

**ELK TOWNSHIP
COMMITTEE WORK SESSION MINUTES
MAY 21, 2024**

The Work Session Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:00PM.

The Open Public Meeting Notice was read. The Salute to the Flag was recited in unison.

Present were: Mrs. Cowan (arrived at 7:03PM), Mr. Lucas, Mrs. Nicholson, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Caleb Nicholson for Engineer. Mr. Rambo was absent.

Approval of minutes of May 2, 2024 Regular Meeting

Motion by Mrs. Nicholson, seconded by Mayor Sammons to approve the minutes of the May 2, 2024 Regular Meeting, all were in favor, motion carried.

PUBLIC PORTION on Agenda Items only.

Motion by Mr. Lucas to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

ORDINANCES:

ORDINANCE O – 2 – 2024

Bond Ordinance Providing for the Acquisition of a Fire Truck, by and in the Township of Elk, County of Gloucester, State of New Jersey, Appropriating \$815,000 Therefor and Authorizing the Issuance of \$776,190 Bonds or Notes of the Township to Finance Part of the Costs Thereof – **PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to open to the public, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one came forward.

Motion by Mr. Lucas seconded by Mrs. Nicholson to close the public portion, all were in favor, motion carried.

Motion by Mr. Lucas, seconded by Mrs. Nicholson to adopt Ordinance O-2-2024, upon roll call motion carried.

Roll Call:	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

Mrs. Cowan entered the meeting at 7:03 PM

ORDINANCE O – 3 – 2024

Authorizing the Acceptance of a Deed of Easement and Right-of-Way Agreement (Block 10, P/O Lot 11.01) from Mary Sorbello – **PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to open to the public, all were in favor, motion carried.

Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance.

No one came forward.

Motion by Mr. Lucas seconded by Mrs. Nicholson to close the public portion, all were in favor, motion carried.

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt Ordinance O-3-2024, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

ORDINANCE O – 4 – 2024

Authorizing the Acceptance of a Deed of Easement and Right-of-Way Agreement (Block 6, P/O Lot 36) from David Manno and Rochele Manno – **PUBLIC HEARING**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to open to the public, all were in favor, motion carried. Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance. No one came forward.

Motion by Mr. Lucas seconded by Mrs. Nicholson to close the public portion, all were in favor, motion carried.

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt Ordinance O-4-2024, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

RESOLUTION:

R-75-2024 – To Refund Money to Sarah Massimino for an Overpayment of Taxes

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

GLOUCESTER COUNTY REPRESENTATIVE, Dennis McNulty was present from the County.

Lou Schomber asked if there is any news about Ewan Lake. The county will get back to the township.

Mayor Sammons stated there should be a public hearing coming soon. There were enough signatures on the petition to warrant a public hearing. She does not know when or where it will be.

Ben Freeman agrees with Mr. Rambo’s complaint about the speeding and passing zone on Aura Road in front of his farm, it is very dangerous.

Mr. Freeman would like to know if the county can help him with an issue he has. There is a double phone pole in front of 1470 Ellis Mill Road that has Verizon wires on it. They have called all the utilities and the only line left on the pole is believed to be Verizon.

Mayor Sammons thanked the County for showing the movie in the park. The workers, Rob and Terrance were awesome! They engaged with the public and explained what was happening. They did a great job.

PURSUANT TO RESOLUTION R-26-2024

THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

PUBLIC PORTION:

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Lucas, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions to come forward at this time.

Ben Freeman, 1470 Ellis Mill Road wanted to thank the guys who worked the trash and shred day, they did a great job, they were very courteous and helpful.

Lou Schomber, 457 Ewan Road, asked if there is an ordinance against discharging a sump pump onto someone's property.

Mrs. Nicholson stated you are not supposed to discharge onto another property or the road. His neighbor's sump pump is 2 feet from the property line, water will lay and then flow onto his property. The house at 479 Ewan Road appears to be vacant, the grass is high and needs to be cut. The Zoning Officer will be told about the issue and asked to look into it.

Motion by Mr. Lucas to close the public portion, seconded by Mrs. Cowan, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Lucas to Pay the Bills, seconded by Mrs. Cowan, upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

Mrs. Nicholson asked if the recommendation from Bach to correct the basin needs to be approved by committee? Mr. Nicholson stated that the engineer is recommending rototilling the basin and putting in more K5 sand to help with the drainage.

The basin at Covey Estates needs to be cleaned out. Mrs. Nicholson will send an email to Mr. Rambo to see how it was cleaned in the past.

ADJOURNMENT:

Motion by Mr. Lucas to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 7:18PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC
Township Clerk

**TOWNSHIP OF ELK
ORDINANCE O – 2 – 2024**

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE TRUCK, BY AND IN THE TOWNSHIP OF ELK, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY (THE “TOWNSHIP”); APPROPRIATING \$815,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$776,190 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Elk, in the County of Gloucester, State of New Jersey (the “Township”). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$815,000, said sum being inclusive of a down payment in the aggregate amount of \$38,810 for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the “Local Bond Law”). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$815,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount not exceeding \$776,190 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$776,190 are hereby authorized to be issued pursuant to and within the limitations

prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued, include, but are not limited to, the acquisition of a Fire Truck and related equipment.

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$776,190.

(c) The aggregate estimated cost of said improvements or purposes is \$815,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the aggregate down payment available for said purposes.

(d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering, architectural and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Gloucester make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Gloucester. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Gloucester shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note

shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is on file in the Office of the Clerk of the Township and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20.00 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$776,190 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$160,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

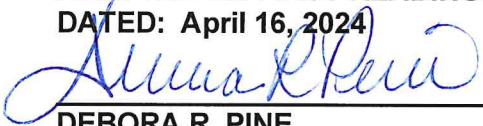
SECTION 10. The Township Chief Financial Officer is hereby authorized to

prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

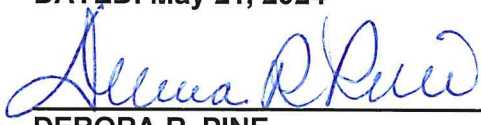
SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: April 16, 2024**


**DEBORA R. PINE,
Clerk of the Township of Elk**

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan		✓	✓			
Lucas	✓		✓			
Nicholson			✓			
Rambo						✓
Sammons			✓			

**ADOPTED ON SECOND READING
DATED: May 21, 2024**


**DEBORA R. PINE,
Clerk of the Township of Elk**

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan						✓
Lucas	✓		✓			
Nicholson		✓	✓			
Rambo						✓
Sammons			✓			

APPROVAL BY THE MAYOR ON THIS 21st DAY OF MAY, 2024.

A handwritten signature in black ink, appearing to read 'Carolyn King-Sammons', written over a horizontal line.

CAROLYN KING-SAMMONS,
Mayor of the Township of Elk

ORDINANCE O – 3 – 2024

**AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE
OF A DEED OF EASEMENT AND RIGHT-OF-WAY AGREEMENT
(BLOCK 10, P/O LOT 11.01) FROM MARY SORBELLO**

WHEREAS, pursuant to N.J.S.A. 40:67-1(a), the governing body of every municipality may, make, amend, repeal and enforce ordinances ascertaining and establishing the boundaries of all streets; and

WHEREAS, pursuant to N.J.S.A. 40:67-2, in pertinent part, a copy of any ordinance accepting the dedication of any street...or portion thereof, with a map showing the location, bounds and dimensions thereof, shall, be filed in the office where the conveyance of lands are recorded in the county in which the municipality is situated; and

WHEREAS, pursuant to N.J.S.A. 40A:12-5(a), (1) in pertinent part, any municipality, by ordinance, may provide for the acquisition of any real property by purchase, gift, devise, lease, exchange, condemnation or installment purchase agreement; and

WHEREAS, the Elk Township Committee authorized easement and right-of-way along Moods Road; and

WHEREAS, as a condition of such improvements, the property owner of Block 10, Lot 11.01 has agreed to dedicate an easement and right-of-way along Moods Road; and

WHEREAS, the easement and right-of-way dedication area is specifically described and shown on a map entitled "Easement Plan Moods Road" Elk Township, Gloucester County, prepared by Bach Associates P.C., Job Number ET2023-3, dated 8/28/2023; and

WHEREAS, the owner/grantor, Mary Sorbello, has offered for the Township's acceptance the Deed of Easement and Right-of-Way Agreement attached hereto.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that is hereby accepts the conveyance of Deed of Easement and Right-of-Way Agreement with Mary Sorbello, Grantor, to the Township of Elk, Grantee, in the form attached hereto and made a part hereof for the purposes set forth therein.

BE IT FURTHER ORDAINED, that the Township Solicitor is authorized to record said Deed of Easement and Right-of-Way Agreement in the Gloucester County Clerk's Office and return the recorded Deed of Easement and Right-of-Way Agreement to the custody and safekeeping of the Township Clerk.

Section 2.

Repealer.

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

Section 3.

Severability.

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

Section 4.

When effective.

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Lucas		✓	✓			
Nicholson			✓			
Rambo						✓
Sammons			✓			

TOWNSHIP OF ELK

Carolyn D. K. Sammons, Mayor

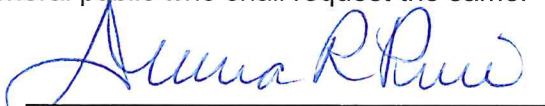
ATTEST:


 DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas		✓	✓			
Nicholson	✓		✓			
Rambo						✓
Sammons			✓			

NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on May 2, 2024. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on May 21, 2024, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.


 DEBORA R. PINE, TOWNSHIP CLERK

ORDINANCE O – 4 – 2024

**AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE
OF A DEED OF EASEMENT AND RIGHT-OF-WAY AGREEMENT
(BLOCK 6, P/O LOT 36) FROM DAVID MANNO AND ROCHELE MANNO**

WHEREAS, pursuant to N.J.S.A. 40:67-1(a), the governing body of every municipality may, make, amend, repeal and enforce ordinances ascertaining and establishing the boundaries of all streets; and

WHEREAS, pursuant to N.J.S.A. 40:67-2, in pertinent part, a copy of any ordinance accepting the dedication of any street or portion thereof, with a map showing the location, bounds and dimensions thereof, shall, be filed in the office where the conveyance of lands are recorded in the county in which the municipality is situated; and

WHEREAS, pursuant to N.J.S.A. 40A:12-5(a), provides in pertinent part, any municipality, by ordinance, may provide for the acquisition of any real property by purchase, gift, devise, lease, exchange, condemnation or installment purchase agreement; and

WHEREAS, the Elk Township Committee authorized reconstruction of Moods Road; and

WHEREAS, as a condition of such improvements, the property owners of Block 6, Lot 36 have agreed to dedicate an easement and right-of-way along Moods Road; and

WHEREAS, the easement and right-of-way dedication area is specifically described and shown on a map entitled "Easement Plan Moods Road" Elk Township, Gloucester County, prepared by Bach Associates P.C., Job Number ET2023-3, dated 8/28/2023; and

WHEREAS, the owners/grantors, David Manno and Rochele Manno, have offered for the Township's acceptance the Deed of Easement and Right-of-Way Agreement attached hereto.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that is hereby accepts the conveyance of Deed of Easement and Right-of-Way Agreement with David Manno and Rochele Manno, Grantors, to the Township of Elk, Grantee, in the form attached hereto and made a part hereof for the purposes set forth therein.

BE IT FURTHER ORDAINED, that the Township Solicitor is authorized to record said Deed of Easement and Right-of-Way Agreement in the Gloucester County Clerk's Office and return the recorded Deed of Easement and Right-of-Way Agreement to the custody and safekeeping of the Township Clerk.

Section 2.

Repealer.

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

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COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas		✓	✓			
Nicholson	✓		✓			
Rambo						✓
Sammons			✓			

TOWNSHIP OF ELK


 Carolyn D. K. Sammons, Mayor

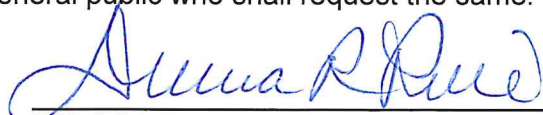
ATTEST:


 DEBORA R. PINE, Township Clerk

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan		✓	✓			
Lucas			✓			
Nicholson	✓		✓			
Rambo						✓
Sammons			✓			

NOTICE

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on May 2, 2024. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on May 21, 2024, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.


 DEBORA R. PINE, TOWNSHIP CLERK

R-75-2024

RESOLUTION TO REFUND MONEY TO SARAH MASSIMINO FOR AN OVERPAYMENT OF TAXES

WHEREAS, on May 10, 2024, Mrs. Massimino paid her May taxes on Block 20 Lot 14, 115 Iredell Lane; and

WHEREAS, the check's numeral box was written as \$1,946.96, where as, the legal line read "Four thousand, nine hundred, forty-six and .96" in error and the bank cashed the check as \$4,946.96.

WHEREAS, the intent of this resolution is to refund the over-payment of \$3,000 (three thousand dollars and no cents) to Sarah Massimino, 115 Iredell Lane, Mullica Hill, NJ 08062, that was made in error.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector and the CFO refund \$3,000.00 (three thousand dollars, no cents) to Sarah Massimino, 115 Iredell Lane, Mullica Hill, NJ 08062, due to an overpayment made in error on the legal line.

ADOPTED, at the meeting of the Township Committee for the Township of Elk held on May 21, 2024.

ATTEST:


DEBORA R. PINE, Township Clerk

TOWNSHIP OF ELK


Carolyn D. K. Sammons, Mayor

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	<input checked="" type="checkbox"/>			
Lucas	<input checked="" type="checkbox"/>			
Nicholson	<input checked="" type="checkbox"/>			
Rambo				<input checked="" type="checkbox"/>
Sammons	<input checked="" type="checkbox"/>			

BILL APPROVAL

May 21, 2024

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Elk Township	24-00462	\$88,110.42
2) Elk Township	24-00504	\$89,067.89
3) Mary Sorbello	24-00447	\$1,640.00
4) David & Rochele Manno	24-00448	\$500.00

Batch Id: SC Batch Type: C Batch Date: 05/21/24 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Vendor Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
24-00422	05/21/24	A0124	ACTION UNIFORM CO.		1500 S. NEW ROAD					
	04/27/24	1	CALABRESE-PANTS, ETC	326.00	4-01- -029-233	Budget	Aprv		2	1
				<u>326.00</u>	UNIFORM ALLOWANCE					
24-00457	05/21/24	A0137	ALLIED DOCUMENT SOLUTIONS		AND SERVICES					
	05/04/24	1	TONER	125.50	4-01- -013-223	Budget	Aprv		16	1
					OFFICE SUPPLIES					
24-00457	05/04/24	2	TONER	277.00	4-01- -043-223	Budget	Aprv		17	1
					OFFICE SUPPLIES					
24-00458	05/04/24	1	TONER CONTRACT	24.00	4-01- -013-223	Budget	Aprv		18	1
				<u>426.50</u>	OFFICE SUPPLIES					
24-00496	05/21/24	A0204	ARCTIC WOLF SPRINGWATER		745 CATTELL ROAD					
	05/19/24	1	WATER	98.25	4-01- -020-225	Budget	Aprv		55	1
				<u>98.25</u>	MISCELLANEOUS					
24-00505	05/21/24	A0260	ATLANTIC CITY ELECTRIC		5 COLLINS DRIVE					
	05/20/24	1	MONTHLY ELECTRIC/STREET LIGHTS	40.91	4-01- -037-222	Budget	Aprv		61	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	2	MONTHLY ELECTRIC/STREET LIGHTS	44.49	4-01- -037-222	Budget	Aprv		62	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	3	MONTHLY ELECTRIC/STREET LIGHTS	19.22	4-01- -037-222	Budget	Aprv		63	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	4	MONTHLY ELECTRIC/STREET LIGHTS	16.81	4-01- -037-222	Budget	Aprv		64	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	5	MONTHLY ELECTRIC/STREET LIGHTS	79.74	4-01- -037-222	Budget	Aprv		65	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	6	MONTHLY ELECTRIC/STREET LIGHTS	284.33	4-01- -037-222	Budget	Aprv		66	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	7	MONTHLY ELECTRIC/STREET LIGHTS	15.75	4-01- -037-222	Budget	Aprv		67	1
					STREET LIGHTING EXPENSE					
24-00505	05/20/24	8	MONTHLY ELECTRIC/STREET LIGHTS	699.59	4-01- -037-223	Budget	Aprv		68	1
					ELECTRICITY					
24-00505	05/20/24	9	MONTHLY ELECTRIC/STREET LIGHTS	2,535.67	4-01- -037-223	Budget	Aprv		69	1
					ELECTRICITY					
24-00505	05/20/24	10	MONTHLY ELECTRIC/STREET LIGHTS	1,295.99	4-01- -037-223	Budget	Aprv		70	1
					ELECTRICITY					
24-00505	05/20/24	11	MONTHLY ELECTRIC/STREET LIGHTS	15.72	4-01- -037-223	Budget	Aprv		71	1
					ELECTRICITY					
24-00505	05/20/24	12	MONTHLY ELECTRIC/STREET LIGHTS	14.70	4-01- -037-223	Budget	Aprv		72	1
					ELECTRICITY					
24-00505	05/20/24	13	MONTHLY ELECTRIC/STREET LIGHTS	13.76	4-01- -037-223	Budget	Aprv		73	1
					ELECTRICITY					
24-00505	05/20/24	14	MONTHLY ELECTRIC/STREET LIGHTS	465.95	4-01- -037-223	Budget	Aprv		74	1
				<u>5,542.63</u>	ELECTRICITY					

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24-00506	05/20/24	05/21/24 B0200 VERIZON 1 MONTHLY SERVICE	62.72	4-01- -037-224 TELEPHONE	Budget	Aprv	75	1
			<u>62.72</u>					
24-00507	05/20/24	05/21/24 B0200 VERIZON 1 MONTHLY SERVICE	299.00	4-01- -037-224 TELEPHONE	Budget	Aprv	76	1
			<u>299.00</u>					
24-00495	05/19/24	05/21/24 C0016 C&H DISPOSAL SERVICE INC 1 CLEAN UP DAY-TRASH	524.65	47 GRIERS LANE G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	52	1
24-00495	05/19/24	2 CLEAN UP DAY-BRUSH	418.40	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	53	1
24-00495	05/19/24	3 CLEAN UP DAY-METAL	252.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	54	1
			<u>1,195.05</u>					
24-00508	05/20/24	05/21/24 C0149 STEPHEN CONSIDINE 1 ZOOM COURT	252.35	4-01- -050-225 MISCELLANEOUS	Budget	Aprv	77	1
			<u>252.35</u>					
24-00509	05/20/24	05/21/24 C0149 STEPHEN CONSIDINE 1 LABOR LAW POSTER	83.10	4-01- -013-225 MISCELLANEOUS	Budget	Aprv	78	1
			<u>83.10</u>					
24-00460	05/04/24	05/21/24 C0174 COLORSOURCE 1 BALLOT PRINTING	1,216.20	435 COMMERCE LANE 4-01- -012-224 PRINTING OF FORMS	Budget	Aprv	20	1
			<u>1,216.20</u>					
24-00467	05/08/24	05/21/24 D0156 DEL VEL CHEM COMPANY 1 CFOLD/TOILET PAPER	322.22	PO BOX 67 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	26	1
			<u>322.22</u>					
24-00455	05/04/24	05/21/24 D0365 VAULT SOLUTIONS LLC 1 STORAGE MAY	1,038.20	PO BOX 71586 4-01- -043-224 RECORDS STORAGE	Budget	Aprv	14	1
			<u>1,038.20</u>					
24-00459	05/04/24	05/21/24 F0170 JOSEPH FAZZIO, INC. 1 BOLTS/SPACERS	26.46	2900 GLASSBORO CROSS KEYS 4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	19	1
			<u>26.46</u>					
24-00453	05/04/24	05/21/24 G0020 GCIA 1 TIPPING - APRIL	4,782.03	FINANCE DEPARTMENT 4-01- -038-221	Budget	Aprv	11	1

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24-00453	05/04/24	2 TIPPING - APRIL TAX	172.47	TRASH TIPPING FEES 4-01- -038-225	Budget	Aprv	12	1
			<u>4,954.50</u>	TIPPING-RECYCLING TAX				
24-00486	05/19/24	1 BIDS - MOODS ROAD	173.20	DEPT 77571 4-01- -043-228	Budget	Aprv	45	1
			<u>173.20</u>	ADVERTISEMENTS				
24-00497	05/19/24	1 AUDIT	17,500.00	618 STOKES ROAD 4-01- -060-299	Budget	Aprv	56	1
			<u>17,500.00</u>	AUDIT FEES				
24-00471	05/08/24	1 REIMBURSE BOOTS	191.39	4-01- -053-224	Budget	Aprv	30	1
24-00483	05/19/24	1 CLEAN UP DAY 5/4/24	220.00	TRICO JIF SAFETY INCENTIVE G-01- -120-102	Budget	Aprv	42	1
			<u>411.39</u>	CLEAN COMM USE THIS ACCOUNT				
24-00454	05/04/24	1 MAY CLEANING	482.04	410 WHITE HORSE PIKE 4-01- -020-242	Budget	Aprv	13	1
			<u>482.04</u>	CLEANING SERVICES				
24-00502	05/19/24	1 SHIELD ASSEMBLY	78.24	833 N. DELSEA DRIVE 4-01- -061-226	Budget	Aprv	60	1
			<u>78.24</u>	POLICE VEHICLE MINOR REPAIR				
24-00472	05/08/24	1 CONTRACTUAL APRIL 2024	19,750.00	125 MAIN STREET 4-01- -038-222	Budget	Aprv	31	1
			<u>19,750.00</u>	SOLID WASTE CONTRACTUAL				
24-00470	05/08/24	1 04/29 - UNLEADED	1,080.27	2104 FAIRFAX AVENUE 4-01- -037-226	Budget	Aprv	29	1
24-00489	05/19/24	1 5/6/24 - UNLEADED	725.74	GASOLINE/DIESEL 4-01- -037-226	Budget	Aprv	48	1
			<u>1,806.01</u>	GASOLINE/DIESEL				
24-00449	05/04/24	1 TEE SHIRTS-LAW ENFORCEMENT DAY	850.00	2305 GARRY ROAD 4-01- -029-236	Budget	Aprv	6	1
			<u>850.00</u>	EQUIPMENT & SUPPLIES				
24-00474	05/08/24	1 RESCUE TOOL INSPECT/REPAIR	3,806.84	PO BOX 856892 4-01- -028-226	Budget	Aprv	33	1
				AID TO FIRE COMPANY OTHER EXPENSES				

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			3,806.84					
24-00476	05/08/24	05/21/24 N0029 NJAWC 1 MONTHLY SERVICE-HYDRANTS	530.10	4-01- -037-228 PUBLIC FIRE HYDRANT	Budget	Aprv	35	1
			530.10					
24-00484	05/19/24	05/21/24 N0207 CLINT NICHOLSON 1 CLEAN UP DAY 5/4/2024	220.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	43	1
			220.00					
24-00480	05/09/24	05/21/24 00290 OMNI RECYCLING LLC 1 APRIL RECYCLING	2,341.30	408 LAMBS ROAD 4-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	39	1
24-00480	05/09/24	2 APRIL RECYCLING BAGS	600.00	4-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	40	1
			2,941.30					
24-00485	05/19/24	05/21/24 P0348 DEBORA PINE 1 CLEAN UP DAY 05/04/2024	250.00	G-01- -120-102 CLEAN COMM USE THIS ACCOUNT	Budget	Aprv	44	1
			250.00					
24-00461	05/04/24	05/21/24 Q0401 QUILL CORPORATION 1 ACCT 3365032 INV 38243032	79.57	PO BOX 37600 4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	21	1
24-00479	05/09/24	1 ACCT 3365032, INV 38397514	199.14	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	38	1
			278.71					
24-00450	05/04/24	05/21/24 R0150 ACE PLUMBING, HEATING AND 1 RUBBER HOSE WASHER	1.13	ELECTRICAL SUPPLIES, INC. 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	7	1
24-00450	05/04/24	2 HOSE ADAPTER, SWIVEL, ETC	11.28	4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	8	1
			12.41					
24-00464	05/08/24	05/21/24 S0255 SENTINEL NEWSPAPER 1 ADVERTISING-BOND ORD	27.00	330 OAK AVENUE 4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	23	1
24-00487	05/19/24	1 ADVERTISEMENT-EASEMENTS	30.00	4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	46	1
			57.00					
24-00469	05/08/24	05/21/24 S0455 LUZ S. SMITH 1 COURT 5-7-2024	300.00	2835 FRIENDSHIP STREET 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	28	1
			300.00					
24-00490	05/19/24	05/21/24 S0482 SOUTH JERSEY GAS 1 MONTHLY SERVICE	85.40	23884200000 4-01- -037-225	Budget	Aprv	49	1

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			85.40	PROPANE/NATURAL GAS				
24-00491	05/19/24	05/21/24 S0483 SOUTH JERSEY GAS 1 MONTHLY SERVICE	602.66	3388420000 4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	50	1
24-00491	05/19/24	2 MONTHLY SERVICE	20.10	4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	51	1
			622.76					
24-00481	05/19/24	05/21/24 S0485 SOUTHERN NJ EMPLOYEE BENEFITS 1 JUNE MEDICAL	48,059.00	VERRILL AND VERRILL 4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	41	1
			48,059.00					
24-00501	05/19/24	05/21/24 S0600 SOUTHERN PEST CONTROL 1 MONTHLY SERVICE	53.00	PO BOX 95 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	59	1
			53.00					
24-00442	05/01/24	05/21/24 S0671 STARR SEPTIC 1 APRIL RENTAL	180.00	3017 DELSEA DRIVE 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	5	1
			180.00					
24-00488	05/19/24	05/21/24 S0466 SORBELLO'S LANDSCAPING LLC 1 CLEANUP/MULCH-HULL PARK	3,452.00	283 UNION STREET 4-01- -020-250 RECREATION OE EXPENSES	Budget	Aprv	47	1
			3,452.00					
24-00468	05/08/24	05/21/24 T0110 TCTA OF CAMDEN, GLOU, CUMB 1 MEMBERSHIP-DEFRANCESCO,SUSAN	100.00	C/O WILLIAM PINE- 4-01- -015-229 ASSOCIATION DUES & FEES	Budget	Aprv	27	1
			100.00					
24-00425	04/27/24	05/21/24 T0150 TANGY'S AUTO SERVICE 1 MOUNT/BALANCE	32.95	206 STANGER AVE 4-01- -061-222	Budget	Aprv	3	1
24-00465	05/08/24	1 MOUNT AND BALANCE	32.50	POLICE VEHICLE TIRES 4-01- -061-222	Budget	Aprv	24	1
			65.45	POLICE VEHICLE TIRES				
24-00456	05/04/24	05/21/24 T0200 TAG'S AUTO SUPPLY, INC 1 BATTERIES	236.44	12 W. HIGH STREET 4-01- -061-226	Budget	Aprv	15	1
24-00473	05/08/24	1 BRAKES-CALAPERS, BRAKE PADS	578.33	POLICE VEHICLE MINOR REPAIR 4-01- -061-226	Budget	Aprv	32	1
24-00500	05/19/24	1 FUNNELS	3.32	POLICE VEHICLE MINOR REPAIR 4-01- -034-236	Budget	Aprv	57	1
24-00500	05/19/24	2 A/C R134	131.40	EQUIPMENT & SUPPLIES 4-01- -061-226	Budget	Aprv	58	1
			949.49	POLICE VEHICLE MINOR REPAIR				

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24-00477	05/21/24 05/09/24	T0526 TILDENTECH, LLC 1 MANAGED SERVICES - TWP	905.88 <u>905.88</u>	1 N. CUMMINGS AVE 4-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	36	1
24-00478	05/21/24 05/09/24	T0526 TILDENTECH, LLC 1 MANAGED SERVICES PD	641.50 <u>641.50</u>	1 N. CUMMINGS AVE 4-01- -029-240 COMPUTER SOFTWARE & RELATED	Budget	Aprv	37	1
24-00426	05/21/24 04/27/24	T0528 TIRE HUB 1 FIREHAWK PURSUIT TIRE	124.37 <u>124.37</u>	29778 NETWORK PLACE 4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	4	1
24-00463	05/21/24 05/08/24	W0160 WEBERS POWER EQUIPMENT, INC. 1 FERRIS MOWER BLADES	63.21 <u>63.21</u>	868 ELK ROAD 4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	22	1
24-00451	05/21/24 05/04/24	W0300 WIN WASTE INNOVATIONS 1 TIPPING - APRIL	6,740.92	PO BOX 830149 4-01- -038-221 TRASH TIPPING FEES	Budget	Aprv	9	1
24-00451	05/21/24 05/04/24	2 TIPPING - APRIL TAX	243.12 <u>6,984.04</u>	4-01- -038-225 TIPPING-RECYCLING TAX	Budget	Aprv	10	1
24-00217	05/21/24 02/29/24	W0318 WIRELESS ELECTRONICS, INC. 1 RADIO/MICS, ETC	686.00 <u>686.00</u>	t/a WIRELESS COMMUNICATIONS 4-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	1	1
24-00466	05/21/24 05/08/24	W0380 WM CORPORATE SERVICES, INC. 1 DUMPSTER SERVICE-APRIL	1,389.82 <u>1,389.82</u>	PO BOX 13648 4-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	25	1
24-00475	05/21/24 05/08/24	X0300 XTEL COMMUNICATIONS, INC. 1 MONTHLY INVOICE	78.89 <u>78.89</u>	PO BOX 71402 4-01- -037-224 TELEPHONE	Budget	Aprv	34	1

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	48	78	129,731.23

There are NO errors or warnings in this listing.