**Elk Township Combined Planning and Zoning Board**

**Regular Business Meeting**

**February 16, 2022**

**Minutes**

**Call to Order**:

Regular Business Meeting was called to order at 7:03pm.

**Roll Call:**

**Present:** Mr. Clark, Mr. Hughes, Mr. Lucas, Mr. McKeever, Mrs. Nicholson, Mr. Schmidt,

Mr. Shoultz, Mr. Richardson (alt 1), Madam Chairwoman White

**Absent:** Mr. Afflerbach, Mr. Swanson (alt. 2)

**Open Public Meeting Act:** was read by the Board Secretary

**Flag Salute:** Madam Chairwoman White led the flag salute.

**Approval of Minutes:**

1. January 19, 2022

***Mr. Shoultz moved to approve the minutes of January 19, 2022***

***Seconded by Mrs. Nicholson.***

***With all other members in favor, the motion was carried***.

**Resolution(s):**

2022-08 granting Final Minor Subdivision approval and Bulk Variances to Robert Gaines, regarding property located at 530 Bridgeton Pike, and being further shown as Block 5, Lot 11 on the Tax Maps of the Township of Elk

Application NO.: SD-20-01

***Mr. Clark moved to adopt resolution 2022-08. Seconded by Mrs. Nicholson***

***Roll Call:***

***Voting in favor: Mr. Clark, Mr. Hughes, Mr. Lucas, Mrs. Nicholson,***

***Mr. Schmidt, Mr. Shoultz, Mr. Richardson (alt 1), Madam Chairwoman White***

***Against: None Abstain: 1 6-0-2***

**Old Business**: None

* **New business**: None

***Mrs. Nicholson moved to enter into our General Public Portion, seconded by Mr. Hughes***

***With all members in favor, the motion was carried.***

***With no members of the public present at the meeting, Mrs. Nicholson moved to close the public portion, seconded by Mr. Schmidt.***

Correspondence: The Law Firm of Aimino & Dennen, LLC has written a letter formally withdrawing their application on behalf of SCA Properties, LLC.

Discussion regarding an email going out to the Chair and Vice Chair on February 28, 2022 to determine if any applicants have turned in paperwork and if there will be a meeting in March.

Discussion regarding Stan Bitgood, Board’s Engineer and Steven Bach, Board’s Planner coming up with a chart of when different types of applications should be turned in for initial review and if for any large applications, a Sub Committee Meeting should be called with the applicant to make sure the application is ready to be heard by the Board. This information will be presented to the Board at the next meeting.

***Adjournment:***

***Mr. Clark moved to adjourn, seconded by Mr. Hughes***

***With all members in favor, the motion was carried.***

Adjournment time: 7:57pm

Respectfully submitted,

Ann Marie Weitzel, Board Secretary