MINUTES

**ELK TOWNSHIP REORGANIZATION MEETING**

**JANUARY 4, 2023**

The Reorganization meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Township Clerk, Debbie Pine at 6:02 PM.

The Open Public Meeting Notice was read.

The Salute to the Flag and Invocation were recited in unison.

ELECTION RESULTS & OATH OF OFFICE

The results of the November 8, 2022 General Election was certified by Gloucester County Elections, with Mr. Nate Lucas, III being declared the winner.

Mr. Lucas was sworn in by Mayor Sammons with Mrs. Nicholson holding the Bible.

**ROLL CALL:** Present were: Mr. Lucas, Mrs. Nicholson, Mr. Rambo, Mrs. Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Duffield, Solicitor. Mrs. Cowan was absent.

**Nomination for Mayor**

Mrs. Pine called for a Nomination for Mayor of Elk Township for the year 2023.

A nomination was made by Mr. Rambo, seconded by Mr. Lucas nominating Carolyn Sammons for Mayor. There were no other nominations.

Motion by Mrs. Nicholson, seconded by Mr. Rambo to close the nominations.

Resolution 1 – 2023 was presented to committee for approval and adoption.

R– 1–2023 – APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2022

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Lucas Yes

Mrs. Nicholson Yes

Mr. Rambo Yes

Mrs. Sammons Yes

Mayor Sammons was sworn in as Mayor by Gloucester County Sheriff, Jonathan Sammons with her mother holding the Bible.

Mrs. Pine turned the meeting over to Mayor Sammons.

# Nomination for Deputy Mayor

Mayor Sammons called for a Nomination for Deputy Mayor of Elk Township for 2023.

A nomination was made by Mayor Sammons, seconded by Mr. Lucas to nominate Mrs. Donna Nicholson for Deputy Mayor. There were no other nominations.

Motion by Mr. Lucas, seconded by Mr. Rambo to close the nominations.

Resolution 2-2023 was presented to committee for approval and adoption.

RESOLUTION R–2–2023 – APPOINTING THE DEPUTY MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2023

Motion by Mr. Rambo seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Lucas Yes

Mrs. Nicholson Yes

Mr. Rambo Yes

Mayor Sammons Yes

Deputy Mayor Nicholson was sworn in by Gloucester County Sheriff with Sal Barbagallo holding the Bible.

**RESOLUTION R–3–2023 – ADOPTING TEMPORARY BUDGET FOR THE TOWNSHIP OF ELK**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Lucas Yes

Mrs. Nicholson Yes

Mr. Rambo Yes

Mayor Sammons Yes

**RESOLUTION R–4–2023** **– AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – BRIAN J. DUFFIELD, ESQ.**

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Lucas Yes

Mrs. Nicholson Yes

Mr. Rambo Yes

Mayor Sammons Yes

# RESOLUTIONS R – 5 – 2023 THROUGH R – 29 – 2023

Mr. Duffield read the Titles of Resolutions R-5-2023 through R-10-2023 for the record.

**R–5–2023** – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – HOLT McNALLY & ASSOCIATES

**R–6–2023** – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER – BACH ASSOCIATES

**R-7-2023** - AUTHORIZING PROFESSIONAL SERVICES BY SPECIAL LABOR COUNSEL-BROWN AND CONNERY, WILLIAM COOK, ESQ.

**R–8–2023** – AUTHORIZING PROFESSIONAL SERVICE BY A BOND COUNSEL – ARCHER & GREINER, P.C.

**R–9–2023** – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – JACQUELINE VIGILANTE, ESQ.

**R–10–2023** – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER – REX ROLDAN, ESQ.

**R–11–2023** – ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

**R–12–2023** – ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK

**R–13–2023** – AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

**R–14–2023** – AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER

**R–15–2023** – AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK

**R–16–2023** – AUTHORIZING CHANGE FUND FOR TAX COLLECTOR

**R–17–2023** – CONCERNING INTEREST ON DELIQUENT TAXES

**R–18–2023** – REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

**R–19–2023** – MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

**R–20–2023** – CONFIRMING MAYORAL APPOINTMENTS FOR COMMITTEE PERSONS

**R–21–2023** – TOWNSHIP COMMITTEE APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

**R–22–2023** – CONFIRMING MAYORAL APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS

**R–23–2023** – ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND

R-24-2023 – APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND- Debora R. Pine

**R-25-2023** – AUTHORIZING THE APPOINTMENT OF STEPHEN CONSIDINE AS QUALIFED PURCHASING AGENT

**R-26-2023** – TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS

R-27-2023 – APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE ELK JOINT MUNICIPAL COURT

**R-28-2023** – RESOLUTION AUTHORIZING CHANGE FUND FOR THE POLICE DEPARTMENT

R-29-2023 – AUTHORIZING PURCHASE OF USED 2000 STERLING L7500 DUMP TRUCK

FROM RITCHIE BROS AUCTIONEERS, INC.

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call: Mr. Lucas Yes

Mrs. Nicholson Yes – abstain from R-6

Mr. Rambo Yes

Mayor Sammons Yes

**TOWNSHIP COMMITTEE COMMENTS**

Mayor Sammons looks forward to working with everyone this year. 2022 was an interesting year and looks forward the year.

Mrs. Nicholson thanked Committee for honoring her with the Deputy Mayor position and looks forward to working with everyone again this year.

**PURSUANT TO RESOLUTION R-26-2023**

**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee’s attention to come forward, state your name and address, at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mrs. Nicholson toPay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call: Mr. Lucas Yes

Mrs. Nicholson Yes

 Mr. Rambo Yes

 Mayor Sammons Yes

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 6:17 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC

Township Clerk