

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
DECEMBER 5, 2024**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:00PM.

The Open Public Meeting Notice was read. The Salute to the Flag and invocation were recited in unison.

Present were: Mrs. Cowan, Mr. Lucas (arrived at 7:02PM), Mrs. Nicholson, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, Mr. Nicholson and Mr. Reilly, Engineers Office and Chief Hitzelberger. Mr. Rambo and Mr. Bach, Engineer were absent.

**APPROVAL OF MINUTES** of November 7, 2024 Regular and Closed Session Meeting

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to approve the minutes of the November 7, 2024 Regular and Closed Session Meeting, all were in favor, motion carried.

**COMMITTEE REPORTS**

Mrs. Nicholson stated the Environmental Commission meeting will be on December 10<sup>th</sup> at 7PM.

**POLICE CHIEF REPORT**

Chief Hitzelberger gave the report for the month of November for the Police Department. They received 1399 calls for service, made 9 arrests, conducted 216 motor vehicle stops, issued 115 motor vehicle summons, held 53 radar posts, the department responded to 12 crashes with 2 minor injuries. There were 17 applications received for firearms, 8 permit to carry and 1 withdraw. Chief Hitzelberger read his findings concerning the Ellis Mill Road truck traffic.

**FIRE DEPARTMENT REPORT**

Mr. Rambo was not in attendance to read the reports.

**ENGINEER'S REPORT**

Mr. Nicholson summarized the engineers report. A revised plan for Laux and Pine Tavern Road has been submitted to the NJ DOT for approval.

Payment applications have been submitted for the Christian Street and Moods Road Phase III projects. Grant applications have been submitted for FY 2025 Local Recreation Improvements for Ina B. Hull basketball courts and Local Aid Infrastructure for Leddon Street.

The township will be receiving \$204,462 towards a portion of Laux Road.

The FY2023 Recreation grant for the tennis/pickleball courts is completed.

The revised Stormwater Pollution Prevention Plan has been submitted to the NJ DEP.

Mrs. Nicholson asked who is responsible for the inspection of the storage facility construction. The construction entrance does not seem to be working, they are tracking huge amounts of dirt onto Buck Road.

Mr. Reilly said they will be out to inspect on Friday, 12/6/2024.

**2025 Request for Qualifications of Professionals – see attached list**

**PUBLIC PORTION** on Agenda Items only.

Motion by Mr. Lucas to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mrs. Cowan, all were in favor, motion carried.

**ORDINANCES:**

**ORDINANCE O-9-2024**

**ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF ELK" CHAPTER 34 FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ELK, IN THE COUNTY OF GLOUCESTER, STATE OF NEW JERSEY  
PUBLIC HEARING**

Motion by Mr. Lucas, seconded by Mrs. Nicholson to open the public, all were in favor, motion carried. Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance. No one came forward.

Motion by Mr. Lucas, seconded by Mrs. Cowan to close the public portion, all were in favor, motion carried. Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt Ordinance O-9-2024, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**ORDINANCE O-10-2024**

**ORDINANCE AUTHORIZING THE ADVERTISEMENT AND SALE OF THE MUNICIPAL OWNED PROPERTY IDENTIFIES AS BLOCK 214, LOT 1 (CEDAR BRIDGE ROAD) NO LONGER NEEDED FOR PUBLIC PURPOSES PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ.  
PUBLIC HEARING**

Motion by Mr. Lucas, seconded by Mrs. Nicholson to open the public, all were in favor, motion carried. Mayor Sammons invited the public to speak if they have any questions concerning the Ordinance. No one came forward.

Motion by Mrs. Nicholson seconded by Mr. Lucas to close the public portion, all were in favor, motion carried.

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt Ordinance O-10-2024, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTIONS:**

**RESOLUTION R-142-2024**

**RESOLUTION AUTHORIZING THE AWARD OF THE TOWNSHIP ISSUED FIREARM TO RETIRED POLICE CHIEF EDWARD GONNELLI IN RECOGNITION OF TWENTY-FIVE (25) YEARS OF SERVICE TO THE TOWNSHIP OF ELK**

Motion by Mr Lucas., seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-143-2024**

**RESOLUTION TO REFUND MONEY TO CORELOGIC FOR AN OVERPAYMENT OF TAXES ON BLOCK 214.01 LOT 29.05- JOHN III & MALENA GILBERT**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-144-2024**

**RESOLUTION APPROVING FORM OF PERFORMANCE SURETY BOND SUBMITTED FOR APPROVAL FOR A PROJECT BY THINK PAVERS HARDSCAPING LLC RELATING TO THE SPORTS COURTS AT ELK TOWNSHIP RECREATION PARK**

Motion by Mrs. Cowan, seconded by Mr. Lucas to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-145-2024**

**RESOLUTION APPROVING PAYMENT NO. 1 TO THINK PAVERS HARDSCAPING LLC FOR THE FY 2023 NJ DECA LOCAL RECREATIONAL INFRASTRUCTURE GRANT RECONSTRUCTION OF THE SPORTS COURTS AT ELK TOWNSHIP RECREATION PARK**

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-146-2024**

**RESOLUTION DESIGNATING SIGNATORIES ON ELK JOINT MUNICIPAL COURT REGULAR ACCOUNT**

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-147-2024**

**RESOLUTION DESIGNATING SIGNATORIES ON ELK JOINT MUNICIPAL COURT BAIL ACCOUNT**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-148-2024**

**RESOLUTION TO REFUND MONEY TO CORELOGIC FOR AN OVERPAYMENT OF TAXES ON BLOCK 6 LOT 31.01 – RICHARD FARRELL & RYAN MURRAY, ETAL**

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-149-2024**

**RESOLUTION AUTHORIZING PREPARATION OF BID SPECIFICATIONS, ADVERTISING AND ACCEPTANCE OF SEALED BIDS FOR THE FY2024 NJ DCA LOCAL RECREATION IMPROVEMENT GRANT FOR ELK TOWNSHIP SPORTS COURTS RECONSTRUCTION**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-150-2024**

**RESOLUTION APPROVING PAYMENT NO. 2 TO PAVING PLUS LLC FOR FY 2022 NJ DOT LOCAL AID INFRASTRUCTURE FUND IMPROVEMENTS TO CHRISTIAN STREET**

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-151-2024**

**RESOLUTION OF THE TOWNSHIP OF ELK TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS REGARDING SILVERGATE PILOT AGREEMENT**

Motion by Mrs. Nicholson, seconded by Mr. Lucas to adopt and approve said resolution, all were in favor, motion carried.

**RESOLUTION R-152-2024**

**RESOLUTION APPROVING PAYMENT NO. 2 TO ARAWAK PAVING CO., INC. FOR FY 2023 NJ DOT MUNICIPAL AID PROGRAM RECONSTRUCTION OF MOODS ROAD – PHASE III**

Motion by Mrs. Cowan, seconded by Mr. Lucas to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-153-2024**

**RESOLUTION AUTHORIZING EXECUTION OF TRANSFER AGREEMENT WITH SILVERGATE ASSOCIATES RELATING TO UTILITY SLEEVES UNDER STATE HIGHWAY ROUTE 55**

Motion by Mr. Lucas, seconded by Mrs. Nicholson to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RESOLUTION R-154-2024**  
**RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR THE ELK TOWNSHIP POLICE**  
**DEPARTMENT – ETHAN SELB**

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

Ethan Selb was sworn in by Mayor Sammons with his mother holding the Bible.

**RESOLUTION R-155-2024**  
**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING**  
**PAYMENT NO. 2 (FINAL) TO THINK PAVERS HARDSCAPING LLC FOR THE FY 2023 NJDCA**  
**LOCAL RECREATIONAL INFRASTRUCTURE GRANT RECONSTRUCTION OF THE SPORTS**  
**COURTS AT ELK TOWNSHIP RECREATIONAL PARK**

Motion by Mrs. Nicholson, seconded by Mrs. Cowan to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**GLOUCESTER COUNTY REPRESENTATIVE** – James Schmidt was present to assist with any questions for the county.

Doris Hoover was here representing the petition signers concerning the truck traffic on Ellis Mill Road. She feels if the speed limit is reduced it may alleviate some of the noise issues.

Mr. Schmidt will report back to the County the concerns and also recommends she talk to Harrison Township since Ellis Mill Road runs through there also.

**PURSUANT TO RESOLUTION R-26-2024**  
**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Lucas, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions to come forward at this time.

Jeanne White, 520 Christian St., thanked Committee for the improvements to Christian St.

Ms. White asked why are taxes now being levied upon the Lawn's Volunteer Fire Company? They are a community building and organization. There is an auxiliary as part of the organization. They are trying to make the transition from a fire house to community building. They are still a tax-exempt organization both state and federal. The change takes time and all they are asking for is time.

Mr. Duffield explained the owner of the building is not the same as the auxiliary.

Ms. White asked about the recent decision to levy property taxes on LVFC. They are asking to possibly reconsider, since they are not contracted with Elk Township any longer, but they are a tax-exempt organization. They have been in the community for almost 6 decades.

They contacted the county tax assessor, Mr. Black, and he stated the decision is with the Township Committee, and they should go to the Township Committee to ask to remove the tax. That is why she is here.

What they want to do is turn into a community organization, LVFC Community Organization. It is just going to take time.

Mayor Sammons would like to talk to and conduct research with Mr. Black on the issue. She suggested they obtain an attorney to assist with the process.

Ms. White said they are a non-profit and do not have the money. She thanked committee for their time and consideration.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Lucas, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Rambo to Pay the Bills, seconded by Mr. Lucas upon roll call motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mrs. Nicholson	Yes
	Mayor Sammons	Yes

**RECESS:**

Motion to Recess by Mrs. Nicholson, seconded by Mrs. Cowan, all were in favor, the meeting recessed at 7:45PM.

Motion to Re-enter Meeting by Mrs. Nicholson, seconded by Mr. Lucas, all were in favor, the meeting reconvened at 8:18PM.

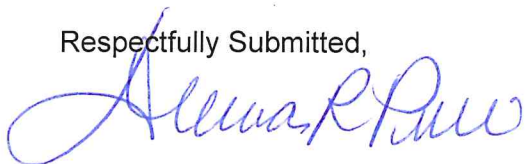
**Summary of Closed Session:**

Mr. Duffield summarized the discussion held in closed. Committee discussed a potential PILOT financial agreement with Silvergate/Aura Phase 1 & 3, no decisions were made and no action was taken.

**ADJOURNMENT:**

Motion by Mr. Lucas to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 8:25PM.

Respectfully Submitted,



Debora R. Pine, RMC,

# 2025 LIST OF RESPONDENTS TO THE REQUEST FOR QUALIFICATIONS OF PROFESSIONALS

## **Township Solicitor**

Brian D. Duffield  
Vigilante Law Firm, P.C.

## **Township Auditor**

Holt McNally & Associates

## **Township Engineer**

Bach & Associates  
Bryson & Yates Consulting Engineers

## **Bond Counsel**

Archer & Greiner Attorneys at Law  
Parker McCay  
Wilentz Attorneys at Law

## **Special Labor Counsel**

Brown & Connery  
Barker, Gelfand, James & Sarvas Law Firm  
Vigilante Law Firm, P.C.  
Marmero Law, LLC  
King, Moench & Collins LLP

## **Health Insurance Broker**

Insurance Solutions Inc.  
Fairview Insurance Agency Associates  
Brown & Brown

## **Risk Management Consultant**

Cettei & Connell Insurance  
Fairview Insurance Agency Associates

## **Prosecutor**

Jacqueline Vigilante

## **Public Defender**

Rex Roldan

## **Planning/Zoning Solicitor**

Dasti & Staiger  
Marmero Law, LLC

## **Planning/Zoning Planner**

Bach & Associates

## **Planning/Zoning Engineer**

Bryson & Yates Consulting Engineers  
Bach & Associates

**ORDINANCE**

**O - 9 - 2024**

**AN ORDINANCE TO AMEND THE "CODE OF THE TOWNSHIP OF ELK" CHAPTER 34  
FIXING AND ESTABLISHING SALARIES AND COMPENSATIONS OF OFFICERS AND  
EMPLOYEES OF THE TOWNSHIP OF ELK, IN THE COUNTY OF GLOUCESTER, STATE OF  
NEW JERSEY**

**BE IT ORDAINED** by the Township Committee of the Township of Elk as follows:

1. The rate of compensation of each of the following officers and employees are hereinafter set forth, upon the noted basis, as follows:

<b>POSITION</b>	<b>SALARY</b>	<b>BASIS</b>
Clerk	not to exceed \$70,000.00 per year	Biweekly
Deputy Clerk	not to exceed \$60,000.00 per year	Biweekly
Chief Financial Officer	not to exceed \$56,000.00 per year	Biweekly
Tax Collector	not to exceed \$30,000.00 per year	Biweekly
Asst. Tax Collector	not to exceed \$19.00 per hour	Biweekly
Secretary, Planning Board	not to exceed \$47,000.00 per year	Biweekly
Chief of Police	not to exceed \$140,000.00 per year	Biweekly
Lieutenant	not to exceed \$113,000.00 per year	Biweekly
Detective	Base plus amount not to exceed \$1,000.00 per year	Biweekly
Corporal	Base plus amount not to exceed \$1,600.00 per year	Biweekly
K-9 Officer	Base plus amount not to exceed \$2,000.00 per year	Biweekly
Sergeant 10	not to exceed \$109,000.00 per year	Biweekly
Sergeant 5	not to exceed \$108,000.00 per year	Biweekly
Sergeant	not to exceed \$104,000.00 per year	Biweekly
Senior Officer	not to exceed \$104,000.00 per year	Biweekly
Officer 1 <sup>st</sup> Class	not to exceed \$102,000.00 per year	Biweekly
Officer 2 <sup>nd</sup> Class	not to exceed \$94,000.00 per year	Biweekly
Officer 3 <sup>rd</sup> Class	not to exceed \$90,000.00 per year	Biweekly
Officer 4 <sup>th</sup> Class	not to exceed \$85,000.00 per year	Biweekly
Officer 5 <sup>th</sup> Class	not to exceed \$78,000.00 per year	Biweekly
Officer 6 <sup>th</sup> Class	not to exceed \$70,000.00 per year	Biweekly
Officer 7 <sup>th</sup> Class	not to exceed \$63,000.00 per year	Biweekly
Probationary Officer	not to exceed \$51,000.00 per year	Biweekly
Part Time Patrolman	not to exceed \$22.00 per hour	Biweekly
Special Law Enforcement Off. Class 3	not to exceed \$38.00 per hour	Biweekly
Records Clerk	not to exceed \$29.00 per hour	Biweekly
Municipal Judge	not to exceed \$35,000.00 per year	Monthly
Court Administrator	not to exceed \$57,000.00 per year	Biweekly
Deputy Court Administrator	not to exceed \$42,000.00 per year	Biweekly
Court Assistant	not to exceed \$25.00 per hour	Biweekly
Court Recorder	not to exceed \$120.00 per court session	Biweekly
Construction Code Official	not to exceed \$32,000.00 per year	Monthly
Fire Sub-Code Official	not to exceed \$21,000.00 per year	Monthly
Plumbing Sub-Code Official	not to exceed \$21,000.00 per year	Monthly
Electrical Sub-Code Official	not to exceed \$21,000.00 per year	Monthly
Building Sub-Code Official	not to exceed \$21,000.00 per year	Monthly
Construction Control	not to exceed \$13,000.00 per year	Biweekly
Mayor/Township Committee	not to exceed \$2,000.00 per year	Quarterly
Township Committee	not to exceed \$1,800.00 per year	Quarterly
Zoning Officer	not to exceed \$28.00 per hour	Biweekly
Temporary Casual Labor	not to exceed \$30.00 per hour	Biweekly
Public Works Laborer Full Time	not to exceed \$58,000.00 per year	Biweekly
Public Works Laborer Part Time	not to exceed \$28.00 per hour	Biweekly



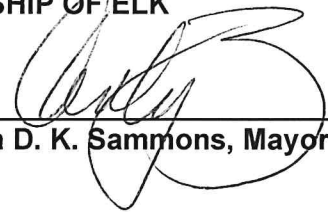
Mechanic	not to exceed \$42.00 per hour	Biweekly
Snow Removal Laborer	not to exceed \$40.00 per hour	Biweekly
Emergency Management Coordinator	not to exceed \$3,000.00 per year	Quarterly
Deputy Emergency Mgt Coordinator	not to exceed \$1,000.00 per year	Quarterly

2. Longevity payments will no longer be paid by the Township of Elk.
3. If an employee is eligible for health insurance from the Township and has alternative health insurance and prescription coverage, the employee has the option to waive the health insurance benefits provided by the Township. If the employee waives health insurance and prescription benefits, the Township will add \$3,500 to the base salary of the employee. The employee must continuously maintain the alternative health insurance and prescription benefits. If an employee loses their alternative health insurance and prescription benefits, they must give notice to the Chief Financial Officer and enroll on the health insurance and prescription benefit plan offered by the Township of Elk, subject to the conditions of the health insurance plan and the laws of the State of NJ. Upon enrollment or re-enrollment in the Township sponsored health plan, the \$3,500 opt out pay increase will be removed from the employee's pay.
4. The said salaries, wages and compensation shall be paid in a manner decided upon by the Township Committee.
5. All prior Salary Ordinances are hereby repealed.
6. If any part or parts of this ordinance are deemed illegal or unenforceable, those parts shall be considered null and void, but will not affect the validity of any other part or parts of this ordinance.
7. This Ordinance shall take effect upon publication and final passage thereof as provided by law.

**INTRODUCED** and read at a meeting of the Township Committee of the Township of Elk held on November 7th, 2024 and considered for final adoption at a meeting of the Township Committee held on December 5th, 2024.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓		✓			
Lucas			✓			
Nicholson		✓	✓			
Rambo			✓			
Sammons			✓			

**TOWNSHIP OF ELK**



**Carolyn D. K. Sammons, Mayor**

**ATTEST:**



**DEBORA R. PINE, Township Clerk**

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan			✓			
Lucas		✓	✓			
Nicholson	✓		✓			
Rambo						✓
Sammons			✓			

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on November 7, 2024. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on December 5, 2024, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.



DEBORA R. PINE, TOWNSHIP CLERK

**ORDINANCE O – 10 – 2024**

**AN ORDINANCE OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING THE ADVERTISEMENT AND SALE OF THE MUNICIPAL OWNED PROPERTY IDENTIFIED AS BLOCK 214, LOT 1 (CEDAR BRIDGE ROAD) NO LONGER NEEDED FOR PUBLIC PURPOSES PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ.**

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**WHEREAS**, the Local Lands and Building Law, N.J.S.A. 40A:12-13, et seq., authorizes the sale of any real property, capital improvement, and/or personal property which is surplus and is no longer needed for public use; and

**WHEREAS**, the Township Committee has determined that municipally owned real property identified as Block 214, Lot 1 (Cedar Bridge Road), consisting of approximately 0.51 acres, is surplus and no longer necessary for municipal or public purposes; and

**WHEREAS**, the property is less than the minimum size required for development under the Township Zoning Ordinance and is without any capital improvements thereon; and

**WHEREAS**, the Township Committee has determined that it is in the best interest of the residents of the Township to advertise and sell the property identified as Block 214, Lot 1 (Cedar Bridge Road) which is no longer needed for public purpose to generate revenue and reduce taxes for the residents of the Township of Elk;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Elk, County of Gloucester and State of New Jersey that:

**Section 1.**

The Township owned real the property identified as Block 214, Lot 1 (Cedar Bridge Road) is surplus and no longer necessary for municipal or public purposes, and therefore, shall be advertised and sold by public auction pursuant to the provisions of N.J.S.A. 40A:12-13 et seq.; and

**BE IT FURTHER ORDAINED**, that there shall be established a minimum bid price in the sum of \$4,500.00 for the property identified as Block 214, Lot 1 (Cedar Bridge Road); and

**BE IT FURTHER ORDAINED**, the Township Committee reserves the right to reject all bids. The successful bidder shall provide a deposit in the amount of 10% of the bidders high bid amount on the date of auction and the balance of the high bid amount shall be paid within thirty (30) calendar days of the date of the bid award; and

**BE IT FURTHER ORDAINED**, that the sale is subject to the successful bidder complying with the "Terms and Conditions of Public Auction" attached hereto; and

**BE IT FURTHER ORDAINED**, that title to the property shall be conveyed by Quitclaim Deed such that the Township's conveyance is limited to any interest it has in said property;

**BE IT FURTHER ORDAINED**, that the Township Clerk is hereby authorized to schedule and conduct a public auction of said property consistent with N.J.S.A. 40A:12-13 et seq.;

**BE IT FURTHER ORDAINED**, that executed copies of this Ordinance shall be on file and shall be available for public inspection in the Office of the Township Clerk.

**Section 2.**

**Repealer.**

All prior Ordinances or parts of Ordinances inconsistent with this Ordinance be and the same are hereby repealed to the extent of such inconsistencies.

**Section 3.**

**Severability.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

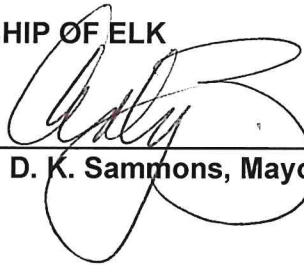
**Section 4.**

**When effective.**

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

INTRODUCTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan		✓	✓			
Lucas			✓			
Nicholson			✓			
Rambo	✓		✓			
Sammons			✓			

**TOWNSHIP OF ELK**



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**Carolyn D. K. Sammons, Mayor**

**ATTEST:**

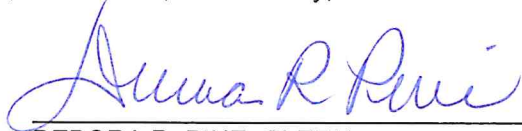


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**DEBORA R. PINE, Township Clerk**

FINAL ADOPTION ROLL CALL VOTE						
COMMITTEE MEMBER	Motion to Adopt	Second	AYE	NAY	ABSTAIN	ABSENT
Cowan		✓	✓			
Lucas			✓			
Nicholson	✓		✓			
Rambo						✓
Sammons			✓			

**NOTICE**

The Ordinance published herein was introduced and passed upon first reading at a meeting of the Mayor and Committee of the Township of Elk, in the County of Gloucester and State of New Jersey, held on November 7, 2024. It will be further considered for final passage, after public hearing hereon, at a meeting of said Mayor and Committee to be held in the Township Municipal Building on December 5, 2024, at 7:00 P.M. During the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office at the said Municipal Building, 680 Whig Lane, Monroeville, New Jersey, to the members of the general public who shall request the same.



\_\_\_\_\_  
**DEBORA R. PINE, CLERK**

## TERMS AND CONDITIONS

The sale of the property is being made subject to the terms, conditions, restrictions and limitations of a Contract for Sale between the successful bidder and the Township and the following terms and conditions:

1. The description of the property is intended as a general guide only and may not be accurate. No representations of any kind are made by the Township of Elk as to the condition of the property; the premises are being sold strictly in their present condition "AS IS".
2. The sale is made subject to all applicable laws, statutes, regulations and ordinances of the United States, State of New Jersey, County of Gloucester and the Township of Elk.
3. No employee, agent or officer of the Township of Elk has any authority to waive, modify or amend any conditions of the sale.
4. Bids for the property must be made for a sum equal or greater to the minimum bid price.
5. The property will be conveyed by a Quitclaim Deed and such conveyance shall be subject to all covenants, restrictions, reservations, easements, liens and encumbrances established of record or by prescription and without representation of any kind as to the quality or character of title of the property to be conveyed.
6. All sales are subject to the Local Lands and Buildings Law, N.J.S.A. 40A:12-13 et seq. and all rights reserved by the Township by such law.
7. Bidder shall deposit cash, check or money order in the amount of not less than 10% of the high bid price at the time of sale. In the event the successful bidder fails to deposit 10% of the bid price at the time of the sale, the Township will re-auction the property at the same public sale. If the successful bidder fails to pay the deposit, the bidder shall be responsible for any difference between their bid and the final sale bid in the event such bid is lower than the bid of the original bidder.
8. The winning bidder shall abide by all zoning, subdivision, health and building regulations and codes and acknowledges that this sale will not be used as grounds to support any variance from or relaxation of the Township's Zone Code.
9. The winning bidder acknowledges that failure to close title as agreed shall be cause to forfeit all funds deposited with the Township.
10. The winning bidder acknowledges that the purchase price shall not be used before any County Board of Taxation, Tax Court of New Jersey, or in any court of this State as grounds to support a challenge of the existing assessments with regard to the subject or other property.
11. The Township reserves the right to withdraw the offer of sale of the property.
12. All sales are subject to final approval by the Township Committee.

13. The Township does not warrant or certify title to the property and in no event shall the Township of Elk be liable for any damages to the purchaser-successful bidder if title is found unmarketable for any reason and the purchaser-successful bidder waives any and all right in damages or by way of liens against the Township. The sole remedy being the right to receive a refund prior to closing of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful purchaser to examine title to the premises prior to the closing. In the event of closing and a later determination is made that title is defective, the Township shall not be responsible for the same and shall not be required to refund money or correct any defect in title or be held liable for damages.
14. Acceptance of the offer of the highest bid shall constitute a binding agreement of sale, and the purchaser shall be deemed to agree to comply with the terms and conditions of the sale herein contained.
15. The successful bidder shall bear the burden of obtaining any and all approvals from the appropriate municipal, county or government agency, if applicable. The successful bidder shall also bear the burden of obtaining and paying for any and all necessary permits, connections, and/or arrangements to provide for cable, water, electric, sewer or solid waste disposal.
16. The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all bids at the public sale and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.
17. This sale is made subject to such state of facts as an accurate survey may disclose, existing tenancies, rights of persons in possession, easements, conditions, covenants and restrictions and any liens and encumbrances of title which the Township Committee may impose on any parcel at the time of the sale, including but not limited to restrictions on the use to be made of such real property, capital improvements or personal property and any conditions of sale as buildings or structures, or as to the type, size or other specializations of buildings or structures, and the time within such conditions shall be operative, or any other conditions of sale in like manner to the same extent as by any other purchaser.
18. In addition to the terms and conditions set forth herein, successful bidders agree that the Township shall impose the following conditions:
  - a. To deposit cash, cashier's check or money order in an amount not less than 10% of the high bid price at the time that the bid is submitted.
  - b. To pay on or before the date of closing:
    - i. The balance of the purchase price.
    - ii. The prorated cost of preparation of all legal documents and advertising costs for each property purchased.
    - iii. The prorated real estate taxes, for the balance of the current tax quarter as of the date of closing.
    - iv. The realty transfer fees.
    - v. All County recording fees.

**RESOLUTION R-142-2024**

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF THE TOWNSHIP-ISSUED FIREARM TO RETIRED POLICE CHIEF EDWARD GONNELLI IN RECOGNITION OF TWENTY-FIVE (25) YEARS OF SERVICE TO THE TOWNSHIP OF ELK**

**WHEREAS**, Edward Gonnelli was a Police Chief with the Elk Township Police Department, who retired on June 30, 2024, with twenty-five (25) years of service as a sworn law enforcement officer; and

**WHEREAS**, Retired Police Chief Edward Gonnelli was assigned a service firearm which he has utilized during his career as a law enforcement officer with the Elk Township Police Department; and

**WHEREAS**, Retired Police Chief Edward Gonnelli has met the State of New Jersey Department of Law Enforcement qualification standards with said firearm; and

**WHEREAS**, Retired Police Chief Edward Gonnelli retired in good standing and wishes to retain possession of his Township-issued firearm (Make: Glock; Model: 22; Serial No. BAHU809) effective on the date of his retirement, June 30, 2024; and

**WHEREAS**, the Township of Elk has no further use of the described firearm and wishes to award retiring Police Chief Edward Gonnelli with the firearm in recognition of his service to the Township of Elk and as encouragement to other law enforcement officers to have long-term employment in the Department.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Retired Police Chief Edward Gonnelli is awarded his Township-issued firearm in recognition of his twenty-five (25) years of distinguished service to the Elk Township Police Department.

**ADOPTED** at a Regular Meeting of the Elk Township Committee held December 5, 2024.

**TOWNSHIP OF ELK**

BY:   
**CAROLYN D. K. SAMMONS, Mayor**

**ATTEST:**

  
**DEBORA R. PINE, Township Clerk**

COMMITTEE	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE, Township Clerk

R-143-2024

**RESOLUTION TO REFUND MONEY TO CORELOGIC FOR AN OVERPAYMENT OF TAXES ON BLOCK 214.01 LOT 29.05- JOHN III & MALENA GILBERT**

**WHEREAS** CoreLogic Servicing Co. made a payment on November 12, 2024, in the amount of \$4,300.00 on Block 214.01 Lot 29.05 owned by John III & Malena Gilbert . On October 11, 2024, National Integrity Title Company also made the same payment.

**WHEREAS** CoreLogic has requested a refund of \$4,300.00 (four thousand, three hundred dollars).

**WHEREAS** the intent of this resolution is to refund the over-payment of \$4,300.00 (four thousand, three hundred dollars) to CoreLogic Tax Department, 3001 Hackberry Road, Irving, TX 75063.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector and the CFO refund \$4,300.00 (four thousand, three hundred dollars) to CoreLogic Tax Department, 3001 Hackberry Road, Irving, TX 75063 due to an overpayment on 2024 taxes.

**ADOPTED**, at the meeting of the Township Committee for the Township of Elk held on December 5, 2024.

**ATTEST:**

  
**DEBORA R. PINE, Township Clerk**

**TOWNSHIP OF ELK**

  
**Carolyn D. K. Sammons, Mayor**

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			



RESOLUTION R-144-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK APPROVING FORM OF PERFORMANCE SURETY BOND SUBMITTED FOR APPROVAL FOR A PROJECT BY THINK PAVERS HARDSCAPING LLC RELATING TO THE RECONSTRUCTION OF THE SPORTS COURTS AT ELK TOWNSHIP RECREATION PARK

WHEREAS, Think Pavers Hardscaping LLC has submitted Performance Bond No. 0851534 dated May 20, 2024, in the amount of \$98,000.00 issued by Harco National Insurance Company, as surety; and

WHEREAS, the aforesaid Performance Bond was issued by a surety listed on the New Jersey list of "Approved Sureties" maintained by the New Jersey Department of Banking and Insurance; and

WHEREAS, the Elk Township Solicitor has reviewed the Performance Bond which has been submitted by the Contractor, and has approved the amount and form of the Performance Bond; and

WHEREAS, the Elk Township Council has reviewed the aforesaid opinion of the Township Solicitor and, based upon the opinion of the Township Solicitor, has determined that the submitted Performance Bond is acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Elk, Gloucester County, New Jersey, as follows:

- 1. Performance Bond No. 0851534 dated May 20, 2024, in the amount of \$98,000.00 issued by Harco National Insurance Company, is hereby approved, and the Township Clerk may accept said Performance Bond.
2. The approval granted herein is given in reliance upon all representations made by the Contractor, including drawings, plans and other materials filed in connection with the project.
3. The Township Clerk is directed to forward a certified copy of this Resolution to the Contractor, the Elk Township Engineer and the Elk Township Treasurer.

ADOPTED at a Regular Meeting of the Elk Township Committee held December 5, 2024.

TOWNSHIP OF ELK

BY:

CAROLYN D. K. SAMMONS, Mayor

ATTEST:

Signature of Debora R. Pine, Township Clerk

DEBORA R. PINE, Township Clerk

ROLL CALL VOTE table with columns: COMMITTEE, AYE, NAY, ABSTAIN, ABSENT. Rows: Cowan, Lucas, Nicholson, Rambo, Sammons.

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE
Clerk

**RESOLUTION R-145-2024**

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
APPROVING PAYMENT NO. 1 TO THINK PAVERS HARDSCAPING LLC FOR THE FY 2023 NJDCA LOCAL  
RECREATIONAL INFRASTRUCTURE GRANT RECONSTRUCTION OF THE SPORTS COURTS AT ELK  
TOWNSHIP RECREATIONAL PARK**

WHEREAS, pursuant to Resolution No. R-73-2024, the Mayor and Committee of the Township of Elk approved and awarded the low bid (Base Bid) in the sum of \$98,000.00 submitted by Think Pavers Hardscaping LLC regarding the FY 2023 NJDCA Local Recreational Infrastructure Grant Reconstruction of the Sports Courts at Elk Township Recreational Park; and

WHEREAS, Think Pavers Hardscaping has submitted its Payment Application No. 1 in the amount of \$83,790.00; and

WHEREAS, the Township's Engineer via correspondence dated July 30, 2024, attached hereto, has recommended payment in the amount of \$83,790.00; and

WHEREAS, based upon the Engineer's submission and recommendation, it is in the best interest of the residents of the Township of Elk that said payment be approved by Mayor and Committee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Payment Application No. 1 in the amount of \$83,790.00 to Think Pavers Hardscaping LLC as approved by the Township Engineer via correspondence dated July 30, 2024 (attached hereto) is hereby approved and authorized.

**ADOPTED** at a Regular Meeting of the Elk Township Committee held December 5, 2024.

TOWNSHIP OF ELK

BY:

  
CAROLYN D. K. SAMMONS, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lucas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicholson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rambo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sammons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE  
Clerk

RESOLUTION R-146-2024

Acct Name: Elk Joint Municipal Court Regular Account  
Acct #: 10016457

Tax ID # - 22-2057126





AUTHORITY TO OPEN DEPOSIT ACCOUNT  
FOR THE  
TOWNSHIP OF ELK

I, the undersigned, hereby certify to The First National Bank of Elmer that I am the Clerk of the Municipality named above, duly organized and existing under the laws of the State of New Jersey.

The following is a true copy of a resolution adopted by the Township Committee of said municipality at a meeting held on the 5<sup>th</sup> day of December, 2024, at which a quorum was present. I also certify that the following resolution has not been rescinded or modified in any way.

BE IT RESOLVED that The First National Bank of Elmer (herein called the "Bank") be and is hereby designated a depository of this Municipality and that funds so deposited may be withdrawn upon a check, draft, note or order of the Municipality.

BE IT ALSO RESOLVED that all checks, drafts, notes or orders drawn against said accounts(s) are to be signed by any 1 of the following (number)

NAME	TITLE	SIGNATURE
John J. Armano	Judge	
Pauline Jordan	Court Administrator	
Marlo Dye	Deputy Court Administrator	
Wenda Bleda	Violations Clerk	

and countersigned by any one of the following:  
\_\_\_\_\_  
\_\_\_\_\_

whose signatures are hereby duly certified to said bank. No checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

BE IT ALSO RESOLVED that all checks, drafts, notes or orders for payment of money may be endorsed by any of the above and deposited with the Bank for the credit of said account(s). Such endorsements may be made in writing or by stamp and without designation of the person so endorsing.

The undersigned authorizes and requests that you pay and charge to said account(s), obligations and orders for the payment of money drawn on or payable at, or which shall be honored by your Bank when so signed, whether payable to the order of any said signers or not. We also authorize and request you to receive deposits and conduct the said account(s) in accordance with the instructions stated above and stated on the authorized signature cards, or any documents filed with the Bank. This resolution shall continue in force until written notice to the contrary is duly served upon the Bank.

IN WITNESS WHEREOF, I have set my hand and the seal of the Elk Township this 5<sup>th</sup> day December, 2024.

(SEAL)

  
Debora R. Pine, Township Clerk

RESOLUTION R-147-2024

Acct Name: Elk Joint Municipal Court Bail Account  
Acct #: 10016448

Tax ID # - 22-2057126


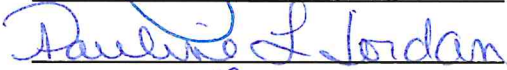


AUTHORITY TO OPEN DEPOSIT ACCOUNT  
FOR THE  
TOWNSHIP OF ELK

I, the undersigned, hereby certify to The First National Bank of Elmer that I am the Clerk of the Municipality named above, duly organized and existing under the laws of the State of New Jersey.

The following is a true copy of a resolution adopted by the Township Committee of said municipality at a meeting held on the 5<sup>th</sup> day of December, 2024, at which a quorum was present. I also certify that the following resolution has not been rescinded or modified in any way.

BE IT RESOLVED that The First National Bank of Elmer (herein called the "Bank") be and is hereby designated a depository of this Municipality and that funds so deposited may be withdrawn upon a check, draft, note or order of the Municipality.

BE IT ALSO RESOLVED that all checks, drafts, notes or orders drawn against said accounts(s) are to be signed by any 1 of the following (number)

NAME	TITLE	SIGNATURE
John J. Armano	Judge	
Pauline Jordan	Court Administrator	
Marlo Dye	Deputy Court Administrator	
Wendy Bleda	Violations Clerk	

and countersigned by any one of the following:

\_\_\_\_\_  
\_\_\_\_\_

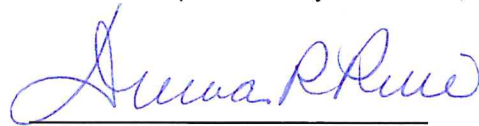
whose signatures are hereby duly certified to said bank. No checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

BE IT ALSO RESOLVED that all checks, drafts, notes or orders for payment of money may be endorsed by any of the above and deposited with the Bank for the credit of said account(s). Such endorsements may be made in writing or by stamp and without designation of the person so endorsing.

The undersigned authorizes and requests that you pay and charge to said account(s), obligations and orders for the payment of money drawn on or payable at, or which shall be honored by your Bank when so signed, whether payable to the order of any said signers or not. We also authorize and request you to receive deposits and conduct the said account(s) in accordance with the instructions stated above and stated on the authorized signature cards, or any documents filed with the Bank. This resolution shall continue in force until written notice to the contrary is duly served upon the Bank.

IN WITNESS WHEREOF, I have set my hand and the seal of the Elk Township this 5<sup>th</sup> day December, 2024.

(SEAL)

  
Debora R. Pine, Township Clerk

R-148-2024

**RESOLUTION TO REFUND MONEY TO CORELOGIC FOR AN OVERPAYMENT OF TAXES ON BLOCK 6 LOT 31.01 – RICHARD FARRELL & RYAN MURRAY, ETAL**

**WHEREAS** CoreLogic made a payment on November 20, 2024, in the amount of \$3,106.97 on Block 6 Lot 31.01 owned by Farrell, Richard & Ryan Murray. On November 19, 2024, the homeowners also made the same payment; and

**WHEREAS** CoreLogic has requested a refund of \$3,106.97 (three thousand, one hundred, six dollars and ninety-seven cents) to CoreLogic Tax Department, 3001 Hackberry Road, Irving, TX 75063; and

**WHEREAS** the intent of this resolution is to refund the overpayment of \$3,106.97 (three thousand, one hundred, six dollars and ninety-seven cents) to CoreLogic Tax Department, 3001 Hackberry Road, Irving, TX 75063.

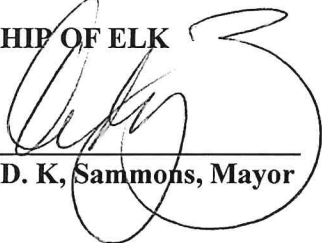
**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector and the CFO refund \$3,106.97 (three thousand, one hundred, six dollars and ninety-seven cents) CoreLogic Tax Department, 3001 Hackberry Road, Irving, TX 75063 due to an overpayment on 2024 taxes.

**ADOPTED**, at the meeting of the Township Committee for the Township of Elk held on December 5, 2024

**ATTEST:**

  
**DEBORA R. PINE, Township Clerk**

**TOWNSHIP OF ELK**

  
**Carolyn D. K. Sammons, Mayor**

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

RESOLUTION R-149-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
AUTHORIZING PREPARATION OF BID SPECIFICATIONS, ADVERTISING AND ACCEPTANCE  
OF SEALED BIDS FOR THE FY2024 NJDCA LOCAL RECREATION IMPROVEMENT GRANT  
ELK TOWNSHIP SPORTS COURTS RECONSTRUCTION

WHEREAS, the Township of Elk desires to reconstruct the Elk Township sports courts; and

WHEREAS, Elk Township received a FY2024 NJDCA Local Recreation Improvement grant award to be utilized towards the sports courts reconstruction; and

WHEREAS, in accordance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., the advertisement and acceptance of bids is required; and

WHEREAS, it is in the best interests of the residents of the Township of Elk that the Township Committee advertise and accept bids for the reconstruction of the Elk Township sports courts; and

WHEREAS, it is in the best interests of the residents of the Township of Elk to authorize Bach Associates, P.C. to prepare bid specifications for the design and reconstruction of the Elk Township sports courts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elk, County of Gloucester and State of New Jersey that the preparation, advertisement and acceptance of bids for the reconstruction of the Elk Township Sports Courts in accordance with New Jersey state law is hereby authorized.

BE IT FURTHER RESOLVED that the bids will be returnable before the Township Clerk in accordance with the terms, conditions and specifications of the Notice to Bidders and standard Proposal form.

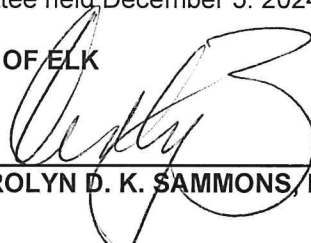
BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Township Clerk.

ADOPTED at a Regular Meeting of the Elk Township Committee held December 5, 2024.

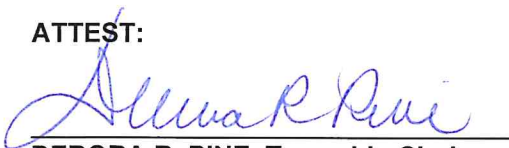
TOWNSHIP OF ELK

BY:

CAROLYN D. K. SAMMONS, Mayor



ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE  
Clerk

RESOLUTION R-150-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
APPROVING PAYMENT NO. 2 TO PAVING PLUS LLC FOR FY 2022 NJDOT LOCAL AID INFRASTRUCTURE  
FUND IMPROVEMENTS TO CHRISTIAN STREET

WHEREAS, pursuant to Resolution R-71-2024, the Mayor and Committee of the Township of Elk approved and awarded the low bid (Base Bid) in the sum of \$293,284.90 submitted by Paving Plus LLC regarding the FY 2022 NJDOT Local Aid Infrastructure Fund Improvements to Christian Street; and

WHEREAS, Paving Plus LLC has submitted its Payment Application No. 2 in the amount of \$7,797.25; and

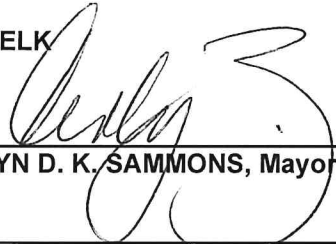
WHEREAS, the Township's Engineer via correspondence dated November 25, 2024, attached hereto, has recommended payment in the amount of \$7,797.25; and

WHEREAS, based upon the Engineer's submission and recommendation, it is in the best interest of the residents of the Township of Elk that said payment be approved by Mayor and Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Payment Application No. 2 in the amount of \$7,797.25 to Paving Plus LLC as approved by the Township Engineer via correspondence dated November 25, 2024 (attached hereto) is hereby approved and authorized.

ADOPTED at a Regular Meeting of the Elk Township Committee held December 5, 2024.

TOWNSHIP OF ELK

BY:   
CAROLYN D. K. SAMMONS, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE  
Clerk

**RESOLUTION R-151-2024**

**RESOLUTION OF THE TOWNSHIP OF ELK  
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS  
CONTRACT NEGOTIATIONS REGARDING SILVERGATE PILOT**

**WHEREAS** N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

**WHEREAS** pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

**NOW, THEREFORE, BE IT RESOLVED**, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned subjects.

**THIS RESOLUTION WAS DULY ADOPTED** at the Regular Meeting of the Township Committee of the Township of Elk held on the 5<sup>th</sup> day of December 2024 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK

  
\_\_\_\_\_  
CAROLYN D.K. SAMMONS, Mayor

ATTEST:



DEBORA R. PINE, TOWNSHIP CLERK



RESOLUTION R-152-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
APPROVING PAYMENT NO. 2 TO ARAWAK PAVING CO., INC. FOR FY2023 NJDOT MUNICIPAL  
AID PROGRAM RECONSTRUCTION OF MOODS ROAD – PHASE III

**WHEREAS**, pursuant to Resolution R-91-2024, the Mayor and Committee of the Township of Elk approved and awarded the low bid (Base Bid) in the sum of \$177,800.00 submitted by Arawak Paving Co., Inc. regarding the reconstruction of Moods Road – Phase III; and

**WHEREAS**, Arawak Paving Co., Inc. has submitted its Payment Application No. 2 in the amount of \$138,593.86; and

**WHEREAS**, the Township's Engineer via correspondence dated November 26, 2024, attached hereto, has recommended payment in the amount of \$138,593.86; and

**WHEREAS**, based upon the Engineer's submission and recommendation, it is in the best interest of the residents of the Township of Elk that said payment be approved by Mayor and Committee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Payment Application No. 2 in the amount of \$138,593.86 to Arawak Paving Co., Inc. as approved by the Township Engineer via correspondence dated November 26, 2024 (attached hereto) is hereby approved and authorized.

**ADOPTED** at a Regular Meeting of the Elk Township Committee held December 5, 2024.

TOWNSHIP OF ELK

BY: \_\_\_\_\_

CAROLYN D. K. SAMMONS, Mayor

ATTEST:

DEBORA R. PINE  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓	✓		
Rambo				✓
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE  
Clerk

**RESOLUTION R-153-2024**

**RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
AUTHORIZING EXECUTION OF TRANSFER AGREEMENT WITH SILVERGATE ASSOCIATES  
RELATING TO UTILITY SLEEVES UNDER STATE HIGHWAY ROUTE 55**

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**WHEREAS**, by Ordinance O-5-2020, adopted on December 3, 2020, the Township Committee adopted a redevelopment plan for the Redevelopment Area, entitled "Redevelopment Plan The Villages at Still Run," as same may be amended from time to time ("Redevelopment Plan"); and

**WHEREAS**, Silvergate is the owner of approximately 640 acres of land in Elk Township, Gloucester County, New Jersey within the Redevelopment Area, which it intends to develop as a mixed-use development including single family homes, townhouses, twin (semi attached) homes, affordable rental homes, market rate apartments, commercial and industrial uses (Project) in accordance with the Redevelopment Plan; and

**WHEREAS**, by way of Agreement dated September 9, 1988, between Elk Township and the Commissioner of Transportation for the State of New Jersey ("NJDOT Agreement"), the State of New Jersey caused the installation of sleeves consisting of reinforced concrete culvert pipes, and associated structures and appurtenances, under the Route 55 Freeway from ROW to ROW, at base line Sta. 1342+00±, Sta. 1342+50±, Sta. 1348+00±, Sta. 1421+00±, and Sta. 1421+10±, all as more particularly described in the NJDOT Agreement (collectively referred to as the "Utility Sleeves"), a copy of which is attached hereto as Exhibit A, for the purpose of extending sanitary sewer, water and drainage systems; and

**WHEREAS**, pursuant to the NJDOT Agreement, the Utility Sleeves became the sole property and responsibility of Elk Township upon the completion of construction of the Utility Sleeves; and

**WHEREAS**, at the time that the Utility Sleeves were constructed, Elk Township intended to operate a public water and sanitary sewer system through the Elk Township Municipal Utilities Authority ("MUA"); and

**WHEREAS**, on May 3, 2012, Elk Township adopted Ordinance O-1-2012 which dissolved the MUA and pursuant to Section 3 of Ordinance O-1-2012, all assets, real and personal property, facilities and contracts of the MUA were deemed transferred and assigned to the Township; and

**WHEREAS**, on May 3, 2012, Elk Township adopted Ordinance O-2-2012 which granted New Jersey American Water ("NJAW") the exclusive franchise to provide water and sanitary sewer service within Elk Township, and granted consent and permission to extend, operate and maintain sanitary sewer and water infrastructure facilities within Elk Township; and

**WHEREAS**, Ordinance O-2-2012 was intended to transfer the Utility Sleeves, or the Sanitary Sewer and Water Mains installed therein, to NJAW; and

**WHEREAS**, Silvergate, as owner of the Project and in conjunction with the development of its Project, seeks to obtain ownership and responsibility of the Utility Sleeves and Sanitary Sewer and Water Mains for the purposes of facilitating the provision of public sanitary sewer and water service to its Project; and

**WHEREAS**, pursuant to *N.J.S.A. 40A:12A-8(g)*, Elk Township is authorized to convey property or improvements to any other party where the conveyance is made in conjunction with the Redevelopment Plan; and

**WHEREAS**, in order to facilitate the provision of public sanitary sewer and water service to the Project in furtherance of the Redevelopment Plan, Elk Township seeks to transfer ownership of the Utility Sleeves, subject to the terms and conditions of the Transfer Agreement attached hereto.

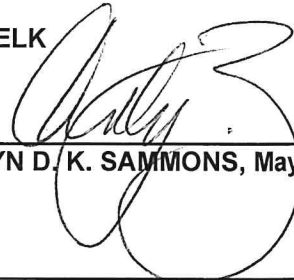
**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the Transfer Agreement attached hereto.

**ADOPTED** at a Regular Meeting of the Elk Township Committee held December 5, 2024.

TOWNSHIP OF ELK

BY: \_\_\_\_\_

CAROLYN D. K. SAMMONS, Mayor



ATTEST:



DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
DEBORA R. PINE  
Clerk

R-154-2024

**RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF ELK**

**RE: APPOINTING CLASS II SPECIAL OFFICER  
FOR THE ELK TOWNSHIP POLICE DEPARTMENT- Ethan Selb**

**WHEREAS**, the Township of Elk has an opening for the appointment of a Class II Special Officer for the Elk Township Police Department; and

**WHEREAS**, **Ethan Selb**, has the necessary qualifications and desires to serve in this position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elk, that **Ethan Selb** be appointed to the position of Class II Special Officer to the Elk Township Police, effective December 7, 2024 subject to the existing salary schedule and the completion of any necessary eligibility requirements.

**ADOPTED** at a meeting of the Township Committee of the Township of Elk held on **December 5, 2024**.

**TOWNSHIP OF ELK**

  
\_\_\_\_\_  
**CAROLYN D. K. SAMMONS, Mayor**

**ATTEST:**



\_\_\_\_\_  
**DEBORA R. PINE, TOWNSHIP CLERK**

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

**CERTIFICATION**

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

\_\_\_\_\_  
**DEBORA R. PINE, Township Clerk**

RESOLUTION R-155-2024

RESOLUTION OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF ELK  
APPROVING PAYMENT NO. 2 (FINAL) TO THINK PAVERS HARDSCAPING LLC FOR THE  
FY 2023 NJDCA LOCAL RECREATIONAL INFRASTRUCTURE GRANT RECONSTRUCTION  
OF THE SPORTS COURTS AT ELK TOWNSHIP RECREATIONAL PARK

**WHEREAS**, pursuant to Resolution No. R-73-2024, the Mayor and Committee of the Township of Elk approved and awarded the low bid (Base Bid) in the sum of \$98,000.00 submitted by Think Pavers Hardscaping LLC regarding the FY 2023 NJDCA Local Recreational Infrastructure Grant Reconstruction of the Sports Courts at Elk Township Recreational Park; and

**WHEREAS**, Think Pavers Hardscaping has submitted its Payment Application No. 2 (Final) in the amount of \$25,210.00; and

**WHEREAS**, the Township's Engineer via correspondence dated December 3, 2024, attached hereto, has recommended payment in the amount of \$25,210.00; and

**WHEREAS**, based upon the Engineer's submission and recommendation, it is in the best interest of the residents of the Township of Elk that said payment be approved by Mayor and Committee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Elk, County of Gloucester, State of New Jersey, that Payment Application No. 2 (Final) in the amount of \$25,210.00 to Think Pavers Hardscaping LLC as approved by the Township Engineer via correspondence dated December 3, 2024 (attached hereto) is hereby approved and authorized.

**ADOPTED** at a Regular Meeting of the Elk Township Committee held December 5, 2024.

TOWNSHIP OF ELK

BY:

CAROLYN D. K. SAMMONS, Mayor

ATTEST:

  
DEBORA R. PINE, Township Clerk

ROLL CALL VOTE				
COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
Cowan	✓			
Lucas	✓			
Nicholson	✓			
Rambo				✓
Sammons	✓			

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on December 5, 2024, in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.

DEBORA R. PINE  
Clerk

**BILL APPROVAL**  
**December 5, 2024**  
**Bank Wires, Manual and Interim Checks**

**GENERAL ACCOUNT:**

1) Elk Township	24-01105	\$99,652.96
2) Elk Township	24-01158	\$114,336.70
3) IPD	24-01107	\$50.00

**ESCROW ACCOUNT:**

1) Lucas or Kelly Gregory	24-01152	\$361.25
2) Bach Associates	24-01153	\$4,365.25
3) Dasti & Staiger	24-01154	\$676.50
4) Bach Associates	24-01169	\$64,086.75

**CAPITAL ACCOUNT:**

**DOG ACCOUNT:**

Batch Id: SC      Batch Type: C      Batch Date: 11/20/24      Checking Account: CURRENT      G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
11/20/24 A0137 ALLIED DOCUMENT SOLUTIONS AND SERVICES									
24-00945	11/13/24	2	HP COLOR LJ E45028dn	21.87	4-01- -015-225	Budget	Aprv	2	1
				<u>21.87</u>	MISCELLANEOUS				
11/20/24 A0260 ATLANTIC CITY ELECTRIC 5 COLLINS DRIVE									
24-01090	11/10/24	1	MONTHLY ELECTRIC/STREET LIGHTS	49.79	4-01- -037-222	Budget	Aprv	23	1
					STREET LIGHTING EXPENSE				
24-01090	11/10/24	2	MONTHLY ELECTRIC/STREET LIGHTS	21.69	4-01- -037-222	Budget	Aprv	24	1
					STREET LIGHTING EXPENSE				
24-01090	11/16/24	3	MONTHLY ELECTRIC/STREET LIGHTS	99.42	4-01- -037-222	Budget	Aprv	25	1
					STREET LIGHTING EXPENSE				
24-01090	11/16/24	4	MONTHLY ELECTRIC/STREET LIGHTS	16.31	4-01- -037-222	Budget	Aprv	26	1
					STREET LIGHTING EXPENSE				
24-01090	11/16/24	5	MONTHLY ELECTRIC/STREET LIGHTS	16.59	4-01- -037-222	Budget	Aprv	27	1
					STREET LIGHTING EXPENSE				
24-01090	11/16/24	6	MONTHLY ELECTRIC/STREET LIGHTS	316.57	4-01- -037-223	Budget	Aprv	28	1
					ELECTRICITY				
24-01090	11/16/24	7	MONTHLY ELECTRIC/STREET LIGHTS	253.77	4-01- -037-223	Budget	Aprv	29	1
					ELECTRICITY				
24-01090	11/20/24	8	MONTHLY ELECTRIC/STREET LIGHTS	107.78	4-01- -037-222	Budget	Aprv	30	1
					STREET LIGHTING EXPENSE				
24-01090	11/20/24	9	MONTHLY ELECTRIC/STREET LIGHTS	13.29	4-01- -037-222	Budget	Aprv	31	1
					STREET LIGHTING EXPENSE				
24-01090	11/20/24	10	MONTHLY ELECTRIC/STREET LIGHTS	28.08	4-01- -037-222	Budget	Aprv	32	1
					STREET LIGHTING EXPENSE				
24-01090	11/20/24	11	MONTHLY ELECTRIC/STREET LIGHTS	16.31	4-01- -037-222	Budget	Aprv	33	1
					STREET LIGHTING EXPENSE				
24-01090	11/20/24	12	MONTHLY ELECTRIC/STREET LIGHTS	15.70	4-01- -037-223	Budget	Aprv	34	1
					ELECTRICITY				
24-01090	11/20/24	13	MONTHLY ELECTRIC/STREET LIGHTS	620.17	4-01- -037-223	Budget	Aprv	35	1
					ELECTRICITY				
				<u>1,575.47</u>					
11/20/24 B0200 VERIZON									
24-01096	11/13/24	1	MONTHLY SERVICE	63.02	4-01- -037-224	Budget	Aprv	43	1
					TELEPHONE				
				<u>63.02</u>					
11/20/24 B0200 VERIZON									
24-01101	11/16/24	1	MONTHLY SERVICE	599.00	4-01- -037-224	Budget	Aprv	47	1
					TELEPHONE				
				<u>599.00</u>					
11/20/24 B0347 BROWN & CONNERY 360 HADDON AVENUE									
24-01092	11/13/24	1	LEGAL THRU 10/31	86.00	4-01- -017-222	Budget	Aprv	39	1
					LEGAL OPERATING EXPENSES				
				<u>86.00</u>					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-01095	11/13/24	11/20/24 C0149 STEPHEN CONSIDINE 1 REIMBURSE-PARTS	219.95	4-01- -061-243 SALT/BRINE TRUCK	Budget	Aprv	42	1
			<u>219.95</u>					
24-01102	11/16/24	11/20/24 C0149 STEPHEN CONSIDINE 1 ZOOM COURT	81.60	4-01- -050-225 MISCELLANEOUS	Budget	Aprv	48	1
			<u>81.60</u>					
24-01097	11/14/24	11/20/24 D0155 DELTA DENTAL PLAN OF NJ 1 DECEMBER DENTAL	1,791.54	PO BOX 36483 4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	44	1
			<u>1,791.54</u>					
24-01086	11/10/24	11/20/24 D0365 VAULT SOLUTIONS LLC 1 MONTHLY SERVICE	698.55	PO BOX 71586 4-01- -043-224 RECORDS STORAGE	Budget	Aprv	19	1
			<u>698.55</u>					
24-01093	11/13/24	11/20/24 F0420 JEFFREY FRANKLIN 1 REIMBURSE SHIPPING	45.15	4-01- -029-225 MISCELLANEOUS	Budget	Aprv	40	1
			<u>45.15</u>					
24-01056	11/02/24	11/20/24 G0020 GCIA 1 TIPPING OCTOBER	4,365.31	FINANCE DEPARTMENT 4-01- -038-221	Budget	Aprv	12	1
24-01056	11/02/24	2 TIPPING OCTOBER TAX	157.44	TRASH TIPPING FEES 4-01- -038-225 TIPPING-RECYCLING TAX	Budget	Aprv	13	1
			<u>4,522.75</u>					
24-01104	11/16/24	11/20/24 G0300 NJ ADVANCE MEDIA 1 PZ ADVERTISING	26.03	DEPT 77571 4-01- -029-228 ADVERTISEMENTS	Budget	Aprv	50	1
			<u>26.03</u>					
24-01048	11/02/24	11/20/24 M0018 MAJESTIC OIL COMPANY, INC. 1 10/28 UNLEADED	745.94	2104 FAIRFAX AVENUE 4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	11	1
24-01089	11/10/24	1 11/4 UNLEADED	749.02	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	22	1
24-01099	11/14/24	1 11/9 UNLEADED	809.98	4-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	46	1
			<u>2,304.94</u>					
24-01103	11/16/24	11/20/24 M0059 MAX COMMUNICATIONS INC 1 MONTHLY SERVICE	269.54	411 NORTH HIGH STREET 4-01- -037-224 TELEPHONE	Budget	Aprv	49	1
			<u>269.54</u>					
		11/20/24 N0029 NJAWC						



Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24-01094	11/13/24	1 HYDRANTS	594.99	4-01- -037-228 PUBLIC FIRE HYDRANT	Budget	Aprv	41	1
			<u>594.99</u>					
24-01088	11/10/24	1 OCTOBER RECYCLING	2,421.56	4-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	20	1
24-01088	11/10/24	2 OCTOBER RECYCLING BAGS	900.00	4-01- -038-226 RECYCLING TIPPING FEES	Budget	Aprv	21	1
			<u>3,321.56</u>					
24-01083	11/10/24	1 TRAVEL	21.46	4-01- -012-225 MISCELLANEOUS	Budget	Aprv	17	1
			<u>21.46</u>					
24-01028	10/24/24	1 ACCT 3365032 INV 41215863	31.99	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	8	1
24-01058	11/02/24	1 ACCT 3365032 INV. 41319260	55.98	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	14	1
24-01091	11/10/24	1 ACCT 3365032 INV 41421304	58.62	4-01- -023-223 OFFICE SUPPLIES	Budget	Aprv	36	1
24-01091	11/10/24	2 CALCULATOR RIBBONS	14.26	4-01- -015-223 OFFICE SUPPLIES	Budget	Aprv	37	1
24-01091	11/10/24	3 PAPER,CLIPS,FOLDERS,ETC	199.30	4-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	38	1
			<u>360.15</u>					
24-01098	11/14/24	1 ROCK SALT	89.90	4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	45	1
			<u>89.90</u>					
24-00901	09/22/24	1 EVIDENCE PROCESSING SUPPLIES	240.64	4-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	1	1
			<u>240.64</u>					
24-01106	11/20/24	1 MONTHLY SERVICE	256.93	4-01- -037-225 PROPANE/NATURAL GAS	Budget	Aprv	51	1
			<u>256.93</u>					
24-01002	10/17/24	1 WHEEL REPLACEMENT/BALANCE ETC	182.85	4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	6	1
24-01032	10/25/24	1 MOUNT/BALANCE AND ALIGN	254.75	4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	9	1
			<u>437.60</u>					
	11/20/24	T0526 TILDENTECH, LLC		1 N. CUMMINGS AVE				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account	Account Type	Status	Seq	Acct
24-00962	10/07/24	1 BUILDING INTERIOR CAMERAS	4,216.58	4-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	3	1
			<u>4,216.58</u>					
24-00963	10/07/24	1 WIFI REPAIR/REPLACE	1,000.00	1 N. CUMMINGS AVE 4-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	4	1
			<u>1,000.00</u>					
24-00964	10/07/24	1 CAMERA FEED/DISPLAY COURT	663.00	1 N. CUMMINGS AVE 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	5	1
			<u>663.00</u>					
24-01081	11/10/24	1 MANAGED SERVICES TWP	1,470.74	1 N. CUMMINGS AVE 4-01- -011-333 GENERAL ADMIN - EQUIP. MAINT.	Budget	Aprv	15	1
			<u>1,470.74</u>					
24-01082	11/10/24	1 MANAGED SERVICES POLICE	641.50	1 N. CUMMINGS AVE 4-01- -029-240 COMPUTER SOFTWARE & RELATED	Budget	Aprv	16	1
			<u>641.50</u>					
24-01004	10/17/24	1 INV 44931130 - GY EAGLE TIRES	264.00	29778 NETWORK PLACE 4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	7	1
24-01034	10/25/24	1 ACCT 331788 INV 45223118	520.00	4-01- -061-222 POLICE VEHICLE TIRES	Budget	Aprv	10	1
			<u>784.00</u>					
24-01084	11/10/24	1 OCTOBER SERVICE	1,452.35	PO BOX 13648 4-01- -038-222 SOLID WASTE CONTRACTUAL	Budget	Aprv	18	1
			<u>1,452.35</u>					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	29	51	27,856.81

There are NO errors or warnings in this listing.

Batch Id: SC Batch Type: C Batch Date: 12/05/24 Checking Account: CURRENT G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
	12/05/24	A0124 ACTION UNIFORM CO.		1500 S. NEW ROAD				
24-01111	11/24/24	1 CLASS TWO UNIFORMS	476.00	4-01- -029-236	Budget	Aprv	12	1
				EQUIPMENT & SUPPLIES				
24-01112	11/24/24	1 PIERSON-SHIRTS, PANTS	623.00	4-01- -029-233	Budget	Aprv	13	1
				UNIFORM ALLOWANCE				
24-01113	11/24/24	1 PIERSON-BOOTS	165.00	4-01- -029-236	Budget	Aprv	14	1
				EQUIPMENT & SUPPLIES				
24-01114	11/24/24	1 WARBURTON-JACKET	77.00	4-01- -029-233	Budget	Aprv	15	1
				UNIFORM ALLOWANCE				
24-01115	11/24/24	1 HITZELBERGER-HOODIE,PANTS,ETC	212.00	4-01- -029-233	Budget	Aprv	16	1
				UNIFORM ALLOWANCE				
24-01116	11/24/24	1 FRANKLIN-SHIRTS,LT BARS,ETC	471.00	4-01- -029-233	Budget	Aprv	17	1
				UNIFORM ALLOWANCE				
24-01117	11/24/24	1 FRANKLIN-SHOES	115.00	4-01- -029-236	Budget	Aprv	18	1
				EQUIPMENT & SUPPLIES				
24-01118	11/24/24	1 HENNELLY-BOOTS,HOODIE,PANTS,, ,	200.00	4-01- -029-236	Budget	Aprv	19	1
				EQUIPMENT & SUPPLIES				
24-01118	11/24/24	2 HENNELLY-BOOTS,HOODIE,PANTS,, ,	438.00	4-01- -029-233	Budget	Aprv	20	1
				UNIFORM ALLOWANCE				
24-01119	11/24/24	1 MESSINA-PANTS,HOODIE,ETC	403.00	4-01- -029-233	Budget	Aprv	21	1
				UNIFORM ALLOWANCE				
			3,180.00					
	12/05/24	A0201 ARAWAK PAVING CO., INC.		7503 WEYMOUTH ROAD				
24-00692	10/11/24	2 MOODS ROAD 3	138,593.86	G-01- -105-120	Budget	Aprv	7	1
				MOODS ROAD PHASE III				
			138,593.86					
	12/05/24	A0204 ARCTIC WOLF SPRINGWATER		745 CATTELL ROAD				
24-01121	11/24/24	1 WATER - INV. 080430	85.75	4-01- -020-225	Budget	Aprv	23	1
				MISCELLANEOUS				
			85.75					
	12/05/24	A0260 ATLANTIC CITY ELECTRIC		5 COLLINS DRIVE				
24-01138	11/25/24	1 MONTHLY ELECTRIC/STREET LIGHTS	22.88	4-01- -037-222	Budget	Aprv	42	1
				STREET LIGHTING EXPENSE				
24-01138	11/25/24	2 MONTHLY ELECTRIC/STREET LIGHTS	56.53	4-01- -037-222	Budget	Aprv	43	1
				STREET LIGHTING EXPENSE				
			79.41					
	12/05/24	A0304 AT&T MOBILITY		PO BOX 6463				
24-01135	11/25/24	1 ACCT 287309487008	716.11	4-01- -037-224	Budget	Aprv	40	1
				TELEPHONE				
			716.11					
	12/05/24	B0095 BACH ASSOCIATES, PC		304 WHITE HORSE PIKE				
24-01150	11/26/24	1 GENERAL ENGINEERING	437.50	4-01- -019-222	Budget	Aprv	56	1
				ENGINEERING OPERATING EXPENSES				
			437.50					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account	Account Type	Status	Seq	Acct
24-01155	12/05/24 11/28/24	B0240 BIRCH'S COMMUNICATIONS LLC 1 REPLACE CAMERA CABLE	65.00 <u>65.00</u>	88 TUCKAHOE ROAD 4-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	59	1
24-01134	12/05/24 11/25/24	C0149 STEPHEN CONSIDINE 1 REIMBURSE TRAVEL	100.81 <u>100.81</u>	4-01- -013-253 MILEAGE & EXPENSES	Budget	Aprv	39	1
24-01147	12/05/24 11/26/24	C0169 CORELOGIC LLC 1 R-143-2024 - GILBERT, JOHN	4,300.00 <u>4,300.00</u>	4-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	53	1
24-01148	12/05/24 11/26/24	C0169 CORELOGIC LLC 1 R-148-2024 FARRELL,R/MURRAY,R	3,106.97 <u>3,106.97</u>	4-01- -920-001 REFUND OVERPAYMENT OF TAXES	Budget	Aprv	54	1
24-01142	12/05/24 11/25/24	C0917 CHRISTINE COWAN 1 IN LIEU OF OFFICE	350.00 <u>350.00</u>	716 CLEMS RUN ROAD 4-01- -025-253 MILEAGE & EXPENSE	Budget	Aprv	47	1
24-01149	12/05/24 11/26/24	D0124 LINDA A. DEDRICK 1 COURT 11/26	300.00 <u>300.00</u>	PO BOX 192 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	55	1
24-01151	12/05/24 11/26/24	D0132 DASTI & STAIGER 1 PZ MISC LEGAL	82.50	310 LACEY ROAD 4-01- -023-232 LEGAL COSTS	Budget	Aprv	57	1
24-01151	12/05/24 11/26/24	2 PZ MISC LEGAL	99.00 <u>181.50</u>	4-01- -023-232 LEGAL COSTS	Budget	Aprv	58	1
24-00532	12/05/24 05/27/24	D0150 DELSEA REGIONAL HIGH SCHOOL 7 12/05/2024	295,419.08 <u>295,419.08</u>	ATTN: BOARD OFFICE 4-01- -905-002 REGIONAL SCHOOL TAXES	Budget	Aprv	5	1
24-01100	12/05/24 11/14/24	D0158 DELAWARE VALLEY VET HOSPITAL 1 K9 VET CARE CONTRACT - RIP	1,200.00 <u>1,200.00</u>	400 SWEDESBORO ROAD 4-01- -029-225 MISCELLANEOUS	Budget	Aprv	8	1
24-01160	12/05/24 12/03/24	D0365 VAULT SOLUTIONS LLC 1 MONTHLY STORAGE/RECORDS	1,101.01 <u>1,101.01</u>	PO BOX 71586 4-01- -043-224 RECORDS STORAGE	Budget	Aprv	64	1

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24-01145	12/05/24 11/26/24	D0498 BRIAN J. DUFFIELD 1 LEGAL THRU 11/26/24	5,292.00	95 N. MAIN STREET 4-01- -017-222	Budget	Aprv	50	1
24-01145	11/26/24	2 COPIES,MAILINGS,ETC	18.66	LEGAL OPERATING EXPENSES 4-01- -017-222	Budget	Aprv	51	1
			<u>5,310.66</u>	LEGAL OPERATING EXPENSES				
24-01163	12/05/24 12/03/24	G0020 GCIA 1 NOVEMBER TIPPING	2,466.29	FINANCE DEPARTMENT 4-01- -038-221	Budget	Aprv	66	1
24-01163	12/03/24	2 NOVEMBER TIPPING TAX	88.95	TRASH TIPPING FEES 4-01- -038-225	Budget	Aprv	67	1
			<u>2,555.24</u>	TIPPING-RECYCLING TAX				
24-01139	12/05/24 11/25/24	G0260 GLOUCESTER COUNTY MAYOR'S ASSN 1 10/28 DINNER	100.00	1 SOUTH WEST AVE 4-01- -025-225	Budget	Aprv	44	1
			<u>100.00</u>	MISCELLANEOUS				
24-01126	12/05/24 11/25/24	G0262 GLOUCESTER CTY POLICE ACADEMY 1 PENDZIK-11/18 TO 11/22	200.00	ROWAN COLLEGE OF SJ 4-01- -029-226	Budget	Aprv	31	1
			<u>200.00</u>	EDUCATIONS & CONFERENCES				
24-01109	12/05/24 11/24/24	I0040 JOHN C. IANNELLI, ESQ. 1 CONFLICT PUB DEFENDER	100.00	1160 S. BLACK HORSE PIKE 4-01- -051-225	Budget	Aprv	10	1
			<u>100.00</u>	CONTRACT PUBLIC DEFENDER				
24-01120	12/05/24 11/24/24	I0600 INTEGRITY INTERPRETING LLC 1 10/1-PORTUGUESE	33.00	198 HARRISONVILLE LAKE ROAD 4-01- -050-225	Budget	Aprv	22	1
			<u>33.00</u>	MISCELLANEOUS				
24-01161	12/05/24 12/03/24	J0162 JAN PRO CLEANING SYSTEMS 1 CLEANING-DECEMBER	496.50	410 WHITE HORSE PIKE 4-01- -020-242	Budget	Aprv	65	1
			<u>496.50</u>	CLEANING SERVICES				
24-01123	12/05/24 11/24/24	K0050 JENNIFER KELLY, PHD. LLC 1 PEPE TESTING 11/12/2024	495.00	501 HADDON AVENUE 4-01- -029-225	Budget	Aprv	25	1
			<u>495.00</u>	MISCELLANEOUS				
24-01143	12/05/24 11/25/24	L0915 NATHAN LUCAS 1 IN LIEU OF OFFICE	350.00	462 ELK ROAD 4-01- -025-253	Budget	Aprv	48	1
			<u>350.00</u>	MILEAGE & EXPENSE				
24-01125	12/05/24 11/25/24	M0018 MAJESTIC OIL COMPANY, INC. 1 11/18 UNLEADED	541.17	2104 FAIRFAX AVENUE 4-01- -037-226	Budget	Aprv	30	1

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24-01165	12/03/24	1 11/25 UNLEADED	766.04	GASOLINE/DIESEL 4-01- -037-226	Budget	Aprv	70	1
			<u>1,307.21</u>	GASOLINE/DIESEL				
24-00531	12/05/24 11/05/24	P0215 PAVING PLUS LLC 2 CHRISTIAN ST STATE AID	7,797.25	PO BOX 464 G-01- -105-116	Budget	Aprv	4	1
			<u>7,797.25</u>	NJDOT-CHRISTIAN STREET 2023				
24-01144	12/05/24 11/26/24	P0274 JAMES PENDZIK 1 REIMBURSE	14.45	4-01- -029-225	Budget	Aprv	49	1
			<u>14.45</u>	MISCELLANEOUS				
24-01122	12/05/24 11/24/24	P0276 PERFORMANCE MARKETING 1 WEBSITE HOSTING	285.00	3122 FIRE ROAD 4-01- -043-254	Budget	Aprv	24	1
			<u>285.00</u>	WEBSITE FEES				
24-01133	12/05/24 11/25/24	P0362 LOUIS POLILLO JR. 1 BUILD/FIRE SUBCODE 11/20/24	100.00	117 HARDING HIGHWAY 4-01- -046-235	Budget	Aprv	38	1
			<u>100.00</u>	CONTRACTUAL - SUBCODE OFFICALS				
24-01131	12/05/24 11/25/24	P0410 POWER EQUIPMENT CO 1 REPAIR GENERATOR	938.38	1259 NORTH CHURCH STREET 4-01- -020-243	Budget	Aprv	36	1
			<u>938.38</u>	REPAIRS & SUPPLIES FOR BLDG				
24-01128	12/05/24 11/25/24	Q0401 QUILL CORPORATION 1 ACCT 3365032 INV 41639084	57.28	PO BOX 37600 4-01- -043-223	Budget	Aprv	33	1
24-01129	11/25/24	1 ACCT 3365032 INV 41641590	152.72	OFFICE SUPPLIES 4-01- -015-223	Budget	Aprv	34	1
24-01130	11/25/24	1 ACCT 3365032 INV 41662818	119.74	OFFICE SUPPLIES 4-01- -043-223	Budget	Aprv	35	1
			<u>329.74</u>	OFFICE SUPPLIES				
24-01141	12/05/24 11/25/24	R0059 JAMES RAMBO 1 IN LIEU OF OFFICE	350.00	4-01- -025-253	Budget	Aprv	46	1
			<u>350.00</u>	MILEAGE & EXPENSE				
24-01157	12/05/24 11/28/24	R0150 ACE PLUMBING, HEATING AND 1 UNIVERSAL TANK LEVER	16.00	ELECTRICAL SUPPLIES, INC. 4-01- -020-243	Budget	Aprv	62	1
			<u>16.00</u>	REPAIRS & SUPPLIES FOR BLDG				
24-00275	12/05/24 03/10/24	R0452 REX J. ROLDAN, ESQ. 4 2024 PUBLIC DEFENDER-4TH	1,706.25	900 ROUTE 168 4-01- -051-221	Budget	Aprv	1	1
				PUBLIC DEFENDER OE				

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				1,706.25					
24-01140	12/05/24 11/25/24	S0155 1	CAROLYN KING-SAMMONS IN LIEU OF OFFICE	350.00	4-01- -025-253 MILEAGE & EXPENSE	Budget	Aprv	45	1
				350.00					
24-01132	12/05/24 11/25/24	S0255 1	SENTINEL NEWSPAPER VARIOUS ADVERTISEMENTS	52.50	330 OAK AVENUE 4-01- -043-228 ADVERTISEMENTS	Budget	Aprv	37	1
				52.50					
24-01108	12/05/24 11/24/24	S0455 1	LUZ S. SMITH COURT 11/19/2024	300.00	2835 FRIENDSHIP STREET 4-01- -050-225 MISCELLANEOUS	Budget	Aprv	9	1
				300.00					
24-01110	12/05/24 11/24/24	S0485 1	SOUTHERN NJ EMPLOYEE BENEFITS DECEMBER MEDICAL	40,529.00	VERRILL AND VERRILL 4-01- -026-222 GROUP INSURANCE PLAN	Budget	Aprv	11	1
				40,529.00					
24-01137	12/05/24 11/25/24	S0600 1	SOUTHERN PEST CONTROL MONTHLY SERVICE	53.00	PO BOX 95 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	41	1
				53.00					
24-01146	12/05/24 11/26/24	S0671 1	STARR SEPTIC MONTHLY SERVICE	180.00	3017 DELSEA DRIVE 4-01- -020-225 MISCELLANEOUS	Budget	Aprv	52	1
				180.00					
24-01124	12/05/24 11/24/24	T0200 1	TAG'S AUTO SUPPLY, INC PIGTAIL, SWITCH, AIR HOSES, ETC	107.51	12 W. HIGH STREET 4-01- -061-226	Budget	Aprv	26	1
24-01124	11/24/24	2	AIR HOSE RETURN	16.23	POLICE VEHICLE MINOR REPAIR 4-01- -061-226	Budget	Aprv	27	1
24-01124	11/24/24	3	HOSE	52.01	POLICE VEHICLE MINOR REPAIR 4-01- -061-226	Budget	Aprv	28	1
24-01124	11/24/24	4	WIRE, TAPE, ETC	21.40	POLICE VEHICLE MINOR REPAIR 4-01- -061-226	Budget	Aprv	29	1
24-01156	11/28/24	1	BRAKELEEN	47.88	POLICE VEHICLE MINOR REPAIR 4-01- -034-236	Budget	Aprv	60	1
24-01156	11/28/24	2	DIS CPLR	82.78	EQUIPMENT & SUPPLIES 4-01- -061-226	Budget	Aprv	61	1
				295.35					
24-00529	12/05/24 07/31/24	T0387 3	THINK PAVERS HARDSCAPING LOCAL REC GRANT	25,210.00	125 KINGS HIGHWAY 3-01- -054-222 IMPROVEMENTS TO MUNICIPAL ROAD	Budget	Aprv	3	1
				25,210.00					

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24-00533	12/05/24 05/27/24	T0600 7 12/05/24 TREASURER OF SCHOOL MONEYS	310,277.67	ELK TOWNSHIP BOARD OF ED 4-01- -905-001 LOCAL SCHOOL TAXES	Budget	Aprv	6	1
			<u>310,277.67</u>					
24-00276	12/05/24 03/10/24	V0260 4 2024 JACQUELINE VIGILANTE, ESQ PROSECUTOR-4TH	4,175.00	99 NORTH MAIN STREET 4-01- -018-225 PROSECUTOR OE	Budget	Aprv	2	1
			<u>4,175.00</u>					
24-01127	12/05/24 11/25/24	W0252 1 DYLAN WARBURTON REIMBURSE - MEALS	45.00	4-01- -029-225 MISCELLANEOUS	Budget	Aprv	32	1
			<u>45.00</u>					
24-01164	12/05/24 12/03/24	W0300 1 WIN WASTE INNOVATIONS NOVEMBER TIPPING	8,314.68	PO BOX 830149 4-01- -038-221 TRASH TIPPING FEES	Budget	Aprv	68	1
24-01164	12/03/24	2 NOVEMBER TIPPING TAX	299.88	4-01- -038-225 TIPPING-RECYCLING TAX	Budget	Aprv	69	1
			<u>8,614.56</u>					
24-01159	12/05/24 12/03/24	X0300 1 XTEL COMMUNICATIONS, INC. MONTHLY SERVICE	81.92	PO BOX 71402 4-01- -037-224 TELEPHONE	Budget	Aprv	63	1
			<u>81.92</u>					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	48	70	861,865.68

There are NO errors or warnings in this listing.