

**RESOLUTION 2022-06**

**A RESOLUTION OF THE COMBINED ELK TOWNSHIP PLANNING/ZONING BOARD AUTHORIZING CONTRACT WITH THE ENGINEERING FIRM OF BRYSON & YATES, PA, FOR PROFESSIONAL ENGINEERING SERVICES**

**WHEREAS**, the combined Planning/Zoning Board of the Township of Elk has need of the services of a Professional Engineer for the year 2022, to render professional advice to the combined Planning/Zoning Board on Planning/Zoning issues and to review applications for development, and

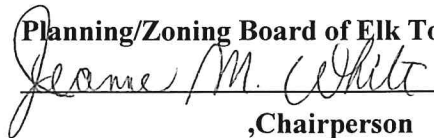
**WHEREAS**, funds have been budgeted for this purpose and have been certified by the Local Finance Officer; and

**WHEREAS**, The Local Public Contracts law (NJSA 40A: 11-1 et seq.,) requires that the resolution authorizing the award of contracts for "professional service" without competitive bids on the contract itself must be available for public inspection; and

**WHEREAS**, the combined Planning/Zoning Board has selected the firm of **Bryson & Yates, PA**, for professional engineering services, as the most appropriate firm to fill this position; and

**NOW THEREFORE, BE IT RESOLVED** by the combined Planning/Zoning Board of the Township of Elk as follows:

1. The firm of **Bryson & Yates, PA**, is hereby appointed Engineer for the Elk Township Planning/Zoning Board for the year commencing January 1, 2022 and terminating December 31, 2022.
2. This contract is awarded without competitive bidding as a Professional Service contract under the provisions of the local public contracts law NJSA 40a:11-5(1)(a) because the firm of **BRYSON & YATES, PA**, has extensive experience in municipal land use. As such their services are of a nature where it is not possible to obtain competitive bids.
3. A copy of this Resolution shall be published once in the official newspaper, The South Jersey Times as required by law within ten (10) days of its passage.
4. The Chairman and Secretary of the combined Planning/Zoning Board are hereby authorized and directed to execute an agreement with the firm of **BRYSON & YATES, PA**.

**Planning/Zoning Board of Elk Township**  
  
\_\_\_\_\_  
**,Chairperson**

Attest:

  
\_\_\_\_\_  
**Ann Marie Weitzel, Secretary**

**CERTIFICATION**

The undersigned, Secretary of the combined Planning/Zoning Board of Elk Township hereby certifies that the above is a true copy of a resolution **Adopted and Memorialized** by said Board at a public hearing held on the 19th day of January, 2022.

  
\_\_\_\_\_  
**Ann Marie Weitzel, Secretary**

**TOWNSHIP OF ELK CONTRACT FOR  
PLANNING & ZONING BOARD ENGINEERING  
SERVICES WITH BRYSON & YATES, LLC**

THIS CONTRACT, made this \_\_\_1<sup>ST</sup>\_\_\_ day of January, 2022, between the Township of Elk, a Municipal Corporation in Gloucester County, State of New Jersey, (hereinafter referred to as "Township"); and Bryson & Yates, LLC with Corporate Headquarters in Sewell, New Jersey (hereinafter referred to as "Engineer"):

**WITNESSETH:**

That in consideration of the mutual covenants hereinafter set forth, the parties hereto do hereby agree as follows:

- 1) Engineer will supply to the Township of Elk all of the ordinary and usual engineering services required by the Planning Board and the Zoning Board of Adjustment of the Township of Elk for the term of this contract and shall be paid in accordance with the annexed fee schedule, and as determined by the Township of Elk. Ordinary and usual engineering services covered by this contract shall include the following:
  - a) Attendance at meetings.
    - i) Public Meetings: The Engineer, or his designated representative, shall attend all public meetings in which a specific item relating to engineering services to be provided by the Engineer to the Township is to be discussed, and when requested by the Planning Board of the Township of Elk. The cost of attending said meeting is billed to applicant's escrow.
  - b) Engineer will review land use applications, when requested by the Planning/Zoning Board Secretary or Chair.
  - c) Engineer will provide consultation and guidance to the Board and the Board's Secretary and Zoning Officer when requested, in matters pertaining to land development, and municipal land use issues.
  - d) Engineer will provide any and all engineering services beyond the ordinary and usual engineering services required, if requested by the Township, for fee to be determined at the rates hereinafter provided. The Engineer shall provide by voucher to the Township, verification of time spent, job title and rate per person on each job. The fees to be paid to the Engineer shall be in accordance with the attached fee schedule.
  - e) Engineer hereby agrees to provide to the Township a cost estimate for all engineering work to be completed beyond the ordinary and usual engineering service prior to the commencement of said work.
  - f) The term of this contract shall be for a period of one (1) year, commencing on January 1, 2022.
  - g) The "Engineer" shall be represented by Stan Bitgood, PE, CME, of Bryson & Yates, LLC.

h) This contract is made in conformity with the Local Public Contracts Law of the State of New Jersey and shall be construed in accordance with said act.

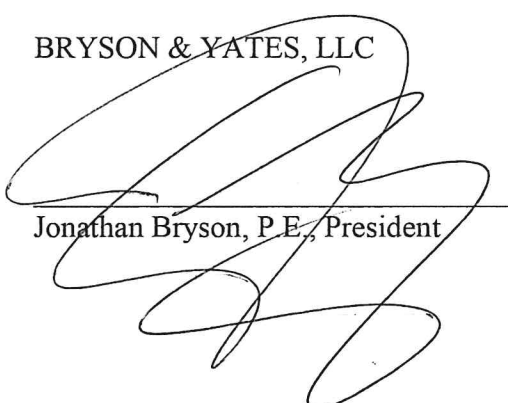
TOWNSHIP OF ELK

  
CAROLYN KING-SAMMONS, MAYOR

ATTEST:

  
ANN MARIE WEITZEL  
PLANNING/ZONING BOARD SECRETARY

BRYSON & YATES, LLC

  
Jonathan Bryson, P.E., President

WITNESS:

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Att: Business Registration  
Certificate of Employee Information Report  
Federal Tax Identification  
W-9  
Mandatory E.E.O. Language  
Certificate of Insurance  
Fee Schedule

NEW JERSEY DEPARTMENT OF THE TREASURY  
DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF FORMATION

BRYSON & YATES CONSULTING ENGINEERS LLC  
0450660795



Certificate Number : 4139551981

Verify this certificate online at

[https://www1.state.nj.us/TYTR\\_StandingCert/JSP/Verify\\_Cert.jsp](https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp)

*IN TESTIMONY WHEREOF, I have  
hereunto set my hand and  
affixed my Official Seal  
8th day of June, 2021*

A handwritten signature in cursive script, appearing to read "Elizabeth Maher Muoio".

*Elizabeth Maher Muoio  
State Treasurer*

Certification 65272

CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-Oct-2021 to 15-Oct-2028



**BRYSON & YATES CONSULTING ENGINE**

**307 GREENTREE ROAD**

**SEWELL**

**NJ 08080**

A handwritten signature in cursive script, appearing to read "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO

State Treasurer