
ELK TOWNSHIP JANUARY 3, 2026 - REORGANIZATION MEETING

• **MEETING CALLED TO ORDER**

- Meeting was called to order at 2:04pm by Mr. Pine. Open Public Meeting Act Statement was read.

• **SALUTE TO THE FLAG and INVOCATION**

- Were recited in unison.

• **ELECTION RESULTS & OATH OF OFFICE ADMINISTERED TO:**

- On November 4th, 2025 a General Election was held for the position of 1 Township Committee seat in Elk Township and the certified results found the victor to be: Nate Lucas. Mr. Lucas is not here at this present time and will be sworn in later.

• **ROLL CALL**

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas <i>Arrived at 2:15</i>	Mr. Rambo <input checked="" type="checkbox"/>
Mrs. Sammons <input checked="" type="checkbox"/>	Chief Hitzelberger <input checked="" type="checkbox"/>	Mr. Pine <input checked="" type="checkbox"/>	Mr. Duffield <input checked="" type="checkbox"/>

• **NOMINATION FOR MAYOR.**

○ **R-1-2026**

▪ APPOINTING THE MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2026

- Mr. Pine asked for nominations for the 2026 Elk Township Mayor. Mrs. Sammons nominated Mr. Rambo to be the Mayor, this nomination was seconded by Mrs. Cowan. There were no other nominations made.

MOTION was made by Mrs. Sammons, SECOND by Mrs. Cowan

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas (A)	Mr. Rambo <input checked="" type="checkbox"/>	Mrs. Sammons <input checked="" type="checkbox"/>
---	--	---------------	---	--

▪ OATH OF OFFICE FOR MAYOR TO BE ADMINISTERED BY BRIAN J. DUFFIELD ESQ. with his son James holding the Bible.

▪ MEETING TURNED OVER TO MAYOR

- Mayor Rambo thanked Mrs. Sammons for all her years, guidance, and wisdom as mayor. Mayor Rambo also thanked his family and friends in attendance. He is looking forward to serving the residents and community of Elk Township as Mayor. Mayor Rambo acknowledged some special guests in the audience today, George Hubbs (oldest living Elk Township Mayor), former Carneys Point Committeewoman Michelle Shaw, Darlene Vondran (Council President for Borough of Clayton), former Gloucester County Sheriff Jonathan Sammons, Gloucester County Commissioner Christopher Konawel. I am really looking forward to working with the staff and the best Police Department in Gloucester County.

• **OATH OF OFFICE FOR COMMITTEEMAN NATE LUCAS:**

- Nate Lucas arrived and apologized for being late. He was sworn in by Brian J. Duffield Esq.

• **NOMINATION FOR DEPUTY MAYOR:**

- **R-2-2026**
 - Mayor Rambo asked for nominations for Deputy Mayor for Elk Township 2026. Mayor Rambo nominated Mrs. Sammons to be Deputy Mayor. This nomination was seconded by Mr. Lucas. There were no other nominations.
 - APPOINTING THE DEPUTY MAYOR FOR THE TOWNSHIP OF ELK FOR THE YEAR 2026
 - MOTION was made by Mrs. Cowan and SECOND was made by Mr. Lucas.

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas <input checked="" type="checkbox"/>	Mrs. Sammons <input checked="" type="checkbox"/>	Mayor Rambo <input checked="" type="checkbox"/>
---	--	---	--	---

- OATH OF OFFICE FOR MAYOR TO BE ADMINISTERED BY Jacqueline Vigilante Esq. and her daughter Samantha held the Bible.

- **RESOLUTIONS**

- **R-3-2026**
 - ADOPTING TEMPORARY BUDGET FOR THE TOWNSHIP OF ELK
 - MOTION Mrs. Sammons SECOND Mr. Cammarata

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas <input checked="" type="checkbox"/>	Mrs. Sammons <input checked="" type="checkbox"/>	Mayor Rambo <input checked="" type="checkbox"/>
---	--	---	--	---

- **R-4-2026**
 - AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP SOLICITOR – BRIAN J. DUFFIELD, ESQ.
 - MOTION by Mr. Lucas SECOND by Mr. Cammarata

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas <input checked="" type="checkbox"/>	Mrs. Sammons <input checked="" type="checkbox"/>	Mayor Rambo <input checked="" type="checkbox"/>
---	--	---	--	---

RESOLUTIONS R-5-2026 THROUGH R-33-2026 WILL BE VOTED IN ONE MOTION

- **R-5-2026**
 - AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP AUDITOR – HOLT McNALLY & ASSOCIATES
- **R-6-2026**
 - AUTHORIZING PROFESSIONAL SERVICES BY A TOWNSHIP ENGINEER – BACH ASSOCIATES
- **R-7-2026**
 - AUTHORIZING PROFESSIONAL SERVICES BY SPECIAL LABOR COUNSEL- VIGILANTE LAW FIRM
- **R-8-2026**
 - AUTHORIZING PROFESSIONAL SERVICE BY A BOND COUNSEL – ARCHER & GREINER, P.C.
- **R-9-2026**
 - AUTHORIZING PROFESSIONAL SERVICES BY A HEALTH INSURANCE BROKER – FAIRVIEW INSURANCE AGENCY ASSOCIATES
- **R-10-2026**
 - AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PROSECUTOR – JACQUELINE VIGILANTE, ESQ.
- **R-11-2026**

- AUTHORIZING PROFESSIONAL SERVICES BY A MUNICIPAL PUBLIC DEFENDER – REX ROLDAN, ESQ.
- **R-12-2026**
 - ESTABLISHING REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELK
- **R-13-2026**
 - ESTABLISHING OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF ELK
- **R-14-2026**
 - AUTHORIZING THE CASH MANAGEMENT PLAN WITHIN THE TOWNSHIP OF ELK
- **R-15-2026**
 - AUTHORIZING PETTY CASH FUND FOR USE BY THE CHIEF FINANCIAL OFFICER
- **R-16-2026**
 - AUTHORIZING CHANGE FUND FOR MUNICIPAL CLERK
- **R-17-2026**
 - AUTHORIZING CHANGE FUND FOR TAX COLLECTOR
- **R-18-2026**
 - AUTHORIZING CHANGE FUND FOR THE POLICE DEPARTMENT
- **R-19-2026**
 - CONCERNING INTEREST ON DELINQUENT TAXES
- **R-20-2026**
 - REAPPOINTING SPECIAL LAW ENFORCEMENT OFFICERS CLASS II FOR THE ELK TOWNSHIP POLICE DEPARTMENT
- **R-21-2026**
 - MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATIVE POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK
- **R-22-2026**
 - CONFIRMING MAYORAL APPOINTMENTS FOR COMMITTEE PERSONS
- **R-23-2026**
 - TOWNSHIP COMMITTEE APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF ELK
- **R-24 -2026**
 - CONFIRMING MAYORAL APPOINTMENTS TO SPECIFIC BOARD AND COMMISSION POSITIONS
- **R-25-2026**

- ESTABLISHING CONTACT PERSONS FOR THE EMPLOYMENT PRACTICE LIABILITY CONSULTATION SERVICE GLOUCESTER, SALEM, CUMBERLAND COUNTIES JOINT INSURANCE FUND
- **R-26-2026**
 - APPOINTING ALTERNATE FUND COMMISSIONER TO THE MUNICIPAL JOINT INSURANCE FUND
- **R-27-2026**
 - AUTHORIZING THE APPOINTMENT OF ELIZABETH PIGLIACELLI AS QUALIFIED PURCHASING AGENT
- **R-28-2026**
 - TO PROVIDE RULES AND REGULATIONS FOR PUBLIC PARTICIPATION AT TOWNSHIP COMMITTEE MEETINGS
- **R-29-2026**
 - APPOINTING CONFLICT MUNICIPAL PROSECUTORS FOR THE ELK JOINT MUNICIPAL COURT
- **R-30-2026**
 - APPOINTING SUSAN DEFRANCESCO AS CHIEF MUNICIPAL FINANCIAL OFFICER OF THE TOWNSHIP OF ELK
- **R-31-2026**
 - APPOINTING ANTHONY DARIANO AS THE CONSTRUCTION CODE OFFICIAL OF THE TOWNSHIP OF ELK
- **R-32-2026**
 - APPOINTING FABRIZIO FLAIANO AS THE PLUMBING SUBCODE OFFICIAL OF THE TOWNSHIP OF ELK
- **R-33-2026**
 - APPOINTING SEAN HEMPSEY TO THE POSITION OF EMERGENCY MANAGEMENT AND 9-1-1 COORDINATOR FOR THE TOWNSHIP OF ELK

MOTION by Mr. Lucas and SECOND by Mrs. Sammons to adopt R-5-2026 through R-33-2026

ROLL CALL VOTE FOR R-5-2026 THROUGH R-33-2026

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas <input checked="" type="checkbox"/>	Mrs. Sammons <input checked="" type="checkbox"/>	Mayor Rambo <input checked="" type="checkbox"/>
---	--	---	--	---

- OATH OF OFFICE FOR SEAN HEMPSEY EMERGENCY MANAGEMENT AND 9-1-1 COORDINATOR FOR THE TOWNSHIP OF ELK with Mayor Rambo administering the Oath of Office and his wife Letty.

PURSUANT TO RESOLUTION R-28-2026

THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION

• **PUBLIC PORTION**

- Open meeting to public - MOTION by Mr. Cammarata and SECOND by Mrs. Cowan. Mayor Rambo opened the meeting to the public and mentioned there is a 3-minute time limit per R-28-2026. Please state your name and address for the record, along with your questions or comments.

- **Donna Nicolson (21 Covey Place)**- wanted to congratulate Mr. Lucas and Mayor Rambo. Then went on to thank Mrs. Sammons for all her years and commitment to the Township as Mayor. Would also like to thank Mr. Considine for his years of service as Committeeman and as CFO and wishes him the best in retirement.
 - **County Commissioner Chris Konawel**- presented Mrs. Sammons with a Proclamation from the County Commissioners for being the longest serving female Mayor in Gloucester County.
- Close Public Portion - MOTION by Mr. Lucas and SECOND by Mr. Cammarata

- **PAY BILLS**

- MOTION by Mr. Cammarata and SECOND by Mr. Lucas

Mr. Cammarata <input checked="" type="checkbox"/>	Mrs. Cowan <input checked="" type="checkbox"/>	Mr. Lucas <input checked="" type="checkbox"/>	Mrs. Sammons <input checked="" type="checkbox"/>	Mayor Rambo <input checked="" type="checkbox"/>
---	--	---	--	---

- Mayor Rambo also would like to thank Former Deputy Mayor Mrs. Nicholson, Former Police Chief Ed Ganelli, Glassboro Councilman Andrew Halter, Former Municipal Clerk Debbie Pine for coming out today in support of the Township Committee. Mayor Rambo welcomed Mrs. DeFrancesco as our new CFO.

- **ADJOURNMENT:**

- MOTION by Mr. Cammarata and SECOND by Mrs. Sammons
- Time: 2:30pm

NOTICE PURSUANT TO N.J.S.A. 10:4-8(d) The items listed on this tentative agenda of the Mayor and Committee of the Township of Elk constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.