

**ELK TOWNSHIP  
COMMITTEE WORK SESSION MINUTES  
September 16, 2025**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:02PM.

The Open Public Meeting Notice was read. The Salute to the Flag and invocation were recited in unison.

Present were: Mrs. Cowan, Mr. Lucas, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mr. Pine, Acting Township Clerk, Mr. Duffield, Solicitor, Mr. Bach and Mr. Nicholson, Engineers and Chief Hitzelberger. and Mr. Cammarata were absent.

**APPROVAL OF MINUTES** of September 4, 2025 Township Committee Meeting minutes.

Motion by Mr. Rambo, seconded by Mrs. Cowan to approve the minutes of the September 4, 2025 Township Committee Meeting, Mr. Lucas abstained, all were in favor, motion carried.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mr. Lucas to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Motion by Mr. Lucas to close the public portion, seconded by Mrs. Cowan, all were in favor, motion carried.

**PRESENTATION:** Paul Forlenza of the TRICO JIF presented to the Committee the Annual Membership Meeting numbers.

**ORDINANCES:**

**O-24-2025 Capital Ordinance Providing for the Acquisition of a John Deere Bunker and Field Rake  
TITLE ONLY**

Motion by Mr. Rambo, seconded by Mr. Lucas to Introduce Ordinance O-24-2025, upon roll call motion carried.

**RESOLUTIONS:**

**R-168-2025 – Authorizing the Execution of a Shared Services Agreement with the Township of Logan For Solid Waste and Recycling Collection and Marketing Services**

Motion by Mr. Lucas, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call, motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-169-2025 – Resolution Appointing Part-Time Police Officer to Full-Time Probationary Officer for the Elk Township Police Department- Ethan Selb**

Motion by Mrs. Cowan, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call, motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Mr. Rambo swore in Officer Selb, with his uncle Leo Selb holding the bible.

**R-170-2025 – Authorizing Execution of a Hydrant Authorization Form with New Jersey American Water for the Silvergate (Phase 1A) of the Silvergate Associates Final Subdivision Plans Project**

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call, motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-171-2025 – Authorizing Execution of a Hydrant Authorization Form with New Jersey American Water for the Silvergate (Phase 1B) of the Silvergate Associates Final Subdivision Plans Project**

Motion by Mr. Lucas, seconded by Mrs. Cowan to adopt and approve said Resolution, upon roll call, motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-172-2025 – Resolution Authorizing the Execution of a Contract Renewing Membership in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**

Motion by Mrs. Cowan, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call, motion carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**DISCUSSION TOPIC:** Talks about the Annual Tree Lighting Ceremony will be taking place either December 8<sup>th</sup> or 9<sup>th</sup>, depending on when the school will be having their Santa’s Workshop.

The Annual Trunk or Treat is possibly going to be the 24<sup>th</sup> of October. Recreation Committee is meeting next week to finish the details.

**GLOUCESTER COUNTY REPRESENTATIVE** – Mr. McNulty was present from the County. No comments or questions were directed to him.

**PURSUANT TO RESOLUTION R-26-2025**

**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Motion by Mr. Lucas to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee’s attention to come forward at this time, state your name and address.

No one came forward.

Motion by Mr. Rambo to close the public portion, seconded by Mrs. Cowan, all were in favor, motion carried.

Mr. Considine mentioned that they are looking at getting 2 storage containers to store Police documents onsite. They will need to be climate controlled and monitored.

**PAY BILLS:**

Motion by Mr. Lucas to Pay the Bills, seconded by Mrs. Cowan, upon roll call, motion was carried.

Roll Call:	Mrs. Cowan	Yes
	Mr. Lucas	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Motion by Mr. Lucas to adjourn the meeting, seconded by Mrs. Cowan, all were in favor, the meeting adjourned 7:37PM.

Respectfully Submitted,

Tim Pine  
Acting Township Clerk