

**Elk Township Combined Planning and Zoning Board
Reorganization Meeting
January 20, 2021
Minutes**

Call to Order: Board Secretary called the meeting to order at 7:05pm.

Roll Call:

Present: Matt Afflerbach, Bob Clark, Jay Hughes, Ed McKeever, Donna Nicholson, Ed Poisker, Eugene Shoultz, Richard Schmidt, Jeanne White, Al Richardson (alt 1), Wayne Swanson (alt 2)

Open Public Meeting Act: was read by the Board Secretary

Flag Salute: Secretary led the flag salute.

➤ **Membership Appointments for 2021**

The Board Secretary read the following reappointments:

(Reappointed members were sworn-in prior to the meeting)

<i>Edward Poisker,</i>	<i>Class I, Mayor's Designee, 1 year term, expires 12/31/21</i>
<i>Donna Nicholson,</i>	<i>Class III, Committee, 1 year term, expires 12/31/21</i>
<i>Matt Afflerbach,</i>	<i>Class IV, 4 year term, expires 12/31/24</i>
<i>Ed McKeever,</i>	<i>Class IV- 4 year term- expires 12/31/24</i>
<i>Eugene Shoultz,</i>	<i>Class IV- 4 year term- expires 12/31/24</i>
<i>Wayne Swanson,</i>	<i>Alternate #2, 2 year term: expires 12/31/22</i>

➤ **Nomination & Appointment of Chairperson**

Mrs. Nicholson made a motion to nominate and appoint Jeanne White for the position of Chairperson. With no other nominations Mr. Poisker seconded the motion.

Roll Call:

Voting in favor: Afflerbach, Clark, Hughes, McKeever, Nicholson, Poisker, Shoultz, Schmidt, White

Against: None Abstain: None 9 -0-0

Mrs. White was given the oath of office at her home by Mayor Sammons and the meeting was turned over to Chairwoman White.

➤ **Nomination & Appointment of Vice Chairperson**

Mr. Schmidt made a motion to nominate and appoint Jay Hughes for the position of Vice Chairperson. With no other nominations Mrs. Nicholson seconded the motion.

Roll Call:

Voting in favor: Afflerbach, Clark, Hughes, McKeever, Nicholson, Poisker, Shoultz, Schmidt, White

Against: None Abstain: None 9 -0-0

➤ **Nominations/Appointments/Resolutions:**

a. Establish meeting dates, time and place for the year 2021 by Resolution #2021-01

The Board reviewed the meeting dates as outlined below for the third Wednesday of each month for 2021:

February 17, 2021	August 18, 2021
March 17, 2021	September 15, 2021
April 21, 2021	October 20, 2021
May 19, 2021	November 17, 2021
June 16, 2021	December 15, 2021
July 21, 2021	January 19, 2022, Reorganization Only

Meeting Time: 7:00 pm

Meeting Place: Elk Township Municipal Court Room, 680 Whig Lane, Monroeville, NJ

Mr. Schmidt made a motion to adopt the meeting dates, time & place as outlined in Resolution 2021-01, Seconded by Mr. Swanson. With all members in favor, the motion was carried.

b. Designation of Official and Secondary Newspapers by Resolution #2021-02.

Mr. Shoultz made a motion to designate "South Jersey Times" as the official newspaper and "The Sentinel" as the secondary newspaper for the year 2021 and adopt Resolution 2021-02. Seconded by Mr. Clark. With all members in favor, the motion was carried.

c. Nomination & Appointment of a Board Secretary by Resolution #2021-03

Mr. Hughes moved to nominate and appoint Anna Foley as Board Secretary for the year 2021 by Resolution 2021-03. With no other nominations Mrs. White seconded the motion. With all members in favor, the motion was carried.

d. Nomination & appointment of Board Solicitor by Resolution #2021-04:

Mrs. Nicholson moved to nominate and appoint the law firm of Dale T. Taylor by Resolution 2021-04. With no other nominations Mr. Schmidt seconded the motion.

Roll Call:

Voting in favor: Afflerbach, Clark, Hughes, McKeever, Nicholson, Poisker, Shoultz, Schmidt, White

Against: None Abstain: None 9 -0-0

e. Nomination & Appointment of Professional Services of a Board Planner by Resolution #2021-05:

Mr. Schmidt moved to nominate and appoint the firm of Bach Associates by Resolution 2021-05. With no other nominations Mr. Clark seconded the motion.

Roll Call:

Voting in favor: Afflerbach, Clark, Hughes, McKeever, Nicholson, Poisker, Shoultz, Schmidt, White

Against: None Abstain: None 9-0-0

f. **Nomination & Appointment of Professional Services of an Engineer by Resolution #2021-06:**

Mr. Clark moved to nominate and appoint the firm of Federici & Akin by Resolution 2021-06. With no other nominations Mr. Hughes seconded the motion.

Roll Call:

Voting in favor: Afflerbach, Clark, Hughes, McKeever, Nicholson, Poisker, Shoultz, Schmidt, White

Against: None Abstain: None 9-0-0

➤ **General Public Portion**

Mr. Clark made a motion to open to the public, seconded by Mr. Shoultz. With all members in favor, the motion was carried.

With no comment from the public, *Mr. Schmidt moved to close to the public, seconded by Mr. Richardson.* With all members in favor, *the motion was carried.*

➤ **Correspondence**

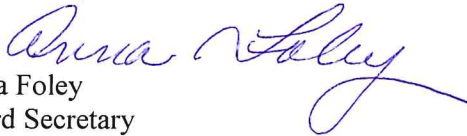
Board Members were provided a 2020 Annual Variance Report for review.

➤ **Adjournment:**

Mr. Hughes moved to adjourn, Seconded by Mr. Shoultz. With all members in favor, the motion was carried.

Adjournment time: 7:22pm

Respectfully submitted,



Anna Foley
Board Secretary