

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
FEBRUARY 2, 2023**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:00PM.

The Open Public Meeting Notice was read. The Salute to the Flag and invocation were recited in unison.

Present were: Mrs. Cowan, Mr. Lucas, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Bach, Engineer.

**Approval of minutes** of January 17, 2023 Meeting

Motion by Mrs. Nicholson, seconded by Mr. Lucas to approve the minutes of the January 17, 2023 Work Session motion carried with Mayor Sammons abstaining.

**COMMITTEE REPORTS**

Mrs. Nicholson stated the Environmental Commission met in January and will meet on February 8<sup>th</sup>. They have ordered trees to hand out on Arbor Day.

Mayor Sammons announced the movie "Lightyear" will be played in the Recreation Park by Gloucester County on Friday, May 19<sup>th</sup>. If any would like to help, please do not hesitate to contact the township.

**POLICE CHIEF REPORT**

Chief Gonnelli submitted police reports for December 2022 and January 2023 and the 2022 year-end report. The 2022 Annual Report showed the department received 18,261 calls for service, made 180 arrests, issued 1786 motor vehicle summons, responded to 168 motor vehicle crashes with 56 injuries and 2 fatalities, performed 6757 property checks, conducted 884 radar details, and completed 208 background investigations for firearms.

In January 2023, the department received 2212 calls for service, made 21 arrests, issued 440 motor vehicle summonses, responded to 12 motor vehicle crashes with 2 injuries and received 13 new firearm applications.

Mr. Rambo stated the department is doing a great job and he is proud of the officers.

**FIRE DEPARTMENT REPORT**

Mr. Rambo read the reports from the fire companies. Aura responded to 12 calls for service and Ferrell responded to 10 calls for service.

**ENGINEER'S REPORT**

Mr. Bach reported he had a very productive meeting with the former engineer. It was discussed and decided what ongoing projects will be completed by Mr. Bitgood. Copart is in active construction. He will be looking into Stormwater Management and the change from Tier B to Tier A and see what can be done. There are several other towns that are going through the same thing as Elk Township.

Mayor Sammons inquired about storm water grant that is available through the state.

Mr. Bach stated that grant money is for a Storm Water Authority and does not pertain to Elk Township.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mrs. Cowan to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to speak at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mrs. Cowan, all were in favor, motion carried.

Mr. Duffield prefaced the Ordinances that are being considered tonight:  
O-1 pertains to the state law change on vacant and abandoned properties and their registration.  
O-2 through O-7 all pertain to the change from Tier B to Tier A – Stormwater.

**ORDINANCES:**

**ORDINANCE O – 1 – 2023  
ORDINANCE AMENDING CHAPTER 79 ENTITLED “PROPERTY MAINTENANCE” OF THE CODE  
OF THE TOWNSHIP OF ELK  
TITLE ONLY**

Motion by Mr. Rambo to approve Ordinance O-1-2023, seconded by Mr. Lucas, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 2 – 2023  
ORDINANCE AMENDING CHAPTER 60 ENTITLED “ANIMAL CONTROL” OF THE CODE OF THE  
TOWNSHIP OF ELK (WILDLIFE FEEDING)  
TITLE ONLY**

Motion by Mr. Rambo, seconded by Mrs. Nicholson to approve Ordinance O-2-2023, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 3 – 2023  
ORDINANCE AMENDING CHAPTER 84 ENTITLED “SOLID WASTE AND RECYCLING” OF THE  
CODE OF THE TOWNSHIP OF ELK (YARD WASTE)  
TITLE ONLY**

Motion by Mrs. Cowan, seconded by Mr. Rambo to approve said Ordinance O-3-2023, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 4 – 2023  
ORDINANCE AMENDING CHAPTER 84 ENTITLED “SOLID WASTE AND RECYCLING” OF THE  
CODE OF THE TOWNSHIP OF ELK (LITTER CONTROL)  
TITLE ONLY**

Motion by Mr. Lucas, seconded by Mrs. Nicholson to approve Ordinance O-4-2023, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 5 – 2023**  
**ORDINANCE AMENDING CHAPTER 86 ENTITLED “STORMWATER MANAGEMENT” OF THE**  
**CODE OF THE TOWNSHIP OF ELK (IMPROPER DISPOSAL OF WASTE)**  
**TITLE ONLY**

Motion by Mrs. Cowan, seconded by Mr. Rambo to approve Ordinance O-5-2023, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 6 – 2023**  
**ORDINANCE AMENDING CHAPTER 86 ENTITLED “STORMWATER MANAGEMENT” OF THE**  
**CODE OF THE TOWNSHIP OF ELK (ILLICIT CONNECTION)**  
**TITLE ONLY**

Motion by Mrs. Cowan, seconded by Mrs. Nicholson to approve Ordinance O-6-2023, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ORDINANCE O – 7 – 2023**  
**ORDINANCE AMENDING CHAPTER 60 ENTITLED “ANIMAL CONTROL” OF THE CODE OF THE**  
**TOWNSHIP OF ELK (PET WASTE CONTROL)**  
**TITLE ONLY**

Motion by Mrs. Cowan, seconded by Mr. Lucas to approve Ordinance O-7-2023, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTIONS:**

**RESOLUTION R-33-2023**

**RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION**  
**IN REGARDS TO AURA 3 DEVELOPMENT and LAWN’S FIRE COMPANY**

Action may be taken when the meeting is called backed to order.

Motion by Mrs. Nicholson, seconded by Mayor Sammons to adopt and approve said Resolution, all were in favor, motion carried.

**RESOLUTION R-34-2023**

**RESOLUTION TO REFUND MONEY TO YURHOME PROPERTIES LLC FOR PAYMENT RECEIVED**  
**IN ERROR FOR CLARE AND GEOFFREY YURITCH**

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes

Mrs. Nicholson	Yes
Mr. Rambo	Yes
Mayor Sammons	Yes

**RESOLUTION R-35-2023**

**RESOLUTION AUTHORIZING TAX SALE CERTIFICATE PREMIUM ESCHEAT FOR CERTAIN REAL PROPERTY IDENTIFIED HEREIN**

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-36-2023**

**RESOLUTION CANCELING OUTSTANDING CHECKS OF THE MUNICIPAL COURT BAIL ACCOUNT**

Motion by Mr. Lucas, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-37-2023**

**RESOLUTION CANCELING OUTSTANDING CHECKS OF THE MUNICIPAL COURT REGULAR ACCOUNT**

Motion by Mrs. Cowan, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-38-2023**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1-FINAL AND APPROVING PAYMENT NO. 2 TO THINK PAVERS HARDSCAPING, LLC FOR THE RESURFACING AND SAFETY IMPROVEMENTS TO THE MUNICIPAL PARKING LOT**

Motion by Mrs. Cowan, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-39-2023**

**RESOLUTION AUTHORIZING GRANT APPLICATION FOR DIVISION ON MENTAL HEALTH AND ADDICTION SERVICES**

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**APPROVAL OF BINGO AND RAFFLE LICENSES FOR HSA AURA INC – SATURDAY, MARCH 4, 2023 – FERRELL FIRE HOUSE**

Motion by Mr. Rambo, seconded by Mr. Lucas approving the Bingo and Raffle License Applications for Aura Home and School. All were in favor, motion carried.

**GLOUCESTER COUNTY REPRESENTATIVE**, James Schmidt was present to assist with questions or issues for the County.

Cheryl Potter, 200 Buck Road, mentioned there is a lot of trash along Buck Road. This is a Clean Communities project. There is a \$500 mini grant available to non-profit organizations. They will need to contact the Township Clerk for the application.

**PURSUANT TO RESOLUTION R-26-2023**

**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Motion by Mr. Lucas to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward at this time, state your name and address.

Mike Artz, 231 Hollywood Ave., is concerned about a house across the street from his home. He stated there is a business named Samantha's Stable. They have events every 2 weeks that brings approximately 100 people to the house, the website says they charge \$40 per person. It is a swinger's lifestyle. He would like to have something done about it. He said it is known as Hollywood Group LLC, owned by Michael Rowan. They park in the yard during the event.

Mayor Sammons will look into it.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Lucas to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mrs. Nicholson mentioned the streetlights in her neighborhood are not working properly.

Mrs. Pine stated you can go onto the Atlantic City Electric website and report.

**RECESS:**

Motion to Recess by Mrs. Nicholson, seconded by Mr. Lucas, all were in favor, the meeting recessed at 7:45PM.

Motion to Re-enter Meeting by Mrs. Nicholson, seconded by Mrs. Cowan, all were in favor, the meeting reconvened at 9:05PM.

**Summary of Closed Session:**

Mr. Duffield summarized Mr. Bach brought committee up to date on the status of the Aura III project and how it is progressing and how the negotiations are going. There was also discussion on the status of the Lawn's Fire Company. No decisions were made.

**RESOLUTION R-40-2023**

**RESOLUTION REVOKING REINSTATEMENT OF LAWNS VOLUNTEER FIRE COMPANY**

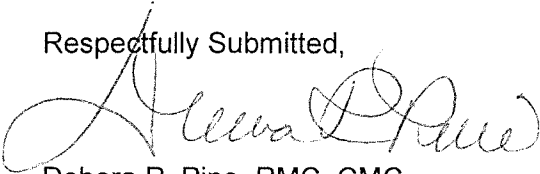
Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ADJOURNMENT:**

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 9:11PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC  
Township Clerk

ORDINANCE O – 1 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 79 ENTITLED  
“PROPERTY MAINTENANCE” OF THE CODE OF THE TOWNSHIP OF ELK

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**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 79 entitled “Property Maintenance” are necessary; and

**WHEREAS**, in all other respects Chapter 79 entitled “Property Maintenance” shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Article II entitled “Vacant and Abandoned Residential Property” of Chapter 79 “Property Maintenance” shall be deleted in its entirety and replaced with the following language:

CHAPTER 79

Article II. Vacant and Abandoned Real Property.

**§ 79-6. Purpose and Intent:**

It is the purpose and intent of the Township of Elk to establish a process to address the increasing amount of abandoned, foreclosed or distressed real property located within the Township, and to identify, regulate, limit and reduce the number of abandoned properties located within the Township. It is the Township of Elk's further intent to participate in registration program as a mechanism to protect neighborhoods from becoming blighted due to the lack of adequate maintenance and security of abandoned and foreclosed properties.

**§ 79-7. Definitions:**

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning.

**ABANDONED REAL PROPERTY** - means any real property located in the Township of Elk, whether vacant or occupied, that is in default on a mortgage, has had a lis pendens filed against it by the Lender holding a mortgage on the property, is subject to an ongoing foreclosure action by the Lender, is subject to an application for a tax deed or pending tax assessor's lien sale, or has been transferred to the Lender under a deed in lieu of foreclosure. The designation of a property as "abandoned" shall remain in place until such time as the property is sold or transferred to a new owner, the foreclosure action has been dismissed, and any default on the mortgage has been cured.

**ACCESSIBLE PROPERTY/STRUCTURE** - means a property that is accessible through a compromised/breached gate, fence, wall, etc. or a structure that is unsecured and/or breached in such a way as to allow access to the interior space by unauthorized persons.

**APPLICABLE CODES** - means to include, but not be limited to, the Township of Elk's Zoning Code, the Township of Elk's Code of Ordinances ("Township Code"), and the New Jersey Building Code.

BLIGHTED PROPERTY - means:

- a) Properties that have broken or severely damaged windows, doors, walls, or roofs which create hazardous conditions and encourage trespassing; or
- b) Properties whose maintenance is not in conformance with the maintenance of other neighboring properties causing a decrease in value of the neighboring properties; or
- c) Properties cited for a public nuisance pursuant to the Township Code; or
- d) Properties that endanger the public's health, safety, or welfare because the properties or improvements thereon are dilapidated, deteriorated, or violate minimum health and safety standards or lacks maintenance as required by the Township Codes.

CREDITOR – means a mortgagee or an agent or assignee of a mortgagee, such as the servicer, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. If the entity seeking to foreclose upon the residential or commercial mortgage changes as a result of an assignment, transfer, or otherwise after the filing of the foreclosure complaint in the Superior Court, the new entity shall be deemed the creditor for purposes of this section. For purposes of this section, a creditor shall not include the State, a political subdivision of the State, a State, county or local government entity, or their agent or assignee, such as the servicer.

ENFORCEMENT OFFICER - means any law enforcement officer, building official, zoning inspector, code enforcement officer, fire inspector or building inspector, or other person authorized by the Township of Elk to enforce the applicable code(s).

OWNER - means any person, legal entity or other party having any ownership interest whether legal or equitable, in real property. This term shall also apply to any person, legal entity or agent responsible for the construction, maintenance or operation of the property involved.

PROPERTY MANAGEMENT COMPANY - means an owner, agent, local property manager, property Maintenance Company or similar entity responsible for the maintenance of abandoned real property.

RESPONSIBLE PARTY – means the title holder of a vacant and abandoned property or a creditor responsible for the maintenance of a property pursuant to section 17 of P.L.2008, c.127 (N.J.S.A. 46:10B-51).

VACANT - means any building or structure that is not legally occupied.

**§ 79-8. Applicability:**

These sections shall be considered cumulative and not superseding or subject to any other law or provision for same, but rather be an additional remedy available to the Township of Elk above and beyond any other state, county or local provisions for same.

**§ 79-9. Establishment of a Registry:**

Pursuant to the provisions of Section 79-10, the Township of Elk or its designee shall participate in a registration program for the purpose of cataloging each abandoned and/or foreclosed property within the Township of Elk, containing the information required by this Article.

**§ 79-10. Registration of Abandoned Real Property:**

- A. The creditor filing a summons and complaint in an action to foreclosure shall, in addition to the notice provided to the municipality pursuant to N.J.S.A. 46:10B-51, register the residential or commercial property with the municipality's property registration program as a property in



foreclosure and, as part of that registration: (a) provide the municipality with the information regarding the creditor required by paragraph (1) of subsection a. of section 17 of P.L. 2008, c.127 N.J.S.A. 46:10B-51) or (b) identify the date the summons and complaint in an action to foreclose on a mortgage was filed against the subject property, the court in which it was filed, and the docket number of the filing; and (c) identify whether the property is vacant and abandoned in accordance with the definition in the ordinance required by subparagraph E. of this subsection.

- B. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a creditor required to register pursuant to the property registration program following the filing of the summons and complaint, the creditor shall update the property registration program within ten (10) days of the change in that information.
- C. The creditor filing a summons and complaint in an action to foreclose shall, if the registered property becomes vacant and abandoned in accordance with the definition in the ordinance required by subparagraph E. of this subsection after the property is initially registered with the municipality, update the property registration with the municipality to reflect the change in the property's status.
- D. The creditor filing a summons and complaint in an action to foreclose shall be responsible for the care, maintenance, security, and upkeep of the exterior of the property if the property is vacant and abandoned at any time while the property is registered with the property registration program. A creditor located out-of-state shall be responsible for appointing an in-state representative or agent to act for the foreclosing creditor.
- E. A property shall be considered vacant and abandoned if it is not legally occupied by a mortgagor or tenant, which is in such condition that it cannot be legally reoccupied, because of the presence or finding of at least two of the following:
  - 1. overgrown or neglected vegetation;
  - 2. the accumulation of newspapers, circulars, flyers, or mail on the property;
  - 3. disconnected gas, electric, or water utility services to the property;
  - 4. the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
  - 5. the accumulation of junk, litter, trash, or debris on the property;
  - 6. the absence of window treatments such as blinds, curtains, or shutters;
  - 7. the absence of furnishings and personal items;
  - 8. statements of neighbors, delivery persons, or government employees indicating that the property is vacant and abandoned;
  - 9. windows or entrances to the property that are boarded up or closed off, or multiple window panes that are damaged, broken, and unrepaired;
  - 10. doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
  - 11. a risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
  - 12. an uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
  - 13. the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
  - 14. a written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
  - 15. any other reasonable indicia of abandonment.

- F. Any creditor who holds a mortgage or equity lien on real property located within the Township of Elk shall perform an inspection of the property to determine vacancy or occupancy, upon default by the mortgagor.
- G. If the property is occupied but remains in default, it shall be inspected by the creditor or his designee monthly until: (1) the mortgagor or other party remedies the default, or (2) it is found to be vacant or shows evidence of vacancy at which time it is deemed abandoned, and the creditor shall, within ten (10) days of that inspection, update the property registration to a vacancy status on forms provided by the Township of Elk.
- H. The following annual registration fees shall accompany the registration form or website registration: (1) \$500 per property annually for any property that is required to be registered because a summons and complaint in an action to foreclose was filed by the creditor; and (2) an additional \$2,000 per property annually if the property is vacant or abandoned pursuant to the definition in this Chapter when the summons and complaint in an action to foreclose is filed, or becomes vacant and abandoned pursuant to this Chapter at any time thereafter while the property is in foreclosure. On each anniversary date of the initial registration, the owner or creditor shall submit a renewal registration and fee.
- I. All registration fees must be paid directly from the Creditor, Servicer, Trustee, or Owner. Third Party Registration fees are not allowed without the consent of the Municipality and/or its authorized designee.
- J. This section shall also apply to properties that have been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.
- K. Properties subject to this section shall remain under the annual registration requirement, and the inspection, security and maintenance standards of this section as long as they remain abandoned, vacant or in default.
- L. Failure of the creditor and/or owner to properly register or to modify the registration form from time to time to reflect a change of circumstances as required by this Article is a violation of the Article and shall be subject to enforcement.
- M. Pursuant to any administrative or judicial finding and determination that any property is in violation of this Article, the Township of Elk may take the necessary action to ensure compliance with and place a lien on the property for the cost of the work performed to benefit the property and bring it into compliance.

**§ 79-11. Maintenance Requirements:**

- A. Properties subject to this Article shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state or local law discarded personal items including, but not limited to, furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned.
- B. The property shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior structure.
- C. Front, side, and rear yards, including landscaping, shall be maintained in accordance with the applicable code(s) at the time registration was required.
- D. Yard maintenance shall include, but not be limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod designed specifically for

residential installation. Acceptable maintenance of yards and/or landscape shall not include weeds, gravel, broken concrete, asphalt or similar material.

- E. Maintenance shall include, but not be limited to, watering, irrigation, cutting and mowing of required ground cover or landscape and removal of all trimmings.
- F. Pools and spas shall be covered or maintained so the water remains free and clear of pollutants and debris and shall comply with the regulations set forth in the applicable code(s). A fence shall secure and prohibit access to the pool.
- G. The property shall be maintained free of mold, mildew, algae and/or moss on all exterior structures and buildings.
- H. Failure of the creditor and/or owner to properly maintain the property may result in a violation of the applicable Code(s) and issuance of a citation or Notice of Violation in accordance with this Article and Chapter 47 and 79-1 et seq. of the Township of Elk's Code. Pursuant to a finding and determination by the Township's Code Enforcement Officer or a Court of competent jurisdiction, the Township of Elk may take the necessary action to ensure compliance with this section.
- I. In addition to the above, the property is required to be maintained in accordance with the applicable Code(s).

**§ 79-12. Security Requirements:**

- A. Properties subject to these Sections shall be maintained in a secure manner so as not to be accessible to unauthorized persons.
- B. A "secure manner" shall include, but not be limited to, the closure and locking of windows, doors, gates and other openings of such size that may allow a child to access the interior of the property or structure. Broken windows, doors, gates and other openings of such size that may allow a child to access the interior of the property or structure must be repaired. Broken windows shall be secured by reglazing or replacing of the window.
- C. If a mortgage on a property is in default, and the property has become vacant or abandoned, a property manager shall be designated by the creditor to perform the work necessary to bring the property into compliance with the applicable code(s), and the property manager must perform regular inspections to verify compliance with the requirements of this Article, and any other applicable laws.

**§ 79-13. Public Nuisance:**

All abandoned real property is hereby declared to be a public nuisance, the abatement of which pursuant to the police power is hereby declared to be necessary for the health, welfare and safety of the residents of the Township of Elk.

**§ 79-14. Violations and Penalties:**

- A. An out-of-state creditor found by the municipal court of the municipality in which the property subject to the ordinance is located, or by any other court of competent jurisdiction, to be in violation of the requirement to appoint an in-state representative or agent pursuant to the ordinance shall be subject to a fine of \$2,500 for each day of the violation. Any fines imposed on a creditor for the failure to appoint an in-state representative or agent shall commence on the day after the 10-day period set forth in paragraph (1) of subsection a. of Section 17 of P.L. 2008, c. 127 (N.J.S.A. 46:10B-51) or paragraph (1) of subsection a. of section 2 of P.L. 2021, c. 444 (N.J.S.A. 40:48-2.12e.) for providing notice to the municipal clerk that a summons and complaint in an action to foreclose on a mortgage has been served.

- B. A creditor found by the municipal court of the municipality in which the property subject to the ordinance is located, or by any other court of competent jurisdiction, to be in violation, excluding only a violation addressed by paragraph (1) of this subsection, of the ordinance shall be subject to a fine of \$1,500 for each day of the violation. Any fines imposed pursuant to this paragraph shall commence 31 days following receipt of the notice of violation, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence eleven (11) days following receipt of the notice.
- C. Any other owner or person(s) who shall violate the provisions of this Article shall be cited and fined by one or more of the following: imprisonment in the county jail or in any place provided by the municipality for the detention of prisoners, for any term not exceeding 90 days; or by a fine not less than \$500.00 or exceeding \$1,250.00; or by a period of community service not exceeding 90 days.
- D. Any person who is convicted of violating this Article within one year of the date of a previous violation of the same Section, and who was fined for the previous violation, shall be sentenced by a Court to an additional fine as a repeat offender. The additional fine imposed by the Court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of this Article, but shall be calculated separately from the fine imposed for the violation of this Article.

**§ 79-15. Inspections for Violations:**

Adherence to this Article does not relieve any person, legal entity or agent from any other obligations set forth in any applicable Code(s), which may apply to the property. Upon sale or transfer of title to the property, the owner shall be responsible for all violations of the applicable Code(s).

**§ 79-16. Additional Authority:**

- A. If the Enforcement Officer has reason to believe that a property subject to the provisions of this Chapter is posing a serious threat to the public health safety and welfare, the Code Enforcement Officer may temporarily secure the property at the expense of the creditor and/or owner, and may bring the violations before a Court of competent jurisdiction as soon as possible to address the conditions of the property.
- B. The Code Enforcement Officer shall have the authority to require the creditor and/or owner of record of any property affected by this section, to implement additional maintenance and/or security measure including, but not limited to, securing any and all doors, windows or other openings, employment of an on-site security guard or other measures as may be reasonably required to help prevent further decline of the property.
- C. If there is a finding that the condition of the property is posing a serious threat to the public health, safety and welfare, then the Code Enforcement Officer may direct the Municipality to abate the violations and charge the creditor with the cost of the abatement.
- D. If the creditor does not reimburse the Township of Elk for the cost of temporarily securing the property, or of any abatement directed by the code enforcement board or special magistrate, within thirty (30) days of the Township sending the creditor the invoice, then the Township of Elk may lien the property with such cost, along with an administrative fee of \$800.00 to recover the administrative personnel services.

**§ 79-17. Opposing, Obstructing Enforcement Officer; Penalty:**

Whoever opposes, obstructs or resists any enforcement officer or any person authorized by the Code Enforcement Office in the discharge of duties as provided in this chapter shall be punishable as provided in the applicable Code(s) or a Court of competent jurisdiction.

**§ 79-18. Immunity of Enforcement Officer:**

Any enforcement officer or any person authorized by the Township of Elk to enforce the Sections here within shall be immune from prosecution, civil or criminal, for reasonable, good faith entry upon real property while in the discharge of duties imposed by this Chapter.

**Section 2.**

The remaining sections shall be renumbered accordingly.

**Section 3. Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 4. Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**Section 5. When Effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas		✓	✓			
Nicholson			✓			
Rambo	✓		✓			
Sammons			✓			

**TOWNSHIP OF ELK**

**ATTEST:**

\_\_\_\_\_  
**Carolyn D. K. Sammons, Mayor**

\_\_\_\_\_  
**DEBORA R. PINE, Township Clerk**

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.

  
 \_\_\_\_\_  
 DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE O – 2 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 60 ENTITLED  
“ANIMAL CONTROL” OF THE CODE OF THE TOWNSHIP OF ELK

---

**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 60 entitled “Animal Control” are necessary; and

**WHEREAS**, in all other respects Chapter 60 entitled “Animal Control” shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Chapter 60 entitled “Animal Control” shall be amended to include a new Article V entitled “Wildlife Feeding” as follows:

Article V. Wildlife Feeding.

§ 60-34. Purpose.

An Article to prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by the Township of Elk, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 60-35. Definitions.

For the purpose of this Article, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Feed – to give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Wildlife – all animals that are neither human nor domesticated.

§ 60-36. Prohibited Conduct.

No person shall feed, in any public park or on any other property owned or operated by the Township of Elk, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers, or feral cats as part of an approved Trap-Neuter-Release program).

§ 60-37. Enforcement.

- a. This Article shall be enforced by the Elk Township Police Department, Elk Township Public Works Department and/or Elk Township Code Enforcement Official.
- b. Any person found to be in violation of this Article shall be ordered to cease the feeding immediately.

§ 60-38. Violations and penalties.

Any person who shall violate any of the terms or provisions of this Chapter or shall commit or do any act or thing prohibited by the terms of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,250, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Offenses on separate days shall be deemed to be separate offenses, so that a continued violation from day to day shall be construed to be a new violation for each day such violation occurs.

**Section 2.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 3.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas			✓			
Nicholson		✓	✓			
Rambo	✓		✓			
Sammons			✓			

**TOWNSHIP OF ELK**

**ATTEST:**

\_\_\_\_\_  
**Carolyn D. K. Sammons, Mayor**

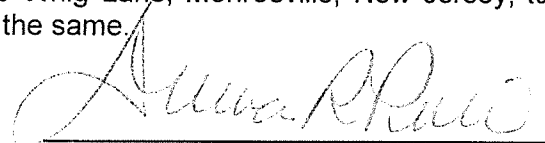
\_\_\_\_\_  
**DEBORA R. PINE, Township Clerk**



FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.



DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE O – 3 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 84 ENTITLED “SOLID  
WASTE AND RECYCLING” OF THE CODE OF THE TOWNSHIP OF ELK

---

**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 84 entitled “Solid Waste and Recycling” are necessary; and

**WHEREAS**, in all other respects Chapter 84 entitled “Solid Waste and Recycling” shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Chapter 84 entitled “Solid Waste and Recycling” shall be amended to include a new Article III entitled “Containerized Yard Waste” as follows:

Article III. Containerized Yard Waste.

§ 84-26. Purpose.

An ordinance to establish requirements for the proper handling of yard waste in the Township of Elk, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 84-27. Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Containerized – means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Street - means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.
- d. Yard Waste – means leaves and grass clippings.

§ 84-28. Prohibited conduct.

The owner or occupant of any property, or any employee or contractor of such owner or occupant engaged to provide lawn care or landscaping services, shall not sweep, rake, blow or otherwise place yard waste, unless the yard waste is containerized, in the street. If yard waste that is not containerized is placed in the street, the party responsible for placement of yard waste must remove the yard waste from the street or said party shall be deemed in violation of this ordinance.

§ 84-29. Enforcement.

This Article shall be enforced by the Elk Township Police Department, Elk Township Public Works Department and/or Elk Township Code Enforcement Official.

§ 84-30. Violations and penalties.

Any person who shall violate any of the terms or provisions of this Chapter or shall commit or do any act or thing prohibited by the terms of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,250, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Offenses on separate days shall be deemed to be separate offenses, so that a continued violation from day to day shall be construed to be a new violation for each day such violation occurs.

**Section 2.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 3.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Lucas			✓			
Nicholson			✓			
Rambo		✓	✓			
Sammons			✓			

TOWNSHIP OF ELK

ATTEST:

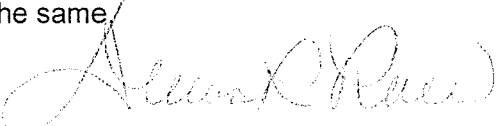
Carolyn D. K. Sammons, Mayor

DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.



DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE O – 4 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 84 ENTITLED "SOLID  
WASTE AND RECYCLING" OF THE CODE OF THE TOWNSHIP OF ELK

---

**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 84 entitled "Solid Waste and Recycling" are necessary; and

**WHEREAS**, in all other respects Chapter 84 entitled "Solid Waste and Recycling" shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Section 84-14 entitled "Littering and dumping prohibited" shall be deleted in its entirety.

**Section 2.**

All remaining subsections shall be renumbered accordingly.

**Section 3.**

Chapter 84 entitled "Solid Waste and Recycling" shall be amended to include a new Article II entitled "Litter Control" as follows:

Article II. Litter Control.

§ 84-20. Purpose.

An Article to establish requirements to control littering in the Township of Elk, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 84-21. Definitions.

For the purpose of this Article, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Litter - any used or unconsumed substance or waste material which has been discarded, whether made of aluminum, glass, plastic, rubber, paper, or other natural or synthetic material, or any combination thereof, including, but not limited to, any bottle, jar or can, or any top, cap or detachable tab of any bottle, jar or can, any unlighted cigarette, cigar, match or any flaming or glowing material or any garbage, trash, refuse, debris, rubbish, grass clippings or other lawn or garden waste, newspapers, magazines, glass, metal, plastic or paper containers or other packaging or construction material, but does not include the waste of the primary processes of mining or other extraction processes, logging, sawmilling, farming or manufacturing.

- b. Litter Receptacle – a container suitable for the depositing of litter.
- c. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction

§ 84-23. Prohibited acts and regulated activities.

1. It shall be unlawful for any person to throw, drop, discard or otherwise place any litter of any nature upon public or private property other than in a litter receptacle, or having done so, to allow such litter to remain.
2. Whenever any litter is thrown or discarded or allowed to fall from a vehicle or boat in violation of this Article, the operator or owner, or both, of the motor vehicle or boat shall also be deemed to have violated this Article

§ 84-24. Enforcement.

This Article shall be enforced by the Elk Township Police Department, Elk Township Public Works Department and/or Elk Township Code Enforcement Official.

§ 84-25. Violations and penalties.

Any person who shall violate any of the terms or provisions of this Chapter or shall commit or do any act or thing prohibited by the terms of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,250, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Offenses on separate days shall be deemed to be separate offenses, so that a continued violation from day to day shall be construed to be a new violation for each day such violation occurs.

**Section 2.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 3.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas	✓		✓			
Nicholson		✓	✓			
Rambo			✓			
Sammons			✓			

TOWNSHIP OF ELK

ATTEST:

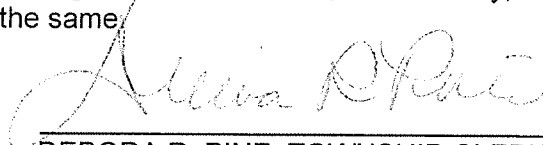
Carolyn D. K. Sammons, Mayor

DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.

  
DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE O – 5 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 86 ENTITLED  
“STORMWATER MANAGEMENT” OF THE CODE OF THE TOWNSHIP OF ELK

---

**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 86 entitled “Stormwater Management” are necessary; and

**WHEREAS**, in all other respects Chapter 86 entitled “Stormwater Management” shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Chapter 86 entitled “Stormwater Management” shall be amended to include a new Article IV entitled “Improper Disposal of Waste” as follows:

Article IV. Improper Disposal of Waste.

§ 86-21. Purpose.

An Article to prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Township of Elk, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ 86-22. Definitions.

For the purpose of this Article, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4)– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by [insert name of municipality] or other public body, and is designed and used for collecting and conveying stormwater. NOTE: In municipalities with combined sewer systems, add the following: “MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources.”
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Stormwater – water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.



§ 86-23. Prohibited acts and regulated activities.

Prohibited Conduct: The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated by the Township of Elk is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

§ 86-24. Exceptions to Prohibition.

- a. Water line flushing and discharges from potable water sources
- b. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters)
- c. Air conditioning condensate (excluding contact and non-contact cooling water)
- d. Irrigation water (including landscape and lawn watering runoff)
- e. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows
- f. Residential car washing water, and residential swimming pool discharges
- g. Sidewalk, driveway and street wash water
- h. Flows from firefighting activities
- i. Flows from rinsing of the following equipment with clean water:
  - A. Beach maintenance equipment immediately following their use for their intended purposes; and
  - B. Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded.

Rinsing of equipment, as noted in the above situation is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery

§ 86-25. Enforcement.

This Article shall be enforced by the Elk Township Engineer, Elk Township Public Works Department and/or Elk Township Code Enforcement Official.

§ 86-26. Violations and penalties.

Any person who shall violate any of the terms or provisions of this Chapter or shall commit or do any act or thing prohibited by the terms of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,250, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Offenses on separate days shall be deemed to be separate offenses, so that a

continued violation from day to day shall be construed to be a new violation for each day such violation occurs.

**Section 2.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 3.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Lucas			✓			
Nicholson			✓			
Rambo		✓	✓			
Sammons			✓			

**TOWNSHIP OF ELK**

**ATTEST:**

\_\_\_\_\_  
**Carolyn D. K. Sammons, Mayor**

\_\_\_\_\_  
**DEBORA R. PINE, Township Clerk**

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

### NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.

A handwritten signature in cursive script, appearing to read "Debora R. Pine", is written over a horizontal line.

DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE O – 6 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 86 ENTITLED  
“STORMWATER MANAGEMENT” OF THE CODE OF THE TOWNSHIP OF ELK

---

**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 86 entitled “Stormwater Management” are necessary; and

**WHEREAS**, in all other respects Chapter 86 entitled “Stormwater Management” shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Chapter 86 entitled “Stormwater Management” shall be amended to include a new Article III entitled “Illicit Connection” as follows:

Article III. Illicit Connection.

§ 86-16. Purpose.

An Article to prohibit illicit connections to the municipal separate storm sewer system(s) operated by the Township of Elk, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply

§ 86-17. Definitions.

For the purpose of this Article, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

- a. Domestic sewage - waste and wastewater from humans or household operations.
- b. Illicit connection – any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Township of Elk, unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.
- c. Industrial waste - non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).

- d. Municipal separate storm sewer system (MS4) – a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Township of Elk or other public body, and is designed and used for collecting and conveying stormwater. NOTE: In municipalities with combined sewer systems, add the following: "MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources."
- e. NJPDES permit – a permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A
- f. Non-contact cooling water - water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algacides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.
- g. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- h. Process wastewater - any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.
- i. Stormwater – water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

#### § 86-18. Prohibited conduct.

No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Township of Elk any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

#### § 86-19. Enforcement.

This Article shall be enforced by the Elk Township Engineer, Elk Township Public Works Department and/or Elk Township Code Enforcement Official.

#### § 86-20. Violations and penalties.

Any person who shall violate any of the terms or provisions of this Chapter or shall commit or do any act or thing prohibited by the terms of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,250, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Offenses on separate days shall be deemed to be separate offenses, so that a continued violation from day to day shall be construed to be a new violation for each day such violation occurs.

**Section 2.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 3.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Lucas			✓			
Nicholson		✓	✓			
Rambo			✓			
Sammons			✓			

**TOWNSHIP OF ELK**

**ATTEST:**

\_\_\_\_\_  
**Carolyn D. K. Sammons, Mayor**

\_\_\_\_\_  
**DEBORA R. PINE, Township Clerk**

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.

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DÉBORÀ R. PINE, TOWNSHIP CLERK

ORDINANCE O – 7 – 2023

AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,  
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AMENDING CHAPTER 60 ENTITLED  
“ANIMAL CONTROL” OF THE CODE OF THE TOWNSHIP OF ELK

---

**WHEREAS**, the Mayor and Committee, Township of Elk, have determined that amendments to Chapter 60 entitled “Animal Control” are necessary; and

**WHEREAS**, in all other respects Chapter 60 entitled “Animal Control” shall remain in full force and effect.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

**Section 1.**

Chapter 60 entitled “Animal Control” shall be amended to include a new Article IV entitled “Pet Waste Control” as follows:

Article IV. Pet Waste Control.

§ 60-28. Purpose.

An Article to establish requirements for the proper disposal of pet solid waste in the Township of Elk, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 60-29. Definitions.

For the purpose of this Article, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Immediate – shall mean that the pet solid waste is removed at once, without delay.
- b. Owner/Keeper – any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.
- c. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- d. Pet - a domesticated animal (other than a disability assistance animal) kept for amusement or companionship.
- e. Pet solid waste – waste matter expelled from the bowels of the pet; excrement
- f. Proper disposal – placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.



§ 60-30. Requirement for Disposal.

All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person.

§ 60-31. Exemptions.

Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

§ 60-32. Enforcement.

This Article shall be enforced by the Elk Township Police Department, Elk Township Public Works Department and/or Elk Township Code Enforcement Official.

§ 60-33. Violations and penalties.

Any person who shall violate any of the terms or provisions of this Chapter or shall commit or do any act or thing prohibited by the terms of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,250, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Offenses on separate days shall be deemed to be separate offenses, so that a continued violation from day to day shall be construed to be a new violation for each day such violation occurs.

**Section 2.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 3.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Lucas		✓	✓			
Nicholson			✓			
Rambo			✓			
Sammons			✓			

TOWNSHIP OF ELK

ATTEST:

Carolyn D. K. Sammons, Mayor

DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 2, 2023. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on March 2, 2023, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.

  
DEBORA R. PINE, TOWNSHIP CLERK

**RESOLUTION R-33-2023**

**RESOLUTION OF THE TOWNSHIP OF ELK  
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS  
POTENTIAL LITIGATION IN REGARDS TO AURA 3 DEVELOPMENT and  
LAWN'S FIRE COMPANY**

**WHEREAS** N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

**WHEREAS** pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

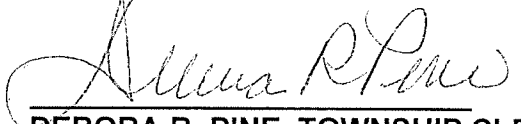
**NOW, THEREFORE, BE IT RESOLVED**, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned subjects.

**THIS RESOLUTION WAS DULY ADOPTED** at the Regular Meeting of the Township Committee of the Township of Elk held on the 2<sup>nd</sup> day of February 2023 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK

  
\_\_\_\_\_  
CAROLYN D.K. SAMMONS, Mayor

ATTEST:

  
\_\_\_\_\_  
DEBORA R. PINE, TOWNSHIP CLERK

**RESOLUTION TO REFUND MONEY TO YURHOME PROPERTIES LLC FOR PAYMENT RECEIVE IN ERROR FOR CLARE AND GEOFFREY YURITCH**

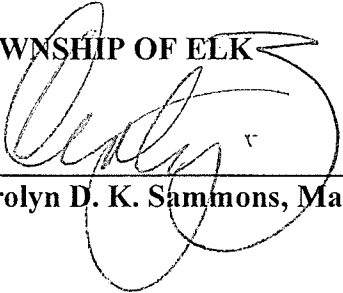
**WHEREAS**, a payment was received from Yurhome Properties, LLC in the amount of \$421.84 for Block 170 Lot 3 located at 506 Fairview Road in the name of Clare and Geoffrey Yuritech.

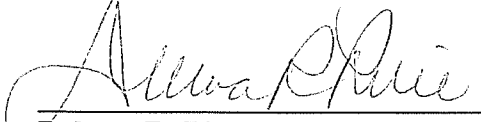
**WHEREAS**, the homeowner escrows taxes with their mortgage and they sent this check to us in error. The family has asked for a refund to be made back to the name and address on their check.

**WHEREAS** the intent of this resolution is to refund the payment in the total amount of \$421.84 (four hundred, twenty-one dollars and eighty four cents cents) to Yurhome Properties LLC, 28 Gill Road, Haddonfield, NJ 08033-3402 which was received in error.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector and CFO are hereby authorized to refund money in the amount of 421.84 (four hundred, twenty-one dollars and eighty-four cents) to Yurhome Properties LLC, 28 Gill Road, Haddonfield, NJ 08033-3402 for a payment sent in error

**APOPTED**, at the meeting of the Township Committee for the Township of Elk held on **February 2, 2023**

**TOWNSHIP OF ELK**  
  
\_\_\_\_\_  
**Carolyn D. K. Sammons, Mayor**

**Attest:**  
  
\_\_\_\_\_  
**Debora R. Pine, Township Clerk**

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**RESOLUTION R-35-2023**

**RESOLUTION AUTHORIZING TAX SALE CERTIFICATE PREMIUM ESCHEAT FOR CERTAIN REAL PROPERTY IDENTIFIED HEREIN ELK TOWNSHIP, GLOUCESTER COUNTY, NJ**

**WHEREAS**, on the dates set forth below, the following properties were sold at a tax sale and a tax lien certificate was placed against each property with a premium being paid to purchase each lien:

CERTIFICATE#	BLOCK/LOT	SALE DATE	FORECLOSURE DATE	AMOUNT
19-00005	56/3	10/22/2019	8/23/2022	\$9,000

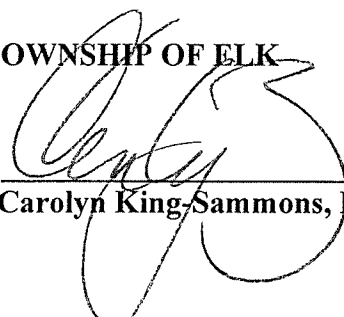
**WHEREAS**, pursuant to N.J.S.A. 54:5-33, any tax sale certificate premium payments shall be held by the collector, if redemption is not made within five years from date of sale or the property is foreclosed on, the premium payment shall be turned over to the treasurer of the municipality and become part of the funds of the municipality; and

**WHEREAS**, such the tax lien certificates were foreclosed by the lien holder.

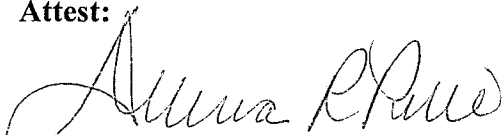
**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Elk, that the Tax Collector is hereby authorized and directed to turn over premium payments totaling \$9,000 for tax sale certificates identified herein to the Chief Financial Officer pursuant to N.J.S.A. 54:5-33; and

**ADOPTED**, at the meeting of the Township Committee for the Township of Elk held on February 2, 2023.

**TOWNSHIP OF ELK**

  
\_\_\_\_\_  
Carolyn King-Sammons, Mayor

**Attest:**

  
\_\_\_\_\_  
Debora R. Pine, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-36-2023

A RESOLUTION CANCELING OUTSTANDING CHECKS OF THE MUNICIPAL COURT BAIL ACCOUNT OF THE TOWNSHIP OF ELK

WHEREAS, there appears on the records of the Municipal Court Bail Account of the Township of Elk certain outstanding and stale checks; and

WHEREAS, it is deemed that these outstanding and stale checks should be cancelled.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, that the below listed checks are hereby cancelled:

BAIL ACCOUNT, FIRST NATIONAL BANK OF ELMER, ACCT. #10016448

CHECK NUMBER	DATE ISSUED	AMOUNT
3388	July 7, 2021	\$55.00
3395	August 4, 2021	\$60.00
3405	October 22, 2021	\$100.00

ADOPTED at a regular meeting of the Township Committee of the Township of Elk held on February 2, 2023 at the Elk Township Municipal Building.

ATTEST:

*Deborah R. Pine*

DEBORA R. PINE, Municipal Clerk

TOWNSHIP OF ELK

*Carolyn D. K. Sammons*  
Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicolson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 2, 2023 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-37-2023

A RESOLUTION CANCELING OUTSTANDING CHECKS OF THE MUNICIPAL COURT REGULAR ACCOUNT OF THE TOWNSHIP OF ELK

WHEREAS there appears on the records of the Municipal Court General Account of the Township of Elk certain outstanding and stale checks; and

WHEREAS it is deemed that these outstanding and stale checks should be cancelled.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, that the below listed checks are hereby cancelled:

REGULAR ACCOUNT, FIRST NATIONAL BANK OF ELMER, ACCT. #10016457

CHECK NUMBER	DATE ISSUED	AMOUNT
2757	September 13, 2021	\$1.00
2967	September 14, 2021	\$6.00
3063	June 14, 2022	\$1.71

ADOPTED at a regular meeting of the Township Committee of the Township of Elk held on February 2, 2023 at the Elk Township Municipal Building.

ATTEST:

*Debora R. Pine*  
DEBORA R. PINE, Municipal Clerk

TOWNSHIP OF ELK

*Carolyn D. K. Sammons*  
Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 2, 2023 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-38-2023

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
AUTHORIZING CHANGE ORDER NO. 1-FINAL AND APPROVING PAYMENT NO. 2  
TO THINK PAVERS HARDSCAPING, LLC FOR THE RESURFACING AND  
SAFETY IMPROVEMENTS TO THE MUNICIPAL PARKING LOT

WHEREAS, pursuant to Resolution No. R-94-2022, the Mayor and Committee of the Township of Elk approved and awarded the low bid (Base Bid and alternatives) in the sum of \$146,073.00 submitted by Think Pavers Hardscaping LLC regarding the resurfacing and safety improvements to the municipal parking lot; and

WHEREAS, Think Pavers Hardscaping LLC has submitted its Application for Change Order No. 1 Final in the amount of \$24,696.64 and payment No. 2 in the amount of \$54,845.62; and

WHEREAS, Change Order No. 1 Final results in an overall increase of \$24,696.64 above than the original contract amount of \$146,073.00 for a Final Contract amount of \$170,769.64; and

WHEREAS, the Township's Engineer has inspected the work and has approved the Application for Change Order No. 1 Final and payment No. 2 to Think Pavers Hardscaping LLC attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Change Order No. 1 Final as approved by the Township Engineer, Bryson & Yates Consulting Engineers LLC., via correspondence dated January 6, 2023 (attached hereto), and payment No. 2 in the amount of \$54,845.62 to Think Pavers Hardscaping LLC is hereby approved and authorized.

ADOPTED at a Regular Meeting of the Elk Township Committee held February 2, 2023.

TOWNSHIP OF ELK

BY:

CAROLYN D. K. SAMMONS, Mayor

ATTEST:

DEBORA R. PINE, Township Clerk

ROLL CALL VOTE

COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 2, 2023, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk



Governor's Council on Alcoholism and Drug Abuse  
**RESOLUTION R-39-2023**

**RESOLUTION AUTHORIZING GRANT APPLICATION FOR DIVISION ON MENTAL  
HEALTH AND ADDICTION SERVICES**

**FORM 1B – DMHAS Youth Leadership Grant**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

**WHEREAS**, The Township Committee of the Township of Elk, County of Gloucester, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

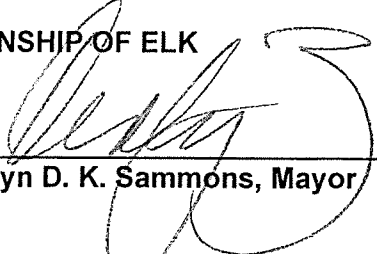
**WHEREAS**, the Township Committee has applied for DMHAS Youth Leadership funding through the Governor's Council on Alcoholism and Drug Abuse through the County of Gloucester;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Elk, County of Gloucester, State of New Jersey hereby recognizes the following:

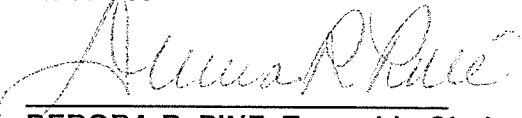
1. The Elk Township Committee does hereby authorize submission of an application for DMHAS Grant funding for the Elk/Franklin Municipal Alliance for Grant Term Two: 9/1/23 – 9/30/25 in the amount of:  
DMHAS Grant Funding      \$4,000.00
2. The Elk Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**THIS RESOLUTION IS DULY ADOPTED** at a Meeting of the Township Committee of the Township of Elk held on February 2, 2023, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK

  
Carolyn D. K. Sammons, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

## RESOLUTION R-40-2023

### RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY REVOKING REINSTATEMENT OF LAWNS VOLUNTEER FIRE COMPANY

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**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the Township is authorized to enact ordinances and pass resolutions for the protection of person and property and for the preservation of the public health, safety and general welfare of the municipality and its inhabitants; and

**WHEREAS**, pursuant to the Township of Elk Code Chapter 20 entitled "Fire Department" the Lawns Volunteer Fire Company was established; and

**WHEREAS**, all vehicles, apparatus and equipment utilized by the Lawns Volunteer Fire Company which are owned by the Township of Elk and used for fire suppression purposes are herewith under the control and supervision of the Township of Elk; and

**WHEREAS**, the Lawns Volunteer Fire Company is a named insured on the insurance policies obtained and paid for by the Township; and

**WHEREAS**, on June 3, 2021, via Resolution No. 80-2021, the Elk Township Committee determined for the reasons set forth in said Resolution, to suspend the operations of the Lawns Volunteer Fire Company as it was in the best interest of the public health, safety and welfare of the residents of the Township of Elk, as well as the Lawns Fire Company volunteers; and

**WHEREAS**, the Elk Township Committee, based upon representations of compliance by the Chief of the Lawns Volunteer Fire Company, reinstated the operations of the Lawns Volunteer Fire Company on December 1, 2022; and

**WHEREAS**, since reinstatement, the Township Committee has determined that it is in the best interest of the public health, safety and welfare of the residents of the Township of Elk as well as the Lawns Fire Company volunteers to suspend the operations of the Lawns Volunteer Fire Company; and

**WHEREAS**, the Township Committee has deemed that it is in the best interest of the public health, safety and welfare to suspend the operations of Lawns Volunteer Fire Company for the following reasons:

- A. Failure to comply with Chapters 20-2 and 20-3 of the Code of the Township of Elk;
- B. Failure to provide evidence to the Township Committee that the Lawns Volunteer Fire Company maintains minimum staffing requirements (6) to respond in the response time (14 minutes) objectives for structural firefighting based on a low-hazard occupancy, such as a two-story, single-family home;
- C. Failure to provide evidence to the Township Committee that all active members possess the required certifications of Fire Fighter 1; Hazardous Materials Awareness; and Hazardous Materials Operations Certification;
- D. Failure to provide evidence to the Township Committee that all active members possess Incident Command Systems (ICS) Certifications;
- E. Failure to provide evidence to the Township Committee that all active members possess Incident Management Systems (IMS) Certifications;
- F. Failure to provide evidence to the Township Committee that all Company Officers possess IMS Level 1 Certifications;

- G. Failure to provide evidence to the Township Committee that all Chief Officers and Acting Chiefs of the Company possess IMS Level 2 Certifications;
- H. Failure to provide evidence to the Township Committee that the active members attended live burn sessions within the last twelve (12) months;
- I. Failure to provide evidence to the Township Committee results from physical ability/agility testing for all members.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that all operations of the Lawns Volunteer Fire Company shall be suspended, effective from the date of passage of this Resolution.

**BE IT FURTHER RESOLVED**, that during the period of suspension, the following shall occur:

- 1. All fire services for the Township during the period of suspension but for Fire Inspection shall be performed by neighboring agencies under the direction of the Gloucester County Chief Fire Coordinator.
- 2. All members of Lawns Volunteer Fire Company must return all operational equipment to the Aura Volunteer Fire Company No. 1 and Ferrell Volunteer Fire Company No. 1 at the direction of the Mayor or Township Clerk.
- 3. No member of the Lawns Volunteer Fire Company shall respond to the scene of any emergency call in any capacity during the period of suspension of operations.
- 4. No operational training or drills that require safety equipment shall be conducted during the period of suspension of operations.
- 5. No member of the Lawns Volunteer Fire Company shall utilize, take out, loan or extend any equipment or apparatus at any time during the period of suspension, for any reason.
- 6. All purchasing on behalf of the Lawns Volunteer Fire Company shall be suspended. Any purchases made or invoices submitted to the Township shall not be approved or authorized by the Township nor will invoices be paid.
- 7. No payments (stipend) from the Township to the Lawns Volunteer Fire Company shall be made.
- 8. In the event the Lawns Volunteer Fire Company does not become compliant by May 1, 2023, Township Committee will remove said Company from the list of qualified fire companies that provide fire suppression services to Elk Township.

ADOPTED at a Regular Meeting of the Elk Township Committee held February 2, 2023.

TOWNSHIP OF ELK

BY:   
CAROLYN D. K. SAMMONS, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lucas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicholson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rambo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sammons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 2, 2023, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE  
Clerk

# BILL APPROVAL

## February 2, 2023

### Bank Wires, Manual and Interim Checks

#### GENERAL ACCOUNT:

1) Elk Township	23-00073	\$79,923.81
2) Elk Township	23-00120	\$69,343.63
3) South Jersey Gas	23-00118	\$1,776.75
4) South Jersey Gas	23-00119	\$673.43
5) Gloucester County Treasurer	23-00063	\$730,559.36
6) Gloucester County Library	23-00064	\$46,912.41

#### ELMER ESCROW:

1) Bryson & Yates	23-00103	\$1,939.00
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Batch Id: SC      Batch Type: C      Batch Date: 02/02/23      Checking Account: CURRENT      G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
23-00089	02/02/23 01/21/23	A0057 ANJEC 1 2023 MEMBERSHIP	400.00	PO BOX 157 3-01- -041-226 DUES	Budget	Aprv	43	1
			<u>400.00</u>					
22-01018	02/02/23 11/05/22	A0067 ABBOTT'S HARDWARE 1 DOOR HANDLE/LOCK REPLACE-PD	900.00	PO BOX 249 2-01- -020-243	Budget	Aprv	3	1
22-01018	11/05/22	2 DOOR HANDLE/LOCK REPLACE-MUNI	1,200.00	REPAIRS & SUPPLIES FOR BLDG 2-01- -020-243	Budget	Aprv	4	1
22-01018	01/28/23	3 KEYS	60.00	REPAIRS & SUPPLIES FOR BLDG 3-01- -020-243	Budget	Aprv	5	1
			<u>2,160.00</u>					
23-00101	02/02/23 01/22/23	A0260 ATLANTIC CITY ELECTRIC 1 MONTHLY ELECTRIC/STREET LIGHTS	17.08	5 COLLINS DRIVE 3-01- -037-222	Budget	Aprv	59	1
23-00101	01/22/23	2 MONTHLY ELECTRIC/STREET LIGHTS	54.29	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	60	1
23-00101	01/22/23	3 MONTHLY ELECTRIC/STREET LIGHTS	112.51	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	61	1
23-00101	01/22/23	4 MONTHLY ELECTRIC/STREET LIGHTS	18.09	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	62	1
23-00101	01/22/23	5 MONTHLY ELECTRIC/STREET LIGHTS	100.39	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	63	1
23-00101	01/22/23	6 MONTHLY ELECTRIC/STREET LIGHTS	17.01	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	64	1
23-00101	01/22/23	7 MONTHLY ELECTRIC/STREET LIGHTS	750.49	STREET LIGHTING EXPENSE 3-01- -037-223	Budget	Aprv	65	1
23-00101	01/22/23	8 MONTHLY ELECTRIC/STREET LIGHTS	14.63	ELECTRICITY 3-01- -037-223	Budget	Aprv	66	1
23-00101	01/22/23	9 MONTHLY ELECTRIC/STREET LIGHTS	32.11	ELECTRICITY 3-01- -037-223	Budget	Aprv	67	1
23-00101	01/22/23	10 MONTHLY ELECTRIC/STREET LIGHTS	19.09	ELECTRICITY 3-01- -037-223	Budget	Aprv	68	1
23-00101	01/22/23	11 MONTHLY ELECTRIC/STREET LIGHTS	488.52	ELECTRICITY 3-01- -037-223	Budget	Aprv	69	1
23-00101	01/22/23	12 MONTHLY ELECTRIC/STREET LIGHTS	391.81	ELECTRICITY 3-01- -037-223	Budget	Aprv	70	1
23-00101	01/29/23	13 MONTHLY ELECTRIC/STREET LIGHTS	26.17	ELECTRICITY 3-01- -037-222	Budget	Aprv	71	1
			<u>2,042.19</u>	STREET LIGHTING EXPENSE				
23-00083	02/02/23 01/21/23	A0304 AT&T MOBILITY 1 MONTHLY SERVICE	560.09	PO BOX 6463 2-01- -037-224	Budget	Aprv	35	1
			<u>560.09</u>	TELEPHONE				
	02/02/23	B0268 BRYSON & YATES CONSULTING LLC		307 GREENTREE ROAD				

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23-00102	01/22/23	1 GENERAL ENGINEERING	5,352.50	2-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	72	1
23-00102	01/22/23	2 MOODS ROAD PHASE 2	7,778.00	G-01- -105-115 MOODS ROAD	Budget	Aprv	73	1
23-00102	01/22/23	3 MUNICIPAL PARKING LOT	13,399.50	G-01- -105-114 NJ DOT - MUNICIPAL PARKING LOT	Budget	Aprv	74	1
23-00102	01/24/23	4 SCARPINATO GRADE-DEP GEN FUND	250.00	2-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	75	1
			<u>26,780.00</u>					
23-00105	01/24/23	02/02/23 C0166 COMCAST 1 MONTHLY SERVICE	486.82	ACCT 8499-05-064-0022477 3-01- -037-224 TELEPHONE	Budget	Aprv	76	1
			<u>486.82</u>					
23-00057	01/14/23	02/02/23 D0139 READY REFRESH BY NESTLE 1 WATER - IN. 13A8224421563	105.92	PO BOX 856192 2-01- -020-225 MISCELLANEOUS	Budget	Aprv	20	1
			<u>105.92</u>					
22-00840	01/01/23	02/02/23 D0150 DELSEA REGIONAL HIGH SCHOOL 9 02/08/2023	314,204.25	ATTN: BOARD OFFICE 3-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	2	1
			<u>314,204.25</u>					
23-00124	02/01/23	02/02/23 D0498 BRIAN J. DUFFIELD 1 TRUCK RES,HOA ISSUE, T/C MAYOR	4,336.98	95 N. MAIN STREET 3-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	96	1
			<u>4,336.98</u>					
23-00085	01/21/23	02/02/23 E0231 EDWARD GONNELLI 1 REIMBURSE-EZ PASS	200.00	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	37	1
			<u>200.00</u>					
23-00122	01/30/23	02/02/23 E0325 EVIDENT, INC 1 SPECIMEN CONTNER,EVIDENCE BAGS	52.00	739 BROOKS MILL ROAD 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	94	1
			<u>52.00</u>					
23-00107	01/24/23	02/02/23 F0368 FORD CREDIT 1 7523413-2021 FORD INTERCEPTOR	18,805.48	DEPT. 43401 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	78	1
			<u>18,805.48</u>					
23-00088	01/21/23	02/02/23 F0370 FORD, SCOTT & ASSOCIATES LLC 1 2022 Y/E CLOSEOUT,GENERAL	9,278.50	1535 HAVEN AVENUE 2-01- -013-231 ACCOUNTING,ETC	Budget	Aprv	42	1
			<u>9,278.50</u>					
23-00097	01/22/23	02/02/23 F0508 FP MAILING SOLUTIONS 1 METER RENTAL-600091874	150.00	PO BOX 157 3-01- -011-333	Budget	Aprv	55	1

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			150.00	GENERAL ADMIN - EQUIP. MAINT.				
23-00076	02/02/23 01/21/23	G0020 GCIA 1 TIPPING-DECEMBER	3,531.22	FINANCE DEPARTMENT 2-01- -038-221	Budget	Aprv	27	1
23-00076	01/21/23	2 TIPPING-DECEMBER TAX	136.71	TRASH TIPPING FEES 2-01- -038-225	Budget	Aprv	28	1
			3,667.93	TIPPING-RECYCLING TAX				
23-00058	02/02/23 01/14/23	G0245 GLOCK PROFESSIONAL INC. 1 ARMORERS-110284-AC 187533	250.00	PO BOX 1254 3-01- -029-226	Budget	Aprv	21	1
23-00059	01/14/23	1 ARMORERS-110284-AC 187532	250.00	EDUCATIONS & CONFERENCES 3-01- -029-226	Budget	Aprv	22	1
			500.00	EDUCATIONS & CONFERENCES				
23-00086	02/02/23 01/21/23	G0270 MUN COURT ASSN OF GC 1 MEMBERSHIP: JORDAN/SUTTON	50.00	LORI ZANE-CMCA 3-01- -050-229	Budget	Aprv	38	1
23-00110	01/28/23	1 2/24 - JORDAN	35.00	ASSOCIATION DUES & FEES 3-01- -050-226	Budget	Aprv	80	1
			85.00	EDUCATION & CONFERENCES				
23-00092	02/02/23 01/21/23	G0300 NJ ADVANCE MEDIA 1 R-11-2023	110.82	DEPT 77571 3-01- -043-228	Budget	Aprv	49	1
23-00092	01/21/23	2 PROFESSIONAL SERVICES	71.77	ADVERTISEMENTS 3-01- -043-228	Budget	Aprv	50	1
23-00092	01/21/23	3 R-12-2023	23.66	ADVERTISEMENTS 3-01- -043-228	Budget	Aprv	51	1
23-00117	01/29/23	1 COPART	29.18	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	86	1
23-00117	01/29/23	2 MEETINGS	72.54	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	87	1
23-00117	01/29/23	3 OFFICIAL NEWSPAPERS	23.66	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	88	1
23-00117	01/29/23	4 SECRETARY APPOINTMNET	24.45	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	89	1
23-00117	01/29/23	5 SOLICITOR APPOINTMENT	22.87	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	90	1
23-00117	01/29/23	6 PLANNER APPOINTMENT	20.51	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	91	1
23-00117	01/29/23	7 ENGINEER APPOINTMENT	20.51	ADVERTISEMENTS 3-01- -023-228	Budget	Aprv	92	1
			419.97	ADVERTISEMENTS				
23-00062	02/02/23 01/14/23	H0177 LANCE HITZELBERGER 1 TITLE 2022 FORD EXPLORER	85.00	2-01- -029-236	Budget	Aprv	24	1
23-00062	01/14/23	2 TITLE 2000 DUMP TRUCK	60.00	EQUIPMENT & SUPPLIES 3-01- -034-225	Budget	Aprv	25	1
				MISCELLANEOUS				



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23-00121	01/30/23	1 REIMBURSE SUPPLIES -CAR 18-22	168.45	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	93	1
			<u>313.45</u>					
23-00056	01/14/23	02/02/23 L0320 LILLISTON FORD 1 SENSOR-RETURN	313.10	833 N. DELSEA DRIVE 3-01- -061-226	Budget	Aprv	17	1
23-00056	01/14/23	2 SHAFT	111.00	POLICE VEHICLE MINOR REPAIR 3-01- -061-226	Budget	Aprv	18	1
23-00056	01/14/23	3 GASKETS,SEALS,PUMP ASBY,SENSOR	527.72	POLICE VEHICLE MINOR REPAIR 3-01- -061-226	Budget	Aprv	19	1
23-00080	01/21/23	1 TENSIONER,ARM,BOLTS,GUIDE	120.25	POLICE VEHICLE MINOR REPAIR 3-01- -061-226	Budget	Aprv	32	1
			<u>445.87</u>					
23-00091	01/21/23	02/02/23 M0018 MAJESTIC OIL COMPANY, INC. 1 1/11 UNLEADED	541.50	2104 FAIRFAX AVENUE 3-01- -037-226	Budget	Aprv	48	1
23-00113	01/29/23	1 1/20 UNLEADED	738.20	GASOLINE/DIESEL 3-01- -037-226	Budget	Aprv	82	1
			<u>1,279.70</u>	GASOLINE/DIESEL				
23-00023	01/07/23	02/02/23 M0034 MC SYSTEMS SOLUTIONS LLC 1 ENFORCER/MPAS YEARLY	800.00	PO BOX 721 3-01- -046-225	Budget	Aprv	9	1
			<u>800.00</u>	MISCELLANEOUS				
23-00094	01/21/23	02/02/23 M0210 MICROSYSTEMS-NJ.COM,LLC 1 2023 ANNUAL EMAIL SERVICE	120.00	22 HILL AND DALE ROAD 3-01- -015-225	Budget	Aprv	52	1
			<u>120.00</u>	MISCELLANEOUS				
23-00030	01/07/23	02/02/23 M0436 MOTOROLA SOLUTIONS INC. 1 M500 VAAAS-YEAR 2 SUBSCRIPTION	1,980.00	13104 COLLECTIONS CENTER DRIVE 3-01- -029-236	Budget	Aprv	11	1
			<u>1,980.00</u>	EQUIPMENT & SUPPLIES				
23-00060	01/14/23	02/02/23 M0530 MUNICIPAL EQUIPMENT 1 REWIRE LIGHT BAR	456.00	2703 FIRE ROAD 3-01- -061-226	Budget	Aprv	23	1
			<u>456.00</u>	POLICE VEHICLE MINOR REPAIR				
23-00084	01/21/23	02/02/23 P0959 SYDAN POL 1 REIMBURSE-GEAR	366.01	32 MORAY LANE 2-01- -029-236	Budget	Aprv	36	1
			<u>366.01</u>	EQUIPMENT & SUPPLIES				
23-00047	01/10/23	02/02/23 Q0401 QUILL CORPORATION 1 ACCOUNT 3365032, INV 29776101	59.99	PO BOX 37600 2-01- -043-223	Budget	Aprv	13	1
23-00108	01/24/23	1 ACCT 3365032, INV. 30059332	178.15	OFFICE SUPPLIES 3-01- -043-223	Budget	Aprv	79	1
				OFFICE SUPPLIES				

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
				238.14					
22-01181	02/02/23 12/22/22	R0150 1	ACE PLUMBING, HEATING AND SOLAR SALT	55.92	ELECTRICAL SUPPLIES, INC. 2-01- -020-243	Budget	Aprv	6	1
23-00055	01/14/23	1	LAMPS	52.80	REPAIRS & SUPPLIES FOR BLDG 3-01- -020-243	Budget	Aprv	15	1
23-00055	01/14/23	2	BALLAST	17.31	REPAIRS & SUPPLIES FOR BLDG 3-01- -020-243	Budget	Aprv	16	1
				126.03	REPAIRS & SUPPLIES FOR BLDG				
23-00054	02/02/23 01/14/23	S0010 1	SAFEGUARD BUSINESS SYSTEMS INC W/2'S- INV 035243918	107.09	PO BOX 645624 3-01- -013-224	Budget	Aprv	14	1
				107.09	PRINTING OF FORMS				
23-00087	02/02/23 01/21/23	S0255 1	SENTINEL NEWSPAPER R-11-2023 MEETING	81.00	330 OAK AVENUE 3-01- -043-228	Budget	Aprv	39	1
23-00087	01/21/23	2	R-12-2023 NEWSPAPERS OF RECORD	19.50	ADVERTISEMENTS 3-01- -043-228	Budget	Aprv	40	1
23-00087	01/21/23	3	PROFESSIONAL SERVICES	45.00	ADVERTISEMENTS 3-01- -043-228	Budget	Aprv	41	1
23-00115	01/29/23	1	ADVERTISING-TOW SERVICES	29.40	ADVERTISEMENTS 3-01- -043-228	Budget	Aprv	84	1
				174.90	ADVERTISEMENTS				
23-00096	02/02/23 01/22/23	S0477 1	SOUTH JERSEY WATER REPAIR HEAD WATER CONDITIONER	870.22	CONDITIONING SERVICE, INC. 3-01- -020-243	Budget	Aprv	53	1
23-00096	01/24/23	2	INITIAL SERVICE CALL	135.00	REPAIRS & SUPPLIES FOR BLDG 2-01- -020-243	Budget	Aprv	54	1
				1,005.22	REPAIRS & SUPPLIES FOR BLDG				
23-00111	02/02/23 01/28/23	S0501 1	STREET COP TRAINING SEARCH/SEIZURE UPDATE	199.00	8 STONE TAVERN DRIVE 3-01- -029-226	Budget	Aprv	81	1
				199.00	EDUCATIONS & CONFERENCES				
22-01189	02/02/23 12/24/22	S0504 1	STEWART BUSINESS SYSTEMS COPIER-IN1550875	36.00	PO BOX 936763 2-01- -011-333	Budget	Aprv	7	1
23-00106	01/24/23	1	PEB600-H-W MONTHLY CONTRACT	36.00	GENERAL ADMIN - EQUIP. MAINT. 3-01- -011-333	Budget	Aprv	77	1
				72.00	GENERAL ADMIN - EQUIP. MAINT.				
23-00077	02/02/23 01/21/23	S0600 1	SOUTHERN PEST CONTROL JANUARY SERVICE	53.00	PO BOX 95 3-01- -020-243	Budget	Aprv	29	1
				53.00	REPAIRS & SUPPLIES FOR BLDG				
	02/02/23	S0671	STARR GENERAL CONTRACTORS		3017 DELSEA DRIVE				

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23-00123	01/30/23	1 JANUARY RENTAL	120.00	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	95	1
			<u>120.00</u>					
22-01197	12/28/22	02/02/23 T0150 TANGY'S AUTO SERVICE 1 MOUNT/BALANCE ETC	29.95	206 STANGER AVE 2-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	8	1
			<u>29.95</u>					
23-00081	01/21/23	02/02/23 T0200 TAG'S AUTO SUPPLY, INC 1 OIL	27.50	12 W. HIGH STREET 3-01- -061-234 PUB WORKS VEHICLE MAINT-OIL CH	Budget	Aprv	33	1
23-00100	01/22/23	1 OIL, FILTERS, ETC	610.66	3-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	58	1
23-00114	01/29/23	1 MINI LAMP	14.26	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	83	1
			<u>652.42</u>					
23-00074	01/17/23	02/02/23 T0526 TILDENTECH, LLC 1 PRINTER - PD	469.00	1 N. CUMMINGS AVE 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	26	1
			<u>469.00</u>					
23-00078	01/21/23	02/02/23 T0526 TILDENTECH, LLC 1 MANAGED SERVICES-TWP	682.82	1 N. CUMMINGS AVE 2-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	30	1
			<u>682.82</u>					
23-00079	01/21/23	02/02/23 T0526 TILDENTECH, LLC 1 MANAGED SERVICES-PD	641.50	1 N. CUMMINGS AVE 2-01- -029-240 COMPUTER SOFTWARE & RELATED	Budget	Aprv	31	1
			<u>641.50</u>					
22-00839	01/01/23	02/02/23 T0600 TREASURER OF SCHOOL MONEYS 9 02/08/2023	291,256.92	ELK TOWNSHIP BOARD OF ED 3-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	1	1
			<u>291,256.92</u>					
23-00090	01/21/23	02/02/23 T0710 TREASURER-STATE OF NJ 1 BAREFOOT/TUBE SEEDLINGS	0.00	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	44	1
23-00090	01/21/23	2 WHITE OAK - 1 BOX	90.00	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	45	1
23-00090	01/21/23	3 RED BUD - 1 BOX	90.00	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	46	1
23-00090	01/21/23	4 NORTHERN RED OAK - 1 BOX	90.00	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	47	1
			<u>270.00</u>					
23-00099	01/22/23	02/02/23 V0150 VINELAND AUTO ELECTRIC 1 LIGHT BAR LIGHT REPLACE	238.62	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	57	1

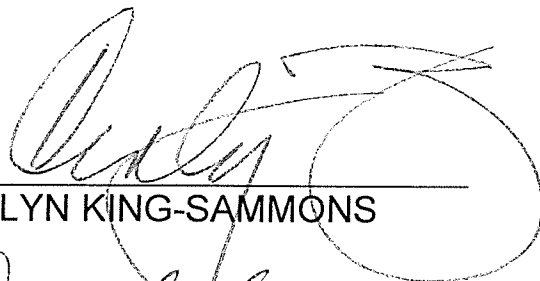
Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
			238.62					
23-00045	02/02/23 01/10/23	W0080 WARREN'S HARDWARE 1 HEATER UTILITY	28.79	110 BRIDGETON PIKE 3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	12	1
23-00082	02/02/23 01/21/23	W0082 WATERLINE GLASSBORO LLC 1 BUTANE FUEL	7.10	127 S. DELSEA DRIVE 3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	34	1
23-00125	02/02/23 02/01/23	X0300 XTEL COMMUNICATIONS, INC. 1 FASTNERS	11.66	PO BOX 71402 2-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	97	1
23-00125	02/02/23 02/01/23	Y0650 YURHOME PROPERTIES LLC 2 KEYS	3.22	28 GILL ROAD 3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	98	1
			50.77					
23-00098	02/02/23 01/22/23	W0082 WATERLINE GLASSBORO LLC 1 DECEMBER VEHICLE CLEANING	28.00	127 S. DELSEA DRIVE 2-01- -029-225 MISCELLANEOUS	Budget	Aprv	56	1
			28.00					
23-00029	02/02/23 01/07/23	X0300 XTEL COMMUNICATIONS, INC. 1 MONTHLY SERVICE	68.02	PO BOX 71402 3-01- -037-224 TELEPHONE	Budget	Aprv	10	1
			68.02					
23-00116	02/02/23 01/29/23	Y0650 YURHOME PROPERTIES LLC 1 REFUND TAX OVERPAYMENT	421.84	28 GILL ROAD 3-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	85	1
			421.84					

Checks:	<u>Count</u> 47	<u>Line Items</u> 98	<u>Amount</u> 686,901.40
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There are NO errors or warnings in this listing.

# BILL APPROVAL

February 2, 2023  
(THREE SIGNATURES REQUIRED)



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CAROLYN KING-SAMMONS



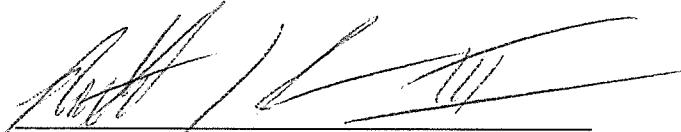
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DONNA NICHOLSON



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CHRISTINE COWAN



---

NATE LUCAS



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JAMES RAMBO

