

**ELK TOWNSHIP
COMMITTEE MEETING MINUTES
APRIL 4, 2024**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:00PM.

The Open Public Meeting Notice was read. The Salute to the Flag and invocation were recited in unison.

Present were: Mrs. Cowan, Mr. Lucas, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, Mr. Bach, Engineer and Lt. Hitzelberger. Mr. Considine, CFO was absent.

APPROVAL OF MINUTES of March 19, 2024 Work Session

Motion by Mrs. Nicholson, seconded by Mr. Lucas to approve the minutes of the March 19, 2024 Work Session, motion carried with Mrs. Cowan abstaining.

COMMITTEE REPORTS

The Annual Arbor Day Celebration will be held on Saturday, April 27th at 10AM in the Ina B. Hull Park on Stanger Avenue.

Mayor Sammons stated the Annual Egg Hunt was moved to Sunday, March 24th due to the inclement weather. It was very well attended despite the change in day and time. The 2300 eggs were all found with the help of Ptlm. Penzik and Schanne.

POLICE CHIEF REPORT

Lt. Hitzelberger read the report for March 2024, there were 1706 calls for service, 25 arrests, the officers conducted 439 motor vehicle stops with 319 motor vehicle summons being issued, 9 motor vehicle crashes with 2 injuries and they received 13 new applications for firearms and denied 2 firearms permits.

FIRE DEPARTMENT REPORT

Mr. Rambo read the reports from the fire companies. Aura Fire Company responded to 20 calls for service and Ferrell Fire Company responded to 16 calls in the month of March.

ENGINEER'S REPORT

Mr Bach submitted the engineers report for the month of April and touched on a few of the items. The Stormwater Pollution Prevention Plan is still a work in progress. A copy will be sent to the committee for review and comment.

The bid opening for the recreation project is April 25th. Quotes were solicited quotes for the striping of the courts.

Christian Street bid opening is also on April 25th.

Aura III Redevelopment ordinance in on tonight's agenda for Committees approval. There were no objections to the plan by the planning/zoning board.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Lucas to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

ORDINANCE:

ORDINANCE O – 1 – 2024

ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR BLOCK 31, LOTS 2.02, 5.01, 7 AND 22; BLOCK 32 LOT 1 AND BLOCK 58 LOT 1 (AURA III) WITHIN THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

PUBLIC HEARING

Motion by Mrs. Nicholson, seconded by Mr. Rambo to open the public, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one came forward.

Motion by Mr. Lucas seconded by Mrs. Cowan to close the public portion, all were in favor, motion carried.

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt Ordinance O-1-2024, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTIONS:

RESOLUTION R-56-2024

RESOLUTION GRANTING A WIDOW OF A TOTAL DISABLED VETERAN STATUS TO JANET KENNEY

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-57-2024

RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY DATE OF HIRE – JAMES C. PENDZIK

Motion by Mr. Rambo, seconded by Mr. Lucas to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-58-2024

RESOLUTION ADOPTING PROCEDURES FOR ADMINISTRATION AND INSPECTION OF FEDERAL AID HIGHWAY PROJECTS

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-59-2024

**RESOLUTION AUTHORIZING THE TOWNSHIP ENGINEER TO DESIGN AND PUBLICLY BID THE
FY 2024 NJ DEPARTMENT OF TRANSPORTATION RECONSTRUCTION OF LAUX ROAD & PINE
TAVERN ROAD PROJECT**

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

RESOLUTION R-60-2024

EMERGENCY TEMPORARY RESOLUTION PRIOR TO FINAL ADOPTION OF THE BUDGET

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

GLOUCESTER COUNTY REPRESENTATIVE, Dennis McNulty was present to assist with questions or concerns for the County.

Mr. Rambo explained his concern with a passing zone right before the entrance to his farm at 603 Aura Road. The passing zone area starts at approximately 587 Aura Road at a curve in the road and goes to approximately 611 Aura Road. Mr. Rambo stated he was almost hit the other day and his brother was hit. With the increase in traffic in the area it has become very dangerous and someone is going to get hurt. Mr. McNulty stated the county engineer said it is up to the township to put up signs warning of farm vehicles entering highway. He will give the information to the engineers of the area of concern.

PURSUANT TO RESOLUTION R-26-2024

THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mrs. Cowan, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward at this time, state your name and address.

Sam Maccarelli, 48 Spaulding Dr., had a few questions:

He would like to know for his own information is it legal to pass a farm vehicle? Yes, as long as the farm vehicle is as far to the right as possible and there is not a double line, and there are no vehicles coming in the opposite direction.

Mr. Maccarelli sat through the K-9 presentation, does the committee have to vote on it, what is the process? Mr. Rambo stated they are looking into the unit.

He also asked if there is a need for an additional fire truck? Is there a truck that is not operable? Mr. Rambo stated the truck that is being replaced is a 1965 tractor-trailer. Parts to repair it are no longer available and there is only 1 person that is able to drive it. The new truck will be a straight truck. There is a need for a tanker truck within the township since there are no fire hydrants in the township.

Mr. Maccarelli is in favor of a community garden and feel charging \$10 to be a part of it is a good idea.

Lastly, his children had a great time at the Egg Hunt.

Motion by Mr. Lucas to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

PAY BILLS:

Motion by Mrs. Nicholson to Pay the Bills, seconded by Mr. Lucas, upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

ADJOURNMENT:

Motion by Mr. Rambo to adjourn, seconded by Mr. Lucas, all were in favor, the meeting was adjourned at 7:26PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

ORDINANCE O – 1 – 2024

**ORDINANCE ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR
BLOCK 31, LOTS 2.02, 5.01, 7 AND 22; BLOCK 32, LOT 1 AND BLOCK 58, LOT 1 (AURA III)
WITHIN THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

WHEREAS, in order to facilitate the development, redevelopment, and rehabilitation of the Township of Elk (the "Township"), the Mayor and Committee of the Township of Elk (the "Township Committee"), designated certain property identified on the Township's Official Tax Map as Block 31, Lots 2.02, 5.01, 7 and 22; Block 32, Lot 1 and Block 58, Lot 1 as a Non-Condemnation Redevelopment Area (the "Redevelopment Area") pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., (the "Redevelopment Law") (the "Property"); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Township Committee may adopt, revise, or amend a redevelopment plan with respect to a designated area in need of redevelopment or rehabilitation; and

WHEREAS, the Elk Township Committee adopted the Aura III Redevelopment Plan on June 4, 2020, via Ordinance No. O-2-2020; and

WHEREAS, the Elk Township Committee has determined to prepare an amended Aura III Redevelopment Plan, attached hereto, and identified as "Amended Aura III Redevelopment Plan dated February 2024"; and

WHEREAS, the Amended Redevelopment Plan provides a broad overview for the planning, development, redevelopment and rehabilitation of the Redevelopment Area for purposes of improving conditions within the Township; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to adopt the Amended Redevelopment Plan to effectuate redevelopment and rehabilitation within the Township and specifically Block 31, Lots 2.02, 5.01, 7 and 22; Block 32, Lot 1 and Block 58, Lot 1; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, on February 20, 2024, the Township Committee adopted a Resolution referring the attached Amended Redevelopment Plan to the Combined Planning and Zoning Board of the Township of Elk (the "Combined Planning and Zoning Board") for review and approval following introduction and first reading; and

WHEREAS, the Combined Planning and Zoning Board adopted a Resolution recommending the Township Committee adopt the Amended Redevelopment Plan; and

WHEREAS, the Township Committee has reviewed and accepted the recommendations of the Combined Planning and Zoning Board and determined it to be in the best interest of the Township to adopt the Amended Redevelopment Plan to effectuate redevelopment and rehabilitation within the Township and specifically Block 31, Lots 2.02, 5.01, 7 and 22; Block 32, Lot 1 and Block 58, Lot 1; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Committee of the Township of Elk as follows:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Township Committee declares and determines that said Amended Redevelopment Plan meets the criteria, guidelines, and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for the development and rehabilitation of the Township and specifically the Redevelopment Area, and is otherwise in conformance with N.J.S.A.40A:12A-1 et seq.

Section 3. The Township Committee hereby accepts the recommendations of the Combined Planning and Zoning Board and adopts the attached Amended Redevelopment Plan entitled "Amended Aura III Redevelopment Plan February 2024", for the Township of Elk and specifically Block 31, Lots 2.02, 5.01, 7 and 22 Block 32, Lot 1 and Block 58, Lot 1.

Section 4. The Township Committee of the Township of Elk shall have, be entitled to, and is hereby vested all power and authority granted by the aforementioned statutory provisions to effectuate the Amended Redevelopment Plan.

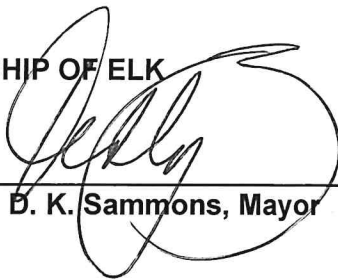
Section 5. The Amended Redevelopment Plan shall constitute an overlay zone to the extent set forth therein.


Section 6. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 7. In the event any clause section or paragraph of this Ordinance is deemed invalid or unenforceable for any reason, it is the intent of the Township Committee that the balance of this Ordinance remains in full force and effect to the extent it allows the Township to meet the goals of the Ordinance.

Section 8. This Ordinance shall take effect immediately after final adoption and publication according to law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan		✓	✓			
Lucas			✓			
Nicholson	✓		✓			
Rambo			✓			
Sammons			✓			

TOWNSHIP OF ELK

 Carolyn D. K. Sammons, Mayor

ATTEST:

 DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas		✓	✓			
Nicholson	✓		✓			
Rambo			✓			
Sammons			✓			

NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on March 7, 2024. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on April 4, 2024, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.



DEBORA R. PINE, TOWNSHIP CLERK

O-1-2024

RESOLUTION R-56-2024

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
GRANTING A WIDOW OF A TOTAL DISABLED VETERAN STATUS TO JANET KENNEY**

WHEREAS, Janet Kenney owns property commonly known as 31 Valley Road, and identified on the Municipal Tax Map of the Township of Elk as Block 23, Lot 28; and

WHEREAS, the Tax Assessor has received and approved an application for a Widow of a 100% Disabled Veteran's Tax Exemption pursuant to N.J.S.A. 54:4-3.30, et seq.; and

WHEREAS, the residents of Elk Township and all of New Jersey are proud and grateful to our veterans for their service and sacrifices in preserving our sacred freedoms and rights as Americans; and

WHEREAS, the State of New Jersey recognizes the sacrifices of our veterans by permitting municipalities to provide a tax exemption to their real property; and

WHEREAS, the Tax Assessor of Gloucester County has recommended to the Mayor and Committee, that the tax exemption be granted, and be made effective March 11, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elk as follows:

1. The owner of the premises commonly known as 31 Valley Road and identified on the Municipal Tax Map of the Township of Elk as Block 23 Lot 28 shall be entitled to a Widow of a 100% Disabled Veteran's Tax Exemption of their property pursuant to N.J.S.A. 54:4-3.30, et seq., said exemption to be effective March 11, 2024

2. The Township Clerk is hereby directed to forward a certified copy of this Resolution to the Tax Assessor, so the exemption may be duly recorded in the Township's records.

3. The Township Tax Collector will continue to recognize this property as an exempt property due to the previous exemption from Resolution R-91-2018 for John Kenney (husband).

ADOPTED at a regular meeting of the Elk Township Committee held on April 4, 2024.

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on April 4, 2024 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

R-57-2024

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER
UPON ANNIVERSARY DATE OF HIRE- James C. Pendzik**

WHEREAS the agreement between the Township of Elk and the Policemen's Benevolent Association of New Jersey Local #122 dated January 1, 2024 through December 31, 2028 recognizes a movement in rank for Police Patrolmen upon completion of one full year of service; and

WHEREAS all movement in rank will be by action of the Township Committee after review of the recommendation by the Chief of Elk Township Police; and

WHEREAS the Township Committee has received recommendation from Lt. Lance Hitzelberger, to elevate the rank of Patrolman **James C. Pendzik**; and

WHEREAS Patrolman **James C. Pendzik** was hired as a full time officer to the Elk Township Police Department as a recruit on April 22, 2023 and on April 22, 2024 has completed one year of continuous service thereby elevating him to the rank of Officer #7, earning an annual salary as stated in the Contract.

NOW, THEREFORE, BE IT RESOLVED, that patrolman **James C. Pendzik** be elevated in rank and entitled to salaries as stated above.

ADOPTED at a regular meeting of Township Committee of the Township of Elk held April 4, 2024.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK

ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

Edward Gonnelli
Chief of Police
680 Whig Lane
Monroeville, NJ 08343



Phone: (856)881-6688
Dispatch: (856)589-0911
Fax: (856)881-5594

April 4, 2024


TO: Elk Township Committee
RE: Patrolman James C. Pendzik; Elevation in Rank
FROM: Lt. Lance Hitzelberger OIC

Mayor and Committee,

I am writing you this letter to inform you that on 04/22/2024 Ptlm. James Pendzik will have completed his 1st year as a full-time police officer. I am recommending to Committee that Patrolman James C. Pendzik be elevated to the rank of Officer 7 at the salary level of \$55667.96 as per the current collective bargaining agreement.

Thank you and please let me know if you have any questions.

Respectfully,


Lt. Lance Hitzelberger #2215 OIC

Cc:

RESOLUTION R-58-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK
ADOPTING PROCEDURES FOR ADMINISTRATION AND INSPECTION OF
FEDERAL AID HIGHWAY PROJECTS

WHEREAS, the Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies (LPA), such as Elk Township, to receive Federal Aid Highway Program (FAHP or federal-aid) funds through New Jersey Department of Transportation (NJDOT); and

WHEREAS, Elk Township is presently the recipient of federal-aid funds through a project awarded under the NJDOT Transportation Alternatives Program (TAP) for the Township's Elephant Swamp Shared Use Trail Improvements 2023 TAP project; and

WHEREAS, Elk Township as an LPA, is responsible for administering federal-aid funded projects in compliance with all federal-aid requirements established by the FHWA; and

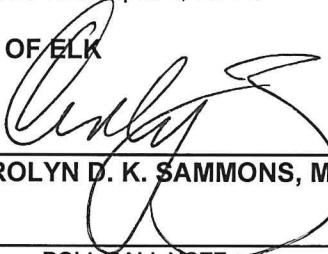
WHEREAS, the NJDOT, through its Stewardship Agreement with FHWA, is responsible for ensuring that Elk Township is adequately staffed and suitably equipped to undertake federal-aid projects, and ensure that federal requirements are met; and

WHEREAS, Elk Township, as required by the NJDOT, has developed a Policy outlining the required procedures for the Administration of Federally Funded Transportation Projects administered through the NJDOT;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee of the Township of Elk, County of Gloucester and State of New Jersey, hereby adopts the policy entitled, "Elk Township Procedure for Administration and Inspection of Federal Aid Highway Projects" dated April 4, 2024.

ADOPTED at a Regular Meeting of the Elk Township Committee held April 4, 2024.

TOWNSHIP OF ELK

BY: 
CAROLYN D. K. SAMMONS, Mayor

ATTEST:


DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on April 4, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Clerk

**ELK TOWNSHIP
RESOLUTION R-59-2024**

**RESOLUTION OF TOWNSHIP OF ELK AUTHORIZING THE TOWNSHIP ENGINEER TO
DESIGN AND PUBLICLY BID THE FY 2024 NEW JERSEY DEPARTMENT OF
TRANSPORTATION RECONSTRUCTION OF LAUX ROAD & PINE TAVERN ROAD PROJECT**

WHEREAS, the State of New Jersey has allocated \$219,285 of Fiscal Year 2024 Municipal Aid Funding to Elk Township; and,

WHEREAS, the Committee of Elk Township wishes to utilize said funding; and,

WHEREAS, the Township Engineer has submitted a proposal to Elk Township with two (2) options regarding breakdown of fees; and,

WHEREAS, Option 2 does not utilize the option provided by the NJDOT for five percent (5%) design fee reimbursement; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of Elk Township, in the County of Gloucester, State of New Jersey, that does hereby authorize the Township Engineer to advertise and receive public bids for the FY 2024 NJDOT Municipal Aid Program Reconstruction of Laux Road & Pine Tavern Road Project.

BE IT FURTHER RESOLVED, that the proper officials are hereby authorized to execute all documents for such change order.

THIS RESOLUTION IS DULY ADOPTED at a Meeting of the Township Committee of the Township of Elk held on April 4, 2024, at the Municipal Building, 680 Whig Lane, Aura, New Jersey.

TOWNSHIP OF ELK



Carolyn D. K. Sammons, Mayor

ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on April 4, 2024 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE, Township Clerk

R- 60- 2024

EMERGENCY TEMPORARY RESOLUTION
PRIOR TO FINAL ADOPTION OF THE BUDGET
TOWNSHIP OF ELK, COUNTY OF GLOUCESTER

WHEREAS, an emergent condition has arisen with respect to certain costs until the budget is approved for adoption and no adequate provision has been made in the 2024 temporary budget for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of emergency temporary appropriations for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2024 pursuant to the provisions of N.J.S. 40A:4-20, including this resolution, total \$6,101,679.00.

NOW, THEREFORE, BE IT RESOLVED, (not less than two-thirds of all the members thereof affirmatively concurring), that in accordance with N.J.S. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

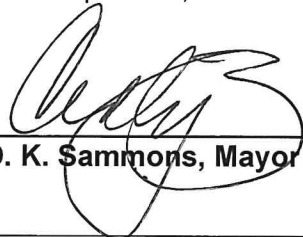
Current Fund	\$6,101,679.00
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2. That said emergency temporary appropriation will be provided for as follows:
 In the 2024 budget under the title of the following:

Per Schedule A attached	\$6,101,679.00
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3. That one certified copy of this resolution be filed with the Director of Local Government Services.

ADOPTED at a meeting of the Mayor and Committee of the Township of Elk, which meeting was open to the public, held on April 4, 2024.

ATTEST:


DEBORA R. PINE, Township Clerk

By: 
Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo	✓			
Sammons	✓			

I, Debora Pine, Registered Municipal Clerk of the Township of Elk, County of Gloucester, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Elk Township Committee at a meeting of said Township Committee held on April 4, 2024, and said resolution was adopted by no less than a two-thirds vote of the members of the Township Committee.

Debora R. Pine – Registered Municipal Clerk

Seal

BILL APPROVAL

April 4, 2024

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	24-00322	\$77,599.42
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ELMER ESCROW:

1) Dasti & Staiger	24-00352	\$280.50
2) Bryson & Yates	24-00368	\$262.50
3) Bach Associates	24-00370	\$1,470.00

DOG ACCOUNT:

1) NJ Department of Health	24-00358	\$37.80
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Batch Id: SC Batch Type: C Batch Date: 04/04/24 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00318	04/04/24 03/24/24	A0067 ABBOTT'S HARDWARE 1 REPAIR DOOR LOCKS	125.00	PO BOX 249 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	14	1
			<u>125.00</u>					
24-00313	04/04/24 03/24/24	A0204 ARCTIC WOLF SPRINGWATER 1 WATER	159.45	745 CATTELL ROAD 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	9	1
			<u>159.45</u>					
24-00314	04/04/24 03/24/24	A0304 AT&T MOBILITY 1 MONTHLY SERVICE	715.97	PO BOX 6463 4-01- -037-224 TELEPHONE	Budget	Aprv	10	1
			<u>715.97</u>					
24-00341	04/04/24 03/31/24	A0350 AURA FIRE COMPANY 1 HALL USE 3/18/2024	300.00	909 AURA ROAD 4-01- -011-225 MISCELLANEOUS	Budget	Aprv	38	1
			<u>300.00</u>					
24-00369	04/04/24 04/03/24	B0095 BACH ASSOCIATES, PC 1 JANUARY ENGINEERING	3,400.00	304 WHITE HORSE PIKE 4-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	61	1
24-00369	04/03/24	2 STORM WATER POLLUTION PLAN	855.75	4-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	62	1
24-00369	04/03/24	3 LOCAL REC GRANT	1,650.00	G-01- -130-103 RECREATIONAL IMPROVEMENT GRANT	Budget	Aprv	63	1
			<u>5,905.75</u>					
24-00328	04/04/24 03/26/24	B0145 BCMCAA 1 CONF REG-JORDAN, SUTTON	600.00	CATHERINE IEZZI CMCA 4-01- -050-226 EDUCATION & CONFERENCES	Budget	Aprv	21	1
			<u>600.00</u>					
24-00261	04/04/24 03/09/24	C0033 CAPITOL CLEANERS 1 FEBRUARY UNIFORM CLEANING	40.00	12 N. ACADEMY STREET 4-01- -029-234 UNIFORM CLEANING	Budget	Aprv	4	1
			<u>40.00</u>					
24-00353	04/04/24 04/01/24	C0071 CALVELLO LANDSCAPING INC. 1 STORM DRAIN CLEANING-VARIOUS	33,000.00	605 BARNSBORO ROAD 4-01- -034-230 STORM DRAIN MAINTENANCE	Budget	Aprv	43	1
			<u>33,000.00</u>					
24-00323	04/04/24 03/25/24	C0166 COMCAST 1 MONTHLY SERVICE	495.25	ACCT 8499-05-064-0022477 4-01- -037-224 TELEPHONE	Budget	Aprv	18	1
			<u>495.25</u>					

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00351	04/04/24 03/31/24	D0132 1	DASTI & STAIGER GENERAL ENGINEERING	676.50 <u>676.50</u>	310 LACEY ROAD 4-01- -023-232 LEGAL COSTS	Budget	Aprv	42	1
23-00836	04/04/24 01/01/24	D0150 10	DELSEA REGIONAL HIGH SCHOOL 04/04/2024	299,518.50 <u>299,518.50</u>	ATTN: BOARD OFFICE 4-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	1	1
24-00364	04/04/24 04/02/24	D0365 1	VAULT SOLUTIONS LLC STORAGE - APRIL	715.27 <u>715.27</u>	PO BOX 71586 4-01- -043-224 RECORDS STORAGE	Budget	Aprv	55	1
24-00331	04/04/24 03/30/24	D0498 1	BRIAN J. DUFFIELD LEGAL THRU 3/28/2024	2,805.25	95 N. MAIN STREET 4-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	25	1
24-00331	04/04/24 03/30/24	D0498 2	BRIAN J. DUFFIELD COPIES, ETC	25.16 <u>2,830.41</u>	95 N. MAIN STREET 4-01- -017-222 LEGAL OPERATING EXPENSES	Budget	Aprv	26	1
24-00355	04/04/24 04/01/24	E0253 1	ELK TOWNSHIP FIELD HOCKEY CLUB CLEAN UP DAY 3/30/2024	500.00 <u>500.00</u>	C/O SARAH RUCZYNSKI G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	46	1
24-00344	04/04/24 03/31/24	E0275 1	ENGLISH SEWAGE DISPOSAL, INC. 8500 GALLONS WASTEWATER	2,658.50 <u>2,658.50</u>	1082 WEST PARSONAGE ROAD 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	40	1
24-00362	04/04/24 04/01/24	F0370 1	FORD, SCOTT & ASSOCIATES LLC AFS/DEBT STATEMENT	1,473.00 <u>1,473.00</u>	1535 HAVEN AVENUE 4-01- -013-231 AUDITOR EXPENSES use 060-299	Budget	Aprv	54	1
24-00354	04/04/24 04/01/24	G0020 1	GCIA TIPPING MARCH	2,534.50	FINANCE DEPARTMENT 4-01- -038-221 TRASH TIPPING FEES	Budget	Aprv	44	1
24-00354	04/04/24 04/01/24	G0020 2	GCIA TIPPING MARCH TAX	91.41 <u>2,625.91</u>	FINANCE DEPARTMENT 4-01- -038-225 TIPPING-RECYCLING TAX	Budget	Aprv	45	1
24-00340	04/04/24 03/31/24	G0150 1	GALL'S INC. WARBURTON-JACKET	117.98	PO BOX 505614 4-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	32	1
24-00340	04/04/24 03/31/24	G0150 2	GALL'S INC. WARBURTON-BOOTS	175.98	PO BOX 505614 4-01- -029-225 MISCELLANEOUS	Budget	Aprv	33	1
24-00340	04/04/24 03/31/24	G0150 3	GALL'S INC. HITZELBERGER-BOOTS	119.99	PO BOX 505614 4-01- -029-225 MISCELLANEOUS	Budget	Aprv	34	1
24-00340	04/04/24 03/31/24	G0150 4	GALL'S INC. HITZELBERGER-SHIRTS	74.97	PO BOX 505614 4-01- -029-233 MISCELLANEOUS	Budget	Aprv	35	1

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24-00340	03/31/24	5 HENNELLY-MAG POUCH	80.95	UNIFORM ALLOWANCE 4-01- -029-233	Budget	Aprv	36	1
24-00340	03/31/24	6 STEPHAN-DUTY HOLSTER	205.99	UNIFORM ALLOWANCE 4-01- -029-225	Budget	Aprv	37	1
			<u>775.86</u>	MISCELLANEOUS				
24-00334	03/30/24	04/04/24 G0260 GLOUCESTER COUNTY MAYOR'S ASSN 1 MAYOR'S DINNER MARCH	50.00	1 SOUTH WEST AVE 4-01- -013-225	Budget	Aprv	28	1
			<u>50.00</u>	MISCELLANEOUS				
24-00359	04/01/24	04/04/24 G0300 NJ ADVANCE MEDIA 1 PLANNING/ZONING	25.24	DEPT 77571 4-01- -023-228	Budget	Aprv	49	1
24-00359	04/01/24	2 VEHICLE SALE	97.18	ADVERTISEMENTS 4-01- -043-228	Budget	Aprv	50	1
24-00359	04/01/24	3 BID AD-SPORTS	207.54	ADVERTISEMENTS 4-01- -020-225	Budget	Aprv	51	1
24-00359	04/01/24	4 AD BIDS-NJDOT	122.25	MISCELLANEOUS 3-01- -054-222	Budget	Aprv	52	1
			<u>452.21</u>	IMPROVEMENTS TO MUNICIPAL ROAD				
24-00333	03/30/24	04/04/24 H0185 WALTER J. HOLGUIN 1 COURT 3/26	300.00	109 BELMONT AVENUE 4-01- -050-225	Budget	Aprv	27	1
			<u>300.00</u>	MISCELLANEOUS				
24-00366	04/03/24	04/04/24 L0475 TOWNSHIP OF LOGAN 1 CONTRACTUAL MARCH 2024	19,750.00	125 MAIN STREET 4-01- -038-222	Budget	Aprv	57	1
24-00366	04/03/24	2 CONTRACTUAL MARCH 2024	36.04	SOLID WASTE CONTRACTUAL 4-01- -038-222	Budget	Aprv	58	1
			<u>19,786.04</u>	SOLID WASTE CONTRACTUAL				
24-00315	03/24/24	04/04/24 M0018 MAJESTIC OIL COMPANY, INC. 1 03/11 - UNLEADED	653.09	2104 FAIRFAX AVENUE 4-01- -037-226	Budget	Aprv	11	1
24-00316	03/24/24	1 3/18 UNLEADED	837.80	GASOLINE/DIESEL 4-01- -037-226	Budget	Aprv	12	1
24-00342	03/31/24	1 3/25 UNLEADED	748.19	GASOLINE/DIESEL 4-01- -037-226	Budget	Aprv	39	1
			<u>2,239.08</u>	GASOLINE/DIESEL				
24-00286	03/12/24	04/04/24 M0023 MATTER BROTHERS, INC. 1 REWIRE NEW DIESEL PUMP	911.48	PO BOX 262 4-01- -034-239	Budget	Aprv	7	1
			<u>911.48</u>	REPAIRS TO EQUIPMENT				
24-00297	03/16/24	04/04/24 M0030 MGL SOLUTIONS 1 CUSTOM STAMPS	180.00	154 SOUTH STREET 4-01- -043-223	Budget	Aprv	8	1
				OFFICE SUPPLIES				

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24-00365	04/02/24	1	BIRTH/MARRIAGE/DEATH CERTS	199.00	4-01- -040-224 PRINTING OF FORMS	Budget	Aprv	56	1
				<u>379.00</u>					
24-00329	03/26/24	1	APPRaisal - ROAD PROJECT	4,000.00	3-01- -054-222 IMPROVEMENTS TO MUNICIPAL ROAD	Budget	Aprv	22	1
				<u>4,000.00</u>					
24-00283	03/12/24	1	7/8-12 SRO TRAINING	450.00	4-01- -029-226 EDUCATIONS & CONFERENCES	Budget	Aprv	6	1
				<u>450.00</u>					
24-00319	03/24/24	1	REIMBURSE-ARBOR DAY	192.12	4-01- -041-225 MISC	Budget	Aprv	15	1
				<u>192.12</u>					
24-00338	03/31/24	1	REIMBURSE MEALS	15.00	4-01- -029-225 MISCELLANEOUS	Budget	Aprv	31	1
				<u>15.00</u>					
24-00320	03/24/24	1	REIMBURSE-JIF SAFETY MEETING	43.50	4-01- -053-227 JIF SAFETY BUDGET	Budget	Aprv	16	1
				<u>43.50</u>					
24-00252	03/05/24	1	ACCT 33695032 INV. 37333484	108.88	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	3	1
				<u>108.88</u>					
24-00330	03/30/24	1	ADVERTISING-SURPLUS EQUIPMENT	66.00	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	23	1
24-00330	03/30/24	2	ADVERTISING-AMEND REDEVEL PLAN	81.00	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	24	1
				<u>147.00</u>					
24-00265	03/09/24	1	MARCH HEALTH	45,493.00	4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	5	1
				<u>45,493.00</u>					
24-00335	03/30/24	1	APRIL MEDICAL	44,468.00	4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	29	1
				<u>44,468.00</u>					
	04/04/24		S0600 SOUTHERN PEST CONTROL		PO BOX 95				

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-00317	03/24/24	1	MONTHLY SERVICE	53.00	4-01- -020-225 MISCELLANEOUS	Budget	Aprv	13	1
				<u>53.00</u>					
24-00336	03/30/24	1	APRIL RENTAL	180.00	04/04/24 S0671 STARR SEPTIC 3017 DELSEA DRIVE 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	30	1
				<u>180.00</u>					
24-00324	03/25/24	1	TIRES - INV 40590993	414.08	04/04/24 T0528 TIRE HUB 29778 NETWORK PLACE 4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	19	1
24-00326	03/26/24	1	GY EAGLE ENFORCER	135.00	4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	20	1
				<u>549.08</u>					
23-00837	01/01/24	10	04/10/2024	299,082.09	04/04/24 T0600 TREASURER OF SCHOOL MONEYS ELK TOWNSHIP BOARD OF ED 4-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	2	1
				<u>299,082.09</u>					
24-00357	04/01/24	1	1ST QTR 2024	75.00	04/04/24 T0700 TREASURER STATE OF NJ MARRIAGE LICENSES FEES 4-01- -910-003 MARRIAGE LICENSES FEES	Budget	Aprv	48	1
				<u>75.00</u>					
24-00361	04/01/24	1	1ST QTR 2024	886.00	04/04/24 TREAS TREASURER, STATE OF NEW JERSEY NJ DCA FISCAL OFFICE 4-01- -910-002 UNIFORM CONST. TRAINING FEES	Budget	Aprv	53	1
				<u>886.00</u>					
24-00321	03/24/24	1	TAPE, DUCT TAPE, LED BULBS	51.09	04/04/24 W0080 WARREN'S HARDWARE 110 BRIDGETON PIKE 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	17	1
24-00345	03/31/24	1	4 PAK PADLOCKS	26.99	4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	41	1
				<u>78.08</u>					
24-00356	04/01/24	1	NEW BLADES, SHARPEN, ETC	312.42	04/04/24 W0160 WEBERS POWER EQUIPMENT, INC. 868 ELK ROAD 4-01- -034-239 REPAIRS TO EQUIPMENT	Budget	Aprv	47	1
				<u>312.42</u>					
24-00367	04/03/24	1	TIPPING MARCH 2024	9,254.61	04/04/24 W0300 WIN WASTE INNOVATIONS PO BOX 830149 4-01- -038-221 TRASH TIPPING FEES	Budget	Aprv	59	1
24-00367	04/03/24	2	TIPPING MARCH 2024 TAX	333.78	4-01- -038-225 TIPPING-RECYCLING TAX	Budget	Aprv	60	1
				<u>9,588.39</u>					

Count Line Items Amount

Check No.	Check Date	Vendor #	Name		Street 1 of Address to be printed on Check					
PO #	Enc Date	Item	Description	Payment Amt	Charge Account	Account Type	Status	Seq	Acct	Description

Checks:	43	63	782,954.74							
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There are NO errors or warnings in this listing.
