



**TOWNSHIP OF ELK**  
 680 Whig Lane  
 Monroeville, New Jersey 08343  
 856-881-6525, ext. 118  
 Fax 856-881-5750

**Tree Removal Permit**  
 Received: \_\_\_\_\_  
 Fee: \$35  
 Check#: \_\_\_\_\_  
 Zone: \_\_\_\_\_  
 Approved  Denied   
 Date: \_\_\_\_\_

**APPLICATION FOR TREE REMOVAL PERMIT**  
 -- PRINT OR TYPE --

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Applicant Email: \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

**Address where tree(s) to be removed:** \_\_\_\_\_

Tree(s) to be removed by:

- Property Owner;
- New Jersey licensed tree service provider:  
 Tree Service \_\_\_\_\_  
 Business Registration Number (NJTC#) \_\_\_\_\_  
 LTE, LECO, or ISA Certified Arborist (CA) # \_\_\_\_\_

**PERMIT APPLICATION MUST BE RECEIVED AT LEAST TEN (10) BUSINESS DAYS PRIOR TO PROPOSED REMOVAL DATE**

**\*\*INSPECTIONS PERFORMED BY THE ZONING OFFICER\*\***

**\*Identify trees proposed for removal by tying string or tape around trunk; do not permanently mark trees\***

Proposed removal date: \_\_\_\_\_

Total number of trees proposed for removal: \_\_\_\_\_. Please list trees:

1. Tree Variety: \_\_\_\_\_ Trunk Diameter\*: \_\_\_\_\_ Reason for removal: \_\_\_\_\_
2. Tree Variety: \_\_\_\_\_ Trunk Diameter\*: \_\_\_\_\_ Reason for removal: \_\_\_\_\_
3. Tree Variety: \_\_\_\_\_ Trunk Diameter\*: \_\_\_\_\_ Reason for removal: \_\_\_\_\_
4. Tree Variety: \_\_\_\_\_ Trunk Diameter\*: \_\_\_\_\_ Reason for removal: \_\_\_\_\_
5. Tree Variety: \_\_\_\_\_ Trunk Diameter\*: \_\_\_\_\_ Reason for removal: \_\_\_\_\_

List additional trees on reverse side of this form \*Trunk Diameter = trunk circumference, measured at 4.5-ft high, divided by 3.14  
**DBH = Diameter at Breast Height**

**Tree Replacement:**

1. Any person who removes street tree(s) with a DBH of 2.5" or more, unless otherwise detailed under **Exemption**, shall be subject to the requirements of the Tree Replacement Requirements Table.
2. Any person, who removes tree(s), as defined as Tree removal, with a DBH of 6" or more per acre, unless otherwise detailed under **Exemption**, shall be subject to the requirements of the Tree Replacement Requirements Table.
3. The species type and diversity of replacement shall be in accordance with Appendix A.

**Replacement tree(s) shall:**

1. Be replaced in kind with a tree that meets the Tree Replacement Criteria in the table below;
2. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the Township;
3. Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed with twelve (12) months; and
4. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.
5. Application fee for tree removal application is \$35.

**Tree Replacement Requirements Table:**

<b>Category</b>	<b>Tree Removed (DBH)</b>	<b>Tree Replacement Criteria (See Appendix A)</b>
1	DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"	Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed
2	DBH of 13" to 22.99"	Replant 2 trees with minimum tree calipers of 1.5" for each tree removed
3	DBH of 23" to 32.99"	Replant 3 trees with minimum tree calipers of 1.5" for each tree removed
4	DBH of 33" or greater	Replant 4 trees with minimum tree calipers of 1.5" for each tree removed

**\*Street Trees = A tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strip within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.\***

**Replacement Alternatives:**

1. If it is determined by the Township that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following upon written approval by the Township:
  - a. Plant replacement trees in a separate area(s) approved by the Township.
  - b. Pay a fee \$350 per tree removed. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees within the Township of Elk.

**Exemptions:**

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided, in writing, to the Township by all persons claiming an exemption:

- A. Owners of properties up to 1 acre may remove up to 6 trees with a Diameter at Breast Height ("DBH") of 6" or greater within 12-month period. For each tree over 6 trees removed, the property owner must plant 1 tree with a minimum tree caliper of 1.5".
- B. Owners of properties between 1 and 5 acres in size may remove up to 15 trees with 6" DBH or greater within a 12-month period. For each tree over 15 trees removed, the property owner must plant 1 tree with a minimum tree caliper of 1.5"
- C. Owners of properties over 5 acres may remove up to 75 trees with 6" DBH or greater within a 12-month period. For each tree over the allowable number of trees removed, the property owner must plant 1 tree with a minimum tree caliper of 1.5".
- D. Farms in active operation, tree farms in active operation, nurseries, fruit orchards, and garden centers;
- E. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the Township;
- F. Any trees removed as part of a Township or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
  - i. Any trees removed to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
  - ii. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
  - iii. Hazard trees may be removed with no fee or replacement requirements.

Signature of Applicant: \_\_\_\_\_

- Permit application does not constitute approval; do not schedule tree removal until permit has been approved by Township
- **Do not use this application for removal of trees for construction purposes or for the installation of a pool**
- No substitutions of replacement tree varieties permitted without prior Township written approval
- Improperly filed applications will be deemed incomplete. Approved permits are valid for three (3) months from the authorization date written below.

----- \*\* **DO NOT WRITE BELOW THIS LINE** \*\* -----

Permit Fee: \$35 Cash; Check # \_\_\_\_\_ received by: \_\_\_\_\_

**Tree Removal Permit:** APPROVED NOT APPROVED Reason: \_\_\_\_\_

Landscape Plan:  Not Required;  **Required** by Date: \_\_\_\_\_;  **Previously Filed**

**\*Landscape Plan MUST INCLUDE a general layout of the property, showing the locations of the proposed tree removal and the proposed locations of the replacement trees. If determined that some or all required replacement trees cannot be planted on the property where tree removal activity occurred, than please refer to the replacement alternatives, as shown above.\***

Plant replacement tree(s):  Not Required;  **Required**,

**Payment in lieu of planting:** # of trees \_\_\_\_\_ \$ \_\_\_\_\_ Check# \_\_\_\_\_ Cash

Tree Variety: \_\_\_\_\_; Number Required \_\_\_\_\_; Date Required \_\_\_\_\_

Authorization of Township Rep: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: (856) 881-6525

TREES

95A Attachment 1

Township of Elk

Appendix A

Following is a list of approved replacement trees in the Township of Elk for trees being removed per Chapter 95A of the Code of the Township of Elk. The mix, number and location of trees or substitutions shall be reviewed and approved by the Zoning Official. Not all tree species may be appropriate for certain uses, locations, site conditions, and soil types.

Tree Species	Common Name
Acer Rubrum	Red Maple
Acer Negundo	Boxelder
Betula Nigra	River Birch
Carpinus Caroliniana	American Hornbeam
Carya Ovalis	Red Hickory
Cornus Florida	Flowering Dogwood or other dogwoods
Fraxinus Americana	White Ash
Ginkgo Biloba (male)	Ginkgo
Gleditsia Triacanthos Var Inermis	Honey Locust (Thornless)
Liriodendron Styraciflua	Tuliptree
Nyssa Sylvatica	Blackgum
Populus Grandidentata	Bigtooth Aspen
Quercus Alba	White Oak
Quercus Paulustris	Pine Oak
Quercus Rubra	Northern Red Oak
Tilia Cordata	Littleleaf Linden
Ulmus Americana	American Elm Princeton

The planting procedure and season for planting shall follow recommendations from the NJ Shade Tree Federation, "Trees for NJ Streets."

Following is a list of trees that shall not be planted as replacement:

Trees: Sweet Gum  
Bradford Pear

# **NOTICE**

**TO: ELK TOWNSHIP PROPERTY OWNERS, COMMERCIAL LANDSCAPERS, AND COMMERCIAL TREE SERVICE PROVIDERS**

**FROM: TOWNSHIP OF ELK**

**SUBJECT: ELK TOWNSHIP TREE REMOVAL ORDINANCE REQUIREMENTS**

Please be aware of the following:

1. Pursuant to Chapter 95A of the Township Code, in certain instances, the commercial landscaper, tree service provider, or the owner of property where the tree work is to be performed must first apply for a Tree Removal Permit from the Department of Parks and Recreation before any trees are removed.

**ANY PERSON WHO SHALL VIOLATE ANY OF THE TERMS OR PROVISIONS OF CHAPTER 95A OF THE TOWNSHIP CODE, UPON CONVICTION THEREOF, BE SUBJECTED TO A FINE NOT EXCEEDING \$1,250, IMPRISONMENT FOR A TERM NOT EXCEEDING 90 DAYS OR A PERIOD OF COMMUNITY SERVICE NOT EXCEEDING 90 DAYS. OFFENSES ON SEPARATE DAYS SHALL BE DEEMED TO BE SEPARATE OFFENSES, SO THAT A CONTINUED VIOLATION FROM DAY TO DAY SHALL BE CONSTRUED TO BE A VIEW VIOLATION FOR EACH DAY SUCH VIOLATION OCCURS.**

- For more information on Chapter 95A, Tree Removal, please contact the Township of Elk at (856) 881-6525.