

**MINUTES
ELK TOWNSHIP REORGANIZATION MEETING
JANUARY 4, 2024**

The Reorganization meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Deputy Township Clerk, Steve Considine at 5:34 PM.

The Open Public Meeting Notice was read.

The Salute to the Flag and Invocation were recited in unison.

ELECTION RESULTS & OATH OF OFFICE

The results of the November 7, 2023 General Election was certified by Gloucester County Elections, with Mrs. Carolyn Sammons and Mr. James Rambo being declared the winners.

Mr. James Rambo was sworn in by Congressman Jeff Van Drew with his son James Jr. holding the Bible.

Mrs. Carolyn Sammons was also sworn in by Congressman Jeff Van Drew with her husband holding the Bible.

ROLL CALL: Present were: Mrs. Cowan, Mr. Lucas, Mrs. Nicholson, Mr. Rambo, Mrs. Sammons, Mr. Considine, CFO, and Mr. Duffield, Solicitor. Mrs. Pine, Township Clerk was absent.

Nomination for Mayor

Mr. Considine called for a Nomination for Mayor of Elk Township for the year 2024.

A nomination was made by Mr. Rambo, seconded by Mrs. Nicholson nominating Carolyn Sammons for Mayor. There were no other nominations.

Motion by Mr. Lucas, seconded by Mrs. Cowan to close the nominations.

Resolution 1 – 2024 was presented to committee for approval and adoption.

R– 1–2024 – APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2024

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mrs. Sammons	Yes

Mayor Sammons was sworn in as Mayor by Congressman Jeff Van Drew with her husband holding the Bible.

Mr. Considine turned the meeting over to Mayor Sammons.

Nomination for Deputy Mayor

Mayor Sammons called for a Nomination for Deputy Mayor of Elk Township for 2024.

A nomination was made by Mayor Sammons, seconded by Mr. Lucas to nominate Mrs. Donna Nicholson for Deputy Mayor. There were no other nominations.

Motion by Mr. Lucas, seconded by Mr. Rambo to close the nominations.

Resolution 2-2024 was presented to committee for approval and adoption.

RESOLUTION R–2–2024 – APPOINTING THE DEPUTY MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2024

Motion by Mr. Lucas seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Deputy Mayor Nicholson was sworn in by Congressman Jeff Van Drew with Sal Barbagallo holding the Bible.

TOWNSHIP COMMITTEE COMMENTS

Mayor Sammons welcomed everyone and wished everyone a Happy New Year. Mayor Sammons thanked Congressman Jeff Van Drew for taking the time out of his busy schedule to come to Elk Township tonight.

Congressman Jeff Van Drew thanked Mayor Sammons and congratulated all that were sworn in this evening. He said that he himself started out on a Township Committee in a Rural Township where he still lives and that the things that he learned sitting on that Township Committee still stay with him today. Congressman Jeff Van Drew thanks everyone for inviting him to be here tonight, he truly appreciates it. The Congressman wished everyone a Happy, healthy New Year and to keep going and not give up. He said that he will continue to represent you as best that he can and God Bless.

Mayor Sammons wished everyone a Happy New Year! She further thanked Commissioner Konawel and Commissioner DeSilvio for their attendance tonight as well as newly elected Kevin French from Harrison Township. Mayor Sammons also thanked her husband, Sherrif Sammons for attending tonight. Mayor Sammons is excited to be a part of this Township Committee who are passionate about making a positive impact on our town. She believes that the people who make up the Township Committee share a common goal of serving our community well with integrity, transparency and dedication. This year Mayor Sammons would like to make a connection between our young and old by way of a Community Garden, watching children sprout and seniors thrive together. Mayor Sammons invited everyone to celebrate our differences, turning them into vibrant threads that enrich the tapestry of this farming community.

Deputy Mayor Nicholson wanted to thank the Township Committee for their continued support and confidence in her as Deputy Mayor. She stated that it is an honor and she hopes to represent the Township Committee and the Township well. Deputy Mayor Nicholson feels that this is one of the best committees that the Township has had. She stated that this is a hard working group that is looking out for the citizens of Elk the best that they can. Deputy Mayor Nicholson is proud to be on this Township Committee and thanked Mayor Sammons for her leadership and tireless work. She also thanked the Elk Township staff for their hard work and dedication this past year and look forward to working with them in the year to come. Deputy Mayor Nicholson wished everyone a Happy 2024 and best wishes for a healthy and prosperous New Year.

Committeeman Rambo thanked everyone for coming out tonight and for the Township residents for electing him for a fourth time. He thanked the Township Committee and Mayor Sammons. Committeeman Rambo feels that we have a good committee who works for the Township and residents.

Committeewoman Cowan stated that she is very happy to be part of this Township Committee who want to work hard for the residents of Elk Township and wished everyone a happy, healthy 2024.

RESOLUTION R-3-2024 – ADOPTING TEMPORARY BUDGET FOR THE TOWNSHIP OF ELK

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes

Mayor Sammons Yes

RESOLUTION R-4-2024 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – BRIAN J. DUFFIELD, ESQ.

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mayor Sammons welcomed Mr. Duffield back again and looks forward to working with him.

RESOLUTIONS R – 5 – 2024 THROUGH R – 32 – 2024 WILL BE VOTED IN ONE MOTION

R-5-2024 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – HOLT McNALLY & ASSOCIATES

R-6-2024 – AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER – BACH ASSOCIATES

R-7-2024 - AUTHORIZING PROFESSIONAL SERVICES BY SPECIAL LABOR COUNSEL-BROWN AND CONNERY, WILLIAM COOK, ESQ.

R-8-2024 – AUTHORIZING PROFESSIONAL SERVICE BY A BOND COUNSEL – ARCHER & GREINER, P.C.

R-9-2024 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – JACQUELINE VIGILANTE, ESQ.

R-10-2024 – AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER – REX ROLDAN, ESQ.

R-11-2024 – ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

R-12-2024 – ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK

R-13-2024 – AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

R-14-2024 – AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER

R-15-2024 – AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK

R-16-2024 – AUTHORIZING CHANGE FUND FOR TAX COLLECTOR

R-17-2024 – CONCERNING INTEREST ON DELIQUENT TAXES

R-18-2024 – REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT

R-19-2024 – MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-20-2024 – CONFIRMING MAYORAL APPOINTMENTS FOR COMMITTEE PERSONS

R-21-2024 – TOWNSHIP COMMITTEE APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK

R-22-2024 – CONFIRMING MAYORAL APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS

R-23-2024 – ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND

R-24-2024 – APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND

R-25-2024 – AUTHORIZING THE APPOINTMENT OF STEPHEN CONSIDINE AS QUALIFIED PURCHASING AGENT

R-26-2024 – TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS

R-27-2024 – APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE ELK JOINT MUNICIPAL COURT

R-28-2024 – RESOLUTION AUTHORIZING CHANGE FUND FOR THE POLICE DEPARTMENT

R-29-2024 – RECOMMENDING THE APPOINTMENT OF THE HONORABLE JOHN J. ARMANO, J.M.C. AS MUNICIPAL COURT JUDGE OF THE ELK JOINT MUNICIPAL COURT

R-30-2024 – REAPPOINTING ED SELB TO THE POSITION OF EMERGENCY MANAGEMENT AND 9-1-1 COORDINATOR FOR THE TOWNSHIP OF ELK

R-31-2024 - AUTHORIZING PROFESSIONAL SERVICES BY A HEALTH INSURANCE BROKER – INSURANCE SOLUTIONS, INC.

R-32-2024 – REAPPOINTING BRIAN HACKING TO THE POSITION OF ELECTRICAL SUB-CODE OFFICIAL FOR THE TOWNSHIP OF ELK

Motion by Mr. Rambo, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes – abstain from R-6
	Mr. Rambo	Yes
	Mayor Sammons	Yes

PURSUANT TO RESOLUTION R-26-2024
THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mrs. Cowan, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward, state your name and address, at this time.

No one came forward.

Motion by Mr. Lucas to close the public portion, seconded by Mrs. Cowan, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Lucas to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 5:55 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

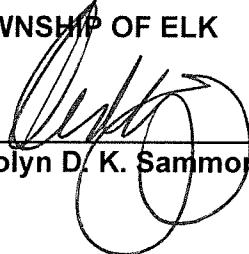
RESOLUTION R-1-2024

**RESOLUTION APPOINTING THE MAYOR
FOR THE TOWNSHIP OF ELK FOR THE YEAR 2024**

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that **Carolyn D. K. Sammons** be and is hereby appointed to the post of Mayor of the Township of Elk for the year 2024 commencing upon adoption of this Resolution at Reorganization and through to December 31, 2024 and until her successor is appointed.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-2-2024

**RESOLUTION APPOINTING THE DEPUTY MAYOR
FOR THE TOWNSHIP OF ELK FOR THE YEAR 2024**

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that **Donna M. Nicholson** be and is hereby appointed to the post of Deputy Mayor of the Township of Elk for the year 2024 commencing upon adoption of this Resolution at Reorganization and through to December 31, 2024 and until her successor is appointed.

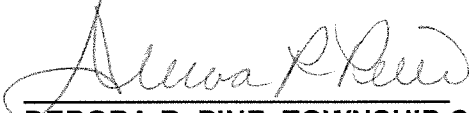
THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R -03- 2024
RESOLUTION ADOPTING TEMPORARY BUDGET
TOWNSHIP OF ELK
Temporary Budget Appropriations for Year 2024

WHEREAS, the New Jersey Statutes 40A:4-19 provides that the temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2024; and

WHEREAS, 26.25% of the total appropriations in the 2023 budget exclusive of any appropriations made for Debt Service, Public Assistance, or Capital Improvement Fund in the said 2023 budget is the sum of \$1,986,939; and

WHEREAS, the New Jersey Statutes 40A:4-19 provides that temporary appropriations should be made for the amount of such Debt Service in the manner and time provided; now, therefore, be it

RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer.

OPERATIONS WITHIN "CAPS"

GENERAL GOVERNMENT

General Administration	
Salaries and Wages	11,000.00
Other Expenses	600.00
Equipment Maintenance	3,600.00
Mayor and Township Committee	
Salaries and Wages	1,000.00
Other Expenses	1,000.00
Municipal Clerk	
Salaries and Wages	20,000.00
Other Expenses	12,000.00
Elections	
Other Expenses	3,500.00
Financial Administration	
Salaries and Wages	15,000.00
Other Expenses	15,000.00
Audit Fees	
Other Expenses	25,000.00

Revenue Administration (Tax Collection)	
Salaries and Wages	10,000.00
Other Expenses	2,000.00
Liquidation of Tax Title Liens and Foreclosed Property	
Other Expenses	100.00
Maintenance of Foreclosed Property	
Other Expenses	100.00
Legal Services and Costs	
Salaries and Wages	
Other Expenses	20,000.00
Engineering Services and Costs	
Salaries and Wages	
Other Expenses	20,000.00
Economic Development	
Salaries and Wages	
Other Expenses	100.00
<u>LAND USE ADMINISTRATION</u>	
Municipal Land Use Law (N.J.S.A. 40:55D-1)	
Planning Board	
Salaries and Wages	15,000.00
Other Expenses	10,000.00
Zoning Office	
Salaries and Wages	7,500.00
Other Expenses	2,500.00
<u>INSURANCE</u>	
Liability Insurance	100,000.00
Worker Compensation Insurance	100,000.00
Group Insurance Plan for Employees	200,000.00
<u>PUBLIC SAFETY FUNCTIONS</u>	
Police	
Salaries and Wages	400,000.00
Other Expenses	75,000.00
Office of Emergency Management	
Salaries and Wages	1,000.00
Other Expenses	500.00
Aid to Volunteer Fire Companies	
Salaries and Wages	
Other Expenses	25,000.00
First Aid Organizations - Contributions	2,000.00
Hepatitis Shots	100.00
OSHA (P.L. 1983, Chap 156)	
Fire	
Other Expenses	15,000.00
Prosecutor	
Other Expenses	7,500.00

<u>PUBLIC WORKS FUNCTIONS</u>	
Road Repairs and Maintenance	
Salaries and Wages	40,000.00
Other Expenses	15,000.00
Road Signs	
Other Expenses	1,000.00
Vehicle Maintenance	
Other Expenses	15,000.00
Snow Removal	
Salaries and Wages	5,000.00
Other Expenses	5,000.00
Solid Waste Collection	
Contractual	100,000.00
State Fees	100.00
Miscellaneous Other Expenses	100.00
Public Buildings and Grounds	
Salaries and Wages	
Other Expenses	10,000.00
<u>HEALTH AND HUMAN SERVICES FUNCTIONS</u>	
Public Health Services (Board of Health)	
Other Expenses	100.00
Registrar of Vital Statistics	
Other Expenses	100.00
Environmental Commission	
Other Expenses	100.00
Agriculture Board	
Other Expenses	100.00
Dog Regulation	
Other Expenses	100.00
<u>PARK AND RECREATION FUNCTIONS</u>	
Recreation	
Salaries and Wages	
Other Expenses	100.00
Senior Citizen	
Other Expenses	100.00
<u>OTHER COMMON OPERATING FUNCTIONS</u>	
Accumulated Leave Compensation	
Celebration of Public Event, Anniversary or Holiday	
Other Expenses	
<u>SOLID WASTE DISPOSAL COSTS</u>	
Gloucester County Improvement Authority -	
County Landfill Tipping Fees	52,000.00
<u>UTILITY AND BULK PURCHASES</u>	
Street Lighting	2,500.00
Electricity	17,000.00
Telephone	6,500.00
Natural Gas	8,000.00
Gasoline	25,000.00
Public Fire Hydrants	3,000.00
<u>MUNICIPAL COURT</u>	
Salaries and Wages	33,000.00
Other Expenses	11,000.00
Public Defender	
Other Expenses	3,000.00

UNIFORM CONSTRUCTION CODE - APPROPRIATIONS
OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)

State Uniform Construction Code
(NJSA 52:27D-120)

Construction Code Officials	
Salaries and Wages	20,000.00
Other Expenses	4,000.00

STATUTORY EXPENDITURES

Statutory Expenditures:

Contribution to:	
Public Employee's Retirement System	60,176.00
Social Security System (O.A.S.I.)	52,091.00
Unemployment Compensation Insurance	500.00
Police & Firemen's Retirement System	366,172.00

INTERLOCAL MUNICIPAL SERVICE AGREEMENTS

Municipal Alliance Program - Interlocal
Service Agreement - Municipal Share
Borough of Clayton - Court Reimbursement
Municipal Court
 Salaries and Wages

10,000.00

1,986,939.00

Principal and Interest on Loans

25,000.00

2,011,939.00

Adopted this 4th day
of January 2024

Mayor

Attest:



Township Clerk
Debora R. Pine, RMC

R-4-2024
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A TOWNSHIP SOLICITOR

WHEREAS there exists a need for a Township Solicitor for Elk Township for the year 2024, and
WHEREAS funds are or will be available for this purpose; and
WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.
WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Brian J. Duffield, Esq.**, be and hereby is appointed as Solicitor of the Township of Elk effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 4, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-5-2024
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY AN AUDITOR

WHEREAS there exists a need for a Township Auditor for Elk Township for the year 2024, and
WHEREAS funds are or will be available for this purpose; and
WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.
WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Holt McNally & Associates** be and hereby is appointed as Auditor of the Township of Elk effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on **JANUARY 4, 2024**.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY AN ENGINEER**

WHEREAS there exists a need for a Township Engineer for Elk Township for the year 2024, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

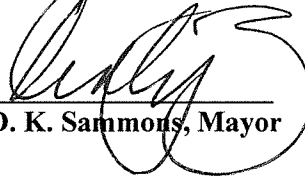
WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Bach Associates** be and hereby is appointed as Engineer of the Township of Elk effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and re of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 4, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson			✓	
Rambo	✓			
Sammons	✓			

R-7-2024

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE BY
SPECIAL LABOR COUNSEL, BROWN AND CONNERY, WILLIAM COOK, ESQ.**

WHEREAS there exists a need for a Special Labor Counsel for Elk Township for the year 2024; and

WHEREAS funds are or will be available for this purpose; and

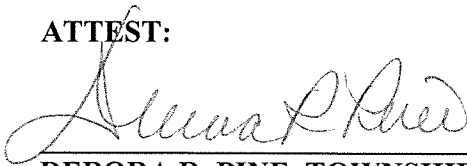
WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

1. That **Brown & Connery – William Cook**, be and hereby is appointed Special Labor Counsel for the Township of Elk effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

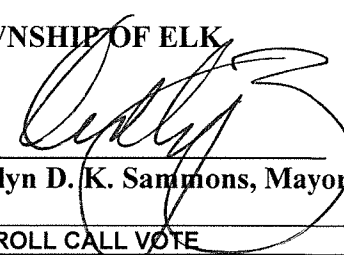
ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024.

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-8-2024

**RESOLUTION AUTHORIZING LEGAL SERVICES
AS BOND COUNSEL**

WHEREAS there exists a need for a Bond Counsel for Elk Township for the year 2024; and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

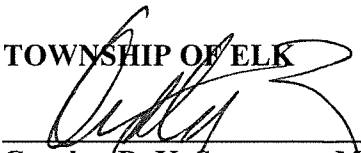
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

1. That **Archer & Greiner, P.C.** be and hereby is appointed Bond Counsel for the Township of Elk effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the Gloucester County as required by law.

ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK

Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-9-2024

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A MUNICIPAL PROSECUTOR**

WHEREAS there exists a need for a Municipal Prosecutor for Elk Joint Municipal Court for the year 2024;
and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

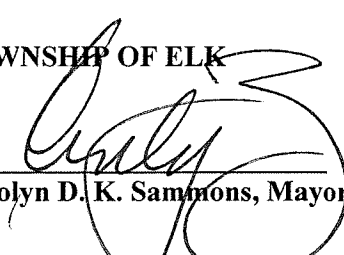
1. That **Jacqueline Vigilante, Esq.**, be and hereby is appointed Municipal Prosecutor for the Elk Joint Municipal Court effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-10-2024

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A MUNICIPAL PUBLIC DEFENDER**

WHEREAS there exists a need for a Municipal Public Defender for Elk Joint Municipal Court for the year 2024; and

WHEREAS funds are or will be available for this purpose; and

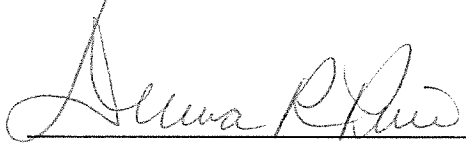
WHEREAS the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

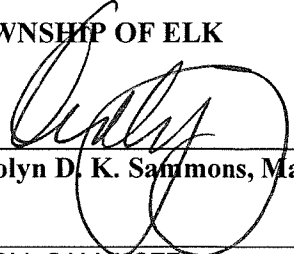
1. That **Rex Roldan, Esq.**, be and hereby is appointed Municipal Public Defender for the Elk Joint Municipal Court effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of this Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-11-2024

RESOLUTION ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK

WHEREAS the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey has opened its Reorganization Meeting of January 4, 2024; and

WHEREAS a motion was made to set dates and time for meetings for the year 2024, and the Reorganization Meeting for 2025

for the Township Committee; and

WHEREAS an affirmative vote was taken in favor of said dates and times for meetings for the year 2024 for the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that the Elk Township Committee will hold Regular Meetings and Work Session Meetings at 7:00 p.m. unless otherwise noted, at the Municipal Building, 680 Whig Lane, Aura, NJ on the following dates:

REGULAR MEETING DATES

(First Thursday of Each Month)

January 4, 2024 - Reorganization

February 1, 2024

March 7, 2024

April 4, 2024

May 2, 2024

No Meeting

No Meeting

No Meeting

September 5, 2024

October 3, 2024

November 7, 2024

December 5, 2024

WORK SESSION MEETING DATES

(Third Tuesday of Each Month)

January 16, 2024

February 20, 2024

March 19, 2024

April 16, 2024

May 21, 2024

June 18, 2024

July 16, 2024

August 20, 2024

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

December 30, 2024 (Monday) Close Out – 5pm

2025 REORGANIZATION - January 2, 2025 – 7:00 p.m.

BE IT FURTHER RESOLVED pursuant to the Open Public Meeting Act of the State of New Jersey, N.J.S.A. 10:4-6 et seq., requires public bodies to adopt an annual schedule of regular meetings, and to furnish the public with notice of said schedule in a manner more specifically set forth in said Act; and

BE IT FURTHER RESOLVED, that the meetings may be conducted remotely and will comply with N.J.S.A. 10:4-6, the Open Public Meetings Act. Any interested party may attend such public hearing remotely. At the time of the public hearing, any interested persons may ask questions and present comments.

BE IT FURTHER RESOLVED, the Township Committee may conduct a Closed Executive Session at any one of the above scheduled meetings without having to provide advance notice of intent to conduct a Closed Executive Session; and

BE IT FURTHER RESOLVED, the Township Committee may convene a Special Committee Meeting pursuant to N.J.S.A. 10:4-18 and "adequate notice" being duly provided to the official publication of Elk Township; and

BE IT FURTHER RESOLVED, that copies of the said annual Schedule shall be posted and continue to be posted throughout the year on the Bulletin Board of the Township Municipal Building; and

BE IT FURTHER RESOLVED, a copy of this Resolution and said Schedule shall be provided for publication to The South Jersey Times and the Sentinel newspapers; and

BE IT FURTHER RESOLVED, a copy of said annual Schedule shall be filed with the Clerk of the Township of Elk.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

ATTEST:

Signature of Debora R. Pine, Township Clerk

TOWNSHIP OF ELK

Signature of Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE table with columns: COMMITTEE, AYE, NAY, ABSTAIN, ABSENT. Rows: Cowan, Lucas, Nicholson, Rambo, Sammons.

RESOLUTION R-12-2024

**RESOLUTION ESTABLISHING OFFICIAL NEWSPAPERS
OF THE TOWNSHIP OF ELK**

WHEREAS the Statutes of the State of New Jersey require that the governing body shall, by resolution designate an official newspaper for publication of its official notices;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, that the **SENTINEL**, Franklinville, New Jersey and the, **SOUTH JERSEY TIMES**, Mullica Hill New Jersey, be and are hereby designated as the official newspapers for the Township of Elk.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-13-2024

RESOLUTION AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK

WHEREAS the Township of Elk desires to safeguard the assets of the Public, maximize interest earned to the Township, provide for adequate liquidity to handle the operation of the Township, and to comply with all State of New Jersey Statutes and Rules.

BE IT RESOLVED BY THE Township Committee of the Township of Elk that the Cash Management Plan for the Township of Elk be adopted as presented below.


ADOPTED at a meeting of the Township Committee of the Township of Elk held on **January 4, 2024.**

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES

CASH MANAGEMENT PLAN

Be it resolved by the Township Committee of the Township of Elk, County of Gloucester, that for the year 2024, the following shall serve as the cash management plan of the Township of Elk.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Elk's funds.

The following are authorized as suitable investments

- Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the local unit is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- Local Government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

The following Government Unit Depository Protection Act approved banks are authorized depositories for deposit of funds

First National Bank of Elmer
Newfield National Bank
TD Bank, N.A.
Republic Bank, NA
PNC Bank, N.A.

The registered principal of any brokerage firm approved above shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

Each month, the Chief Financial Officer shall prepare a report for the Governing Body that consists of the following:

- A summary of all investments made or redeemed
- Any and all financial institutions holding local unit funds
- The class or type of securities purchased or funds deposited
- Income earned on deposits and investments
- Market value of investments and disclosure and how the value was determined
- A listing of accounts or deposits that do not earn interest

The approved cash management policy is an integral part of this document.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board.

Any official who in the course of his or her duties deposits or invests with the plan shall be relieved of any liability for loss of investment.

R-14-2024

**RESOLUTION AUTHORIZING PETTY CASH FOR USE BY THE
TOWNSHIP CHIEF FINANCIAL OFFICER**

WHEREAS it is necessary for the Township Chief Financial Officer to pay for various low cost items in cash;

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a petty cash fund of \$200.00 be established for use in the office of the Township Chief Financial Officer during the year 2024.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-15-2024

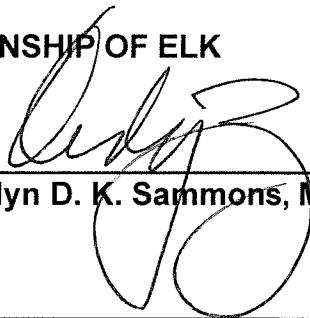
**RESOLUTION AUTHORIZING CHANGE FUND
FOR MUNICIPAL CLERK**

WHEREAS it is necessary for the Municipal Clerk to make change when accepting payments for animal licenses.

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$50.00 be established for use in the office of the Municipal Clerk during the year 2024 for the purpose of making change for customers purchasing dog licenses.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-16-2024

**RESOLUTION AUTHORIZING CHANGE FUND
FOR TAX COLLECTOR**

WHEREAS, it is necessary for the Tax Collector to make change when accepting payments for property taxes.

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$100.00 be established for use in the office of the Tax Collector during the year 2024 for the purpose of making change for customers submitting property tax payments.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-17-2024

RESOLUTION CONCERNING INTEREST ON DELINQUENT TAXES

WHEREAS N.J.S.A. 54:4-67 allows Municipalities to fix rates of interest to be charged for unpaid and delinquent taxes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that the Tax Collector of said Township is hereby directed to charge interest at the rate of 8% per annum on the first \$1,500 of delinquent installments of taxes, and at the rate of 18% per annum on any amount in excess of \$1,500 from the date the installments become delinquent. Provided, however, that no interest shall be charged if payment of any installment is made within ten (10) days after the date on which same became payable.

BE IT FURTHER RESOLVED that the Tax Collector is authorized and directed to charge a penalty of 6% of the amount of tax delinquency to any taxpayer with a tax delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector of the Township of Elk.

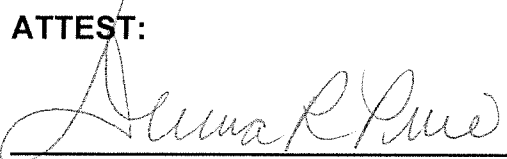
ADOPTED at a meeting of the Township Committee of the Township of Elk held **January 4, 2024**.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**R-18-2024
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RE: REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICER
CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT**

WHEREAS, the Township of Elk has appointed Special Law Enforcement Officers Class II for the Elk Township Police Department and their term has expired; and

WHEREAS, pursuant to N.J.S.A. 40A-146.14, special law enforcement officers may be appointed for terms not to exceed one year; and

WHEREAS, **John Skinner** and **Gavin Stephan** have the necessary qualifications to serve in this position; and

WHEREAS, the term for the above listed will expire on December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that **John Skinner** and **Gavin Stephan** be appointed to the position of Class II Part-Time Police Officer to the Elk Township Police, as of January 1, 2024, subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on January 4, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-19-2024

**RESOLUTION MAKING APPOINTMENTS TO
SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING
SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY FOR 2024**

WHEREAS the Township Committee of the Township of Elk has duly organized for the year 2024, at the Municipal Building, Aura, New Jersey; and

WHEREAS the following appointments are made to the specified administrative and other positions shown on the attached list, which list is made a part of this Resolution; and

WHEREAS, the Township Committee desires to move and confirm said appointments by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the administrative and other appointments set forth on the attached list, which list is made a part of this Resolution, are hereby accepted and confirmed and the persons designated therein are each appointed to serve in each of their respective designated official positions commencing upon adoption of this Resolution, and in and during the calendar year 2024 at the term stated.

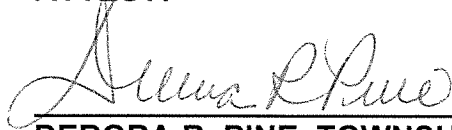
THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

ELK TOWNSHIP COMMITTEE APPOINTMENTS
FOR MUNICIPAL POSITIONS

<u>MUNICIPAL POSITIONS, BODY OR ENTITY</u>	<u>NAME OF PERSON APPOINTED</u>	<u>TERM TO EXPIRE</u>
Personnel Officer, Public Agency Compliance Officer JIF Claims Coordinator, Clean Communities Coordinator	Debora R. Pine	12/31/2024
Tax Search Official	Susan DeFrancesco	12/31/2024
Assistant Tax Collector	Krissy DeFrehn	12/31/2024
Municipal Court Administrator	Pauline Jordan	12/31/2024
Deputy Court Administrator	Sabrina Sutton	12/31/2024
JIF Safety Coordinator	Dave Strout	12/31/2024
Planning/Zoning Coordinator	Ann Marie Weitzel	12/31/2024
Construction Control Person	Ann Marie Weitzel	12/31/2024
Zoning Officer	Clint Nicholson	12/31/2024
Records Clerk	Michael Cramer	12/31/2024
Flood Plain Administrator	Donna Nicholson	12/31/2024
Deputy Emergency Management Coordinators	1 st Deputy – Milton Sahms Kevin Keen Clint Nicholson Edward Gonnelli Lance Hitzelberger James Rambo	12/31/2024

R-20-2024

**RESOLUTION CONFIRMING MAYORAL
ASSIGNMENTS FOR COMMITTEE PERSONS**

WHEREAS there is a need to assign Committee members as liaisons to agencies, to Boards, Committees and Commissions of the Township as well as to subcommittees all for the efficient operation of the governing body and the Township; and

WHEREAS such assignments are to be made by the Mayor.

NOW, THEREFORE, the following Township Committee person assignments are made for the year 2024.

Liaison to Public Safety

James Rambo

Sports Liaison

Nate Lucas

Recreation Committee

Chrisy Cowan

Agricultural Advisory Committee

James Rambo

911 Coordinator

James Rambo

Economic Development

Carolyn Sammons

Construction/Zoning Office

James Rambo

Planning & Zoning Board

Nate Lucas

Education

Chrisy Cowan

Environmental Commission

Donna Nicholson

Public Works/Roads/Buildings & Grounds

James Rambo

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-21-2024

RESOLUTION MAKING APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY

WHEREAS the Township Committee of the Township of Elk is duly organized for the year at the Municipal Building, Elk Township, New Jersey; and

WHEREAS appointments are hereby made to the specific Boards, Commissions and positions as shown; and

WHEREAS the Township desires to move and confirm said appointments by this Resolution.

<u>BOARD POSITION</u>	<u>APPOINTEE</u>	<u>TERM EXPIRES</u>
<u>Planning/Zoning Board</u>		
Class I Mayor Designee	Nate Lucas	12/31/2024
Class III	Donna Nicholson	12/31/2024
<u>Agriculture Advisory Committee</u>		
Member	Teal Jefferis	12/31/2026
Member	George Lucas	12/31/2026

NOW, THEREFORE, BE IT RESOLVED that the appointments set forth in the attached list, which is made a part of this Resolution, are hereby made, accepted and confirmed and the persons named therein are each appointed to serve in each of their respective designated official positions commencing upon adoption of this Resolution, and in and during the calendar year 2024 for the term stated.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held on January 4, 2024.

TOWNSHIP OF ELK

Carolyn D. K. Sammons, Mayor

ATTEST:

DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-22-2024

RESOLUTION CONFIRMING MAYORAL APPOINTMENTS

WHEREAS by statute and by ordinance certain appointments to certain positions, Board and Agencies of the Township of Elk are to be made by the Mayor; and **WHEREAS** the appointments listed below are made by the Mayor. **NOW, THEREFORE**, the Mayor of the Township of Elk this 4th day of January, 2023, hereby makes the following appointments to the following positions for the terms stated.

<u>POSITION</u>	<u>NAME OF PERSON APPOINTED</u>	<u>TERM TO EXPIRE</u>
<u>Planning/Zoning Board</u>		
Class IV Member	Ed Wolf	12/31/2027
Alt# 1	Joshua Peterson	12/31/2025

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-23-2024

RESOLUTION ESTABLISHING CONTACT PERSON FOR THE EMPLOYMENT PRACTICE LIABILITY ATTORNEY CONSULTATION SERVICE TO THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township Committee of the Township of Elk hereinafter referred to as "Municipality", is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as "Fund", and

WHEREAS, the Fund has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the Fund has budgeted \$540.00 per member for EPL consulting services in 2024 and;

WHEREAS, the Fund requires the Municipality to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that it does hereby appoint Debora R. Pine, Municipal Clerk and Stephen Considine, Chief Financial Officer as its Contact Persons.

THIS RESOLUTION IS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-24-2024

**RESOLUTION APPOINTING ALTERNATE
FUND COMMISSIONER TO THE MUNICIPAL
JOINT INSURANCE FUND**

WHEREAS, the Township of Elk has resolved to join the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, the bylaws of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund recommend that each Municipality appoint an Alternate Fund Commissioner; and

WHEREAS, the Township Committee recommends the appointment of Debora R. Pine as Alternate Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that it does hereby appoint Debora R. Pine as Alternate Fund Commissioner for the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township Committee of the Township of Elk held January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-25-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING THE APPOINTMENT OF STEPHEN CONSIDINE AS QUALIFIED PURCHASING AGENT

WHEREAS, N.J.A.C. 5:34-5, et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Stephen Considine possesses the qualifications of a Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5.1; and

WHEREAS, there is no compensation for this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that the Mayor and Committee hereby appoint Stephen Considine as the Qualified Purchasing Agent to exercise the duties of a purchasing agent as more particularly defined in N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the municipality.

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2, the Clerk of the Township of Elk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Stephen Considine's qualifications to the Director of the Division of Local Government Services.

BE IT FURTHER RESOLVED by the Mayor and Committee of the Township of Elk that Stephen Considine is hereby appointed to serve as the Qualified Purchasing Agent for the Township of Elk with his term expiring on December 31, 2024.

ADOPTED at a Regular Meeting of the Elk Township Committee held January 4, 2024.

TOWNSHIP OF ELK

BY: 
CAROLYN D. K. SAMMONS, MAYOR

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-26-2024
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK
TO PROVIDE RULES AND REGULATIONS FOR PUBLIC
PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS

WHEREAS, under the New Jersey Open Public Meetings Act (Act), NJSA 10:4-6 et seq., all public meetings are open to the public;

WHEREAS, the Act does not limit the discretion of a public body to permit, prohibit or regulate the act of participation of the public at a meeting;

WHEREAS, the Township Committee has historically allowed members of the public to address the Committee in order to permit and encourage public participation at such meetings;

WHEREAS, the Committee has determined that the enactment of rules and regulations for the conduct of such meetings and public participation would help clarify the process and encourage the public to participate in Township business;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk, in the County of Gloucester and State of New Jersey that the following rules shall be applied to all public comment portions of the meeting:

(1) The public is invited to attend and observe all public meetings of the Township Committee. Persons shall be heard at any public meeting as provided herein.

(2) At any public meeting for which a member of the public has properly requested to address Committee, such person may address the Committee as to the purpose set forth in the request to speak. After acknowledgment from the Mayor, each person to address Committee must state his or her name and residence or business address. Members of the public are limited to a three minute time limit to address Committee. The time limit does not apply (1) to persons invited by the Committee to address the respective governing body, or (2) to the extent said person is responding to a question posed by Committee member. The Mayor may restrict or limit the time allotted to a person whose remarks are repetitive or not germane to the matter under consideration by Committee. At meetings with unusually large attendance, the Mayor may impose such additional rules or time limitations as are deemed appropriate from time to time based on business before the Committee and the number of persons wishing to speak.

(3) Members of the public are not permitted to ask questions of, or debate with, Committee unless permitted to do so by the Mayor. All remarks shall be addressed to the Committee as a body and not to any member thereof.

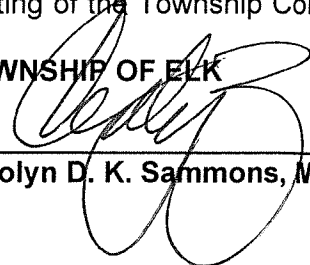
(4) No member of the public, or any other person in attendance at a meeting of Committee, shall engage in any personally offensive or abusive remarks or conduct. No person shall behave in any manner that is unruly, disruptive, or may endanger the health, safety, or welfare of said person or other members of the public, or otherwise act in a manner not in compliance with these rules. Any person violating the rules herein is subject to removal from the meeting if he or she refuses to comply after being advised to do so.

THIS RESOLUTION IS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held on this the 4th day of January 2024.

ATTEST:


DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

RESOLUTION R-27-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE
ELK JOINT MUNICIPAL COURT

WHEREAS, Jacqueline Vigilante, Esquire was appointed as the Chief Municipal Prosecutor for the Elk Joint Municipal Court via Resolution No. R-9-2024; and

WHEREAS, N.J.S.A. 2B:25-4e permits a municipality to appoint additional Municipal Prosecutors as necessary to administer justice in a timely and effective manner in its Municipal Court; and

WHEREAS, there exists a need for the services of a conflict Municipal Prosecutor in the Elk Joint Municipal Court; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey, as follows:

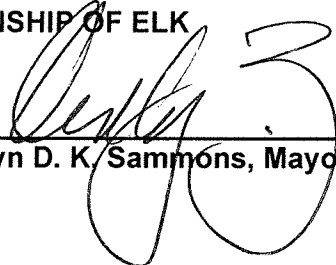
The Township Committee hereby appoints for the year 2024, the following Attorneys At Law as conflict Municipal Prosecutors: John Moustakas, Esquire, Christopher Ross, Esquire; Gary H. Lomanno, Esquire, and Karin Wood, Esquire to be paid a reasonable value for services rendered.

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as exceptions in the Local Public Contracts Law, either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process.

BE IT FURTHER RESOLVED that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's official newspaper within ten (10) days after passage of this Resolution.


ADOPTED at the reorganization meeting of the Elk Township Committee held on January 4, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DÉBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-28-2024

**RESOLUTION AUTHORIZING CHANGE FUND
FOR THE POLICE DEPARTMENT**

WHEREAS it is necessary for the Police Department to make change when accepting payments for records and fire arms; and .

BE IT RESOLVED by the Township Committee of the Township of Elk, in the County of Gloucester, State of New Jersey, that a change fund of \$30.00 be established for use in the office of the Police Department during the year 2024 for the purpose of making change for customers submitting payments for records and fire arms.

THIS RESOLUTION IS DULY ADOPTED at the Reorganization Meeting of the Township of Elk held on January 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-29-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK RECOMMENDING THE APPOINTMENT OF THE HONORABLE JOHN J. ARMANO, J.M.C. AS MUNICIPAL COURT JUDGE OF THE ELK JOINT MUNICIPAL COURT

WHEREAS, via Ordinance No. O-4-2017, adopted on December 19, 2017, the Mayor and Committee of the Township of Elk established the Elk Joint Municipal Court pursuant to N.J.S.A. 2B:12-1 et seq. with the Borough of Clayton; and

WHEREAS, the Township of Elk, Gloucester County, New Jersey, pursuant to the Joint Municipal Court Agreement for the operation of the Elk Joint Municipal Court is the "Provider" of the Municipal Court facilities and related services; and

WHEREAS, the Elk Joint Municipal Court has operated since on or about December 23, 2011; and

WHEREAS, it is the recommendation of the Mayor and Committee of the Township of Elk to appoint the Honorable John J. Armano, J.M.C. as the Municipal Court Judge for the Elk Joint Municipal Court pursuant to N.J.S.A. 2B:12-4 for the three (3) term beginning January 1, 2024 expiring December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester, and State of New Jersey that the Mayor and Committee recommend the appointment of the Honorable John J. Armano, J.M.C. as the Municipal Court Judge for the Elk Joint Municipal Court.


BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Honorable Benjamin C. Telsey, A.J.S.C., Vicinage XV; Senator Stephen M. Sweeney, District 3; Municipal Division Office, Attention: Ashley Wolk; the Administrative Office of the Courts (AOC); and Governor Phil Murphy.

ADOPTED at a Regular Meeting of the Elk Township Committee held January 4, 2024.

TOWNSHIP OF ELK

BY: 
Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Hollywood	✓			
Nicholson	✓			
Poisker	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on January 4, 2024 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk

R-30-2024

**RESOLUTION REAPPOINTING ED SELB TO THE POSITION OF
EMERGENCY MANAGEMENT AND 9-1-1 COORDINATOR
FOR THE TOWNSHIP OF ELK**

WHEREAS, the term of Emergency Management Coordinator and 9-1-1 Coordinator for Elk Township expired on December 31, 2023; and


WHEREAS, Ed Selb has served as Emergency Management and 9-1-1- Coordinator for the Township of Elk and has the necessary qualifications to continue to serve; and

NOW, THEREFORE, BE IT RESOLVED by The Township Committee of Elk Township that Ed Selb is hereby reappointed to the position of Emergency Management Coordinator and 9-1-1- Coordinator to expire December 31, 2026.

BE IT FURTHER RESOLVED, a copy of this resolution shall be forwarded to the Gloucester County Office of Emergency Management.


ADOPTED at a meeting of the Township Committee held on January 4, 2024 in the Municipal Building, 680 Whig Lane, Aura, New Jersey.

ATTEST:



Debora R. Pine, Township Clerk

TOWNSHIP OF ELK



Carolyn D/K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-31-2024
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES
BY A HEALTH INSURANCE BROKER

WHEREAS there exists a need for a Health Insurance Broker for Elk Township for the year 2024, and

WHEREAS funds are or will be available for this purpose; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.), requires that a Resolution authorizing the award of contracts for Professional Service without competitive bidding must be publicly advertised.

WHEREAS pursuant to N.J.S.A. 19-44A-20.5 et seq. the Township of Elk solicited qualifications for professional services under a fair and open process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk as follows:

1. That **Insurance Solutions, Inc.** be and hereby is appointed as Health Insurance Broker of the Township of Elk effective January 1, 2024 for one (1) year ending December 31, 2024.
2. This appointment is made without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law, because the services to be performed are by members of a recognized profession, licensed and regulated by law, and are of a nature where it is not possible to obtain bids.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the written agreements attached hereto with the aforesaid in connection with such professional services.
4. A notice of the adoption of the Resolution shall be published in the South Jersey Times and Sentinel Newspapers as required by law.

ADOPTED at a meeting of the Elk Township Committee of the Township of Elk held on January 4, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION REAPPOINTING BRIAN HACKING AS THE ELECTRIC SUBCODE OFFICIAL OF THE TOWNSHIP OF ELK

WHEREAS, as N.J.S.A. 52:27D-126 provides a four (4) year term for Electric Subcode Official; and **WHEREAS**, Brian Hacking has all the necessary qualifications to serve as Electric Subcode Official for the Township of Elk.

NOW, THEREFORE, BE IT RESOLVED by The Township Committee of Elk Township that Brian Hacking is reappointed Electric Subcode Official for a term pursuant to State Statute effective January 1, 2024 and expiring December 31, 2027.

BE IT FURTHER RESOLVED that the salary of the Electric Subcode Official shall be determined by the Township Committee annually and as promulgated in the salary ordinance of the Township of Elk.

ADOPTED at a regular meeting of the Township Committee of the Township of Elk held on January 4, 2024.

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

TOWNSHIP OF ELK


CAROLYN D. K. SAMMONS, MAYOR

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on January 4, 2024 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Township Clerk

BILL APPROVAL
January 4, 2024
Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	24-00022	\$89,466.77
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ELMER ESCROW:

1) Bryson & Yates Consulting	24-00007	\$585.00
2) Bach Associates	24-00008	\$2,572.50

DOG ACCOUNT:

1) Edmonds GovTech	24-00003	\$616.61
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Batch Id: SC Batch Type: C Batch Date: 01/04/24 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
23-01222	01/04/24 12/30/23	A0137 ALLIED DOCUMENT SOLUTIONS 1 TONER	199.50	AND SERVICES 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	15	1
			<u>199.50</u>					
23-01219	01/04/24 12/28/23	B0095 BACH ASSOCIATES, PC 1 FARM ASSESSED	250.00	304 WHITE HORSE PIKE 3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	8	1
23-01219	12/28/23	2 FARM ASSESSED	250.00	3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	9	1
23-01219	12/30/23	3 GENERAL ENGINEERING NOV	645.00	3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	10	1
23-01219	12/30/23	4 NJDCA LOCAL REC GRANT	1,650.00	G-01- -130-103 RECREATIONAL IMPROVEMENT GRANT	Budget	Aprv	11	1
23-01219	12/30/23	5 SJGAS ROAD OPENING	250.00	3-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	12	1
			<u>3,045.00</u>					
24-00029	01/04/24 01/03/24	B0268 BRYSON & YATES CONSULTING LLC 1 GENERAL ENGINEERING	87.50	307 GREENTREE ROAD 3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	44	1
			<u>87.50</u>					
24-00001	01/04/24 01/01/24	C0149 STEPHEN CONSIDINE 1 SET UP PETTY CASH 2024	200.00	4-01- -906-008 PETTY CASH	Budget	Aprv	20	1
			<u>200.00</u>					
23-01218	01/04/24 12/27/23	C0166 COMCAST 1 MONTHLY SERVICE	490.31	ACCT 8499-05-064-0022477 3-01- -037-224 TELEPHONE	Budget	Aprv	7	1
			<u>490.31</u>					
23-00836	01/04/24 09/01/23	D0150 DELSEA REGIONAL HIGH SCHOOL 7 1/4/2024	324,120.50	ATTN: BOARD OFFICE 4-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	1	1
			<u>324,120.50</u>					
24-00006	01/04/24 01/01/24	D0155 DELTA DENTAL PLAN OF NJ 1 JANUARY DENTAL	1,453.44	PO BOX 36483 4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	24	1
			<u>1,453.44</u>					
23-01223	01/04/24 12/30/23	D0498 BRIAN J. DUFFIELD 1 LEGAL THRU 12/28/2023	2,438.00	95 N. MAIN STREET 3-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	16	1
23-01223	12/30/23	2 COPIES, SERVICE, ETC	803.01	3-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	17	1
			<u>3,241.01</u>					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00004	01/04/24 01/01/24	E0230 EDMUNDS GOVTECH 1 2024 SOFTWARE MAINTENANCE	10,276.96	301 TILTON ROAD 4-01- -013-255 SOFTWARE MAINTENANCE	Budget	Aprv	22	1
			<u>10,276.96</u>					
24-00020	01/04/24 01/02/24	F0170 JOSEPH FAZZIO, INC. 1 HOSES, CLAMPS, STEEL, ETC	100.39	2900 GLASSBORO CROSS KEYS 3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	36	1
			<u>100.39</u>					
24-00014	01/04/24 01/01/24	G0161 GFOA OF NJ 1 MEMBERSHIP: CONSIDINE, STEPHEN	100.00	150 WEST STATE STREET 4-01- -013-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	28	1
			<u>100.00</u>					
24-00023	01/04/24 01/02/24	G0300 NJ ADVANCE MEDIA 1 ADVERTISING	31.55	DEPT 77571 3-01- -023-228 ADVERTISEMENTS	Budget	Aprv	38	1
			<u>31.55</u>					
24-00013	01/04/24 01/01/24	G0359 GPANJ 1 MEMBERSHIP: CONSIDINE, STEPHEN	100.00	390 NEW HAMPSHIRE AVE 4-01- -013-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	27	1
			<u>100.00</u>					
24-00018	01/04/24 01/02/24	H0916 DAVID HENDERSON 1 REIMBURSE PURCHASES	160.88	3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	32	1
24-00018	01/02/24	2 REIMBURSE PURCHASES	38.82	3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	33	1
			<u>199.70</u>					
23-01225	01/04/24 12/30/23	L0475 TOWNSHIP OF LOGAN 1 DECEMBER CONTRACTUAL	18,833.33	125 MAIN STREET 3-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	18	1
23-01225	12/30/23	2 DECEMBER CONTRACTUAL FUEL	500.70	3-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	19	1
			<u>19,334.03</u>					
23-01211	01/04/24 12/23/23	M0018 MAJESTIC OIL COMPANY, INC. 1 12/18 - UNLEADED	623.79	2104 FAIRFAX AVENUE 3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	4	1
23-01220	12/30/23	1 12/26 UNLEADED	611.69	3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	13	1
			<u>1,235.48</u>					
24-00002	01/04/24 01/01/24	N0150 N.J. LEAGUE OF MUNICIPALITIES 1 2024 DUES	538.00	222 WEST STATE STREET 4-01- -043-229 ASSOCIATION DUES & FEES	Budget	Aprv	21	1
			<u>538.00</u>					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00005	01/04/24 01/01/24	N0350 NEW JERSEY PLANNING OFFICIALS 1 2024 MEMBERSHIP	325.00 <u>325.00</u>	PO BOX 7113 4-01- -023-229 ASSOCIATION DUES	Budget	Aprv	23	1
24-00010	01/04/24 01/01/24	P0405 POWER DMS 1 POWER TRAINING - 2024	4,312.36 <u>4,312.36</u>	PO BOX 749609 4-01- -029-235 POWER DMS SYSTEM/RODGERS GROUP	Budget	Aprv	25	1
24-00017	01/04/24 01/01/24	P0410 POWER EQUIPMENT CO 1 2024 MAINTENANCE	750.00 <u>750.00</u>	1259 NORTH CHURCH STREET 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	31	1
23-01212	01/04/24 12/23/23	R0150 ACE PLUMBING, HEATING AND 1 STEEL TEES, ADAPTER, ETC	70.23	ELECTRICAL SUPPLIES, INC. 3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	5	1
24-00024	01/02/24	1 SALT	71.92	3-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	39	1
24-00025	01/02/24	1 COUPLINGS, ETC	18.21 <u>160.36</u>	3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	40	1
24-00028	01/04/24 01/02/24	R0337 JOHN E. REID & ASSOCIATES, INC. 1 ADVANCED INTERROGATION TECH	630.00 <u>630.00</u>	123 WEST MADISON STREET 4-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	43	1
23-01221	01/04/24 12/30/23	S0671 STARR SEPTIC 1 DECEMBER SERVICE	120.00 <u>120.00</u>	3017 DELSEA DRIVE 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	14	1
24-00011	01/04/24 01/01/24	T0100 TCTA OF NJ 1 MEMBERSHIP: CONSIDINE, STEPHEN	100.00 <u>100.00</u>	PO BOX 1668 4-01- -013-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	26	1
23-01213	01/04/24 12/23/23	T0200 TAG'S AUTO SUPPLY, INC 1 HEADLIGHT ASSEMBLY	72.74	12 W. HIGH STREET 3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	6	1
24-00019	01/02/24	1 CLAMPS, HOSES, ETC	225.19	3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	34	1
24-00019	01/02/24	2 CLAMPS, HOSES, ETC	4.00 <u>301.93</u>	3-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	35	1
24-00026	01/04/24 01/02/24	T0526 TILDENTECH, LLC 1 MANAGES SERVICES-TWP	667.43 <u>667.43</u>	1 N. CUMMINGS AVE 3-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	41	1

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00027	01/02/24	01/04/24 T0526 TILDENTECH, LLC 1 MANAGED SERVICES - PD	699.08	1 N. CUMMINGS AVE 3-01- -029-240 COMPUTER SOFTWARE & RELATED	Budget	Aprv	42	1
			<u>699.08</u>					
23-00837	09/01/23	01/04/24 T0600 TREASURER OF SCHOOL MONEYS 7 01/10/2024	297,082.08	ELK TOWNSHIP BOARD OF ED 4-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2	1
			<u>297,082.08</u>					
24-00016	01/01/24	01/04/24 T0706 TREASURER, STATE OF NJ 1 NJEMS ID:265139100	235.00	DIVISION OF REVENUE 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	30	1
			<u>235.00</u>					
24-00015	01/01/24	01/04/24 T0707 TREASURER STATE OF NJ 1 ANTHONY DARIANO - 13505	30.00	DIV FIRE SAFETY-JESSICA DUFF 4-01- -046-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	29	1
			<u>30.00</u>					
23-01202	12/20/23	01/04/24 W0080 WARREN'S HARDWARE 1 KEYS	10.04	110 BRIDGETON PIKE 3-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	3	1
24-00021	01/02/24	1 FASTNERS, CHISEL, ETC	8.86	3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	37	1
			<u>18.90</u>					

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	31	44	670,185.51

There are NO errors or warnings in this listing.