Elk Township Planning / Zoning Board

### January 19, 2022

### \*Reorganization\* AGENDA

**Secretary:**

**Call to Order** : January 19, 2022

Reorganization meeting of the Elk Twp combined Planning/Zoning Board

\_\_\_\_\_\_\_\_\_\_pm

**Secretary**

**I. Roll Call:**

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1) \_\_\_ Mr. Swanson (Alt 2) \_\_\_

**Secretary:**

**Open public meeting Act (Sunshine law)**:

As required by the Open Public Meeting Act, adequate notice of time and date for this meeting was published in the ***South Jersey Times*** and *The Sentinel* newspapers. Also, copies are posted in the Municipal Building and filed with the Township Clerk.

**Secretary**: please rise for the **Flag Salute**

**Secretary**:

**II. Membership Appointments /Reappointments for & Oath of Office for 2022**

The following board members have been Appointed/reappointed and will be sworn in by Mayor Sammons:

* ***Nate Lucas***, Class I, Mayor’s Designee, 1 year term, expires **12/31/22**
* ***Donna Nicholson***, Class III, Committee, 1 year term, expires **12/31/22**
* ***Jay Hughes***, Class IV School Board, 4 year term, expires **12/31/25**
* ***Al Richardson***, Alternate #1, 2 year term, expires: **12/31/2023**

**Mayor to give Oath of Office**

1. **Nomination & Appointment of Chairperson**

**Motion to open** the floor to nominations for Chairperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ moved to nominate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as chairman**, **Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Other Nominations?

**Motion to close** floor to nominations **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_--as Chairperson, seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Roll Call:**

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1)\_\_\_ Mr. Swanson (Alt 2)\_\_\_

**IV**. **Nomination & Appointment of Vice Chairperson**

**Motion to open floor to nominations for Vice Chairperson \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ moved to nominate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Vice Chairman**, **Seconded by \_\_\_\_\_\_\_\_\_\_\_**

**Other Nominations?**

**Motion** to close floor to nominations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_--as Vice Chairperson, seconded\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Roll Call:**

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1)\_\_\_ Mr. Swanson (Alt 2)\_\_\_

1. **Oath of office**
2. **Mayor to Swear in Chairperson & Vice Chairperson & meeting turned over to Chairperson**

**VI. Nominations/Appointments & Resolutions:**

* 1. **Meeting dates, time & place for the year 2022 and reorganization meeting date for 2023 by Resolution 2022-01, as follows:**

**Meeting Time:** 7:00 pm

**Meeting Place:** Elk Twp Municipal Courtroom, 680 Whig Lane.

**Meeting Dates:**

|  |  |
| --- | --- |
| February 16, 2022 | August 17, 2022 |
| March 16, 2022 | September 21, 2022 |
| April 20, 2022 | October 19, 2022 |
| May 18, 2022 | November 16, 2022 |
| June 15, 2022 | December 21, 2022 |
| July 20, 2022 | January 18, 2023 |

**Motion to adopt meeting dates, time & place by resolution 2022-01:**

**Motion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**All in favor**

**Newspaper**

* 1. **Designation of the official newspaper for notices of public meetings and a secondary newspaper by Resolution 2022-02.**

Motion to designate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as primary & \_\_\_\_\_\_\_\_\_\_\_\_as secondary:

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**All in favor**

* 1. **Secretary-**

**Nomination to appoint a Secretary to the combined Planning/Zoning Board**

**Motion to open** the floor to nominations for Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ moved to nominate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Secretary**, **Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Other Nominations?

**Motion to close** floor to nominations **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by Res 2022-03** by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Roll Call:

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1)\_\_\_ Mr. Swanson (Alt 2)\_\_\_

**d. Solicitor**

**Nomination to appoint Professional Services of Solicitor**

Motion to open floor to nominations for Solicitor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ moved to nominate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Solicitor**, **Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Other Nominations?

**Motion to close** floor to nominations \_\_\_\_\_\_\_\_\_\_\_\_\_, **seconded** \_\_\_\_\_\_\_\_\_\_

**Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_by Resolution 2022-04** by \_\_\_\_\_\_\_\_\_\_\_\_\_, second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Roll Call:

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1)\_\_\_ Mr. Swanson (Alt 2)\_\_\_

e. **Planner**

**Nomination to appoint the Professional Planner**

**Motion to open** floor to nominationsfor Planner:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ moved to nominate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Planner**, **Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Other Nominations?

**Motion to close** floor to nominations  **\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by Resolution 2022-05 \_\_\_\_\_\_\_\_\_\_\_\_\_seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Roll Call:**

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1)\_\_\_ Mr. Swanson (Alt 2)\_\_\_

f.  **Engineer**

**Nomination to appoint Professional Engineering Services**

**Motion to open** floor to nominations\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ seconded by\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ moved to nominate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Engineer**, **Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Other Nominations?

**Motion to close** floor to nominations **\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded \_\_\_\_\_\_\_\_\_\_**

**Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by Res. 2022-06** \_\_\_\_\_\_\_\_\_\_\_\_\_\_seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call:**

Mr. Afflerbach\_\_\_ Mr. Clark\_\_\_ Mr. Hughes\_\_\_ Mr. Lucas\_\_\_

Mr. McKeever\_\_\_ Mrs. Nicholson\_\_\_ Mr. Schmidt\_\_\_ Mr. Shoultz\_\_\_

Mrs. White\_\_\_ Mr. Richardson (alt 1)\_\_\_ Mr. Swanson (Alt 2)\_\_\_

**VII. Mayor to Swear in Professionals for the Year 2022**

1. **General Business:**

* Minutes:

December 15, 2021

* Resolution 2022 – 07 granting Final Minor Subdivision approval and Bulk Variances to Kirsten Oravec, 61 Black Road, Pilesgrove, NJ 08098, regarding property located at 36 Valley Road, and being further shown as Block 23, Lot 37 on the Tax Map of the Township of Elk,

Application NO.: SD-21-04

**IV. Old Business:**

**V. New Business:**

Allen Gaines, Minor Subdivision with a bulk Variance

Preliminary and Final Site Plan Approval 530 Bridgeton Pike Block 5 Lot 11

Completeness followed by Public Hearing, Application SD-20-01

**VI. General Public Portion**

**VII. Correspondence**

**VIII. Adjournment of 2022 Reorganization Meeting**

Motion to adjourn \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_pm time

**Notice Pursuant to N.J.S.A 10:4-8(d):**

**The items listed on this tentative agenda of the combined Planning/Zoning Board of the Township of Elk constitutes the agenda to the extent known at the time of the posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting.**

**The next Planning & Zoning Meeting will be held on February 16, 2022 starting at 7pm.**