

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
NOVEMBER 2, 2023**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:02PM.

The Open Public Meeting Notice was read. The Salute to the Flag and Invocation were recited in unison.

Present were: Mrs. Cowan, Mr. Lucas, Mrs. Nicholson Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, and Mr. Bach, Engineer, Sgt Pierson was present for Chief Gonnelli. Chief Gonnelli was absent.

**APPROVAL OF MINUTES** of October 17, 2023 Work Session

Motion by Mrs. Nicholson, seconded by Mr. Lucas to approve the minutes of the October 17, 2023 Work Session motion carried with Mrs. Cowan abstaining.

**COMMITTEE REPORTS**

Mrs. Nicholson stated the Environmental commission has been in talking with a Scout working on his Eagle Award. Some of the ideas he is looking into for Elephant Swamp Trail are trail mile markers, planter box around the sign, and trash can containers to get the trash cans off the ground. He will draw up a plan and bring to the Environmental Commission for approval.

Mayor Sammons announced the Christmas Tree lighting will take place on Saturday, December 2<sup>nd</sup> at 6PM. She will be meeting with Aura Home and School to see if they can help.

**POLICE CHIEF REPORT**

Sgt. Pierson read the police report for October. They received 1,684 calls for service, made 18 arrests with 24 charges, issued 201 motor vehicle summonses, responded to 17 motor vehicle crashes with 2 injuries, and received 11 new firearm applications. There were 65 participants at trunk or treat with 220 children attending. "No Shave" November has begun. To donate there is a QR Code on the Police Department Facebook page.

**FIRE DEPARTMENT REPORT**

Mr. Rambo read the fire company reports for October. Ferrell Fire Company responded to 17 calls for service. Aura Fire Company report was submitted to Mr. Rambo.

**ENGINEER'S REPORT**

Mr. Bach presented his monthly report to Committee. It was announced by the NJ DOT, that Elk Township has received a grant for \$219,285 for Laux Road and Pine Tavern Road. The plan will target the worst areas.

Moods Road and Christian Street plans have been resubmitted to the DOT. They will go to bid in the winter with a spring build.

Co-Part has requested a temporary CO. Mr. Bach will recommend issuing the temporary CO, there are some minor items that need to be corrected.

The Local Freight Impact grant application is due. They are looking for a viable road that has a lot of truck traffic. It was mentioned Willow Grove Road could be a candidate. Mr. Bach will look at the road.

After speaking with the HOA president of the Vineyards, it is most likely they do not want the street trees based on the septic systems being in the front yards. This change will need to be approved by resolution. We are waiting on the developer to complete the paving of Thornwood Drive.

Acknowledgement of the 2023 Best Practices Survey was submitted to committee for review. Mr. Considine, CFO stated he is required to submit a best practice survey that is scored. We had a passing score and will receive our state aid. Committee acknowledged the survey and thanked Mr. Considine for his great work.

List of Respondents for 2024 Request for Qualifications for Professionals was read by Mayor Sammons. Please see attached list.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mrs. Cowan to open the meeting to the public, seconded by Mr. Lucas, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

**RESOLUTIONS:**

**RESOLUTION R-118-2023**

**RESOLUTION FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2023 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 – STORM WATER ASSISTANCE GRANT PROGRAM**

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-119-2023**

**RESOLUTION ACCEPTING THE RESIGNATION OF IVAN MOORE POLICE RECORDS CLERK**

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-120-2023**

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH PBA LOCAL #122 FOR THE PERIOD JANUARY 1, 2024 TO DECEMBER 31, 2028 FOR THE ELK TOWNSHIP POLICE DEPARTMENT**

Motion by Mr. Rambo, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-121-2023**  
**RESOLUTION AUTHORIZING THE SIGNING OF CONTACT WITH THE SUPERIOR OFFICERS OF**  
**THE ELK TOWNSHIP POLICE DEPARTMENT FOR THE PERIOD**  
**JANUARY 1, 2024 TO DECEMBER 31, 2026**

Motion by Mr. Rambo, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-122-2023**  
**RESOLUTION CANCELING OUTSTANDING CHECKS OF THE MUNICIPAL COURT REGULAR**  
**ACCOUNT OF THE TOWNSHIP OF ELK**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-123-2023**  
**RESOLUTION FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2023 MUNICIPAL**  
**BUDGET PURSUANT TO N.J.S.A. 40A:4-87 DELSEA REGIONAL HIGH SCHOOL CTE TEACHER**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-124-2023**  
**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND APPROVING**  
**FORM OF MAINTENANCE GUARANTEE SUBMITTED BY THINK PAVERS HARDSCAPING LLC**  
**FOR THE RECONSTRUCTION AND PAVING OF THE MUNICIPAL PARKING LOT**

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**TOPIC:**

Field Hockey - Sarah Ruczinski, would like to create a field hockey team in Elk Township and use a field in the park. She would like some guidance on what to do. It will be for 8 to 12 year old girls. They will go through USA Field Hockey, for insurance. Mr. Duffield stated, to create the team, he recommends talking to an accountant. Delsea has donated goals for them to use. Sarah will continue to move forward and keep the township informed of the progress.

**GLOUCESTER COUNTY REPRESENTATIVE** – was not present. There were no questions for the county.

**PURSUANT TO RESOLUTION R-26-2023**  
**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Motion by Mr. Lucas to open the meeting to the public, seconded by Mrs. Cowan, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward at this time, state your name and address.

Rachel Townsend, 239 Union St., is speaking on behalf of her parents, Lorraine and Kevin Townsend. There is a dispute with the neighbor. Both parties had a survey conducted on their properties and both sow a buffer between the properties. The neighbor comes over and stops contractors from performing work. Lorraine stated they are looking for clarification on the property line.

Mr. Bach stated this is a property line dispute and there is no mechanism for the Township to assist. He recommends they establish a boundary with a concrete monument by the surveyor and have an attorney file an affidavit with the county registrar of deeds.

Linda Bohn, 46 Thornwood Dr., asked about 565 Buck Rd., is there an ordinance where they can have buses, trucks and cars on the property. It looks terrible. Mr. Duffield stated they are in violation of the Zoning laws. They were sent notices to clean up the property and there was no action on their part. They currently have a case in Municipal Court and Superior Court.

Sam Maccarelli, 48 Spaulding Dr., wanted to restate his opposition to any proposed truck stop, Silvergate development and a weed farm.

Rachel Townsend, 239 Union St., would also like to inform the township that their neighbor at Block 67 Lot 28 also has 9 cars on the property that have not moved.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Lucas to Pay the Bills, seconded by Mrs. Cowan, upon roll call motion was carried.

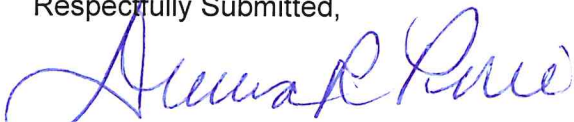
Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Planning/Zoning Board meeting will be held a week earlier than normal, on Wednesday, November 8<sup>th</sup>. Aura Fire Company may be interested in the old message sign. The Mayor will email them to see if they are interested.

**ADJOURNMENT:**

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 7:55PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC  
Township Clerk

## 2024 LIST OF RESPONDENTS TO THE REQUEST FOR QUALIFICATIONS OF PROFESSIONALS

### **Township Solicitor**

Brian D. Duffield

### **Township Auditor**

Holt McNally & Associates

### **Township Engineer**

Bach & Associates

### **Bond Counsel**

Archer & Greiner Attorneys at Law

Parker McCay

### **Special Labor Counsel**

Brown & Connery

Parker McCay

Marmero Law, LLC

King, Moench & Collins LLP

### **Health Insurance Broker**

Insurance Solutions Inc

Fairview Insurance Agency Associates

### **Prosecutor**

Jacqueline Vigilante

### **Public Defender**

Rex Roldan

### **Planning/Zoning Solicitor**

Dasti & Staiger

King, Moench & Collins LLP

Aimino & Dennen LLC

### **Planning/Zoning Planner**

Bach & Associates

### **Planning/Zoning Engineer**

Bryson & Yates Consulting Engineers

Bach & Associates

**RESOLUTION  
R-118-2023**

**RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ELK FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2022 MUNICIPAL BUDGET  
PURSUANT TO N.J.S.A. 40A:4-87  
NJ DEP STORMWATER ASSISTANCE GRANT PROGRAM**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey hereby requests the Director of Local Government Services to approve the insertion of a special item of revenue in the budget of the year 2023 in the sum of \$75,000.00 which item is now available as a revenue from the NJDEP Stormwater Assistance Grant.

**SECTION 2.**

**BE IT FURTHER RESOLVED** that a like sum of \$75,000.00 be and the same is hereby appropriated under the caption of NJ DEP Stormwater Assistance Grant.

**BE IT FURTHER RESOLVED** that the certification form with the required documentation be filed in the office of the Director of Local Government Services.

**ADOPTED** at a regular meeting of the Township of Elk held on the 2nd day of November, 2023.

TOWNSHIP OF ELK

  
CAROLYN KING SAMMONS, MAYOR

**ATTEST:**

  
**DEBORA R. PINE – MUNICIPAL CLERK**

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

I, Debora R. Pine, Municipal Clerk of the Township of Elk, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee at a meeting of said Township held on November 2nd, 2023.

\_\_\_\_\_  
Debora R. Pine – Municipal Clerk

Seal

**RESOLUTION R-119-2023**

**RESOLUTION ACCEPTING THE RESIGNATION OF  
IVAN HUNTER MOORE POLICE RECORDS CLERK FOR THE TOWNSHIP OF ELK**

**WHEREAS**, Ivan Moore, Police Records Clerk for the Elk Township Police Department has submitted his resignation effective October 20, 2023; and

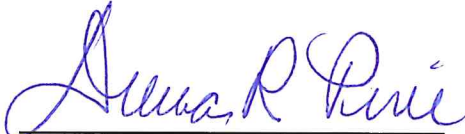
**WHEREAS** it is the desire of the Township Committee to accept the resignation of Ivan Moore and thank him for his service to the residents of Elk Township and to wish him the best of luck in his future endeavors.

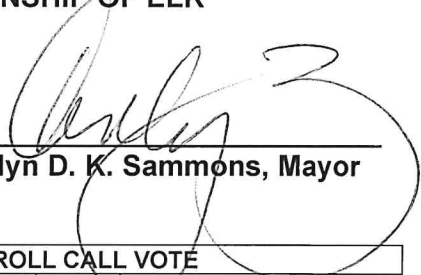
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elk to accept the resignation of Ivan Moore effective October 20, 2023.

**THIS RESOLUTION IS DULY ADOPTED** at a meeting of the Township Committee of the Township of Elk held on November 2, 2023 at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

**TOWNSHIP OF ELK**

**ATTEST:**

  
**DEBORA R. PINE, Township Clerk**

  
**Carolyn D. K. Sammons, Mayor**

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**RESOLUTION R-120-2023**

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH PBA LOCAL #122 FOR  
THE PERIOD JANUARY 1, 2024 – DECEMBER 31, 2028 FOR THE ELK TOWNSHIP POLICE  
DEPARTMENT**

**WHEREAS**, the Township of Elk and PBA Local 122 representing the Elk Township Police have agreed to a new Police Rank and File Agreement; and

**WHEREAS**, the new Contract will be for a five (5) year term from January 1, 2024 through December 31, 2028, pursuant to the terms and conditions covering wages, hours and other conditions of employment; and

**WHEREAS**, the Township Committee deems the contract to be fair and equitable;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that the Mayor and Clerk are hereby authorized to execute the Agreement.

**ADOPTED** at a regular meeting of the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey held on November 2, 2023.

TOWNSHIP OF ELK

  
CAROLYN D.K. SAMMONS, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 2, 2023 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE, Township Clerk



R-121-2023

**RESOLUTION AUTHORIZING THE SIGNING OF CONTACT WITH THE SUPERIOR OFFICERS OF THE ELK TOWNSHIP POLICE DEPARTMENT FOR THE PERIOD JANUARY 1, 2024 TO DECEMBER 31, 2026**

**WHEREAS**, negotiating committees for the Township of Elk and the Policemen's Benevolent Association of New Jersey, Regional of Gloucester County, Local #122, have engaged in collective bargaining for the purpose of developing a contract covering wages, hours and other conditions of employment of the Superior Officers of the Elk Township Police Department, and

**WHEREAS**, the new Contract will be for a three (3) year term beginning on January 1, 2024 through December 31, 2026; and

**WHEREAS**, the Township Committee deems the contract to be fair and equitable;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Clerk of the Township of Elk are hereby authorized and directed to execute the Contract with the Superior Officers as negotiated through the Policemen's Benevolent Association of New Jersey, Regional of Gloucester County, Local #122 for a three (3) year period commencing January 1, 2024.

**ADOPTED** at a meeting of the Township Committee of the Township of Elk held on **November 2, 2023**.

ATTEST:

  
DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK

  
CAROLYN D. K. SAMMONS, Mayor

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 2, 2023 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

**RESOLUTION R-122-2023**

**A RESOLUTION CANCELING OUTSTANDING CHECKS OF THE MUNICIPAL COURT REGULAR ACCOUNT OF THE TOWNSHIP OF ELK**

**WHEREAS** there appears on the records of the Municipal Court General Account of the Township of Elk certain outstanding and stale checks; and

**WHEREAS** it is deemed that these outstanding and stale checks should be cancelled.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, that the below listed checks are hereby cancelled:

REGULAR ACCOUNT, FIRST NATIONAL BANK OF ELMER, ACCT. #10016457

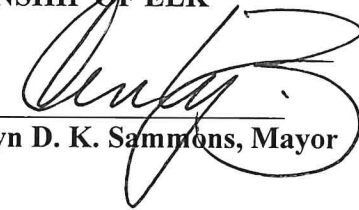
<u>CHECK NUMBER</u>	<u>DATE ISSUED</u>	<u>AMOUNT</u>
3090	September 12, 2022	\$10.00
3107	October 3, 2022	\$1.00
3140	January 17, 2023	\$35.00
3185	April 10, 2023	\$3.00

**ADOPTED** at a regular meeting of the Township Committee of the Township of Elk held on November 2, 2023 at the Elk Township Municipal Building.

**ATTEST:**

  
**DEBORA R. PINE, Municipal Clerk**

**TOWNSHIP OF ELK**

  
**Carolyn D. K. Sammons, Mayor**

<b>ROLL CALL VOTE</b>				
<b>COMMITTEE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on November 2, 2023 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

**RESOLUTION  
R-123-2023**

**RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ELK FOR THE INSERTION OF A  
SPECIAL ITEM OF REVENUE IN THE 2022 MUNICIPAL BUDGET  
PURSUANT TO N.J.S.A. 40A:4-87  
DELSEA REGIONAL HIGH SCHOOL CTE TEACHER**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey hereby requests the Director of Local Government Services to approve the insertion of a special item of revenue in the budget of the year 2023 in the sum of \$16,000.00 which item is now available as a revenue from Delsea Regional High School.

**SECTION 2.**

**BE IT FURTHER RESOLVED** that a like sum of \$16,000.00 be and the same is hereby appropriated under the caption of Delsea Regional High School CTE Teacher Grant.

**BE IT FURTHER RESOLVED** that the certification form with the required documentation be filed in the office of the Director of Local Government Services.

**ADOPTED** at a regular meeting of the Township of Elk held on the 2nd day of November, 2023.

TOWNSHIP OF ELK

  
CAROLYN KING SAMMONS, MAYOR

ATTEST:

  
DEBORA R. PINE – MUNICIPAL CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

I, Debora R. Pine, Municipal Clerk of the Township of Elk, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee at a meeting of said Township held on November 2nd, 2023.

\_\_\_\_\_  
Debora R. Pine – Municipal Clerk

Seal

RESOLUTION R-124-2023

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING  
RELEASE OF PERFORMANCE GUARANTEE AND APPROVING  
FORM OF MAINTENANCE GUARANTEE SUBMITTED BY THINK PAVERS HARDSCAPING LLC  
FOR THE RECONSTRUCTION AND PAVING OF THE MUNICIPAL PARKING LOT

WHEREAS, the Township Engineer, Bryson & Yates LLC, has inspected and approved the reconstruction and paving of the municipal parking lot project performed by Think Pavers Hardscaping LLC; and

WHEREAS, on October 30, 2023, Bryson & Yates LLC has approved and recommended Payment Application No. 4 (Final) in the sum of \$16,663.86 submitted by Think Pavers Hardscaping LLC; and

WHEREAS, the Applicant has submitted Maintenance Bond Surety Bond No. 0819364 dated August 17, 2023, in the amount of \$93,506.45 issued by Harco National Insurance Company; and

WHEREAS, the Elk Township Solicitor has reviewed the form of Maintenance Surety Bond which has been submitted by the Applicant, and has approved the amount and form of said Maintenance Surety Bond; and

WHEREAS, the Elk Township Committee has reviewed the aforesaid opinion of the Township Solicitor and, based upon the opinion of the Township Solicitor, has determined that the submitted form of the Maintenance Surety Bond is acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Elk, Gloucester County, New Jersey, as follows:

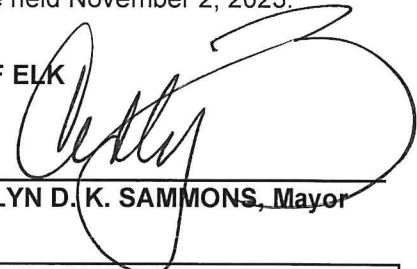
1. Payment Application No. 4 (Final) in the sum of \$16,663.86 is hereby approved and authorized for payment to Think Pavers Hardscaping LLC.
2. The Performance Guarantee may be released and returned to Think Pavers Hardscaping, LLC.
3. The form of Maintenance Bond Surety Bond No. 0819364 dated August 17, 2023, in the amount of \$93,506.45 issued by Harco National Insurance Company is hereby approved, and the Township Clerk may accept said Maintenance Surety Bond upon receipt of the original documents.
4. The Township Clerk is directed to forward a certified copy of this Resolution to the Applicant, the Elk Township Engineer and the Elk Township Treasurer.

ADOPTED at a Regular Meeting of the Elk Township Committee held November 2, 2023.

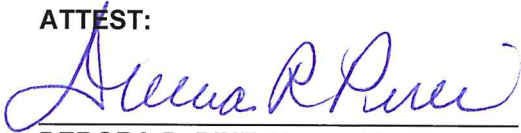
TOWNSHIP OF ELK

BY: \_\_\_\_\_

CAROLYN D. K. SAMMONS, Mayor



ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**BILL APPROVAL**  
**November 2, 2023**  
**Bank Wires, Manual and Interim Checks**

**GENERAL ACCOUNT:**

1) Elk Township	23-00999	\$91,965.17
2) Business Information Systems	23-00621	\$545.00
3) Business Information Systems	23-00963	\$8,434.63
4) State of NJ Pensions & Benefits	23-01023	\$44,287.32
5) Gloucester County Treasurer	23-00958	\$649,713.13
6) Gloucester County Library	23-00959	\$42,068.60

**ELMER ESCROW:**

1) Bach Associates	23-00924	\$3,723.00
2) Bryson & Yates	23-01022	\$1,137.50
3) Dale Taylor, Esq.	23-01019	\$540.00
4) Ryan Contarino	23-01009	\$474.25

**DOG ACCOUNT:**

1) Stephen Considine	23-00986	\$299.98
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Batch Id: SC      Batch Type: C      Batch Date: 11/02/23      Checking Account: CURRENT      G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
23-01013	11/02/23 10/26/23	A0137 1 TONER	197.75	ALLIED DOCUMENT SOLUTIONS AND SERVICES 3-01- -043-223	Budget	Aprv	47	1
23-01013	11/02/23 10/26/23	A0137 2 TONER	34.50	OFFICE SUPPLIES 3-01- -024-223	Budget	Aprv	48	1
			<u>232.25</u>	OFFICE SUPPLIES				
23-00881	11/02/23 09/16/23	A0175 1 STALKER RADAR	2,214.00	APPLIED CONCEPTS, INC. PO BOX 972943 3-01- -029-236	Budget	Aprv	6	1
			<u>2,214.00</u>	EQUIPMENT & SUPPLIES				
23-00998	11/02/23 10/21/23	A0260 1 MONTHLY ELECTRIC/STREET LIGHTS	14.69	ATLANTIC CITY ELECTRIC 5 COLLINS DRIVE 3-01- -037-222	Budget	Aprv	30	1
23-00998	11/02/23 10/21/23	A0260 2 MONTHLY ELECTRIC/STREET LIGHTS	90.00	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	31	1
23-00998	11/02/23 10/21/23	A0260 3 MONTHLY ELECTRIC/STREET LIGHTS	44.32	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	32	1
23-00998	11/02/23 10/21/23	A0260 4 MONTHLY ELECTRIC/STREET LIGHTS	15.47	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	33	1
23-00998	11/02/23 10/21/23	A0260 5 MONTHLY ELECTRIC/STREET LIGHTS	128.75	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	34	1
23-00998	11/02/23 10/26/23	A0260 6 MONTHLY ELECTRIC/STREET LIGHTS	20.98	STREET LIGHTING EXPENSE 3-01- -037-222	Budget	Aprv	35	1
			<u>314.21</u>	STREET LIGHTING EXPENSE				
23-00992	11/02/23 10/21/23	A0304 1 MONTHLY-287309487008	635.40	AT&T MOBILITY PO BOX 6463 3-01- -037-224	Budget	Aprv	24	1
			<u>635.40</u>	TELEPHONE				
23-00987	11/02/23 10/21/23	A0350 1 HALL RENTAL 10/16/2023	300.00	AURA FIRE COMPANY 909 AURA ROAD 3-01- -020-225	Budget	Aprv	19	1
			<u>300.00</u>	MISCELLANEOUS				
23-01021	11/02/23 10/29/23	B0095 1 GENERAL ENGINEERING	1,579.25	BACH ASSOCIATES, PC 304 WHITE HORSE PIKE 3-01- -019-222	Budget	Aprv	61	1
23-01021	11/02/23 10/29/23	B0095 2 MOODS ROAD PHASE 3	1,970.00	ENGINEERING OPERATING EXPENSES G-01- -105-115	Budget	Aprv	62	1
			<u>3,549.25</u>	MOODS ROAD-PH 3				
23-01020	11/02/23 10/29/23	B0268 1 STORMWATER ENGINEERING	262.50	BRYSON & YATES CONSULTING LLC 307 GREENTREE ROAD 3-01- -019-222	Budget	Aprv	60	1
			<u>262.50</u>	ENGINEERING OPERATING EXPENSES				

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23-01001	11/02/23 10/25/23	C0166 1 MONTHLY COMCAST	490.31	ACCT 8499-05-064-0022477 3-01- -037-224 TELEPHONE	Budget	Aprv	36	1
			<u>490.31</u>					
23-00981	11/02/23 10/19/23	D0124 1 COURT 10/17/23 LINDA A. DEDRICK	300.00	PO BOX 192 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	12	1
			<u>300.00</u>					
23-00836	11/02/23 09/01/23	D0150 5 11/02/2023 DELSEA REGIONAL HIGH SCHOOL	299,518.50	ATTN: BOARD OFFICE 3-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	2	1
			<u>299,518.50</u>					
23-01030	11/02/23 11/01/23	D0498 1 LEGAL THRU 10/31/2023 BRIAN J. DUFFIELD	2,484.00	95 N. MAIN STREET 3-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	68	1
23-01030	11/01/23	2 SERVICE, SKIP TRACE, ETC	394.90	3-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	69	1
			<u>2,878.90</u>					
23-01010	11/02/23 10/26/23	E0231 1 REIMBURSE-ATV HELMETS EDWARD GONNELLI	223.74	3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	44	1
			<u>223.74</u>					
23-00989	11/02/23 10/21/23	E0277 1 EMERGENCY TREE REMOVAL ENRIGHT'S TREE SERVICE LLC	4,000.00	105 MARKET PLACE 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	21	1
			<u>4,000.00</u>					
23-01008	11/02/23 10/25/23	F0368 1 ACCT 7523414, INV. 1776014 FORD CREDIT	11,908.35	DEPT. 43401 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	43	1
			<u>11,908.35</u>					
23-01002	11/02/23 10/25/23	F0370 1 PROFESSIONAL SERVICES FORD, SCOTT & ASSOCIATES LLC	1,360.00	1535 HAVEN AVENUE 3-01- -013-231 AUDITOR EXPENSES use 060-299	Budget	Aprv	37	1
			<u>1,360.00</u>					
23-01011	11/02/23 10/26/23	F0420 1 REIMBURSE SHIPPING JEFFREY FRANKLIN	43.30	3-01- -029-227 POSTAGE	Budget	Aprv	45	1
23-01024	10/30/23	1 REIMBURSE-TITLE WORK DMV	85.00	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	63	1
			<u>128.30</u>					
23-01025	11/02/23 10/30/23	F0505 1 ALARM INSPECT:GARAGE/BUILDING FRANKLIN ALARM CO, INC.	700.00	PO BOX 84 3-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	64	1

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			700.00					
23-00991	11/02/23 10/21/23	F0525 FRED HARZ & SONS 1 EQUIPMENT TIRES	404.91	US ROUTE 40 3-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	23	1
			404.91					
23-00628	11/02/23 06/23/23	G0154 GENERAL CODE PUBLISHERS 1 UPDATE-CODIFICATION	3,181.00	PO BOX 772512 3-01- -043-255 CODIFICATION	Budget	Aprv	1	1
			3,181.00					
23-01031	11/02/23 11/01/23	G0176 GIRL SCOUT TROOP #65617 1 CLEAN UP 10/29/2023	500.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	70	1
			500.00					
23-01003	11/02/23 10/25/23	G0262 GLOUCESTER CTY POLICE ACADEMY 1 WELLS-10/16 TO 10/20	150.00	ROWAN COLLEGE OF SJ 3-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	38	1
			150.00					
23-01012	11/02/23 10/26/23	H0177 LANCE HITZELBERGER 1 REIMBURSE-MEETING SUPPLIES	45.00	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	46	1
			45.00					
23-01016	11/02/23 10/26/23	H0275 HOME DEPOT 1 ACCT 6035-3221-5298-1175	0.00	2735 ROUTE 42 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	54	1
23-01016	10/26/23	2 WATER COOLERS	149.98	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	55	1
23-01016	10/26/23	3 CHROMEMAX WIRE UNIT	129.00	3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	56	1
23-01016	10/26/23	4 CHROMEMAX WIRE UNIT	609.78	3-01- -023-225 MISCELLANEOUS	Budget	Aprv	57	1
			888.76					
23-01027	11/02/23 10/30/23	H0916 DAVID HENDERSON 1 CLEAN UP DAY 2023	220.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	65	1
			220.00					
23-01014	11/02/23 10/26/23	L0320 LILLISTON FORD 1 SHAFT ASSEMBLY	653.54	833 N. DELSEA DRIVE 3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	49	1
			653.54					
23-00988	11/02/23 10/21/23	M0018 MAJESTIC OIL COMPANY, INC. 1 UNLEADED 10/16	827.57	2104 FAIRFAX AVENUE 3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	20	1
23-01018	10/29/23	1 10/23 UNLEADED	779.51	3-01- -037-226	Budget	Aprv	59	1



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			1,607.08	GASOLINE/DIESEL				
23-00982	11/02/23 10/19/23	M0059 MAX COMMUNICATIONS INC 1 MONTHLY TELEPHONE	269.01	411 NORTH HIGH STREET 3-01- -037-224 TELEPHONE	Budget	Aprv	13	1
			269.01					
23-01028	11/02/23 10/30/23	N0207 CLINT NICHOLSON 1 CLEAN UP DAY 2023	220.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	66	1
			220.00					
23-01004	11/02/23 10/25/23	00290 OMNI RECYCLING LLC 1 AUGUST 2023 RECYCLING	4,405.52	101 ROUTE 130 3-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	39	1
23-01004	10/25/23	2 AUGUST 2023 RECYCLING BAGS	850.00	3-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	40	1
			5,255.52					
23-00966	11/02/23 10/11/23	P0274 JAMES PENDZIK 1 REIMBURSE-MEALS	10.00	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	9	1
			10.00					
23-01029	11/02/23 10/30/23	P0348 DEBORA PINE 1 CLEAN UP DAY 2023	250.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	67	1
			250.00					
23-00865	11/02/23 09/13/23	P0612 PUBLIC AGENCY TRAINING COUNCIL 1 269056-LEVANO, JOSHUA	650.00	2230 STAFFORD ROAD 3-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	5	1
			650.00					
23-01007	11/02/23 10/25/23	Q0401 QUILL CORPORATION 1 ACCT 3365032, INV. 35085434	169.73	PO BOX 37600 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	42	1
23-01015	10/26/23	1 ACCT 3365032 INV 35182467	0.00	3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	50	1
23-01015	10/26/23	2 KIND BARS	55.07	3-01- -053-225 TRICO JIF WELLNESS GRANT	Budget	Aprv	51	1
23-01015	10/26/23	3 RIBBONS	20.85	3-01- -015-223 OFFICE SUPPLIES	Budget	Aprv	52	1
23-01015	10/26/23	4 RIBBONS,PAPER,BATTERIES,MARKER	115.86	3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	53	1
			361.51					
23-00990	11/02/23 10/21/23	R0150 ACE PLUMBING,HEATING AND 1 SOLAR SALT	71.92	ELECTRICAL SUPPLIES, INC. 3-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	22	1
			71.92					

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23-00996	11/02/23 10/21/23	S0255 SENTINEL NEWSPAPER 1 ADVERTISING	109.50	330 OAK AVENUE 3-01- -043-228 ADVERTISEMENTS	Budget	Aprv	28	1
23-01006	11/02/23 10/25/23	S0255 SENTINEL NEWSPAPER 1 PUBLIC NOTICE - TAX SALE	120.00	3-01- -015-228 NEWSPAPER ADVERTISEMENT	Budget	Aprv	41	1
			<u>229.50</u>					
23-00984	11/02/23 10/19/23	S0260 SERVICE STATION SERVICE, INC. 1 AUTO NOZZLE, TWISTER SWIVEL	255.78	401 SOUTHGATE COURT 3-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	17	1
			<u>255.78</u>					
23-00995	11/02/23 10/21/23	S0483 SOUTH JERSEY GAS 1 MONTHLY	39.46	3388420000 3-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	27	1
			<u>39.46</u>					
23-00997	11/02/23 10/21/23	S0600 SOUTHERN PEST CONTROL 1 OCTOBER SERVICE	53.00	PO BOX 95 3-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	29	1
			<u>53.00</u>					
23-01017	11/02/23 10/29/23	S0671 STARR SEPTIC 1 OCTOBER SERVICE	120.00	3017 DELSEA DRIVE 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	58	1
			<u>120.00</u>					
23-00983	11/02/23 10/19/23	T0200 TAG'S AUTO SUPPLY, INC 1 HYD HOSE, CLAMPS,ETC	145.86	12 W. HIGH STREET 3-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	14	1
23-00983	11/02/23 10/19/23	T0200 TAG'S AUTO SUPPLY, INC 2 TAHOE BRAKES	363.19	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	15	1
23-00983	11/02/23 10/19/23	T0200 TAG'S AUTO SUPPLY, INC 3 ELK BOE-TRUCK BRAKES,ETC	587.94	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	16	1
			<u>1,096.99</u>					
23-00974	11/02/23 10/12/23	T0387 THINK PAVERS HARDSCAPING 1 FINAL-MUNICIPAL PARKING LOT	16,663.86	125 KINGS HIGHWAY 2-01- -054-222 IMPROVEMENTS TO MUNICIPAL ROAD	Budget	Aprv	11	1
			<u>16,663.86</u>					
23-00850	11/02/23 09/13/23	T0526 TILDENTECH, LLC 1 UCC COMPUTER	1,129.83	1 N. CUMMINGS AVE 3-01- -046-225 MISCELLANEOUS	Budget	Aprv	4	1
			<u>1,129.83</u>					
23-00985	11/02/23 10/21/23	T0526 TILDENTECH, LLC 1 NEW EXTERNAL BACKUP	507.96	1 N. CUMMINGS AVE 3-01- -013-225 MISCELLANEOUS	Budget	Aprv	18	1
			<u>507.96</u>					

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PO #	Enc Date	Item	Description		Description					
23-00837	11/02/23 09/01/23	T0600 5	TREASURER OF SCHOOL MONEYS 11/08/2023	297,082.08	ELK TOWNSHIP BOARD OF ED	3-01- -905-001	Budget	Aprv	3	1
				<u>297,082.08</u>	LOCAL SCHOOL TAXES					
23-00994	11/02/23 10/21/23	W0082 1	WATERLINE GLASSBORO LLC SEPTEMBER VEHICLE WASH	22.00	127 S. DELSEA DRIVE	3-01- -029-225	Budget	Aprv	26	1
				<u>22.00</u>	MISCELLANEOUS					
23-00993	11/02/23 10/21/23	W0160 1	WEBERS POWER EQUIPMENT, INC. NEW BLADES, SHARPEN, REPAIRS	209.19	868 ELK ROAD	3-01- -034-239	Budget	Aprv	25	1
				<u>209.19</u>	REPAIRS TO EQUIPMENT					
23-00967	11/02/23 10/11/23	W0252 1	DYLAN WARBURTON REIMBURSE-MEALS	10.00		3-01- -029-225	Budget	Aprv	10	1
				<u>10.00</u>	MISCELLANEOUS					
23-00965	11/02/23 10/11/23	W0380 1	WM CORPORATE SERVICES, INC. SEPTEMBER DUMPSTERS	1,502.33	PO BOX 13648	3-01- -038-222	Budget	Aprv	8	1
				<u>1,502.33</u>	SOLID WASTE CONTRACTUAL					
23-00952	11/02/23 10/07/23	X0300 1	XTEL COMMUNICATIONS, INC. MONTHLY SERVICE	78.15	PO BOX 71402	3-01- -037-224	Budget	Aprv	7	1
				<u>78.15</u>	TELEPHONE					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	49	70	662,754.09

There are NO errors or warnings in this listing.