

**ELK TOWNSHIP COMMITTEE
WORK SESSION MINUTES
May 17, 2011**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:31PM.

The Open Public Meeting Notice was read.
The Salute to the Flag was recited.

Present were: Mr. Pantaleo, Mr. Rainey, Mrs. Sammons, Mr. Swanson, Mayor Barbaro, Mr. Considine, CFO, and Mrs. Pine, Township Clerk.

Motion by Mr. Pantaleo, seconded by Mr. Swanson to approve the minutes of May 5, 2011 Regular Meeting as corrected, all were in favor, motion carried.

ORDINANCE O – 7 – 2011 - CALENDAR YEAR 2011 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK N.J.S. 40A:4-45.14 – TITLE ONLY

Mr. Considine explained this will allow the township to bank the unspent funds and use in the next 2 subsequent years.

Motion by Mrs. Sammons, seconded by Mr. Rainey to adopt Ordinance O-7-2011, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | Yes |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

R-55-2011- Resolution Terminating Shared Service Agreement and Abolishing Shared Electrical Sub Code Official

The shared service will be terminated effective September 1st. The cost savings should be approximately \$4000 per year.

Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | Yes |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Abstain |
| | Mayor Barbaro | Yes |

R-56-2011- Resolution Suspending the Open Space, Recreation, Farmland and Historic Trust Fund Tax for One Year

Motion by Mr. Pantaleo, seconded by Mr. Rainey to adopt and approve said resolution, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | Yes |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

R-57-2011- Resolution to Read the Budget by Title Only

Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | No |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

R-58-2011 – Resolution Introducing the 2011 Municipal Budget for the Township of Elk

Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | No |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

R-59-2011- Resolution Determining and Certifying Amount to be Raised for School Taxes for the 2011-2012 School Year for the Delsea Regional School Budget

Motion by Mr. Rainey, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | Yes |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

R-60-2011- Governing Body Certification of the 2010 Annual Audit

Motion by Mayor Barbaro, seconded by Mr. Rainey to adopt and approve said resolution, upon roll call motion carried.

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| Roll Call: | Mr. Pantaleo | Yes |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

Approval of Raffle License for Ferrell Volunteer Fire Company No. 1 to be held on June 11, 2011.

Motion by Mr. Swanson, seconded by Mr. Pantaleo to approve raffle license for Ferrell Volunteer Fire Company, all were in favor motion carried.

TOPICS:

Pennoni Associates, Hugh Dougherty and Ronald Moore, are the conflict engineer for the township. They explained the additional services they can offer the township if needed.

Amendments to the Construction Code Fee Ordinance have been introduced and after committee review the word commercial will be inserted to clarify the annual inspection of pools does not pertain to residential. Also the size of sheds should read 101 feet not 100. The ordinance will be up for adoption at the June 2, 2011 meeting.

Mr. Swanson has been asked by the County 911 coordinator to change the name of Cedar Road to Clayton Avenue. The name change will not affect any property owners. Committee is in favor of the name change.

Mr. Pantaleo would like committee to consider the engineer's attendance at township meetings. When the engineers report is received, committee will notify the clerk with the determination if the engineer's attendance is necessary.

Mayor Barbaro was asked by public works on how to handle damaged recycle containers and the procedure for obtaining additional containers. The ordinance states it is at the discretion of the public works to determine if the container can be repaired. Mrs. Sammons questioned when was the container put out, was it placed out in the proper time frame. Residents need to comply with the placement of the cans, both time and location.

Mr. Rainey distributed a statistical sheet showing the number of fire calls the Ferrell Fire Department has been responding to in South Harrison. He just wanted committee to see the number of mutual aid calls the department has been responding to.

Kevin Keen has received a letter authorizing him to fit test equipment for the Elk Township Fire Department.

Mrs. Sammons announced the Recreation Committee is holding a Community Yard Sale on Saturday, June 4th with set up beginning at 8am. The event starts at 9am and ends 1pm. Forms are available in the clerk's office.

PUBLIC PORTION:

Motion by Mrs. Sammons to open the meeting to the public, seconded by Mr. Swanson, all were in favor, motion carried.

Ed Pearson, 1448 Ferrell Road, reported there are still trailers parked on Whig Lane Road, Pine Street and Ferrell Road. The mayor will pass on the message.

Mr. Pearson stopped at public works with the letter that was sent out with the recycle containers. He feels the letter should be updated and sent out to the residents explaining the procedure for damaged and obtaining additional containers. A copy of the ordinance will be given to Mr. Alexander. As for the repair of the container, the mayor feels it should be up to the discretion of the public works department and if the container cannot be repaired the can will be replaced but the public works department should not be replacing a can every week. The resident should make an effort to correct the situation that is causing the damage to the container. Mr. Pearson would like the trash company to be contacted to make sure they take some care and place the containers in a safe area and not on the edge of the road where they can be hit. The residents also need to made aware of the time frame when trash cans should be put out and when they need to be brought in.

Motion by Mr. Rainey to close the public portion, seconded by Mr. Pantaleo, all were in favor, motion carried.

PAY BILLS:

Motion by Mrs. Sammons to Pay the Bills, seconded by Mr. Rainey, upon roll call motion was carried.

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| Roll Call: | Mr. Pantaleo | Yes |
| | Mr. Rainey | Yes |
| | Mrs. Sammons | Yes |
| | Mr. Swanson | Yes |
| | Mayor Barbaro | Yes |

Motion by Mr. Swanson to adjourn, seconded by Mr. Rainey, all were in favor, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk