

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
February 1, 2024**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:03PM.

The Open Public Meeting Notice was read. The Salute to the Flag was recited in unison.

Present were: Mr. Lucas, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, Mr. Bach, Engineer, Lt. Hitzelberger and Chief Gonnelli. Mrs. Cowan was absent.

APPROVAL OF MINUTES of January 16, 2024 Work Session

Motion by Mr. Lucas, seconded by Mr. Rambo to approve the minutes of the January 16, 2024 Work Session, all were in favor, motion carried.

COMMITTEE REPORTS

Mayor Sammons announced the Movie in the Park will be held on Friday, May 17th, with the movie "Super Mario Bros"

Mrs. Nicholson will be meeting on Tuesday, February 13th at 7:00PM. This meeting is being moved from Wednesday.

POLICE CHIEF REPORT

Lt. Hitzelberger read his report for January 2024, there were 1886 calls for service, 22 arrests, 204 motor vehicle summons, 14 motor vehicle crashes with 2 injuries and they received 15 new applications for firearms.

The summary for 2023 was submitted to committee.

FIRE DEPARTMENT REPORT

Mr. Rambo read the report for Ferrell Fire Company for the month of January 2024, the company responded to 21 calls for service.

ENGINEER'S REPORT

Mr. Bach reported a status submission report was submitted for the Local Recreation Improvement Grant(LRIG) for the tennis/pickle ball courts.

The DCA has announced the next round of LRIG application has been announced. The submission deadline is February 27, 2024. They would like to submit for the Basketball Courts

Authorization from NJ DOT as been received to advertise the bid for Moods Road.

Aura 3 Redevelopment Plan is currently being revised. The plan amendment schedule is:

Introduction of the Ordinance – February 20, 2024, March 20, 2024- Planning Board Consistency Determination, Second Reading and Public Hearing of Adoption of Ordinance.

PUBLIC PORTION on Agenda Items only.

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Lucas, all were in favor, motion carried.

Mayor asked if anyone had any questions on agenda items to come forward at this time.

Christopher Creta, 253 Daisy Ave., asked what is the reasoning for the reduction in the bond for Elmwood Estates?

Mr. Bach explained that under the MLUL if improvements under a bond are completed, the developer is allowed to request a reduction in the performance bond. They have completed the curbing and are entitled to a reduction.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

RESOLUTIONS:

RESOLUTION R-34-2024

RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION IN REGARDS TO LAWN'S FIRE COMPANY

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, all were in favor, motion carried.

RESOLUTION R-35-2024

RESOLUTION AUTHORIZING THE REDUCTION (REQUEST #1) OF THE SITE IMPROVEMENTS PERFORMANCE BOND FOR RUSSO LAND HOLDINGS LLC (ELMWOOD ESTATES) AFFECTING THE PARCEL KNOWN AS BLOCK 214.01, LOT 29

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-36-2024

RESOLUTION AUTHORIZING THE SALE OF SURPLUS VEHICLES, EQUIPMENT AND PROPERTY OWNED BY THE TOWNSHIPOF ELK PURSUANT TO N.J.S.A. 40A:11-3I6 AND THE ADVERTISEMENT THEREOF

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-37-2024

RESOLUTION REAPPOINTING ANN MARIE WEITZEL AS DEPUTY REGISTRAR OF VITAL STATISTICS

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, all were in favor, motion carried.

RESOLUTION R-38-2024

RESOLUTION AUTHORIZING APPLICATION FOR FISCAL YEAR 2024 LOCAL RECREATION IMPROVEMENT GRANT FOR THE ELK TOWNSHIP RECREATIONAL PARK IMPROVEMENTS PROJECT

Motion by Mr. Lucas, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-39-2024

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND BY VINEYARDS AT SILVER LAKE- ELK LLC FOR THE PARCEL KNOWN AS BLOCK 56.01, LOTS 1-27 AND BLOCK 56.02, LOTS 1-15

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

GLOUCESTER COUNTY REPRESENTATIVE, James Schmidt was in attendance to assist with issues or concerns with the County.

PURSUANT TO RESOLUTION R-26-2024
THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mr. Lucas to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward at this time, state your name and address.

Sam Maccarelli, 48 Spaulding Dr., thanked the Chief for his service to the community. He appreciates committee listening to the residents, he is trying to be proactive in protecting his family's quality of life. He has reviewed the Township's Master Plan. He would like to know what the Farmland Preservation Plan looks like.

Mr. Bach stated there are several elements to a Master Plan and a Farmland Preservation Plan is one of the elements.

Mr. Rambo stated the preservation program is something a farmer can enter into. Elk Township is the second largest municipality in Gloucester County with property in the Farmland Preservation Program.

Mr. Maccarelli asked about the developer that was at a previous meeting talking about Aura 3 development. He asked for clarity if there is no water or sewer available, the development will not be able to build.

Mr. Bach stated there is no reason to believe that water and sewer will be available. There will also be a water tower.

Mr. Duffield stated the water that is coming in will be for this project only. The same for sewer.

Water will come from Harrison/Glassboro area and Sewer will come from Clayton, under Route 55.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Lucas to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RECESS:

Motion to Recess by Mrs. Nicholson, seconded by Mr. Lucas, all were in favor, the meeting recessed at 7:32PM.

Motion to Re-enter Meeting by Mrs. Nicholson, seconded by Mr. Lucas, all were in favor, the meeting reconvened at 8:10PM.

Summary of Closed Session:

Mr. Duffield brought committee up to speed with the correspondence sent to the former Lawn's Fire Co. and his request for information on their dissolution. No decisions were made.

A letter from Karen and Lewis Bivona, Jr. would like to have the tax lien for Block 122 Lot 1 assigned to them. The property is 2.2 acres on West Blvd., Marion St., McKinley and Pierce Avenues. The total assignment as of December 19, 2023 was \$81,616.76. The property is assessed at \$61,500. The property is buildable however roads will need to be paved. Committee discussed the lien is willing to assign the lien for the current amount of the redemption.

ADJOURNMENT:

Motion by Mrs. Nicholson to adjourn, seconded by Mr. Lucas, all were in favor, the meeting was adjourned at 8:17PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

RESOLUTION R-34-2024

**RESOLUTION OF THE TOWNSHIP OF ELK
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS
POTENTIAL LITIGATION IN REGARDS TO LAWN'S FIRE COMPANY**

WHEREAS N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

WHEREAS pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

NOW, THEREFORE, BE IT RESOLVED, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned subjects.

THIS RESOLUTION WAS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held on the 1st day of February 2024 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK



CAROLYN D.K. SAMMONS, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

RESOLUTION R-35-2024

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
AUTHORIZING THE REDUCTION (REQUEST #1) OF THE SITE IMPROVEMENTS
PERFORMANCE BOND FOR RUSSO LAND HOLDINGS LLC (ELMWOOD ESTATES)
AFFECTING THE PARCEL KNOWN AS BLOCK 214.01, LOT 29 ON THE OFFICIAL TAX
MAP OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

WHEREAS, the Elk Township Combined Planning and Zoning Board of Adjustment granted final major subdivision approval to Russo Land Holdings LLC via Resolution No. R-52-2023; and

WHEREAS, Russo Land Holdings LLC has caused certain work to be performed relating to site improvements affecting a parcel known as Block 214.01, Lot 29 on the official Tax Map of the Township of Elk; and

WHEREAS, Russo Land Holdings LLC posted a Performance Bond No. GM217866 dated March 16, 2023, issued by Great Midwest Insurance Company in the amount of \$1,236,587.04, assuring the satisfactory installation of site improvements; and

WHEREAS, the Elk Township Engineer has inspected all improvements secured by said Performance Guarantee and has filed a written report with the Township Clerk dated January 23, 2024, attached hereto as Exhibit "A", recommending reduction (Request #1) of the Performance Guarantee in the total amount of \$824,391.36 as follows:

Amount of original Performance Guarantee	\$1,236,587.04
Amount of Performance Surety Bond to be Reduced	\$ 824,391.36
Total Amount of Performance Guarantee to Remain Posted	\$ 412,195.68
* Ten percent (10%) cash bond required \$41,219.56	

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, Gloucester County, New Jersey, as follows:

1. The inspection deemed acceptable by the Township's Engineers, Bach Associates PC, as set forth in its letter dated January 23, 2024, attached hereto as Exhibit "A", is hereby approved and accepted, and the Performance Surety Bond referred to above are hereby reduced in the total amount of \$824,391.36 as follows:

Amount of original Performance Guarantee	\$1,236,587.04
Amount of Performance Surety Bond to be Reduced	\$ 824,391.36
Total Amount of Performance Guarantee to Remain Posted	\$ 412,195.68
* Ten percent (10%) cash bond required \$41,219.56	

2. That no above-mentioned Performance Guarantee shall be reduced until payment by the Applicant of any outstanding fees or costs from inspections, escrows and/or items more particularly set forth in the Township Combined Planning and Zoning Board of Adjustment Resolution approving the project.

3. The Applicant is hereby directed to forward the reduced Performance Guarantee or Rider to the Township Clerk to satisfy the contingency set forth above. Once received, the Cash Bond presently held by the Township, less the revised amount to remain posted, shall be refunded to the Applicant.

4. The approval granted herein is given in reliance upon all representations made by the Applicant, including drawings, plans and other application materials filed in connection with this application and those items specifically referred to upon receiving final approval by the Elk Township Combined Planning and Zoning Board of Adjustment. Should said representations and/or supporting documents by the Applicant prove erroneous, inaccurate, or otherwise misleading, the Township Committee reserves the right to revoke the approval granted herein and direct the Construction Official of Elk Township to issue stop work orders until such time as new, adequate Performance Guarantees are submitted to and approved by the Committee after review by the Township Engineer and Township Attorney.

5. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Applicant and the Township Engineer.

ADOPTED at a Regular Meeting of the Elk Township Committee held February 1, 2024.

TOWNSHIP OF ELK

BY: 
CAROLYN D. K. SAMMONS, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan				<input checked="" type="checkbox"/>
Lucas	<input checked="" type="checkbox"/>			
Nicholson	<input checked="" type="checkbox"/>			
Rambo	<input checked="" type="checkbox"/>			
Sammons	<input checked="" type="checkbox"/>			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 1, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-36-2024

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
AUTHORIZING THE SALE OF SURPLUS VEHICLES, EQUIPMENT AND PROPERTY
OWNED BY THE TOWNSHIP OF ELK PURSUANT TO N.J.S.A. 40A:11-36 AND
THE ADVERTISEMENT THEREOF**

WHEREAS, the Mayor and Committee of the Township of Elk have determined that the attached list, (Attachment A) of vehicles, equipment and property are surplus and are no longer needed by the Township of Elk for public use and do not anticipate that said vehicles and equipment will, in the future be needed for public use or purposes; and

WHEREAS, the Mayor and Township Committee of the Township of Elk deem it in its best interest to hold a public action for the sale of said vehicles, equipment and property and to sell said vehicles, equipment and property to the highest bidders subject to the terms and conditions hereinafter set forth, and pursuant to N.J.S.A. 40A:11-36 of the Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, as follows:

1. The following described vehicles, equipment and property shall be offered for sale at public auction to the highest bidder with a minimum bid required as listed on Exhibit "A" attached hereto.
2. The described vehicles, equipment and property are being sold strictly "AS IS", and no warranties, guarantees and/or representations, express or implied, are provided.
3. The described vehicles, equipment and property must be claimed and removed by the highest bidder.
4. All items are FOB the Township of Elk, 680 Whig Lane, Monroeville, NJ 08343.
5. The Township Clerk and Chief Financial Officer are hereby authorized and directed to advertise and conduct a public auction pursuant to the provisions of N.J.S.A. 40A:11-36, to be held at the Elk Township Municipal Building, 680 Whig Lane, Monroeville on Saturday, March 16, 2024 at 9:00 a.m.
6. The Township of Elk reserves the right to accept the highest bid or to reject any and all bids.
7. Upon the close of bidding, the highest qualified bidder, as designated by the Municipal Clerk and Chief Financial Officer, shall submit cash or certified cashier's check in the full bid amount and shall immediately execute a Purchase Offer Agreement at his/her bid price which Offer shall include the terms and conditions specified therein. Said Offer and high bid amount shall be irrevocable.

ADOPTED at a Regular Meeting of the Elk Township Committee held February 1, 2024.

TOWNSHIP OF ELK

BY: 
CAROLYN D. K. SAMMONS, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan				<input checked="" type="checkbox"/>
Lucas	<input checked="" type="checkbox"/>			
Nicholson	<input checked="" type="checkbox"/>			
Rambo	<input checked="" type="checkbox"/>			
Sammons	<input checked="" type="checkbox"/>			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 1, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.


DEBORA R. PINE
Township Clerk

ATTACHMENT A

MUNICIPAL EQUIPMENT SALE

ITEM	YEAR	VEHICLE	VIN #	MINIMUM BID	NOTES
1	2000	Ford Crown Victoria - 4 Dr	2FAFP71W1YX102251	\$200.00	
2	2002	Ford Expedition Wagon	1FMPU16L72LA52930	\$200.00	
3	2005	Dodge Durango Wagon	1D4HB38N65F616758	\$200.00	
4	1975	International Tank Truck	125795ECA11740Z	\$1,000.00	brine
5	1988	Ford Dump Truck	1FDXK84A4JVA47719	\$1,000.00	green
6	2003	Ford Crown Victoria - 4 Dr	2FAFP71W03X106185	\$200.00	
7	2006	FLE Trailer	1EB1F322X61504141Z	\$50.00	OEM
8	2006	GUL CAV Trailer	1NL1VTR2861065056Z	\$50.00	fire prev
9	2006	RAN COM Trailer	1R9BS30226G547014Z	\$50.00	police com
10	2001	International Pumper Truck	1HTSDADR91H262164Z	\$60,000.00	LVFC
11	1988	Ford Tractor w/ Flail Mower	V31126	\$500.00	
12		Various Bicycles		\$25.00	entire lot
13		Snow Blower		\$25.00	
14		Rug Cleaning Machines (2)		\$25.00	

RESOLUTION R-37-2024

**RESOLUTION OF THE TOWNSHIP OF ELK REAPPOINTING
ANN MARIE WEITZEL AS DEPUTY REGISTRAR OF VITAL STATISTICS**

WHEREAS the term of Deputy Registrar expired February 19, 2023; and

WHEREAS Ann Marie Weitzel has served as Deputy Registrar and has the necessary qualifications to continue to serve; and

WHEREAS Debora R. Pine, Elk Township Registrar of Vital Statistics hereby recommends the reappointment of Ann Marie Weitzel to the position of Deputy Registrar of Vital Statistics.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk that Ann Marie Weitzel is hereby reappointed as the Elk Township Deputy Registrar of Vital Statistics with her term ending on February 19, 2026.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 1st day of February, 2024 at the Municipal Building, 680 Whig Lane, Monroeville, NJ 08343.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 1, 2024 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

RESOLUTION R-38-2024

RESOLUTION AUTHORIZING APPLICATION FOR FISCAL YEAR 2024 LOCAL RECREATION IMPROVEMENT GRANT FOR THE ELK TOWNSHIP RECREATIONAL PARK IMPROVEMENTS PROJECT, TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

WHEREAS, the Township of Elk desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to complete the installation and implementation of various improvements to the Elk Township Recreational Park;

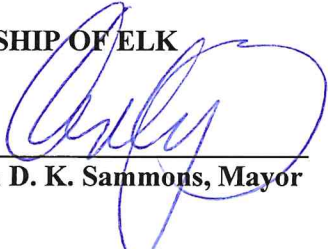
BE IT THEREFORE RESOLVED, the Township of Elk does hereby authorize the application for such grant;

BE IT FURTHER RESOLVED, that the Township does hereby recognize and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Elk and the New Jersey Department of Community Affairs;

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

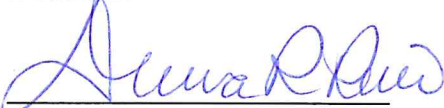
THIS RESOLUTION IS DULY ADOPTED at a Meeting of the Township Committee of the Township of Elk held on February 1, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan				✓
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

I, Debora R. Pine, Township Clerk of the Township of Elk, County of Gloucester, State of New Jersey, hereby certify that the foregoing Resolution was adopted by the Mayor and Committee of the Township of Elk at a regular meeting held on February 1, 2024 at the Municipal Building, Elk Township, New Jersey, beginning at 7:00 PM.

DEBORA R. PINE
TOWNSHIP CLERK

RESOLUTION R-39-2024

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK AUTHORIZING
RELEASE OF PERFORMANCE BOND BY VINEYARDS AT SILVER
LAKES-ELK, LLC FOR THE PARCEL KNOWN AS BLOCK 56.01, LOTS 1-27 AND
BLOCK 56.02, LOTS 1-15 ON THE OFFICIAL TAX MAP OF ELK TOWNSHIP, GLOUCESTER
COUNTY, NEW JERSEY**

WHEREAS, the Applicant, Vineyards at Silver Lakes-Elk, LLC, has caused certain work to be performed relating to improvements affecting a parcel known as Block 56.01, Lots 1-27 and Block 56.02, Lots 1-15 on the official Tax Map of Elk Township; and

WHEREAS, via Resolution R-66-2018, the Elk Township Committee authorized execution of a Developers Agreement dated June 7, 2018 and

WHEREAS, the Township's Engineer, Steven M. Bach, PE, RA, PP, CME, Bach Associates PC, has inspected all improvements secured by a certain Performance Guarantee as defined in the Developers Agreement and has recommended the release of \$150,000.00, less outstanding invoices, pursuant to the terms and conditions of said Developers Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Elk, County of Gloucester, and State of New Jersey as follows:

1. The improvements performed by the Applicant for Block 56.01, Lots 1-27 and Block 56.02, Lots 1-15 are hereby accepted, and the Applicant's cash Performance Guarantee in the sum of \$150,000.00, less outstanding invoices, is released pursuant to the terms and conditions of the Developers Agreement dated June 7, 2018, however, subject to the conditions set forth below.

2. That no above-mentioned Performance Guarantee shall be released until payment by the Applicant of any outstanding fees or costs from inspections, escrows and/or items more particularly set forth in the Application and Resolution of the Township Planning Board approving the project.

3. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Applicant, the Elk Township Engineer and the Elk Township Treasurer.

ADOPTED at a Regular Meeting of the Elk Township Committee held February 1, 2024.

TOWNSHIP OF ELK

BY: _____

CAROLYN D. K. SAMMONS, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan				✓
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

BILL APPROVAL
February 1, 2024
Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	24-00063	\$89,294.94
2) Elk Township	24-00106	\$79,708.79
3) Terra Nova	24-00103	\$2,252.98
4) Gloucester County Treasurer	24-00094	\$695,948.04
5) Gloucester County Library	24-00095	\$44,875.28

Batch Id: SC Batch Type: C Batch Date: 02/01/24 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00089	02/01/24 01/23/24	A0169 1	ANYZEK FUELS REPAIR HVAC UNIT	550.00	PO BOX 364 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	44	1
				<u>550.00</u>					
24-00101	02/01/24 01/28/24	A0204 1	ARCTIC WOLF SPRINGWATER WATER	66.45	745 CATTELL ROAD 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	52	1
				<u>66.45</u>					
24-00084	02/01/24 01/19/24	A0260 1	ATLANTIC CITY ELECTRIC MONTHLY ELECTRIC/STREET LIGHTS	19.30	5 COLLINS DRIVE 4-01- -037-223 ELECTRICITY	Budget	Aprv	28	1
24-00084	01/19/24	2	MONTHLY ELECTRIC/STREET LIGHTS	12.84	4-01- -037-223 ELECTRICITY	Budget	Aprv	29	1
24-00084	01/19/24	3	MONTHLY ELECTRIC/STREET LIGHTS	680.88	4-01- -037-223 ELECTRICITY	Budget	Aprv	30	1
24-00084	01/19/24	4	MONTHLY ELECTRIC/STREET LIGHTS	304.77	4-01- -037-223 ELECTRICITY	Budget	Aprv	31	1
24-00084	01/19/24	5	MONTHLY ELECTRIC/STREET LIGHTS	16.77	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	32	1
24-00084	01/19/24	6	MONTHLY ELECTRIC/STREET LIGHTS	369.50	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	33	1
24-00084	01/23/24	7	MONTHLY ELECTRIC/STREET LIGHTS	45.69	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	34	1
24-00084	01/23/24	8	MONTHLY ELECTRIC/STREET LIGHTS	17.18	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	35	1
24-00084	01/23/24	9	MONTHLY ELECTRIC/STREET LIGHTS	110.17	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	36	1
24-00084	01/23/24	10	MONTHLY ELECTRIC/STREET LIGHTS	102.79	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	37	1
24-00084	01/23/24	11	MONTHLY ELECTRIC/STREET LIGHTS	18.23	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	38	1
24-00084	01/24/24	12	MONTHLY ELECTRIC/STREET LIGHTS	26.49	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	39	1
				<u>1,724.61</u>					
24-00068	02/01/24 01/17/24	A0304 1	AT&T MOBILITY MONTHLY - X01132004	715.97	PO BOX 6463 3-01- -037-224 TELEPHONE	Budget	Aprv	16	1
				<u>715.97</u>					
24-00069	02/01/24 01/17/24	B0200 1	VERIZON MONTHLY - 856-881-0342	42.49	4-01- -037-224 TELEPHONE	Budget	Aprv	17	1
				<u>42.49</u>					
24-00070	02/01/24 01/17/24	B0200 1	VERIZON MONTHLY	289.00	4-01- -037-224	Budget	Aprv	18	1

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			289.00	TELEPHONE				
24-00099	01/25/24	02/01/24 C0149 STEPHEN CONSIDINE 1 1099 FILING	53.00	4-01- -013-225 MISCELLANEOUS	Budget	Aprv	50	1
			53.00					
23-00836	01/01/24	02/01/24 D0150 DELSEA REGIONAL HIGH SCHOOL 8 02/01/2024	299,518.50	ATTN: BOARD OFFICE 4-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	1	1
			299,518.50					
24-00088	01/23/24	02/01/24 D0160 H.A. DEHART & SON 1 PLOW SHOES	133.86	311 CROWN POINT ROAD 4-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	43	1
			133.86					
24-00107	01/30/24	02/01/24 D0498 BRIAN J. DUFFIELD 1 LEGAL THRU 1/30/2024	3,700.50	95 N. MAIN STREET 4-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	54	1
24-00107	01/30/24	2 COPIES,MAILING,ETC	15.13	4-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	55	1
			3,715.63					
24-00073	01/17/24	02/01/24 F0368 FORD CREDIT 1 ACCT 7523413, INV. 1776735	18,805.48	DEPT. 43401 4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	21	1
			18,805.48					
24-00083	01/18/24	02/01/24 F0508 FP MAILING SOLUTIONS 1 POSTAGE METER-ACCT 600091874	150.00	PO BOX 157 4-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	27	1
			150.00					
24-00085	01/23/24	02/01/24 G0150 GALL'S INC. 1 OPDYKE-BOOT SOCKS	77.00	PO BOX 505614 3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	40	1
24-00086	01/23/24	1 OPDYKE-SHIRTS, ETC	361.51	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	41	1
24-00087	01/23/24	1 SCHANNE-BOOTS	208.94	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	42	1
			647.45					
24-00065	01/16/24	02/01/24 G0300 NJ ADVANCE MEDIA 1 R-11-2024	111.23	DEPT 77571 4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	9	1
24-00065	01/16/24	2 RES-APPOINTING OFFICALS	99.14	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	10	1
24-00065	01/16/24	3 R-12-2024	25.24	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	11	1
			235.61					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00041	01/06/24	02/01/24 I0040 JOHN C. IANNELLI, ESQ. 1 CONFLICT PUBLIC DEF-ELK TWP	200.00	1160 S. BLACK HORSE PIKE 3-01- -051-221 PUBLIC DEFENDER OE	Budget	Aprv	4	1
			<u>200.00</u>					
24-00071	01/17/24	02/01/24 M0018 MAJESTIC OIL COMPANY, INC. 1 1/8 UNLEADED	539.91	2104 FAIRFAX AVENUE 4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	19	1
24-00091	01/23/24	1 1/16 UNLEADED	671.06	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	46	1
			<u>1,210.97</u>					
24-00072	01/17/24	02/01/24 M0059 MAX COMMUNICATIONS INC 1 MONTHLY SERVICE	269.05	411 NORTH HIGH STREET 4-01- -037-224 TELEPHONE	Budget	Aprv	20	1
			<u>269.05</u>					
24-00102	01/28/24	02/01/24 M0210 MICROSYSTEMS-NJ.COM,LLC 1 2024 ANNUAL EMAIL SERVICE	120.00	22 HILL AND DALE ROAD 4-01- -015-225 MISCELLANEOUS	Budget	Aprv	53	1
			<u>120.00</u>					
24-00067	01/17/24	02/01/24 N0064 NJ CONFERENCE OF MAYORS 1 2024-CAROLYN D K SAMMONS	295.00	116 WEST STATE STREET 4-01- -025-229 ASSOCIATION DUES & FEES	Budget	Aprv	15	1
			<u>295.00</u>					
24-00052	01/10/24	02/01/24 P0100 PAULSBORO PRINTERS LLC 1 JAIL COMMITMENT RELEASE	337.00	22 EAST WASHINGTON AVENUE 4-01- -050-224 PRINTING OF FORMS	Budget	Aprv	5	1
24-00053	01/10/24	1 2PART ANIMAL CONTROL WARN TIX	93.00	4-01- -029-224 PRINTING OF FORMS	Budget	Aprv	6	1
			<u>430.00</u>					
24-00055	01/10/24	02/01/24 Q0401 QUILL CORPORATION 1 ACCT 3365032, INV. 36340453	55.58	PO BOX 37600 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	7	1
24-00082	01/18/24	1 ACCT 3365032, INV 36466719	20.79	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	26	1
			<u>76.37</u>					
24-00037	01/06/24	02/01/24 R0044 NJ REGISTRAR'S ASSOCIATION 1 DEBORA R. PINE - ELK TWP	25.00	C/O MARYANN ORAPELLO 4-01- -040-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	3	1
			<u>25.00</u>					
24-00066	01/17/24	02/01/24 S0255 SENTINEL NEWSPAPER 1 R-11-2024	54.00	330 OAK AVENUE 4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	12	1
24-00066	01/17/24	2 2024 PROFESSIONALS	60.00	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	13	1

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24-00066	01/17/24	3	R-12-2024	19.50	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	14	1
				<u>133.50</u>					
	02/01/24	S0482	SOUTH JERSEY GAS		23884200000				
24-00092	01/23/24	1	MONTHLY SERVICE	844.88	4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	47	1
				<u>844.88</u>					
	02/01/24	S0483	SOUTH JERSEY GAS		3388420000				
24-00093	01/23/24	1	MONTHLY SERVICE	264.11	4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	48	1
				<u>264.11</u>					
	02/01/24	S0600	SOUTHERN PEST CONTROL		PO BOX 95				
24-00077	01/17/24	1	MONTHLY SERVICE	53.00	4-01- -020-225 MISCELLANEOUS	Budget	Aprv	24	1
				<u>53.00</u>					
	02/01/24	S0671	STARR SEPTIC		3017 DELSEA DRIVE				
24-00100	01/28/24	1	JANUARY SERVICE	120.00	4-01- -020-250 RECREATION OE EXPENSES	Budget	Aprv	51	1
				<u>120.00</u>					
	02/01/24	T0200	TAG'S AUTO SUPPLY, INC		12 W. HIGH STREET				
24-00074	01/17/24	1	23 DODGE-OIL, FILTERS, ETC	590.32	4-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	22	1
24-00074	01/17/24	2	03 FORD TRUCK-IGNITION SWITCH	106.42	4-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	23	1
24-00079	01/18/24	1	ALTERNATOR	309.54	4-01- -061-236 PUB WORKS VEHICLE MAINT-MINOR	Budget	Aprv	25	1
24-00098	01/25/24	1	SPARK PLUGS,IGNITION COIL	379.32	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	49	1
				<u>1,385.60</u>					
	02/01/24	T0600	TREASURER OF SCHOOL MONEYS		ELK TOWNSHIP BOARD OF ED				
23-00837	01/01/24	8	02/14/2024	297,082.08	4-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2	1
				<u>297,082.08</u>					
	02/01/24	W0080	WARREN'S HARDWARE		110 BRIDGETON PIKE				
24-00090	01/23/24	1	EYE BOLTS,DOOR STOP,FASTNERS	12.39	4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	45	1
				<u>12.39</u>					
	02/01/24	W0082	WATERLINE GLASSBORO LLC		127 S. DELSEA DRIVE				
24-00064	01/16/24	1	DECEMBER (CORRECTED) VEH WASH	10.00	3-01- -029-225 MISCELLANEOUS	Budget	Aprv	8	1
				<u>10.00</u>					

Count Line Items Amount

Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description			Description				
Checks:		<u>31</u>	<u>55</u>	<u>629,180.00</u>						

There are NO errors or warnings in this listing.
