY CHARGES	117.19	1-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	52
			----- 117.19				
11-00816	09/07/11	09/20/11 L0055 LAWSON PRODUCTS, INC. 1 PLUGS-CORDED & UNCORDED	84.21	1-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	34
			----- 84.21				
11-00812	09/06/11	09/20/11 L0060 LAWNS VOLUNTEER FIRE COMPANY 1 2011 PEOSHA	59.00	1-01- -052-222 OSHA FIRE CONTRIBUTIONS	Budget	Aprv	25
			----- 59.00				
11-00806	09/06/11	09/20/11 M0018 MAJESTIC OIL COMPANY, INC. 1 8/29 REGULAR	1,899.03	1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	16
11-00839	09/15/11	1 9/8 REGULAR	1,016.16	1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	53
11-00839	09/15/11	2 9/9 DIESEL	917.39	1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	54
			----- 3,832.58				
11-00829	09/15/11	09/20/11 M0210 MICROSYSTEMS-NJ.COM, LLC 1 2011 TAPE TO EDMUNDS	120.00	1-01- -015-225 MISCELLANEOUS	Budget	Aprv	45
			----- 120.00				
11-00789	08/27/11	09/20/11 N0025 NEXTEL/SPRINT COMMUNICATION 1 944312212-CELL AUGUST	355.52	1-01- -037-224 TELEPHONE	Budget	Aprv	4
			----- 355.52				
11-00803	09/05/11	09/20/11 00260 OFFICE PRODUCTS 1 TONER, MOUSE, PAPER, ETC.	232.05	1-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	12
			----- 232.05				
11-00833	09/15/11	09/20/11 P0075 PARALLEL EDGE, INC. 1 MEMORY ISSUES	125.00	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	48
11-00833	09/15/11	2 INSTALLATION/MEMORY ISSUES	224.20	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	49

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
			349.20				
11-00805	09/06/11	09/20/11 P0250 PEACH COUNTRY FORD 1 BOOM MOWER PTO BRACKET	151.52	1-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	14
11-00805	09/06/11	2 HEADLAMP	125.36	1-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	15
			276.88				
11-00848	09/18/11	09/20/11 P0750 PULINI, INC. 1 TOILET PAPER, TRASH BAGS, TOWEL	201.15	1-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	59
			201.15				
11-00821	09/07/11	09/20/11 Q0100 QC LABORATORIES 1 TESTING 8/30/2011	40.00	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	40
			40.00				
11-00787	08/27/11	09/20/11 Q0401 QUILL CORPORATION 1 COPY PAPER, TAPE, STICKY NOTES	184.05	1-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	3
			184.05				
11-00799	09/03/11	09/20/11 R0045 RAIN FOR RENT, NJ 1 EMERGENCY PUMP RENTAL	1,711.81	1-01- -020-299 EMERGENCY EXPENDITURES INSIDE BUDGET	Budget	Aprv	5
			1,711.81				
11-00815	09/07/11	09/20/11 R0061 RALPH'S TOWING & AUTO, LLC 1 03CV-IGNITION COILS, PLUGS	240.94	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	27
11-00815	09/07/11	2 00CV-BATTERY	112.43	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	28
11-00815	09/07/11	3 01CV-WIRING REPAIR OVERHEAD	130.00	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	29
11-00815	09/07/11	4 01CV-BLOWER MOTOR, TIRE MOUNT,	523.04	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	30
11-00815	09/07/11	5 10DODGE-AIR FILTER, TIRE ROTATE	78.53	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	31
11-00815	09/07/11	6 02EXP-MUFFLER, TAIL PIPE, ETC	400.64	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	32
11-00815	09/07/11	7 02EXP-HOSE, CLAMPS, FLUID, TOWING	121.00	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	33
			1,606.58				

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

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Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00831	09/15/11	09/20/11 S0010 SAFEGUARD BUSINESS SYSTEMS INC 1 CHECKS FOR PAYROLL	177.18	1-01- -013-224 PRINTING OF FORMS	Budget	Aprv	46
			----- 177.18				
11-00068	01/08/11	09/20/11 S0100 MILTON SAHMS 9 2011 TELEPHONE - SEP	15.00	1-01- -037-224 TELEPHONE	Budget	Aprv	1
			----- 15.00				
11-00856	09/19/11	09/20/11 S0174 WILLIAM P. SEHER 1 REFUND TAX SALE CERT ERROR	3,038.80	1-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	67
			----- 3,038.80				
11-00828	09/15/11	09/20/11 T0100 TCTA OF NJ 1 44TH ANNUAL CONFERENCE	255.00	1-01- -015-226 EDUCATIONS & CONFERENCES	Budget	Aprv	44
			----- 255.00				
11-00814	09/07/11	09/20/11 T0390 THIS & THAT UNIFORMS 1 PANTS, SHIRTS, NAME TAGS, ETC	931.00	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	26
			----- 931.00				
11-00808	09/06/11	09/20/11 T0500 TOWNSHIP OF FRANKLIN 1 ELECTRICAL SUBCODE	869.44	1-01- -046-235 CONTRACTUAL - SUBCODE OFFICALS	Budget	Aprv	18
11-00808	09/06/11	2 TRAVEL	112.20	1-01- -046-253 MILEAGE & EXPENSES	Budget	Aprv	19
11-00809	09/06/11	1 MUNICIPAL ALLIANCE	2,036.00	1-01- -053-222 MUNICIPAL ALLIANCE MUN SHARE	Budget	Aprv	20
11-00820	09/07/11	1 ELECTRICAL THRU 8/31/2011	496.86	1-01- -046-235 CONTRACTUAL - SUBCODE OFFICALS	Budget	Aprv	38
11-00820	09/07/11	2 MILEAGE	55.08	1-01- -046-253 MILEAGE & EXPENSES	Budget	Aprv	39
			----- 3,569.58				
11-00657	07/12/11	09/20/11 U0105 U.S. CAVALRY 1 RADIO POUCH	16.88	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	2
11-00801	09/05/11	1 CONDOR SLING	29.15	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	6
11-00801	09/05/11	2 AMMO,RADIO,CONDOR POUCHES	35.77	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	7

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00801	09/05/11	3 DROP LEG PLATFORM,COMPASS	63.29	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	8
			----- 145.09				
	09/20/11	W0025 WASTE MANAGEMENT OF NJ, INC.					
11-00817	09/07/11	1 AUGUST SERVICE	16,557.84	1-01- -038-222 CONTRACTUAL	Budget	Aprv	35
			----- 16,557.84				
	09/20/11	W0300 WHEELABRATOR GLOUCESTER CO.					
11-00818	09/07/11	1 TIPPING AUGUST	12,651.80	1-01- -038-221 TIPPING FEES	Budget	Aprv	36
			----- 12,651.80				
	09/20/11	W0318 WIRELESS ELECTRONICS, INC.					
11-00804	09/05/11	1 BATTERY,CHARGER, ETC.	541.00	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	13
			----- 541.00				
	09/20/11	X0300 XTEL COMMUNICATIONS, INC.					
11-00834	09/15/11	1 AUGUST TELEPHONE	822.93	1-01- -037-224 TELEPHONE	Budget	Aprv	50
			----- 822.93				

	Count	Line Items	Amount
Checks:	38	67	65,914.27

There are NO errors or warnings in this listing.

