

**ELK TOWNSHIP
COMMITTEE WORK SESSION MINUTES
February 20, 2024**

The Work Session Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:00PM.

The Open Public Meeting Notice was read. The Salute to the Flag was recited in unison.

Present were: Mrs. Cowan, Mr. Lucas, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Bach, Engineer, Lt. Hitzelberger and Chief Gonnelli.

Approval of minutes of February 1, 2024 Regular Meeting and Closed Session

Motion by Mrs. Nicholson, seconded by Mr. Rambo to approve the minutes of the February 1, 2024 Regular Meeting and Closed Session, motion carried with Mrs. Cowan abstaining.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Rambo to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

ORDINANCE:

O-1-2024 – Adopting an Amended Redevelopment Plan for Block 31, Lots 2.02, 5.01, 7 and 22; Block 32, Lot 1 and Block 58, Lot 1 (Aura III) within the Township Of Elk, County of Gloucester, State of New Jersey - **TITLE ONLY**

Motion by Mr. Lucas to approve Ordinance O-1-2024, seconded by Mrs. Nicholson, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTIONS:

R-40-2024 – Reappointing Pastor Richard Archut as Police Chaplain

Motion by Mr. Rambo, seconded by Mrs. Cowan to adopt and approve said Resolution, all were in favor, motion carried.

R-41-2024 – Elevating Class Rank of Police Officer Upon Anniversary Date of Hire- John Hennelly

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

R-42-2024 – Elevating Class Rank of Police Officer Upon Anniversary Date of Hire- Christopher Calabrese

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

R-43-2024 – Elevating Class Rank of Police Officer Upon Anniversary Date of Hire- Francesco Messina, Jr.

Motion by Mr. Rambo, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

R-44-2024 – Referring a Proposed Amended Redevelopment Plan for Block 31, Lots 2.02, 5.01, 7 and 22; Block 32, Lot 1; and Block 58, Lot 1 to the Elk Township Combined Planning and Zoning Board of Adjustment Pursuant to N.J.S.A. 40A:12A-7

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

R-45-2024 – Appointing Class II Special Officer for the Elk Township Police Department – Cooper Delowery

Motion by Mr. Rambo, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Officer Delowery was sworn in by Mr. Rambo.

R-46-2024 – Appointing Class III Special Officer for the Elk Township Police Department – Amy K. Hill

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Officer Hill was sworn in by Mr. Rambo.

GLOUCESTER COUNTY REPRESENTATIVE, Dennis McNulty was present to field questions for the county.

Mrs. Cowan, mentioned that there is a construction sign around 716 Clems Run that is swinging and hitting the pole.

PURSUANT TO RESOLUTION R-26-2024
THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Lucas, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions to come forward at this time.

Cheryl Potter, 200 Shoultz Ave., is thrilled with the hiring of a woman police officer.

Wayne Swanson, 517 Spruce St., asked when will Christian St. be paved.

Mr. Bach stated the plans are at the NJ DOT for review. It will then go out for bid and paving should begin late summer, early spring.

Mr. Swanson asked if Aura 3 will have water and sewer.

Mr. Bach stated yes, they will have water and sewer.

Mr. Swanson stated the Senior Citizen group in Elk Township used to receive \$2000 a year and they are now receiving \$1000 a year. Is there a chance that the stipend from the township could go back up to \$2000 a year.

Mr. Considine is in the process of preparing the budget. He will look at the line item.

Fred Boeckle, Assistant Chief, Ferrell Fire Company, was present to bring to Committees attention they company has a need to replace the tractor trailer tanker. The current truck is a 1965, 7000 gallon truck with a stick shift. They can no longer get parts for it and with it being a stick shift there are limited people that can drive it. They would like to have the township purchase a new 4000 gallon pumper tender. They have done a lot of research and the best quote they received was for \$773,467. They will need to move quickly, the price of motor is going to be going up effective April 1, 2024.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Lucas to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

ADJOURNMENT:

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 7:22PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk

ORDINANCE O – 1 – 2024

**ORDINANCE ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR
BLOCK 31, LOTS 2.02, 5.01, 7 AND 22; BLOCK 32, LOT 1 AND BLOCK 58, LOT 1 (AURA III)
WITHIN THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

WHEREAS, in order to facilitate the development, redevelopment, and rehabilitation of the Township of Elk (the "Township"), the Mayor and Committee of the Township of Elk (the "Township Committee"), designated certain property identified on the Township's Official Tax Map as Block 31, Lots 2.02, 5.01 and 7; Block 32, Lot 1 and Block 58, Lot 1 as a Non-Condensation Redevelopment Area (the "Redevelopment Area") pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., (the "Redevelopment Law") (the "Property"); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Township Committee may adopt, revise, or amend a redevelopment plan with respect to a designated area in need of redevelopment or rehabilitation; and

WHEREAS, the Elk Township Committee adopted the Aura III Redevelopment Plan on June 4, 2020, via Ordinance No. O-2-2020; and

WHEREAS, the Elk Township Committee has determined to prepare an amended Aura III Redevelopment Plan, attached hereto, and identified as "Amended Aura III Redevelopment Plan dated February 2024"; and

WHEREAS, the Amended Redevelopment Plan provides a broad overview for the planning, development, redevelopment and rehabilitation of the Redevelopment Area for purposes of improving conditions within the Township; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to adopt the Amended Redevelopment Plan to effectuate redevelopment and rehabilitation within the Township and specifically Block 31, Lots 2.02, 5.01 and 7; Block 32, Lot 1 and Block 58, Lot 1; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, on February 20, 2024, the Township Committee adopted a Resolution referring the attached Amended Redevelopment Plan to the Combined Planning and Zoning Board of the Township of Elk (the "Combined Planning and Zoning Board") for review and approval following introduction and first reading; and

WHEREAS, the Combined Planning and Zoning Board adopted a Resolution recommending the Township Committee adopt the Amended Redevelopment Plan; and

WHEREAS, the Township Committee has reviewed and accepted the recommendations of the Combined Planning and Zoning Board and determined it to be in the best interest of the Township to adopt the Amended Redevelopment Plan to effectuate redevelopment and rehabilitation within the Township and specifically Block 31, Lots 2.02, 5.01 and 7; Block 32, Lot 1 and Block 58, Lot 1; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Elk as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Township Committee declares and determines that said Amended Redevelopment Plan meets the criteria, guidelines, and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for the development and rehabilitation of the Township and specifically the Redevelopment Area, and is otherwise in conformance with N.J.S.A.40A:12A-1 et seq.

Section 3. The Township Committee hereby accepts the recommendations of the Combined Planning and Zoning Board and adopts the attached Amended Redevelopment Plan entitled "Amended Aura III Redevelopment Plan February 2024", for the Township of Elk and specifically Block 31, Lots 2.02, 5.01 and 7; Block 32, Lot 1 and Block 58, Lot 1.

Section 4. The Township Committee of the Township of Elk shall have, be entitled to, and is hereby vested all power and authority granted by the aforementioned statutory provisions to effectuate the Amended Redevelopment Plan.

Section 5. The Amended Redevelopment Plan shall constitute an overlay zone to the extent set forth therein.

Section 6. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 7. In the event any clause section or paragraph of this Ordinance is deemed invalid or unenforceable for any reason, it is the intent of the Township Committee that the balance of this Ordinance remains in full force and effect to the extent it allows the Township to meet the goals of the Ordinance.

Section 8. This Ordinance shall take effect immediately after final adoption and publication according to law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas	✓		✓			
Nicholson		✓	✓			
Rambo			✓			
Sammons			✓			

TOWNSHIP OF ELK

ATTEST:

Carolyn D. K. Sammons, Mayor

DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						
Lucas						
Nicholson						
Rambo						
Sammons						

NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on February 20, 2024. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on April 4, 2024, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.


DEBORA R. PINE, TOWNSHIP CLERK

O-1-2024

R-40-2024

RESOLUTION REAPPOINTING PASTOR RICHARD ARCHUT AS POLICE CHAPLAIN

HEREAS, pursuant to N.J.S.A. 40A:14-141, the position of Police Chaplain was created in Chapter 28, Article IX of the Code of the Township of Elk; and

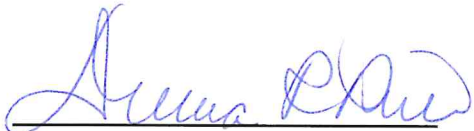
WHEREAS, Pastor Richard Archut has been serving as Police Chaplain for Elk Township since February 15, 2022; and

WHEREAS, Pastor Richard Archut shall continue to serve as Police Chaplain for a period of 1 year of this appointment, with his term to expire on February 15, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Elk that Pastor Richard Archut be and is hereby reappointed to serve as Police Chaplain for the Township of Elk.

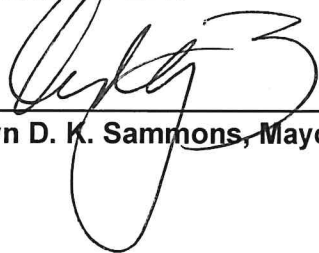
THIS RESOLUTION IS DULY ADOPTED at a Meeting of the Township Committee of the Township of Elk held on February 20, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

ATTEST:



DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

**R-41-2024
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER
UPON ANNIVERSARY DATE OF HIRE- JOHN HENNELLY**

WHEREAS the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2024 through December 31, 2028 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

WHEREAS all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Elk Township Police; and

WHEREAS the Township Committee has received recommendation from Officer in Charge, Lt. Lance Hitzelberger, to elevate the rank of Patrolman **John Hennelly**; and

WHEREAS Patrolman **John Hennelly** was hired as a full time officer to the Elk Township Police Department as a recruit on March 20, 2018 and on March 20, 2043 will have completed six years of continuous service thereby elevating him to the rank of Officer #2, earning an annual salary as stated in the Contract.

NOW, THEREFORE, BE IT RESOLVED, that patrolman **John Hennelly** be elevated in rank and entitled to salaries as stated above.

ADOPTED at a regular meeting of Township Committee of the Township of Elk held February 20, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**R-42-2024
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER
UPON ANNIVERSARY DATE OF HIRE- CHRISTOPHER CALABRESE**

WHEREAS the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2024 through December 31, 2028 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

WHEREAS all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Elk Township Police; and

WHEREAS the Township Committee has received recommendation from Officer in Charge, Lt. Lance Hitzelberger, to elevate the rank of Patrolman **Christopher Calabrese**; and

WHEREAS Patrolman **Christopher Calabrese** was hired as a full time officer to the Elk Township Police Department as a recruit on March 7, 2019 and on March 7, 2024 has completed five years of continuous service thereby elevating him to the rank of Officer #3, earning an annual salary as stated in the Contract.

NOW, THEREFORE, BE IT RESOLVED, that patrolman **Christopher Calabrese** be elevated in rank and entitled to salaries as stated above.

ADOPTED at a regular meeting of Township Committee of the Township of Elk held February 20, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

**R-43-2024
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER
UPON ANNIVERSARY DATE OF HIRE- FRANCESCO MESSINA, JR.**

WHEREAS the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2024 through December 31, 2028 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

WHEREAS all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Elk Township Police; and

WHEREAS the Township Committee has received recommendation from Officer in Charge, Lt. Lance Hitzelberger, to elevate the rank of Patrolman **Francesco J. Messina, Jr.**; and

WHEREAS Patrolman **Francesco J. Messina, Jr.** was hired as a full time officer to the Elk Township Police Department as a recruit on March 9, 2015 and on March 9, 2024 has completed nine years of continuous service thereby elevating him to the rank of Senior Officer, earning an annual salary as stated in the Contract.

NOW, THEREFORE, BE IT RESOLVED, that patrolman **Francesco J. Messina, Jr.** be elevated in rank and entitled to salaries as stated above.

ADOPTED at a regular meeting of Township Committee of the Township of Elk held February 20, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

RESOLUTION R-44-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK REFERRING A PROPOSED AMENDED REDEVELOPMENT PLAN FOR BLOCK 31, LOTS 2.02, 5.01, 7 AND 22; BLOCK 32, LOT 1; AND BLOCK 58, LOT 1 TO THE ELK TOWNSHIP COMBINED PLANNING AND ZONING BOARD OF ADJUSTMENT PURSUANT TO N.J.S.A. 40A:12A-7

WHEREAS, in order to facilitate the development, redevelopment, and rehabilitation of the Township of Elk (the "Township"), the Mayor and Committee of the Township of Elk (the "Township Committee") designated certain property identified on the Township's Official Tax Map as Block 31, Lots 2.02, 5.01 and 7; Block 32, Lot 1 and Block 58, Lot 1 as a Non-Condensation Redevelopment Area (the "Redevelopment Area") pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., (the "Redevelopment Law") (the "Property"); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Township Committee may adopt, revise, or amend a redevelopment plan with respect to a designated area in need of redevelopment or rehabilitation; and

WHEREAS, the Elk Township Committee adopted the Aura III Redevelopment Plan on June 4, 2020, via Ordinance No. O-2-2020; and

WHEREAS, the Elk Township Committee has determined to prepare an amended Aura III Redevelopment Plan, attached hereto, and identified as "Amended Aura III Redevelopment Plan dated February 2024"; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a redevelopment plan entitled " Amended Aura III Redevelopment Plan dated February 2024" (the "Redevelopment Plan"), attached hereto, has been prepared by Bach & Associates for the Redevelopment Area; and

WHEREAS, the Amended Redevelopment Plan provides a broad overview for the planning, development, redevelopment and rehabilitation of the Redevelopment Area for purposes of improving conditions within the Township; and

WHEREAS, the Elk Township Committee has reviewed the proposed Amended Redevelopment Plan, and has determined same to be beneficial to the Township, and desires to forward said Amended Redevelopment Plan to the Joint Land Use Board for review pursuant to N.J.S.A. 40A:12A-7.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Elk, Gloucester County, New Jersey, as follows:

1. That the Elk Township Committee hereby refers the proposed Amended Redevelopment Plan to the Combined Planning and Zoning Board of Adjustment for review and recommendation in accordance with the requirements of N.J.S.A. 40A:12A-7.
2. The Combined Planning and Zoning Board of Adjustment is authorized and directed to prepare a report of its recommendations to the proposed Amended Redevelopment Plan within forty-five (45) days of the date hereof.
3. The Combined Planning and Zoning Board of Adjustment shall identify any provisions within the proposed Amended Redevelopment Plan that are inconsistent with the Township's Master Plan, the recommendations concerning those inconsistencies, if any, and any other matters the Combined Planning and Zoning Board of Adjustment deems appropriate for review by the governing body.

4. If the Combined Planning and Zoning Board of Adjustment Report has not transmitted to the Township Committee within forty-five (45) days of the date hereof, the Township Committee shall be relieved of the requirement to obtain a Combined Planning and Zoning Board of Adjustment Report for the proposed Amended Redevelopment Plan.
5. The Clerk of the Township shall forward a copy of this Resolution and the proposed Amended Redevelopment Plan to the Combined Planning and Zoning Board of Adjustment for review pursuant to N.J.S.A. 40A:12A-7.
6. This Resolution shall take effect immediately.

ADOPTED at a Regular Meeting of the Elk Township Committee held February 20, 2024.

TOWNSHIP OF ELK

BY: _____

CAROLYN D. K. SAMMONS, Mayor

ATTEST:



 DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on February 20, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

 DEBORA R. PINE
 Clerk

R-46-2024

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

RE: APPOINTING CLASS III SPECIAL OFFICER
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Amy K. Hill

WHEREAS, the Governing Body, under N.J.S.A. 40A:14-146.14 may appoint special law enforcement officers; and

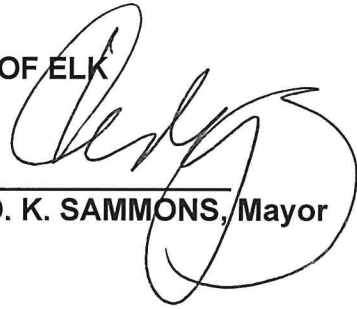
WHEREAS, the Township of Elk has an opening for the appointment of a Class III Special Officer for the Elk Township Police Department; and

WHEREAS, Amy K. Hill, has the necessary qualifications and desires to serve in this position for 2023-2024 School Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that Amy K. Hill be appointed to the position of Class III Special Officer to the Elk Township Police, effective February 24, 2024 subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on February 20, 2024.

TOWNSHIP OF ELK



CAROLYN D. K. SAMMONS, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Hollywood	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

R-45-2024

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RE: APPOINTING CLASS II SPECIAL OFFICER
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Cooper J. Delowery**

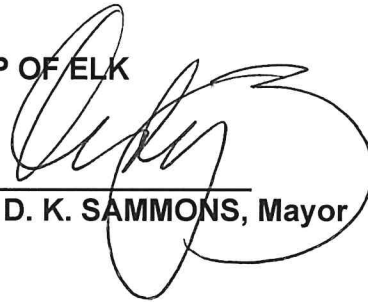
WHEREAS, the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

WHEREAS, Cooper J. Delowery has the necessary qualifications and desires to serve in this position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elk, that Cooper J. Delowery be appointed to the position of Class II Special Officer to the Elk Township Police, effective February 24, 2024 subject to the existing salary schedule and the completion of any necessary eligibility requirements.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on **February 20, 2024**

TOWNSHIP OF ELK



CAROLYN D. K. SAMMONS, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

BILL APPROVAL
February 20, 2024
Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	24-00169	\$87,463.69
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ELMER ESCROW:

1) Dale Taylor, Esq.	24-00156	\$540.00
2) Vineyard at Silver Lakes Elk	24-00187	\$145,860.50
3) Bryson & Yates Consulting LLC	24-00158	\$2,125.00
4) Bach Associates	24-00157	\$20,535.25

DOG ACCOUNT:

1) NJ Dept Health & Senior Services	24-00113	\$93.00
2) Andrea Sammons	24-00131	\$60.00
3) AnnMarie Weitzel	24-00132	\$60.00
4) Krissy DeFrehn	24-00133	\$60.00
5) David Weitzel	24-00134	\$60.00
6) David Henderson	24-00135	\$90.00
7) Clint Nicholson	24-00136	\$90.00
8) Raccoon Valley Animal Hospital	24-00138	\$365.00
9) Debora Pine	24-00137	\$160.00
10) Debora Pine	24-00140	\$23.45

CAPITAL ACCOUNT:

1) Central Jersey Equipment	23-00660	\$77,988.40
2) Deere and Company	23-00659	\$84,268.04

Batch Id: SC Batch Type: C Batch Date: 02/20/24 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
02/20/24 A0260 ATLANTIC CITY ELECTRIC								
24-00147	02/05/24	1 MONTHLY ELECTRIC/STREET LIGHTS	1,427.23	5 COLLINS DRIVE 4-01- -037-223 ELECTRICITY	Budget	Aprv	42	1
24-00147	02/05/24	2 MONTHLY ELECTRIC/STREET LIGHTS	2,753.12	4-01- -037-223 ELECTRICITY	Budget	Aprv	43	1
24-00147	02/05/24	3 MONTHLY ELECTRIC/STREET LIGHTS	44.19	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	44	1
24-00147	02/18/24	4 MONTHLY ELECTRIC/STREET LIGHTS	18.16	4-01- -037-223 ELECTRICITY	Budget	Aprv	45	1
24-00147	02/18/24	5 MONTHLY ELECTRIC/STREET LIGHTS	674.77	4-01- -037-223 ELECTRICITY	Budget	Aprv	46	1
24-00147	02/18/24	6 MONTHLY ELECTRIC/STREET LIGHTS	417.63	4-01- -037-223 ELECTRICITY	Budget	Aprv	47	1
24-00147	02/18/24	7 MONTHLY ELECTRIC/STREET LIGHTS	12.42	4-01- -037-223 ELECTRICITY	Budget	Aprv	48	1
24-00147	02/18/24	8 MONTHLY ELECTRIC/STREET LIGHTS	281.04	4-01- -037-223 ELECTRICITY	Budget	Aprv	49	1
24-00147	02/18/24	9 MONTHLY ELECTRIC/STREET LIGHTS	19.60	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	50	1
24-00147	02/18/24	10 MONTHLY ELECTRIC/STREET LIGHTS	204.19	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	51	1
24-00147	02/18/24	11 MONTHLY ELECTRIC/STREET LIGHTS	148.31	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	52	1
24-00147	02/18/24	12 MONTHLY ELECTRIC/STREET LIGHTS	15.41	4-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	53	1
			6,016.07					
02/20/24 B0095 BACH ASSOCIATES, PC								
24-00188	02/19/24	1 DECEMBER GENERAL ENGINEERING	790.00	304 WHITE HORSE PIKE 3-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	85	1
24-00188	02/19/24	2 CHRISTIAN STREET	626.00	G-01- -105-116 NJDOT-CHRISTIAN STREET 2023	Budget	Aprv	86	1
24-00188	02/19/24	3 DCA REC GRANT	1,100.00	G-01- -130-103 RECREATIONAL IMPROVEMENT GRANT	Budget	Aprv	87	1
24-00188	02/19/24	4 SJ GAS ROAD OPENING	420.00	3-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	88	1
			2,936.00					
02/20/24 B0200 VERIZON								
24-00180	02/18/24	1 MONTHLY SERVICE	42.49	4-01- -037-224 TELEPHONE	Budget	Aprv	80	1
			42.49					
02/20/24 B0200 VERIZON								
24-00184	02/18/24	1 MONTHLY SERVICE	289.00	4-01- -037-224 TELEPHONE	Budget	Aprv	82	1
			289.00					
02/20/24 B0240 BIRCH'S COMMUNICATIONS LLC								
				88 TUCKAHOE ROAD				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00096	01/25/24	1 23 DURAGO -DOCKING STATION	787.99	4-01- -061-226	Budget	Aprv	6	1
24-00104	01/29/24	1 2023 DURANGO-FULL OUTFIT	19,358.67	4-01- -029-236	Budget	Aprv	7	1
24-00105	01/29/24	1 2023 DURANGO - OUTFIT PART 2	1,435.97	4-01- -029-236	Budget	Aprv	8	1
			<u>21,582.63</u>					
24-00159	02/07/24	02/20/24 B0268 BRYSON & YATES CONSULTING LLC 1 GENERAL ENGINEERING	270.00	307 GREENTREE ROAD G-01- -105-117 NJDOT-ELEPHANT SWAMP 2023	Budget	Aprv	63	1
			<u>270.00</u>					
23-00282	03/15/23	02/20/24 C0080 CERTIFIED SPEEDOMETER 1 2 VEHICLES CALIBRATED	104.00	9 JAY AVENUE 3-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	1	1
			<u>104.00</u>					
24-00129	02/04/24	02/20/24 C0149 STEPHEN CONSIDINE 1 REIMBURSE-EASTER EGGS	139.97	4-01- -044-222 RECREATION OTHER EXPENSES	Budget	Aprv	33	1
			<u>139.97</u>					
24-00185	02/18/24	02/20/24 C0149 STEPHEN CONSIDINE 1 ZOOM COURT	82.15	4-01- -050-225 MISCELLANEOUS	Budget	Aprv	83	1
			<u>82.15</u>					
24-00119	02/03/24	02/20/24 C0166 COMCAST 1 MONTHLY SERVICE	495.25	ACCT 8499-05-064-0022477 4-01- -037-224 TELEPHONE	Budget	Aprv	21	1
			<u>495.25</u>					
24-00155	02/07/24	02/20/24 D0124 LINDA A. DEDRICK 1 COURT 2/6/2024	300.00	PO BOX 192 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	62	1
			<u>300.00</u>					
24-00112	02/03/24	02/20/24 D0132 DASTI & STAIGER 1 LEGAL-PLANNING BOARD	1,122.00	310 LACEY ROAD 4-01- -023-232 LEGAL COSTS	Budget	Aprv	14	1
			<u>1,122.00</u>					
24-00167	02/11/24	02/20/24 D0155 DELTA DENTAL PLAN OF NJ 1 MARCH DENTAL	1,599.48	PO BOX 36483 4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	72	1
			<u>1,599.48</u>					
24-00121	02/03/24	02/20/24 D0365 VAULT SOLUTIONS LLC 1 STORAGE	934.85	PO BOX 71586 4-01- -043-224 RECORDS STORAGE	Budget	Aprv	23	1
			<u>934.85</u>					

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24-00148	02/06/24	02/20/24 E0317 ESI EQUIPMENT, LLC 1 ANNUAL SERVICE HOLMATRO TOOLS	1,336.00	119 KEYSTONE DRIVE 4-01- -028-226	Budget	Aprv	54	1
			<u>1,336.00</u>	AID TO FIRE COMPANY OTHER EXPENSES				
24-00163	02/11/24	02/20/24 E0325 EVIDENT, INC 1 EVIDENCE SUPPLIES	207.45	739 BROOKS MILL ROAD 4-01- -029-236	Budget	Aprv	67	1
			<u>207.45</u>	EQUIPMENT & SUPPLIES				
24-00168	02/12/24	02/20/24 F0047 FISCAL UNIT 1 SUTTON, SABRINA EXAM FEE	75.00	ADMIN OFFICE OF THE COURTS 3-01- -050-225	Budget	Aprv	73	1
24-00168	02/12/24	2 SUTTON, SABRINA APPLIC FEE	25.00	MISCELLANEOUS 3-01- -050-225	Budget	Aprv	74	1
			<u>100.00</u>	MISCELLANEOUS				
24-00143	02/05/24	02/20/24 F0165 FRANK J. FAZZIO & SONS, INC 1 CRUSHED CONCRETE-DELIVERED	498.75	458 ELWOOD AVENUE 4-01- -034-236	Budget	Aprv	38	1
24-00143	02/05/24	2 CRUSHED CONCRETE-DELIVERED	66.25	EQUIPMENT & SUPPLIES 4-01- -034-236	Budget	Aprv	39	1
			<u>565.00</u>	EQUIPMENT & SUPPLIES				
24-00117	02/03/24	02/20/24 F0370 FORD, SCOTT & ASSOCIATES LLC 1 GL CLOSEOUT, YEAR END	2,616.00	1535 HAVEN AVENUE 3-01- -013-231	Budget	Aprv	18	1
24-00117	02/03/24	2 GL CLOSEOUT, YEAR END	2,616.00	AUDITOR EXPENSES use 060-299 4-01- -013-231	Budget	Aprv	19	1
			<u>5,232.00</u>	AUDITOR EXPENSES use 060-299				
24-00142	02/05/24	02/20/24 F0420 JEFFREY FRANKLIN 1 REIMBURSE-SHIPPING	65.68	4-01- -029-225	Budget	Aprv	37	1
			<u>65.68</u>	MISCELLANEOUS				
24-00125	02/03/24	02/20/24 G0020 GCIA 1 TIPPING JANUARY	4,359.51	FINANCE DEPARTMENT 4-01- -038-221	Budget	Aprv	27	1
24-00125	02/03/24	2 TIPPING JANUARY TAX	160.23	TRASH TIPPING FEES 4-01- -038-225	Budget	Aprv	28	1
			<u>4,519.74</u>	TIPPING-RECYCLING TAX				
24-00160	02/07/24	02/20/24 G0150 GALL'S INC. 1 HANDCUFFS	78.06	PO BOX 505614 3-01- -029-233	Budget	Aprv	64	1
			<u>78.06</u>	UNIFORM ALLOWANCE				
24-00139	02/05/24	02/20/24 G0260 GLOUCESTER COUNTY MAYOR'S ASSN 1 2024 MAYORS ASSN DUES	800.00	PO BOX 66 4-01- -025-229	Budget	Aprv	36	1
				ASSOCIATION DUES & FEES				

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			800.00					
24-00109	02/03/24	02/20/24 G0267 MCAGC 1 DEBORA R. PINE - 2024 DUES	150.00	SANDI MCCAFFERTY -TREASURER 4-01- -043-229 ASSOCIATION DUES & FEES	Budget	Aprv	11	1
			150.00					
24-00130	02/04/24	02/20/24 H0275 HOME DEPOT 1 QUIKRETE BLACKTOP REPAIR	404.40	2735 ROUTE 42 4-01- -034-252 COLD PATCH	Budget	Aprv	34	1
24-00130	02/04/24	2 QUIKRETE BLACKTOP DELIVERY	79.00	4-01- -034-252 COLD PATCH	Budget	Aprv	35	1
			483.40					
24-00179	02/18/24	02/20/24 I0600 INTEGRITY INTERPRETING LLC 1 INTERPRETERS-1/23/24	102.00	767 ELMHURST PLACE 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	79	1
			102.00					
24-00124	02/03/24	02/20/24 J0162 JAN PRO CLEANING SYSTEMS 1 FEBRUARY CLEANING	482.04	410 WHITE HORSE PIKE 4-01- -020-242 CLEANING SERVICES	Budget	Aprv	26	1
			482.04					
24-00110	02/03/24	02/20/24 L0320 LILLISTON FORD 1 PARTS - 6W1Z-9D653 CANNISTER	453.09	833 N. DELSEA DRIVE 4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	12	1
24-00165	02/11/24	1 VALVE ASSEMBLY	106.01	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	69	1
			559.10					
24-00149	02/06/24	02/20/24 L0475 TOWNSHIP OF LOGAN 1 CONTRACTUAL WASTE - JAN	19,750.00	125 MAIN STREET 4-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	55	1
24-00149	02/06/24	2 FUEL SURCHARGE-DEC	10.48	3-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	56	1
			19,760.48					
24-00120	02/03/24	02/20/24 M0018 MAJESTIC OIL COMPANY, INC. 1 1/22 REGULAR	685.30	2104 FAIRFAX AVENUE 4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	22	1
24-00144	02/05/24	1 1/29 UNLEADED	655.99	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	40	1
24-00162	02/11/24	1 2/5 UNLEADED	746.90	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	66	1
			2,088.19					
24-00171	02/14/24	02/20/24 M0022 MARYBRIDGET ENTERPRISES, INC. 1 FIRE PREVENTION 2023	1,202.89	2305 GARRY ROAD 3-01- -032-251 FIRE PREVENTION WEEK	Budget	Aprv	76	1
			1,202.89					

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24-00178	02/18/24	02/20/24 M0059 MAX COMMUNICATIONS INC 1 MONTHLY SERVICE	269.05	411 NORTH HIGH STREET 4-01- -037-224 TELEPHONE	Budget	Aprv	78	1
			<u>269.05</u>					
24-00118	02/03/24	02/20/24 N0026 NATIONAL HIGHWAY PRODUCTS 1 SIGNAGE	405.00	301 RIVERSIDE DRIVE 3-01- -035-222 ROAD SIGNS OPERATING EXPENSE	Budget	Aprv	20	1
			<u>405.00</u>					
24-00150	02/06/24	02/20/24 N0029 NJAWC 1 PUBLIC HYDRANTS	530.10	4-01- -037-228 PUBLIC FIRE HYDRANT	Budget	Aprv	57	1
			<u>530.10</u>					
24-00166	02/11/24	02/20/24 00290 OMNI RECYCLING LLC 1 JANUARY RECYCLING	2,581.06	101 ROUTE 130 4-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	70	1
24-00166	02/11/24	2 JANUARY RECYCLING - BAG CHARGE	500.00	4-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	71	1
			<u>3,081.06</u>					
24-00126	02/03/24	02/20/24 P0276 PERFORMANCE MARKETING 1 WEBSITE REDESIGN	2,960.00	3122 FIRE ROAD 4-01- -043-254 WEBSITE FEES	Budget	Aprv	29	1
			<u>2,960.00</u>					
24-00116	02/03/24	02/20/24 Q0401 QUILL CORPORATION 1 ACCT 3365032 INV 36742566	127.48	PO BOX 37600 4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	17	1
24-00146	02/05/24	1 ACCT 3365032 INV 36818598	221.97	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	41	1
24-00151	02/06/24	1 ACCT 3365032, INV 36933671	29.84	4-01- -023-223 OFFICE SUPPLIES	Budget	Aprv	58	1
24-00152	02/06/24	1 ACCT 3365032 INV 36899463	158.61	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	59	1
			<u>537.90</u>					
24-00181	02/18/24	02/20/24 S0255 SENTINEL NEWSPAPER 1 ADVERTISING	12.00	330 OAK AVENUE 4-01- -023-228 ADVERTISEMENTS	Budget	Aprv	81	1
			<u>12.00</u>					
24-00172	02/18/24	02/20/24 S0455 LUZ S. SMITH 1 COURT 2/13/24	300.00	2835 FRIENDSHIP STREET 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	77	1
			<u>300.00</u>					
24-00170	02/14/24	02/20/24 S0485 SOUTHERN NJ EMPLOYEE BENEFITS 1 GROUP 1706 - JANUARY	45,493.00	PO BOX 95000-1815 4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	75	1
			<u>45,493.00</u>					

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24-00127	02/03/24	1	02/20/24 S580 SJ COURT ADMIN ASSOC MEMBERSHIP-PAULINE JORDAN	40.00	TRISH SCHNEIDER-DEPTFORD COURT 4-01- -050-229 ASSOCIATION DUES & FEES	Budget	Aprv	30	1
24-00127	02/03/24	2	MEMBERSHIP-SABRINA SUTTON	40.00	4-01- -050-229 ASSOCIATION DUES & FEES	Budget	Aprv	31	1
24-00128	02/03/24	1	3/22-JORDAN/SUTTON	70.00	4-01- -050-226 EDUCATION & CONFERENCES	Budget	Aprv	32	1
				<u>150.00</u>					
24-00111	02/03/24	1	02/20/24 T0101 TD TOOLS, LLC SOLUS PLUS SCANNER	2,799.00	C/O TOM DOUGHERTY 4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	13	1
				<u>2,799.00</u>					
24-00186	02/18/24	1	02/20/24 T0110 TCTA OF CAMDEN, GLOU, CUMB MEMBERSHIP-CONSIDINE, STEPHEN	100.00	C/O WILLIAM PINE- 4-01- -013-229 ASSOCIATIONS DUES & FEES	Budget	Aprv	84	1
				<u>100.00</u>					
23-01201	12/20/23	1	02/20/24 T0150 TANGY'S AUTO SERVICE TIRE MOUNT, ALGIN, ETC	219.75	206 STANGER AVE 3-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	5	1
				<u>219.75</u>					
24-00115	02/03/24	1	02/20/24 T0200 TAG'S AUTO SUPPLY, INC FILTERS	34.70	12 W. HIGH STREET 4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	15	1
24-00115	02/03/24	2	DIAMOND GRIP	55.17	4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	16	1
24-00154	02/07/24	1	RADIATOR FLUSH	3.79	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	61	1
24-00161	02/11/24	1	LED BULBS	51.50	4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	65	1
				<u>145.16</u>					
23-00919	09/30/23	2	02/20/24 T0526 TILDENTECH, LLC TOWNSHIP SERVER/RELATED UPDATE	3,668.43	1 N. CUMMINGS AVE 3-01- -013-225 MISCELLANEOUS	Budget	Aprv	2	1
23-00919	02/06/24	3	TOWNSHIP SERVER/RELATED UPDATE	420.02	3-01- -013-225 MISCELLANEOUS	Budget	Aprv	3	1
				<u>4,088.45</u>					
23-00920	11/28/23	3	02/20/24 T0526 TILDENTECH, LLC POLICE SERVER/RELATED	5,233.70	1 N. CUMMINGS AVE 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	4	1
				<u>5,233.70</u>					
24-00122	02/03/24	1	02/20/24 T0526 TILDENTECH, LLC MANAGED SERVICES-TWP	648.02	1 N. CUMMINGS AVE 4-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	24	1
				<u>648.02</u>					

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24-00123	02/03/24	02/20/24 T0526 TILDENTECH, LLC 1 MANAGED SERVICES PD	641.50	1 N. CUMMINGS AVE 4-01- -029-240 COMPUTER SOFTWARE & RELATED	Budget	Aprv	25	1
			<u>641.50</u>					
24-00108	02/03/24	02/20/24 W0300 WHEELABRATOR GLOUCESTER CO. 1 TIPPING JANUARY	6,266.77	WIN WASTE INNOVATIONS 4-01- -038-221 TRASH TIPPING FEES	Budget	Aprv	9	1
24-00108	02/03/24	2 TIPPING JANUARY TAX	226.02	4-01- -038-225 TIPPING-RECYCLING TAX	Budget	Aprv	10	1
			<u>6,492.79</u>					
24-00153	02/07/24	02/20/24 W0380 WM CORPORATE SERVICES, INC. 1 JANUARY DUMPSTER SERVICE	1,389.82	PO BOX 13648 4-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	60	1
			<u>1,389.82</u>					
24-00164	02/11/24	02/20/24 X0300 XTEL COMMUNICATIONS, INC. 1 MONTHLY SERVICE	80.09	PO BOX 71402 4-01- -037-224 TELEPHONE	Budget	Aprv	68	1
			<u>80.09</u>					
Checks:		<u>Count</u> 52	<u>Line Items</u> 88	<u>Amount</u> 149,222.31				

There are NO errors or warnings in this listing.